



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 04/15/25

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Line and Space, LLC

***Project Title/Description:**

Architectural and Engineering Design Services: Richard Elias Mission Library Expansion and Renovation (XREMLB)

***Purpose:**

Amendment: Contract No. PO2500007246 (formerly CT-FM-21-406), Amendment No. 2. This amendment changes the Contract number to PO2500007246 (formerly CT-FM-21-406) due to an internal system change, extends the term of the Contract to 03/31/26 to allow for post-design services during the construction phase and project close-out activities, increases the contract by \$48,742.00 for a cumulative not-to-exceed amount of \$624,458.81, and adds the Heat Injury and Illness Prevention and Safety Plan clause to the Contract. Administering Department: Project Design and Construction

***Procurement Method:**

Pursuant to Solicitation for Qualifications No. SFQ-PO-2100009, on 05/18/21, the Board of Supervisors awarded a contract for this project in the amount of \$575,716.81 for a contract term of 05/18/21 to 07/31/24.

Amendment No. 1 was approved by the Procurement Director, on 08/06/24, to extend the term of the contract to 07/31/25 for post-design services during the construction phase and project close-out activities, and to add the Forced Labor of Ethnic Uyghurs clause to the contract.

Attachment: Amendment No. 2.

***Program Goals/Predicted Outcomes:**

The Library has not had a significant renovation since it was built. Adding approximately 5,000 s.f. will provide separate children's and teen areas, expanded computer commons and an enlarged staff area.

***Public Benefit:**

The renovation and expansion will improve technology and provide additional space for new programs to serve the community.

***Metrics Available to Measure Performance:**

Project is completed on time and within budget. The performance will be measured using the consultant evaluation process as outlined in BOS Policy D29.1(E).

***Retroactive:**

No.

TO: 4-2-25(1)
VERS: D
PGS: 4

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
 Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ * ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: PO Department Code: PDC Contract Number (i.e., 15-123): PO2500007246

Amendment No.: 2 AMS Version No.: 0

Commencement Date: 04/15/25 New Termination Date: 7/31/25

Prior Contract No. (Synergen/CMS): CT-FM-21-406

☒ Expense ☐ Revenue ☒ Increase ☐ Decrease

Amount This Amendment: \$ 48,742.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required: Non-Bond Projects Funds (Capital Project Funds)**

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:** _____

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Procurement Officer: Dawn Dargan Digitally signed by Dawn Dargan Date: 2025.03.25 07:56:11 -0700 Division Manager: Scott Loomis Digitally signed by Scott Loomis Date: 2025.03.25 13:01:21 -0700

Department: Procurement Director: Bruce D Collins Digitally signed by Bruce D Collins Date: 2025.03.27 16:57:57 -0700 Telephone: 520-724-9071

Department Director Signature: [Signature] Date: 3/28/2025
 Deputy County Administrator Signature: [Signature] Date: 3/28/2025
 County Administrator Signature: [Signature] Date: 3/28/2025

PIMA COUNTY PROJECT DESIGN AND CONSTRUCTION DEPARTMENT

PROJECT: Architectural and Engineering Design Services: Richard Elias Mission Library Expansion and Renovation (XREMLB)

CONSULTANT: LINE AND SPACE, L.L.C.
627 E SPEEDWAY BLVD.
TUCSON, AZ 85705

CONTRACT NO.: PO2500007246

AMENDMENT NO: 2

FUNDING: Non-Bond Projects Funds (Capital Project Funds)

CONTRACT TERM: 05/18/21 - 07/31/24	ORIGINAL CONTRACT AMOUNT:	\$	575,716.81
TERMINATION PRIOR AMENDMENT: 07/31/25	PRIOR AMENDMENT(S):	\$	-
TERMINATION THIS AMENDMENT: 03/31/26	AMOUNT THIS AMENDMENT:	\$	48,742.00
	REVISED CONTRACT AMOUNT:	\$	624,458.81

CONTRACT AMENDMENT

WHEREAS, COUNTY and CONSULTANT entered into the Contract referenced above on May 18, 2021; and

WHEREAS, COUNTY intends to change the Contract number due to an internal system change; and

WHEREAS, COUNTY intends to extend the term of the Contract to allow for Post-Design Services during the construction phase and project closeout activities; and

WHEREAS, COUNTY intends to increase the contract amount; and

WHEREAS, COUNTY intends to add the Heat Injury and Illness Prevention and Safety Plan clause to the Contract; and

WHEREAS, COUNTY and CONSULTANT have agreed to these modifications.

NOW, THEREFORE, it is agreed as follows:

1. CHANGE: Contract Number where referenced in the Contract

FROM: "CT-FM-21-406"

TO: "PO2500007246"

2. CHANGE: ARTICLE 1 – TERM AND EXTENSION/RENEWAL/CHANGES, 1st paragraph, as follows:

FROM: "This Contract, ... terminates on July 31, 2025,"

TO: "This Contract, ... terminates on March 31, 2026,"

3. CHANGE: ARTICLE 4 – COMPENSATION AND PAYMENT paragraphs 2 and 3 as follows:

FROM: "The total of all payments ... will not exceed Five Hundred Seventy-Five Thousand Seven Hundred Sixteen Dollars and Eighty-One Cents (\$575,716.81)."

TO: "The total of all payments ... will not exceed \$624,458.81."

FROM: "Consultant's total CPFF ... incorporated herein as **Exhibit B – Compensation Schedule (89 pages)**. ..."

TO: "Consultant's total CPFF ... incorporated herein as Exhibit B – Compensation Schedule (89 pages) and Exhibit B-1 – Compensation Schedule (2 pages),"

4. ADD: **ARTICLE 33 – HEAT INJURY AND ILLNESS PREVENTION AND SAFETY PLAN**, the subsequent article is renumbered respectively.

