



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

Requested Board Meeting Date: Monday, August 17, 2015

or Procurement Director Award ☐

**Contractor/Vendor Name (DBA):** Jose Gabriel Loyola DBA: Loyola Associates

**Project Title/Description:**

Community and Economic Development Technical Assistance Coordination and Marketing

**Purpose:**

Increase contract to provide additional technical assistance related to State and Federal Community Programs

**Procurement Method:**

**Program Goals/Predicted Outcomes:**

Provide information and technical assistance related to low income communities and Workforce Sectors

**Public Benefit:**

Improved services to low income communities and support to employment growth sectors

**Metrics Available to Measure Performance:**

Monthly time and function reports.

**Retroactive:**

**Original Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

☐ Expense Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

Funding Source(s): \_\_\_\_\_

Cost to Pima County General Fund: \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

Vendor is using a Social Security Number? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

**Amendment Information**

Document Type: CT Department Code: CED Contract Number (i.e., 15-123): 14\*0030

Amendment No.: Three - (3) AMS Version No.: 5

Effective Date: Upon BOS Approval New Termination Date: June 30, 2016

☒ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$40,000.00

Funding Source(s): CED General Fund Budget

Cost to Pima County General Fund: \$40,000.00

COB: 8-5-15  
BOS: 8-17-15

2pgs.)

Procure Dept 08/04/15 PM10:00

---

Contact: Celina Cuaron for Hank Atha

Department: Community and Economic Development Administration

Telephone: 724-8228

Department Director Signature/Date: \_\_\_\_\_

*H.A.*

8-3-15

Deputy County Administrator Signature/Date: \_\_\_\_\_

*[Signature]*

8-3-15

County Administrator Signature/Date: \_\_\_\_\_

*C. D. [Signature]*

8/4/15

(Required for Board Agenda/Addendum Items)

---

**PIMA COUNTY DEPARTMENT OF COMMUNITY  
AND ECONOMIC DEVELOPMENT  
ADMINISTRATION**

**PROJECT:** Community & Economic Development  
Technical Assistance, Consultation,  
Facilitation, Coordination and Marketing  
Services

**CONTRACTOR:** Jose Gabriel Loyola  
1310 West Campbell Avenue  
Phoenix, AZ 85013

**CONTRACT NO.:** CT-CED-14 00000 00000 00000 030

**CONTRACT AMENDMENT NO.:** THREE (3)

**CONTRACT**

**NOCT-CED-14** ~~000000000000000000000000~~ **030**

**AMENDMENT NO.** 03

This number must appear on all  
invoices, correspondence and  
documents pertaining to this  
contract.

<b>Original Contract Term:</b> 02/01/2013 – 06/20/2014	<b>Orig. Contract Amount:</b> \$40,000.00
<b>Termination date prior Amendment:</b> 06/30/2015	<b>Prior Amendment:</b> \$50,000.00
<b>Termination date this Amendment:</b> 06/30/2016	<b>Amount this Amendment:</b> \$40,000.00
	<b>Revised Contract Amount:</b> \$130,000.00

WHEREAS, Pima County, a body politic and corporate of the State of Arizona ("COUNTY") and Jose Gabriel Loyola ("CONTRACTOR") entered into the above-referenced Contract to provide technical assistance, consultation, facilitation coordination and marketing services for Community and Economic Development; and

WHEREAS, the Pima County Board of Supervisors ("the Board") finds that it is in the best interests of the residents of Pima County to continue to obtain such services; and

WHEREAS, the Board finds that CONTRACTOR has the knowledge and expertise necessary to provide these needed services; and

WHEREAS, COUNTY has reviewed CONTRACTOR's performance and finds it satisfactory; and  
WHEREAS, Article I, Paragraph B allows for the extension of the Contract term.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

I. **ARTICLE 1 – TERM/EXTENSION/RENEWAL CHANGES** is amended as follows:

A. **Paragraph A:** The termination date is extended:

FROM: June 30, 2015

TO: June 30, 2016

B. Paragraph B: The available renewal periods are changed:

FROM: an additional thirty-two (32) months in one-year periods or any portion thereof

TO: an additional twenty (20) months in one-year periods or any portion thereof

II. ARTICLE II – PAYMENT, Paragraph B is amended to increase the not-to-exceed amount:

FROM: \$ 90,000.00

TO: \$130,000.00

---

All other provisions of the Contract not specifically changed by this Amendment, remain in effect and are binding on the Parties.

---

IN WITNESS THEREOF, the parties have affixed their signatures to this Contract on the dates written below.

**PIMA COUNTY**

\_\_\_\_\_  
Chair, Board of Supervisors

Date: \_\_\_\_\_

**ATTEST:**

**CONTRACTOR**

  
\_\_\_\_\_  
Authorized Signatory

PRESIDENT

Title

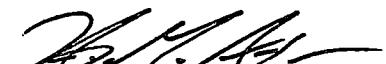
Date:

7/26/2015


\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

**APPROVED AS TO CONTENT:**

 7-23-15  
\_\_\_\_\_  
Hank Atha, Deputy County Administrator for  
Community & Economic Development

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Karen S. Friar, Deputy County Attorney