



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: July 01, 2025

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Town of Sahuarita

***Project Title/Description:**

Community Development Block Grant and HOME Investment Partnership Cooperative Agreement.
HUD Urban County Program

***Purpose:**

This tri-annual agreement, as amended, allows the Town to participate in the Urban County Program with Pima County to administer and manage HUD entitlement funded programs and projects in lieu of applying for limited State of Arizona HUD resources. Agreement also allows County to program HUD funds within Town boundaries as appropriate.

***Procurement Method:**

This IGA is a non-Procurement contract and not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

Management and administration of available HUD resources in direct cooperation with the Town. Predicted outcomes include projects and programs that directly address eligible homelessness, affordable housing, and community development activities.

***Public Benefit:**

The Town's participation in the Urban County Program allows respective population and demographic data to be incorporated into Pima County's formula for entitlement funding effectively increasing amount of funds available for the Town and Countywide uses.

***Metrics Available to Measure Performance:**

Number of eligible persons and communities assisted with entitlement funds as reported in Pima County's Consolidated Annual Reporting & Evaluation Report to HUD.

***Retroactive:**

No.

TO: COB, 6-18-2025 (1)
Vers.: 1
Pgs.: 3

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
 Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ * ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: SC Department Code: CWD Contract Number (i.e., 15-123): SC24-635

Amendment No.: 04

Commencement Date: 07/01/2026

AMS Version No.: 01

New Termination Date: 06/30/2029

Prior Contract No. (Synergen/CMS): _____

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease

Is there revenue included? ☐ Yes ☐ No If Yes \$ _____ Amount This Amendment: \$ N/A

***Funding Source(s) required:** N/A

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:** _____

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Joel Gastelum/Joel Viers

Department: CWD

Telephone: 724-6750/724-6767

Department Director Signature: 

Date: 6/12/2025

Deputy County Administrator Signature: 

Date: 6/13/2025

County Administrator Signature: _____

Date: 6/16/2025

Pima County Department of Community and Workforce Development	
Project:	Community Development Block Grant and HOME Investment Partnership Cooperative Agreement
Subrecipient:	Town of Sahuarita 375 West Sahuarita Center Way Sahuarita, Arizona 85629
Contract No.:	SC2400000635 (formerly CTN-CR-22-163 and CTN-CD-16-189)
Contract Amendment No.:	04

Original Contract Term:	07/01/16-06/30/19	Orig. Contract Amount:	N/A
Termination Date Prior Amendment:	06/30/2026	Prior Amendments Amount:	N/A
Termination Date This Amendment:	06/30/2029	This Amendment Amount:	N/A
		Total Amount:	N/A

Unique Entity Identifier (UEI): LNF3BRTASUW4		UEI Registration Date: 12/29/2025	
Federal Contract No.: N/A			
Required Match:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Match Amount: N/A	
Indirect Cost Rate:	<input type="checkbox"/> Federal	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None
Status of Contractor:	<input checked="" type="checkbox"/> Subrecipient		<input type="checkbox"/> Contractor

AMENDMENT FOUR

RECITALS

1.0 BACKGROUND AND PURPOSE

- 1.1. Background. On June 21, 2016, Pima County ("County") and the Town of Sahuarita, Arizona, a municipal corporation in the State of Arizona ("City") entered into the above-referenced Intergovernmental Agreement ("IGA" or "Agreement") to acknowledge and comply the requirements established by the U.S. Department of Housing and Urban Development ("HUD") for a Cooperative Agreement between jurisdictions of an Urban County.
- 1.2. The County has acquired a new accounting system requiring this Agreement to be renumbered to SC2400000635, with all terms and conditions remaining in effect, except as amended herein.
- 1.3. Purpose.
 - 1.3.1. County may receive HUD Entitlements including Community Development Block Grant ("CDBG") funds from HUD under Title I of the Housing and Community Development Act of 1974, as amended (Public Law 93-383) ("the Act") and under the HOME Investment Partnership Program ("HOME") for **federal fiscal years 2026, 2027, and 2028** (County fiscal years 2026 through 2028).
 - 1.3.2. County is currently scheduled to requalify for Urban County program status for federal fiscal years 2026, 2027 and 2028. As part of the requalification process, County must, prior to August 15, 2025, submit a copy of the Cooperative Agreement or an amendment to the

existing Cooperative Agreement setting forth the terms and conditions of the use of CDBG, HOME and other applicable HUD funds as an Urban County.

- 1.3.3. County and City have an existing Cooperative Agreement ("IGA" or "Agreement") covering federal fiscal years 2023, 2024, and 2025.
- 1.3.4. Paragraph 1.2.3 of fully executed Agreement (07/25/2016) provides that the Agreement may be extended for an additional three (3) year period.
- 1.3.5. The Parties wish to continue to operate as an Urban County and, therefore, to extend the Agreement through June 30, 2029 for the next HUD funding program cycle.

2.0 NOW THEREFORE, the parties, agree to amend the IGA as follows:

2.1. **SECTION 1.0, TERM, EXTENSIONS, AND AMENDMENTS**, subsection 1.1 of the Agreement is amended as follows:

2.1.1. To extend the term of the Agreement from July 1, 2026 through June 30, 2029.

2.1.2. The last sentence is amended to read:

"This agreement to cover CDBG, ESG and HOME funding for federal fiscal years 2017 through 2028."

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

All other provisions of the Agreement, not specifically changed by this amendment, shall remain in effect and be binding upon the parties.

The effective date of this amendment is July 1, 2026.

THIS AGREEMENT MAY BE EXECUTED IN COUNTPARTS

PIMA COUNTY

TOWN OF SAHUARITA

Chair, Board of Supervisors

Tom Murphy, Mayor

DATE: _____

DATE: _____

ATTEST:

ATTEST:

Clerk of the Board

Town Clerk

DATE: _____

APPROVED AS TO CONTENT:



Director
Department of Community & Workforce
Development

The foregoing amendment to the Intergovernmental Agreement between Pima County and the Town of Sahuarita has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Deputy County Attorney and the Town of Sahuarita Attorney, who have determined that it is in the proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Agreement represented by Pima County and Town of Sahuarita.

The undersigned Deputy County Attorney reaffirms the statements set forth in the "Opinion of Deputy County Attorney" attached to the original Agreement executed by Pima County on June 21, 2016.



Kyle Johnson, Deputy County Attorney

Town Attorney