



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: July 2, 2024

or Procurement Director Award: ☐

** = Mandatory, information must be provided*

***Contractor/Vendor Name/Grantor (DBA):**

US Department of Health & Human Services, Administration for Children & Families, Children's Bureau passed through Arizona Supreme Court Office of the Courts (AOC).

***Project Title/Description:**

Title IV-E Federal Foster Care Matching Funds.

***Purpose:**

When this grant was originally awarded and approved by the Board of Supervisors, it was a formula grant which shall continue until canceled. Federal child welfare policy provides funds to assist with foster care maintenance costs for Title IV-E eligible children, specifically covering state and local reimbursement to pay a percentage of the costs of attorneys representing eligible children and/or their parents. The ongoing grant agreement among AOC, AZ Department of Child Safety, and Pima County also allows administrative costs to include reimbursement for caseworkers, investigators and other staff.

***Procurement Method:**

The grant award amendment does not require PCAO's review or signature.

***Program Goals/Predicted Outcomes:**

Funds are used to supplement existing funding to expand, enhance, and develop parent and/or child representation including, but not limited to, hiring and/or contracting with attorneys; meeting statutory time frames; improving attorney-client ratios; improving attorney abilities to manage dependency caseloads; increased rates for contract dependency attorneys; and training/education to enhance legal representation.

***Public Benefit:**

Pima County is entitled to claim a percentage of Title IV-E administrative costs of independent legal counsel in child dependency and parental rights termination cases. Federal policy helps to ensure, among other outcomes, that reasonable efforts are made to prevent removal and to finalize permanency plans and that parents and youth are engaged in and complying with case plans.

***Metrics Available to Measure Performance:**

Hiring and/or contracting with additional attorneys; improved attorney-client ratios; increased rates for contract attorneys; completion of education and training; and meeting statutory time frames.

***Retroactive:**

Yes, the scheduled disbursement date is May 30, 2024. Review and processing of the documentation once received was completed for inclusion on the July 2, 2024 agenda. If not accepted by the Board of Supervisors, the monies will be returned to the grantor.

6/11/24

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Amendment No.: _____ AMS Version No.: _____

Commencement Date: _____ New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease

Amount This Amendment: \$ _____

Is there revenue included? ☐ Yes ☐ No If Yes \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☒ Amendment

Document Type: GTAM Department Code: PDS Grant Number (i.e., 15-123): 24*088

Commencement Date: 10/01/2023 Termination Date: 09/30/2024 Amendment Number: 17

☐ Match Amount: \$ _____ ☒ Revenue Amount: \$ 392,760.58

***All Funding Source(s) required:** US Department of Health and Human Services

*Match funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

*Match funding from other sources? ☐ Yes ☒ No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?
Federal funding passed through Arizona Supreme Court, Administrative Office of the Court

Contact: Shelley Kroska, Legal Administrator

Department: Public Defense Services

Telephone: 520.724.6908

Department Director Signature: _____

Date: 6/10/24

Deputy County Administrator Signature: _____

Date: 6/12/2024

County Administrator Signature: _____

Date: 6/13/2024



ARIZONA DEPARTMENT of CHILD SAFETY

David Lujan, Cabinet Executive Officer/Executive Deputy Director
Katie Hobbs, Governor

Jan Leshner
County Administrator
Pima County

4/30/2024
Date

Notice of Award Letter for ISA Subrecipients

Re: Notice of Award – FY FFY 2024 Title IV-E Foster Care
Name of Award

Dear Jan Leshner - Pima County
Grantee Name

Congratulations! The Department of Child Safety is pleased to inform you that your request for funding has been awarded.

This grant award represents obligation for fiscal year 2024 for the Foster Care Title IV-E program.
Fiscal Year Program

These funds are subject to the requirements of the Legal Representation for Children/Parents
Program


Award Number	2402AZFOST-DCS-PIMA
Award Performance Period	10/1/2023-9/30/2024
Award Budget Period	1/1/2024-3/31/2024
Allotment	\$392,760.58
Award this Action	\$1,453,909.76
Cumulative Grant Award to Date	\$785,692.79
FAIN No.	2402AZFOST
CFDA No.	93.658
EIN:	86-6000556

With the acceptance of this award, you agree to administer this grant in compliance with conditions set forth in the Interagency Agreement. This award is also subject to the requirements of 2 CFR § 200.332 REQUIREMENTS as it aligns with subrecipient funding.

**Your Point of
Contact for
this grant is:**

Carissa Moore, Grants Manager AZ DCS
Email: Carissa.Moore@azdcs.gov
Phone: 602-255-2906

We look forward to working with you on our shared commitment to meeting the needs of Arizona's families as we prepare for the implementation of the Legal Representation for Children/Parents program.

DocuSigned by:
Sincerely,

FE6583FBC11A449...

