



Contract number: CT-CD. 13 x 130 -03  
 Effective Date : 5-1-14  
 Term Date : 6-30-14  
 Cost : \$10,000.-  
 Revenue : \_\_\_\_\_  
 Total : \_\_\_\_\_ NTE: \_\_\_\_\_  
 Action  
 Renewal By : \_\_\_\_\_  
 Term : 4-1-14  
 Reviewed by: [Signature] 6-30-14

**BOARD OF SUPERVISORS AGENDA ITEM SUMMARY**

Requested Board Meeting Date: June 17, 2014

**ITEM SUMMARY, JUSTIFICATION &/or SPECIAL CONSIDERATIONS:**

Authorization of contract CT-CD 1300000000000000130 between Catholic Community Services of Southern Arizona, Inc. dba Pio Decimo Center and Pima County Community Development and Neighborhood Conservation Department (CDNC) to increase the Contract Award by \$10,000.00 for Professional and Support Service costs covered by the grant made available by General funds.

CONTRACT NUMBER (If applicable): 1300000000000000130

**STAFF RECOMMENDATION(S):**

Staff recommends approval by the Board of Supervisors

CORPORATE HEADQUARTERS: Tucson, Arizona

Page 1 of 2

Ver. 5  
 Vendor - 1  
 Pgs 4  
 To: COB. 6-4-14  
 Agenda 6-17-14  
 (2)

CLERK OF BOARD USE ONLY: BOS MTG. \_\_\_\_\_

ITEM NO. \_\_\_\_\_

PIMA COUNTY COST: 10,000.00 and/or REVENUE TO PIMA COUNTY:\$

FUNDING SOURCE(S): General Fund  
(i.e. General Fund, State Grant Fund, Federal Fund, Stadium D. Fund, etc.)

**Advertised Public Hearing:**

		YES	X	NO
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**Board of Supervisors District:**

1		2		3		4		5		All	XX
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**IMPACT:**

**IF APPROVED:**

County shall authorize contract CT-CD 1300000000000000130 between Catholic Community Services of Southern Arizona, Inc. dba Pio Decimo Center and Pima County Community Development and Neighborhood Conservation Department (CDNC) to increase the Contract Award by \$10,000.00 for Professional and Support Service costs covered by the grant made available by General funds.

**IF DENIED:**

County shall not authorize contract CT-CD 1300000000000000130 between Catholic Community Services of Southern Arizona, Inc. dba Pio Decimo Center and Pima County Community Development and Neighborhood Conservation Department (CDNC) to increase the Contract Award by \$10,000.00 for Professional and Support Service costs covered by the grant made available by General funds.

DEPARTMENT NAME: Community Development and Neighborhood Conservation

CONTACT PERSON: Lori Aldecoa TELEPHONE NO.: 243-6673

**PIMA COUNTY DEPARTMENT OF COMMUNITY  
DEVELOPMENT AND NEIGHBORHOOD  
CONSERVATION**

**AGENCY:** Catholic Community Services of Southern  
Arizona, Inc. dba Pio Decimo Center

**PROJECT:** Child Care for the Working Poor

**CONTRACT NUMBER:** 13\*130

**CONTRACT AMENDMENT NUMBER:** THREE (3)

**CONTRACT**

NO. CT-CD-130000000000000000 130

AMENDMENT NO. 03

This number must appear on all  
invoices, correspondence and  
documents pertaining to this  
contract.

**ORIG. CONTRACT TERM:** 07/01/2012 - 06/30/2013  
**NEW CONTRACT TERM:** 07/01/2013 - 06/30/2014  
**TERMINATION DATE PRIOR AMENDMENT:** 06/30/14  
**TERMINATION THIS AMENDMENT:** 06/30/2014

**ORIG. CONTRACT AMOUNT:** \$80,500.00  
**PRIOR AMENDMENTS:** \$140,500.00  
**AMOUNT THIS AMENDMENT:** \$10,000.00  
**REVISED CONTRACT AMOUNT:** \$231,000.00

**THIRD AMENDMENT TO CONTRACT FOR SERVICES**

WHEREAS, Pima County ("COUNTY") and Catholic Community Services of Southern Arizona, Inc. dba Pio Decimo Center ("CONTRACTOR") entered into a contract for services as referenced above; and

WHEREAS, COUNTY funds were awarded to an agency that will not be using them for their intended purpose, which funds have been returned; and

WHEREAS, the Outside Agency Citizen Review Committee recommended that the returned funds be awarded to another agency currently receiving Outside Agency funds; and

WHEREAS, CONTRACTOR'S Child Care for the Working Poor program is able to expend these funds to provide child care scholarships to working families under the terms and conditions of its existing contract.

