



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Requested Board Meeting Date: June 20, 2017

or Procurement Director Award

Contractor/Vendor Name (DBA): Joseph Casey

Project Title/Description:

Academic tutoring services for Pima Vocational High School Students.

Purpose:

To provide one-to-one tutoring in math, writing and language arts for school year 2017-2018 for formerly out-of-school youth who must improve academic skills to successfully complete the courses of study required by the State to earn a diploma and also to qualify for post secondary employment training and college entry. The amendment is needed to extend the contract period for an additional year and provide sufficient compensation to cover the time extension.

Procurement Method:

Program Goals/Predicted Outcomes:

Youth participants will improve their academic performance sufficiently to pass math, writing, and language arts high school classes, demonstrate mastery on the State subject area tests, and progress toward a high school diploma.

Public Benefit:

Formerly out-of-school youth will complete their high school education, improve skills needed to obtain a sustainable job, and continue on to post secondary employment and career training to improve their quality of life.

Metrics Available to Measure Performance:

The tutor will be evaluated by the Program Coordinator by reviewing student academic improvement as measured by weekly comprehension checks, course final exams, and state standardized tests.

Retroactive:

No

To: COB 6-7-17 (1)
Vers.: 4
Pgs.: 2

Original Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$ _____ Revenue Amount: \$ _____

Funding Source(s): _____

Cost to Pima County General Fund: _____

Contract is fully or partially funded with Federal Funds? Yes No Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? Yes No Not Applicable to Grant Awards

Vendor is using a Social Security Number? Yes No Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: CT Department Code: CSET Contract Number (i.e.,15-123): 16*412

Amendment No.: Two (2) AMS Version No.: #4

Effective Date: 07/01/2017 New Termination Date: 06/30/2018

Expense Revenue Increase Decrease Amount This Amendment: \$26,500.00

Funding Source(s): State Equalization Fund

Cost to Pima County General Fund: None

Contact: Cecilia Noperi

Department: Community Services Employment & Training Telephone: 724-9400

Department Director Signature/Date: *Charles Cary* 5/19/17

Deputy County Administrator Signature/Date: *Jur* 6/4/17

County Administrator Signature/Date: *C. DeWitt* 6/6/17
(Required for Board Agenda/Addendum Items)

<p>PIMA COUNTY COMMUNITY SERVICES, EMPLOYMENT & TRAINING DEPARTMENT – PIMA VOCATIONAL HIGH SCHOOL</p> <p>PROJECT: Academic tutoring services for Pima Vocational High School students</p> <p>CONTRACTOR: Joseph M. Casey 7374 N. Mona Lisa Road, #10203 Tucson, AZ 85741</p> <p>CONTRACT NO.: 16*412</p> <p>CONTRACT AMENDMENT NO.: Two (2)</p>	<table border="1"> <tr> <td colspan="2">CONTRACT</td> </tr> <tr> <td>NO.</td> <td><u>CT-CS-16-412</u></td> </tr> <tr> <td>AMENDMENT NO.</td> <td><u>02</u></td> </tr> <tr> <td colspan="2">This number must appear on all invoices, correspondence and documents pertaining to this contract.</td> </tr> </table>	CONTRACT		NO.	<u>CT-CS-16-412</u>	AMENDMENT NO.	<u>02</u>	This number must appear on all invoices, correspondence and documents pertaining to this contract.	
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Original Term:	July 1, 2016 – June 30, 2017	Original Amount:	\$25,625.00
Termination this amendment:	June 30, 2018	Amount prior amendment:	\$2,000.00
		Amount this amendment:	\$26,500.00
		Revised contract amount:	\$54,125.00

PROFESSIONAL SERVICES CONTRACT AMENDMENT NO. ONE

RECITALS

- A. Pima County (“County”), a body politic and corporate of the State of Arizona, and Joseph M. Casey (“Contractor”), a sole proprietor, entered into the above-reverenced Contract for the provision of academic tutoring services to students at Pima Vocational High School (“PVHS”).
- B. The Pima County Board of Supervisors finds that the continued provision of one-on-one academic tutoring in math, writing and language arts for school year 2017-2018 is in the best interests of the students and the residents of Pima County.
- C. County has reviewed Contractor’s performance and finds it satisfactory.

NOW, THEREFORE, the Parties agree as set forth below:

- 1. **Section 1 – TERM AND EXTENSION/RENEWAL/CHANGES**, paragraph 1.1 is amended as follows:
 - 1.1. The termination date is changed:

FROM: June 30, 2017

TO: June 30, 2018
 - 1.2. The number of available renewals is changed:

FROM: four (4) additional one-year periods or any portion thereof

TO: three (3) additional one-year periods or any portion thereof

2. **Section 2 – SCOPE OF SERVICES**, paragraph 2.2.1 is deleted in its entirety and replaced with the following:

2.2.1 Provide individual instruction in math, writing and language arts to PVHS students up to the number of hours set forth below. More than one student may be present during an hour of instruction, however, Contractor will ensure that each student receives personalized attention according to his or her needs.

Contract Year	Maximum number of hours
2016-2017	1105
2017-2018	1060

3. **ARTICLE III – COMPENSATION AND PAYMENT**, paragraph 3.1 is amended to increase the not-to-exceed amount:

FROM: **twenty-seven thousand six hundred and twenty-five dollars (\$27,625.00)**

TO: **fifty-four thousand one-hundred and twenty-five dollars (\$54,125.00)**


The effective date of this Amendment is July 1, 2017.

Any other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

PIMA COUNTY

CONTRACTOR

Chair, Board of Supervisors



Joseph M. Casey

Date: _____

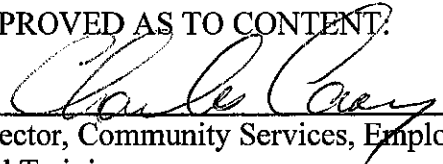
Tutor, Sole Proprietor
Title

ATTEST:

Date: 5/22/17

Clerk of the Board Date

APPROVED AS TO CONTENT:



Director, Community Services, Employment
And Training

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney