

## MEMORANDUM

December 31, 2025

**To:** Melissa Manriquez, Clerk of the Pima County Board of Supervisors

**From:** Supervisor Jennifer Allen  
Pima County Supervisor for District 3 and Vice Chair of the Pima County Board of Supervisors  
33 N. Stone Ave, 11<sup>th</sup> Floor  
Tucson, AZ 85701

**Re: Discussion of dates and times for Board of Supervisor meetings**

Please add the following item to the Addendum Agenda for the January 6, 2025 Board of Supervisors meeting:

**Discussion/Direction/Action:** Discussion of the time and days of regular Board of Supervisor meetings, along with Study Sessions. Directing Administration and the Clerk of the Board to make arrangements for staff in light of discussion.

Thank you,

Supervisor Jennifer Allen