



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number:

Amplifund Grant Record Number: 65929

Award Type: Grant

Is a Board Meeting Date Requested? Yes

Requested Board Meeting Date: 01/06/2026

Signature Only:

NO

Procurement Director Award / Delegated Award:

- N/A

Supplier / Customer / Grantor / Subrecipient: Tucson Electric Power Company (TEP)

Project Title / Description: TEP Low Income Weatherization Program Services

Purpose: This agreement provides funding for installation/repair of energy efficiency measures to dwellings occupied by low-income households who are TEP customers in Pima County, Arizona outside of the Cities of Tucson and South Tucson. Recipients must meet income poverty levels established by the federal Low Income Home Energy Assistance Program.

Amendment No. 4 is to extend the term one year from January 1, 2026 through December 31, 2026. TEP will reimburse CWD in an aggregate amount of up to \$150,000.00 for weatherization services provided under this Agreement. Administration costs may not exceed 20% of the annual budget to a maximum total of \$30,000.

Attachment: TEP Amendment No.4

Procurement Method: Grant: Not applicable

Procurement Method Additional Info: The grant award was reviewed and signed by PCAO.

Program Goals/Predicted Outcomes: Installation of energy efficient measures to dwellings occupied by low-income households who are TEP customers in Pima County, Arizona outside of the Cities of Tucson and South Tucson.

Public Benefit and Impact:	Improving health and safety, as well as energy savings.
Budget Pillar	<ul style="list-style-type: none"> • Improve the quality of life
Support of Prosperity Initiative:	<ul style="list-style-type: none"> • 3. Improve Housing Stability • 2. Improve Quality of Life and Opportunity in High Poverty Areas
Provide information that explains how this activity supports the selected Prosperity Initiatives	In support of the Pima County Property Initiative Pillar 2: Improve Quality of Life for Pima County Residents, Goal 2.2/Strategy 2.2.2/Tactic 2.2.2.3: Continue to support housing stability among low-income renters through the Emergency Eviction Legal Services (EELS) program, and other housing stabilization efforts. The funding will provide supplementary funding to the Department of Community & Workforce Development (CWD) Home Repair & Weatherization program and will assist in making home repairs that otherwise are not affordable for low-income households in rural and unincorporated areas of Pima County.
Metrics Available to Measure Performance:	14-units to receive a maximum of \$10,000 towards energy efficient measures and admin costs will not exceed 20% of the annual budget.
Retroactive:	

Grant / Amendment Information (for grants acceptance and awards)

Record Number:

Amplifund Grant Record Number: 65929

Type: Amendment

Department Code: CWD

AmpliFund Grant Record Number: 65929

Amendment Number: 4

Commencement Date: 01/01/2026

Termination Date: 12/31/2026

Advantage Initial GTAW# (If Applicable): N/A

Total Revenue Amount:

\$150,000.00

Total Match Amount

\$0.00

Advantage Grant ID # (If Applicable): N/A

Applicable):

All Funding Source(s) required: Tucson Electric Power Company- Low Income Weatherization Program

Does PCAO need to review the grant award (or grant amendment)?

YES

Does PCAO need to sign the grant award (or grant amendment)?

YES

Match funding from General Fund?

NO

Match funding from other sources?

NO

Are Federal Funds Involved?

NO

Department: CWD

Name: Joel Gastelum/Joel Viers

Telephone: 5207246750/5207246767

GMI Director: Joel Viers Date: 12/18/2025

Department Director Signature: Joel Viers Date: 12/18/2025

Deputy County Administrator Signature: Carrie Date: 12/18/2025

County Administrator Signature: Carrie Date: 12/19/2025



Tucson Electric Power

Amendment No. 4

to

Low Income Weatherization Program Services Agreement

**Between Pima County through its Department of Community and Workforce Development
and Tucson Electric Power Company**

This Amendment Number 4 to the Low Income Weatherization Program Services Agreement (the “**Amendment**”) is made as of November 18, 2025 (the “**Effective Date**”) by and between Tucson Electric Power Company (“**TEP**”) and Pima County through its Department of Community & Workforce Development (“**CWD**”), a body politic and corporate of the State of Arizona, to provide a program to assist low-income TEP customers in the TEP service area with weatherization services (“**Program**”). For the purposes of this Amendment, TEP and CWD are sometimes referred to individually as “Party” and collectively as “Parties.” Capitalized terms shall have the meaning ascribed to them in the Agreement unless otherwise defined herein.

RECITALS

TEP and CWD entered into the Low Income Weatherization Program Services Agreement effective as of January 1, 2022 (the “**Agreement**”) and have continued to comply with the terms of the Agreement for the period January 1, 2022 through December 31, 2022.