Reynaldo Saenz
Chief Financial Officer

Arizona Department of Child Safety

Equal Opportunity Employer/Program. The Department of Child Safety (DCS) prohibits discrimination in admissions, programs, services, activities, or employment based on race, color, religion, sex, national origin, age, disability, genetics, or retaliation or any other status protected by federal law, state law, or regulation. Reasonable accommodations to allow a person with a disability to take part in a program, service, or activity are available upon request. To request this document in alternative format or for further information about this policy contact your local office. TTY/TDD Services: 7-1-1. Free language assistance for DCS services is available upon request. Ayuda gratuita con traducciones relacionadas con los servicios del DCS esta disponible a solicitud del cliente.

ADDENDUM A

ARIZONA TITLE IV-E LEGAL PASS-THROUGH - FEDERAL FISCAL YEAR 2024 Pima County

Addendum date: 4/23/2024

TOTAL AMOUNT AWARDED: \$ 1,488,200.72

SCHEDULED DISBURSEMENTS

<u>March 5, 2024</u>	<u>May 30, 2024</u>	<u>August 20, 2024</u>	<u>October 31, 2024</u>
\$ 392,932.21	\$ 392,760.58	\$ -	\$ -

DISBURSEMENT INFORMATION:

March 5, 2024 FFY24 1ST QUARTER EXPENSE REIMBURSEMENTS (10/01/2023 - 12/31/2023)
May 30, 2024 FFY24 2ND QUARTER EXPENSE REIMBURSEMENTS (01/01/2024 - 03/31/2024)
August 20, 2024 FFY24 3RD QUARTER EXPENSE REIMBURSEMENTS (04/01/2024 - 06/30/2024)
October 31, 2024 FFY24 4TH QUARTER EXPENSE REIMBURSEMENTS (07/01/2024 - 09/30/2024)

Signed:

Caroline Lauth-Owens

Digitally signed by Caroline Lauth-Owens
Date: 2024.04.23 16:13:17 -07'00'

Caroline Lauth-Owens, Director
Dependent Children's Services Division—Arizona Supreme Court

Signed:

Shelley Kroska

Digitally signed by Shelley Kroska
DN: cn=Shelley Kroska, o=Pima County, ou=Public Defense Services,
email=shelley.kroska@pima.gov, c=US
Date: 2024.04.24 12:55:16 -07'00'

Approved by signature - County Shelley Kroska, Pima County Legal Administrator

AOC Finance Office Receipt:

Fund Manager

Arizona Title IV-E Legal Pass-Through - Certification of Expenditure Form For Time Period of 01/01/24 - 3/31/2024

REQUEST FOR REIMBURSEMENT

Reporting (Invoice) Period

Quarter

Year

QE 3/31

2024

(Period in which expenditures were paid)

QE= Qtr. Ending

NAME AND ADDRESS OF PROVIDER (All gray fields required)

Provider's Legal Name:	Pima County Public Defense Services	County Invoice Number:
Address:	33 N. Stone Ave., Suite 1800 Tucson, AZ 85701	PDS FFY24Q2 Ending 03/31/24
		Contact Person:
		Shelley Kroska
Email To	Molly Vehon mvehon@courts.az.gov	Telephone Number:
		520.724.6908
		Email
		shelley.kroska@pima.gov
		County:
		Pima

SUMMARY OF EXPENSES FOR REIMBURSEMENT

Show only expenditures made during the months of this quarter.

Refer to Definitions tab to review guidance about allowable paid expenditures.

Quarter	Federal Fiscal Year	Month	Paid Allowable Expenditures ¹	Number of Children in Foster Care ²	Number of In-home Children ³
QE 3/31	2024	January	\$594,259.43	2,923	264
		February	\$681,745.62	2,856	256
		March	\$627,401.00	2,810	232
TOTAL EXPENDITURES DURING THE QUARTER			\$1,903,406.05		
AVERAGE UNDUPLICATED MONTHLY CASE COUNT				2,863	251
PERCENTAGE OF AVERAGE MONTHLY CASES				92%	8%

1 Paid Allowable Expenditures includes expenditure for legal representation for parents or children paid in that month.

2 Number of Children in Foster Care: the unduplicated number of children who are placed in foster care whose legal representation was paid for in that month.

3 Number of Children reside in-home (not placed in foster care): the unduplicated number of children who have an open in-home dependency or in-home intervention case that are imminent risk of removal and placement into foster care whose legal representation was paid for in that month.

Attestation:

The information above is true and accurate to the best of my knowledge. This excludes costs that are not allowable under the Title IV-E program (for example delinquency or criminal cases) or are currently being reimbursed by any other federal funding source. In accordance with my County's agreement with the Department of Child Safety (DCS) and the Administrative Office of the Court (AOC) we will maintain administrative fiscal records that substantiate costs invoiced and produce them upon request for any internal or external review or audit to DCS.



Shelley Kroska, Legal Administrator

Signature and Title of Authorized Representative

4/15/2024

Date

Submit this form within fifteen (15) days following the end of each quarter