



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

Award  Contract  Grant

Requested Board Meeting Date: 8/7/18

\* = Mandatory, information must be provided

or Procurement Director Award

**\*Contractor/Vendor Name/Grantor (DBA):**

Rod Robertson Enterprises, Inc. and Sierra Auction Management, Inc.

**\*Project Title/Description:**

Auction Services

**\*Purpose:**

Amendment of Award: Master Agreement Nos. MA-PO-13-559 and MA-PO-13-560. This revision extends the termination date to 10/31/18 to provide sufficient time to conduct a solicitation process and award new contracts.

Administering Department: Fleet Services

**\*Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.060(b), Limited Competition, on 5/21/13, the Board of Supervisors approved an award of contracts for a five-year term, effective on 8/18/13, and an estimated annual revenue amount of \$404,000.00.

PRCUID: 71372

Attachments: Master Agreements

**\*Program Goals/Predicted Outcomes:**

To provide Pima County with auctioneering services to sell County surplus items in the most efficient manner at fair equitable price(s).

**\*Public Benefit:**

Citizens will have the opportunity to purchase County surplus property. Revenue generated from auctions will be returned to department's budget or County's general fund.

**\*Metrics Available to Measure Performance:**

County departments will track the efficiency of an auction by measuring selling price to the minimum bid price and the amount of revenue received by the County.

**\*Retroactive:**

No.

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e.,15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

Expense Amount: \$\* \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

**If Yes, is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified?  Yes  No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number?  Yes  No

If Yes, attach the required form per Administrative Procedure 22-73.

**Amendment / Revised Award Information**

Document Type: MA Department Code: PO Contract Number (i.e.,15-123): 13-559,13-560

Amendment No.: \_\_\_\_\_ AMS Version No.: 14 and 8

Effective Date: 8/18/18 New Termination Date: 10/31/18

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense or  Revenue  Increase  Decrease Amount This Amendment: \$ 150,000.00

Is there revenue included?  Yes  No If Yes \$ 150,000.00

**\*Funding Source(s) required:** Fleet Services Operation

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)  Award  Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e.,15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:**

\*Match funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Funding Source: \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Jennifer Moore, Procurement Officer Division Manager: [Signature]

Department: Procurement Telephone: 520-724-8164

Department Director Signature/Date: [Signature] 7-13-18

Deputy County Administrator Signature/Date: [Signature] 7-13-18

County Administrator Signature/Date: [Signature] 7/13/18  
(Required for Board Agenda/Addendum Items)



# MASTER AGREEMENT

## PIMA COUNTY, ARIZONA

**THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES  
CONTRACT EXECUTION**

Master Agreement No: 1300000000000000559

MA Version: 14

Page: 1 of 2

Description: AUCTION SERVICES Primary Group III & IV Secondary Grp I & II

<b>I S S U E R</b>	<p>Pima County Procurement Department 130 W. Congress St. 3rd Fl Tucson AZ 85701</p> <p><b>Issued By:</b> JENNIFER MOORE <b>Phone:</b> 5207248164 <b>Email:</b> jennifer.moore@pima.gov</p>
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<b>T E R M S</b>	<p><b>Initiation Date:</b> 08-18-2013 <b>Expiration Date:</b> 10-31-2018</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>NTE Amount:</b> <b>Used Amount:</b> \$0.00</p> </div>
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<b>V E N D O R</b>	<p><b>Rod Robertson Enterprises Inc</b> <b>7600 S Swan</b> <b>Tucson AZ 85756</b></p>	<p><b>Contact:</b> Rod Robertson <b>Phone:</b> 210-692-7000 <b>Email:</b> contractopps@rodrobotson.com <b>Terms:</b> 0.00 % <b>Days:</b> 30</p>
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<p><b>Shipping Method:</b> Vendor Method</p> <p><b>Delivery Type:</b></p> <p><b>FOB:</b> FOB Dest, Freight Prepaid</p> <p><b>Modification Reason</b> This revision extends the termination date to 10/31/18 to provide sufficient time to conduct a solicitation process and award new contracts.</p>
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**This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.**



**PIMA COUNTY**

# MASTER AGREEMENT DETAILS

Master Agreement No: 13000000000000000559

MA Version: 14

Page: 2 of 2

Line Description

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Line	Description	UOM	Unit Price	Stock Code	VPN	MPN
1	AUCTION SERVICES Primary Group III & IV Secondary Grp I & II Discount 0.0001 %		\$0.00			



# MASTER AGREEMENT

## PIMA COUNTY, ARIZONA

**THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES  
CONTRACT EXECUTION**

Master Agreement No: 1300000000000000560

MA Version: 8

Page: 1 of 2

Description: AUCTION SERVICES Primary I & II Secondary Groups III & IV

I S S U E R	<p>Pima County Procurement Department 130 W. Congress St. 3rd Fl Tucson AZ 85701</p> <p><b>Issued By:</b> JENNIFER MOORE <b>Phone:</b> 5207248164 <b>Email:</b> jennifer.moore@pima.gov</p>
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T E R M S	<p><b>Initiation Date:</b> 08-18-2013 <b>Expiration Date:</b> 10-31-2018</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>NTE Amount:</b> <b>Used Amount:</b> \$0.00</p> </div>
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V E N D O R	<p><b>SIERRA AUCTION MANAGEMENT INC</b>  3911 N Hwy Dr Tucson AZ 85705</p>	<p><b>Contact:</b> Craig Lonabaugh <b>Phone:</b> 520-882-0111 <b>Email:</b> michael.cleveland@sierraauction.com <b>Terms:</b> 0.00 % <b>Days:</b> 30</p>
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**PIMA COUNTY**

**MASTER AGREEMENT DETAILS**

Master Agreement No: 13000000000000000560

MA Version: 8

Page: 2 of 2

Line	Description					
1	<b>AUCTION SERVICES Secondary Group III Discount</b>	<b>UOM</b>	<b>Unit Price</b>	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
	0.2500 %		\$0.00			
2	<b>AUCTION SERVICES Primary Groups I &amp; II Discount</b>	<b>UOM</b>	<b>Unit Price</b>	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
	10.0000 %		\$0.00			
3	<b>AUCTION SERVICES Secondary Group IV Discount</b>	<b>UOM</b>	<b>Unit Price</b>	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
	6.9000 %		\$0.00			