



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

\*All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.\*

Record Number: PO CWD PO2400003500

Award Type:	Contract
Is a Board Meeting Date Requested?	Yes
Requested Board Meeting Date:	12/16/2025
Signature Only:	NO
Procurement Director Award / Delegated Award:	<ul style="list-style-type: none"><li>N/A</li></ul>
Supplier / Customer / Grantor / Subrecipient:	City of Tucson
Project Title / Description:	Emergency Eviction Legal Services - Emergency Housing
Purpose:	<p>This Intergovernmental Agreement (IGA) (PO2400003500) is for operation of The Craycroft (formerly Knights Inn), which is owned by the City of Tucson and operated by the Pima County Emergency Eviction Legal Services (EELS) program, providing low-barrier, temporary bridge housing in a noncongregate setting, focusing on serving individuals and families who are homeless due to recent eviction. This Amendment 2 would extend the IGA through June 30, 2026, which is the end date for the Arizona Department of Housing Homeless Shelter and Services Fund (ADOH-HSSF) grant currently funding the program. It also includes an increase in of \$113,222.00 to allow for completion of a capital project (security fencing and related improvements) that is projected to exceed its original budget. The increase is funded by a reduction in another contract with Compass Affordable Housing, Inc. (CT_24*468), which is a separate agenda item. This budget change has been approved by ADOH.</p> <p>The Board previously approved Amendment 1 to the IGA on December 3, 2024. Amendment 1 extended the IGA through December 31, 2025 and removed the cap on the dollar amount of repairs and improvements that can be constructed by City at County request to accommodate capital improvements.</p> <p>Program participants are provided on-site case management, supportive services, and, when eligible, rehousing assistance (rent, deposits, fees, and other costs of rehousing) coupled with ongoing case management after exit. Since inception, at least 80% of participants have exited to positive housing destinations.</p> <p>Operations beyond the end of the grant will require a separate funding source and agreement. Staff are working on a funding plan for Fiscal Year 2026-27 as part of the 10-year Affordable Housing Plan.</p>

<b>Procurement Method:</b>	IGAs: This IGA is a non Procurement contract and not subject to Procurement rules.
<b>Procurement Method Additional Info:</b>	N/A
<b>Program Goals/Predicted Outcomes:</b>	Individuals and families who have been evicted will receive temporary housing, case management, and supportive services toward the desired outcome of exiting to positive housing destinations and increased workforce participation.
<b>Public Benefit and Impact:</b>	A reduction in unsheltered homelessness and increased workforce participation benefit program participants and the community as a whole.
<b>Budget Pillar</b>	<ul style="list-style-type: none"> <li>Improve the quality of life</li> </ul>
<b>Support of Prosperity Initiative:</b>	<ul style="list-style-type: none"> <li>3. Improve Housing Stability</li> </ul>
<b>Provide information that explains how this activity supports the selected Prosperity Initiatives</b>	The Craycroft shelter improves housing stability by providing housing, wraparound supportive services, and ongoing case management to help stabilize families, increase household income, and bridge clients to sustainable permanent housing.
<b>Metrics Available to Measure Performance:</b>	The primary performance metric is exits to positive housing destinations. In Quarter 1 of this Fiscal Year, the shelter served 62 households, with 92% of clients exiting to positive housing destinations. Additionally, detailed demographic and other information is collected on program participants and maintained in the Homeless Management Information System.
<b>Retroactive:</b>	NO

### Amendment / Revised Award Information

Record Number: PO CWD PO2400003500

<b>Document Type:</b>	PO
<b>Department Code:</b>	CWD
<b>Contract Number:</b>	PO2400003500
<b>Amendment Number:</b>	2
<b>Commencement Date:</b>	01/01/2026
<b>Termination Date:</b>	06/30/2026
<b>Is the Termination Date new?</b>	YES
<b>Classification:</b>	Expense

Adjust Level: Increase

Prior Contract Number (If Applicable): CT-CR-24-475

Amount This Amendment:

\$113,222.00

Funding Source(s) required: Arizona Department of Housing - S.B. 1720 Homeless Shelter & Services Fund

Funding from General Fund?

NO

Contract is fully or partially funded with Federal Funds?

NO

Department: Community & Workforce Development

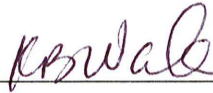
Name: Andy Flagg

Telephone: 520-724-8508

Add GMI Department Signatures

Yes

GMI Director: \_\_\_\_\_



Date: \_\_\_\_\_

11/26/2025

Department Director Signature: \_\_\_\_\_




Deputy Director

Date: \_\_\_\_\_

11/21/2025

Deputy County Administrator Signature: \_\_\_\_\_



Date: \_\_\_\_\_

11/26/2025

County Administrator Signature: \_\_\_\_\_

Date: \_\_\_\_\_

11/29/2025

**Second Amendment to Intergovernmental Agreement  
between  
Pima County and the City of Tucson for  
Occupancy and Operation of Low-Barrier Shelter at Knights Inn**

This Second Amendment (“**Amendment**”) to Intergovernmental Agreement (“**Agreement**” or “**IGA**”) is entered into by and between Pima County, a body politic and corporate of the State of Arizona (“**County**”), and the City of Tucson, Arizona, a municipal corporation (“**City**”), pursuant to A.R.S. § 11-952.

**1. Background and Purpose.**

- 1.1. County and City entered into the IGA (City reference number 19546 and County reference number PO2400003500), effective January 1, 2024, providing for the County’s operation of a low-barrier, non-congregate shelter (“**Shelter**”) at the City-owned Property as defined in the IGA.
- 1.2. The IGA provided County nine Extension Options of up to one year each. County exercised its first Extension Option, extending the IGA through December 31, 2025.
- 1.3. County desires to exercise its second Extension Option, for a period of six months, and City desires to accept.

**2. Second Extension Option.**

- 2.1. County hereby exercises its second Extension Option under Section 2 of the IGA, for a period of six months, commencing January 1, 2026 and terminating June 30, 2026. If the commencement date is before the date this Amendment is fully executed by the parties, it will nevertheless be deemed to have been effective as of the commencement date.

**3. Counterparts.** This Amendment may be executed in counterparts, each of which, when taken together, will constitute one original contract.

All other provisions of the IGA not specifically changed by this Amendment remain in effect and are binding on the parties.

**Pima County:**

**City of Tucson:**

\_\_\_\_\_  
Rex Scott, Chair  
Board of Supervisors

\_\_\_\_\_  
Mayor, Regina Romero

ATTEST:

ATTEST:

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
City Clerk, Suzanne Mesich

### **Intergovernmental Agreement Determination**

The foregoing Second Amendment to Intergovernmental Agreement between Pima County and the City of Tucson has been reviewed by the undersigned, each of whom has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the party they represent.

**Pima County:**



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Deputy County Attorney

**City of Tucson:**

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City Attorney