NOW, THEREFORE COUNTY and CONTRACTOR AMEND THE CONTRACT AS FOLLOWS:

A. **ARTICLE III – COMPENSATION AND PAYMENT** is amended as follows:

1. **Paragraph B** is amended to change the Award amount:

From: \$120,500.00 (FY 2012 – 13)  
\$100,500.00 (FY 2013 - 14)

To: \$110,500.00 (FY 2013 – 14)

B. **Exhibit A** is amended as follows:

a. is deleted in its entirety and replaced with the following:

**AGENCY shall deliver the following services**

**Output Type:** Child Care

**Output Unit:** 23,900 Hours

**Delivered to:** 40 Unduplicated Individuals

**Output Type:** Training-Skill Development

**Output Unit:** 864 hours

**Delivered To:** 36 Unduplicated Individuals

b. Exhibit A-1, Paragraph 3 --Budget is deleted in its entirety and replaced with the following:

	<b>Pima County Fiscal Year 2013-2014 Award*</b>	<b>Other Sources</b>	<b>Total Program Budget</b>
Personnel & Fringe		\$183,925.00	\$183,925.00
Space Cost		7,300.00	7,300.00
Operating Services		1,434.00	1,434.00
Support Services	93,925.00		93,925.00
Travel Associated Cost		2,900.00	2,900.00
Staff Development		2,600.00	2,600.00
Equipment		4,200.00	4,200.00
Materials & Supplies		28,046.00	28,046.00
Professional & Outside Services		1,200.00	1,200.00
General Administrative Costs (max 15%)	16,575.00	37,196.00	16,575.00
<b>Total</b>	<b>\$110,500.00</b>	<b>\$268,801.00</b>	<b>\$379,301.00</b>

\*See attached Exhibit B1: Detailed Budget

**Pima County Outside Agency Budget Detail**

**FY 2013-2014**

**AGENCY: Catholic Community Services of Southern Arizona, Inc. dba Pio Decimo**

**PROGRAM NAME: Child Care for the Working Poor**

**Section I Salaries & Training Specific to OA Budget**

Position Title	% of FTE	Hourly Wage	Hourly ERE	# hours per year dedicated to OA only	Yearly Staff Development Costs (OA)	List Other Specific Position Costs (OA) Amount	TOTAL FY Program Position Costs
<b>Section I Total</b>							

**Section II General Program Costs Determination**

	Program shares space, equipment with other programs?	Select one	Program percent of Agency
	i) Total Program Space is divided by TOTAL AVAILABLE SPACE		
	ii) Total PROGRAM FTEs divided by TOTAL Agency/Site FTEs		
	iii) Other Method. Please describe:		
<b>COSTS</b>	<b>Yearly Agency Total</b>	<b>Yearly Program Total</b>	<b>Description</b>
Rent			
Utilities			
Operating			
<b>Section II Program Total</b>		<b>\$0.00</b>	

**Section III Program Specific Costs**

All specific costs for program materials, supplies, support services, outside professional services that can be tracked directly to program utilization

TYPE	Amount	Description
Support Services	\$93,925.00	Direct Support for Clients
Materials & Supplies		
Equipment	\$0.00	Provide Detailed Description (Useful Life 1 Yr+; Cost \$500+ )
Outside Professional Services	\$0.00	Provide Detailed Description (Purpose, Cost and Service)
<b>Section III Program Total</b>		<b>\$93,925.00</b>

**Section IV Program Administration Costs**

A portion of salaries for director and admin staff not directly attributable to program: telephone, rent, utilities, maintenance for overall operations. Maximum of 15% of OA request

**Section IV Program Total \$16,575.00**

**TOTAL OA PROGRAM BUDGET \$110,500.00**

All other provisions of this Contract, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

This Amendment shall be effective on May 1, 2014, provided that it has been executed by the Pima County Board of Supervisors and CONTRACTOR.

IN WITNESS THEREOF, the parties have affixed their signatures to this Contract on the dates written below.

**Pima County Board of Supervisors**

**Contractor**

\_\_\_\_\_  
Sharon Bronson,  
Chair

Margaret Sturman  
Authorized Signatory

CEO  
Title

\_\_\_\_\_  
Date

5/20/2014  
Date

**Attest:**

\_\_\_\_\_  
Clerk, Board of Supervisors

\_\_\_\_\_  
Date

**Approved as to Content:**

Margaret M. Kish

Margaret M. Kish  
Pima County Community Development  
and Neighborhood Conservation

**Approved as to form:**

TOBIN ROSEN

6 Karen S. Friar  
Deputy County Attorney