"Pursuant to Pima County Procurement Code 11.40.030, Consultant hereby warrants that if Consultant's employees perform work in an outdoor environment under this Contract, Consultant will keep on file a written Heat Injury and Illness Prevention and Safety Plan. At County's request, Consultant will provide a copy of this plan and documentation of heat safety and mitigation efforts implemented by Consultant to prevent heat-related illnesses and injuries in the workplace. Consultant will post a copy of the Heat Injury and Illness Prevention and Safety Plan where it is accessible to employees. Consultant will further ensure that each subconsultant who performs any work for Consultant under this Contract complies with this provision."

5. ATTACH: Exhibit B-1 – Compensation Schedule (2 pages)

All other provisions of the Contract, not specifically changed by this Amendment, shall remain in effect and be binding upon the Parties.


IN WITNESS WHEREOF, the Parties have affixed their signatures to this Amendment on the dates written below.

PIMA COUNTY:

Chair, Board of Supervisors

Date

CONSULTANT:



Signature

Henry Tori, Principal Land and Space

Name and Title (Please Print)

3/23/2025

Date

ATTEST:

Clerk of the Board

Date

This contract template has been approved as to form by the Pima County Attorney's Office.

Exhibit B-1 – Compensation Schedule (2 pages)



Line and Space, LLC
627 East Speedway
Tucson, Arizona 85705
520.623.1313
520.623.1303 fax
henryt@lineandspace.com

February 4, 2025

Ken Imoehl, Project Manager
Pima County Facilities Management
150 West Congress Street
Tucson, Arizona 85701

RE: Richard Elias Mission Library Additional Fee – 4
Construction Administration Add 8 Months

Dear Ken:

Please see the additional fee for the Richard Elias Mission Library. The fee listed is for effort to provide Construction Administration services for 8 additional months (April 2025-November 2025). See the enclosed supporting document.

<u>Construction Administration Add Services:</u>	
Line and Space	\$48,742.00
TOTAL	\$48,742.00

Please call if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Henry Tom'.

Henry Tom, FAIA, NCARB
Principal

Pima County Approval

Date

Pima County Richard Elias Mission Library Expansion and Renovation
Construction Administration April 2025 through November 2025 - Add Services

Line and Space, LLC
2/9/2025

Line and Space, LLC

	Hours	Principal-I	Principal-II	Principal-III	P Arch. III	P Arch. II	P Arch. I	Staff Arch. III	Staff Arch. II	Staff I	Staff II	Staff I	Spec. Writer	Student Intern II
Construction Administration														
Phase coordination - Scheduling, develop strategy, and work list	1							1						
CA - Submittal Services	0													
CA - Observation Services (32 Visits)	160							80		80				
CA - Observation Services (10 Visits)	32							32						
CA - Observation Reports and Meeting Minutes (48 reports)	144							72		72				
CA - Supplemental Documentation	26							12		16				
CA - Quotation Request/Change Orders	16							8		8				
CA - Interpretation and decisions	16							8		8				
CA - Project Closeout/Initial/Project Final and 100% Final	28							12		16				
CA - Application for payment approval	32							26						
CA - O&M and Final Documents Review/Approval	10									0			0	
CA - Record drawings	15							1		2			12	
Admin	8													
Staff Hours	406	0	0	0	0	0	260	0	0	210	0	0	16	0
Rate		\$15367	\$14859	\$13322	\$12810	\$12296	\$11761	\$10921	\$10078	\$7560	\$6718	\$5878	\$11761	\$4200
Total Direct Labor		\$1,229.38	\$0.00	\$0.00	\$0.00	\$0.00	\$30,578.60	\$0.00	\$0.00	\$15,878.00	\$0.00	\$1,058.04	\$0.00	\$0.00
														\$48,742.00

	Air		Hotel		Food		Rental Car		Materials		Repro/Mailing/Phone LO		TOTAL
	travellers	cost	rooms	cost/night	persons	days	cars	days	cost/day	cost/day	cost/day	cost/day	
Submittals	0	\$0.00	0	\$0.00	0	0	0	0	\$12.00	\$0.00	0	\$0.00	\$0.00
Misc. Copies/printing	0	\$0.00	0	\$0.00	0	0	0	0	\$120.00	\$0.00	0	\$0.00	\$0.00
Observation Services	0	\$0.00	0	\$0.00	0	0	0	0	\$11.00	\$0.00	0	\$0.00	\$0.00
O&M and Final Documents	0	\$0.00	0	\$0.00	0	0	0	0	\$12.00	\$0.00	0	\$0.00	\$0.00
Record drawings printing - By Pima County	0	\$0.00	0	\$0.00	0	0	0	0	\$12.00	\$0.00	0	\$0.00	\$0.00
CA Support Expenses													\$0.00

2 SUMMARY

	Hours	Principal-I	Principal-II	Principal-III	P Arch. III	P Arch. II	P Arch. I	Staff Arch. III	Staff Arch. II	Staff I	Staff II	Staff I	Intern	Clerical
Staff Hours	406	0	0	0	0	0	260	0	0	210	0	0	16	0
Rate		\$15367	\$14859	\$13322	\$12810	\$12296	\$11761	\$10921	\$10078	\$7560	\$6718	\$5878	\$11761	\$4200
Total Direct Labor		\$1,229.38	\$0.00	\$0.00	\$0.00	\$0.00	\$30,578.60	\$0.00	\$0.00	\$15,878.00	\$0.00	\$1,058.04	\$0.00	\$0.00
Total Support Expenses														\$0.00
Total														\$48,742.00