The Parties desire to extend the term of the Agreement to December 31, 2026, and to further modify the Agreement as set forth in this Amendment.

AGREEMENT

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. Section II. Program Reporting, Invoicing and Accruals, subsection 2.3, fifth (5th) sentence shall be deleted in its entirety and replaced with the following: “CWD must adhere to the 2026 Accrual, Invoice and Monthly Forecast Report Schedule and Period-End Accrual Form for Contractors both listed below as Exhibits A & B.” Exhibits A and B are hereby deleted in their entirety and replaced with Exhibits A and B attached hereto.
2. Section V. Annual Budgets, subsection 5.1 is deleted in its entirety and replaced as follows:

5.1 For budget year 2026, TEP will reimburse CWD in an aggregate amount of up to \$150,000.00 for weatherization services provided under this Agreement. The funding in this section is CWD’s annual allocation and may be used for all jobs completed between January 1 and December 31 of 2026. CWD administration costs are not to exceed 20% of the total annual budget up to a maximum total of \$30,000.00. Health and Safety costs are not to exceed 25% of actual spending as described in paragraph 1.6 above. If CWD utilizes the entire budget year allocation set forth in this paragraph, additional funding may

be available. See the terms and conditions for requesting additional funding in paragraph 3.4 above.

3. Section V. Annual Budgets, subsection 5.2 is hereby updated with the required budget schedule for 2026. The 2026 budget schedule is provided below.

2026 Budget Schedule			
Weatherization Services			
	Administration Costs*	\$ 30,000	
	Weatherization Measures	\$ 82,500	
	Health and Safety Measures*	\$ 37,500	
Total Annual Budget		\$ 150,000	

**Agency can apply unused Administration Costs and Health & Safety funds toward Weatherization measures.*

4. Section VI. Term and Termination, subsection 6.1, first (1st) sentence shall be deleted in its entirety and replaced with the following: "The program term will be from January 1, 2026, through December 31, 2026, with the option for additional extension terms upon agreement by both parties through an executed amendment."

If for any reason, this Amendment is suspended or terminated, the obligations of the Parties shall be suspended or terminated as of the date of such suspension or termination. The Agreement is not amended or modified in any manner whatsoever except as expressly and specifically provided herein. All rights, duties and obligations of TEP and CWD set forth in the Agreement shall remain in full force and effect unless amended or modified herein.

(Signature page to follow.)

IN WITNESS WHEREOF, the authorized representatives of both Parties have executed this Amendment No. 4, effective as of the date first above written:

PIMA COUNTY:

Chair, Board of Supervisors Date

ATTEST:

Clerk Board of Supervisors Date

TUCSON ELECTRIC POWER COMPANY:

Signature: _____

Name: _____

Title: _____

Date: _____

APPROVED AS TO CONTENT:

Tonya Johnson 12/4/2023
Director, Community and Date
Workforce Development

APPROVED AS TO FORM:

Kyle 12/4/2025
Deputy County Attorney Date

Business Area Reviewed and Approved

By: _____

Name: _____

Title: _____

Date: _____

Exhibit A 2026 Accrual, Invoice, and Monthly Forecast Report Schedule

Month	Accrual Due Date	Monthly Forecast Due Date	Billing Due Date
January 2026	1/27/2026	2/4/2026	2/20/2026
February 2026	2/24/2026	3/4/2025	3/20/2026
March 2026	3/26/2026	4/3/2026	4/20/2026
April 2026	4/27/2025	5/5/2026	5/20/2026
May 2026	5/26/2025	6/3/2026	6/19/2026
June 2026	6/25/2026	7/6/2026	7/20/2026
July 2026	7/28/2026	8/5/2026	8/20/2026
August 2026	8/26/2026	9/3/2026	9/18/2026
September 2026	9/25/2026	10/5/2026	10/20/2026
October 2026	10/27/2026	11/4/2026	11/20/2026
November 2026	11/23/2026	12/3/2026	12/18/2026
December 2026	12/28/2026	1/6/2027	1/20/2027

*** Dates are Subject to Change**

Exhibit B 2026 Period-End Accrual Form for Contractors

Accrual Template Instructions:

1. Tucson Electric Power/ UNS Electric, Inc. is obligated under GAAP practices to ensure the financial statements are properly stated.
2. Please submit your completed accrual information in accordance with the Accrual Reporting scheduled provided in our 2026 amendments.
3. Accruals should be completed for services or goods/materials that have been received but not invoiced regardless of PO or Planned PO.
4. Please provide in the Excel format and send to DSM-EE@tep.com and the assigned Program Manager by the designated due date.
5. Submit a separate accrual form for each company being reported.

Period:

Prepared By: