



BOARD OF SUPERVISORS AGENDA ITEM REPORT  
AWARDS / CONTRACTS / GRANTS

Award  Contract  Grant

Requested Board Meeting Date: 03/19/2024

or Procurement Director Award:

\* = Mandatory, information must be provided

**\*Contractor/Vendor Name/Grantor (DBA):**

Watershed Management Group Inc

**\*Project Title/Description:**

Green Stormwater Infrastructure for Neighborhood Cleanup

**\*Purpose:**

Trained staff, contractors, and volunteers will construct Green Stormwater Infrastructure ("GSI") at the City of South Tucson Housing Authority (STHA) and along City of South Tucson-owned public right-of-way adjacent to the STHA. The GSI will reduce damage to streets, flooding and the accumulation of roadway debris from storm runoff and improve public safety. Subrecipient requires a no cost amendment to the term to complete project activity.

Attachment Contract Number CT-CR-23-344, Amendment 1

**\*Procurement Method:**

This Subrecipient Agreement is a non-procurement contract and not subject to Procurement rules.

**\*Program Goals/Predicted Outcomes:**

Upon completion, the project will provide increased sustainability and safety of the residents in the Benson Highway Community Development target area of unincorporated Pima County.

**\*Public Benefit:**

Goal: Stormwater control and landscaping within the City of South Tucson will improve safety and beautify the community.

Predicted outcome: The Project will provide increased availability and accessibility to programs promoting and supporting neighborhood sustainability.

**\*Metrics Available to Measure Performance:**

Upon completion, the Project will meet the HUD CDBG National Objective to provide public facility improvements that benefit low- to moderate-income individuals in the City of South Tucson Community Development Target Area.

**\*Retroactive:**

No.

TO: COB, 3-6-2024  
Vers.: 3  
pgs.: 3

GMI Approves  
AF 2/28/24

MAR01'24AM1033 PD

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
 Expense Amount \$ \_\_\_\_\_ \*  Revenue Amount: \$ \_\_\_\_\_

\*Funding Source(s) required: \_\_\_\_\_

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified?  Yes  No  
If Yes, attach Risk's approval.

Vendor is using a Social Security Number?  Yes  No  
If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 23-344

Amendment No.: 01 AMS Version No.: 03

Commencement Date: 04/01/24 New Termination Date: 03/31/2025

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense  Revenue  Increase  Decrease

Amount This Amendment: \$ 0.00

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

\*Funding Source(s) required: U.S. Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG)

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)

Award  Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

\*All Funding Source(s) required: \_\_\_\_\_

\*Match funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_


\*Funding Source: \_\_\_\_\_

\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

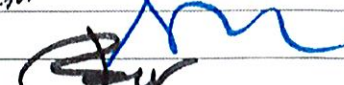
Contact: Joel Gastelum/Joel Viers

Department: CWD

Telephone: 724-6750/724-6767

Department Director Signature: 

Date: 2.21.24

Deputy County Administrator Signature: 

Date: 24 Feb 2024

County Administrator Signature: \_\_\_\_\_

Date: 2/23/24

**Pima County Department of Community and Workforce Development**

**Project:** Green Stormwater Infrastructure for Neighborhood Cleanup

**Subrecipient name and address:** Watershed Management Group Inc  
1137 North Dodge Boulevard  
Tucson, Arizona 85716

**Amount:** \$70,000.00

**Contract No.:** CT-CR-23-344

**Amendment No.:** 01

|   |  |   |   |
|---|--|---|---|
| <b>Subrecipient Unique Entity Identifier (UEI):</b>   | JMR3N6MJK6Q3   | <b>SAM expiration date (if applicable):</b>         | 09/18/2024  |
| <b>Federal Award Identification Number (FAIN)</b>   | B-22-UC-04-0502  | <b>Federal award date</b>                           | 09/18/2022  |
| <b>Subaward term/ period of performance start and end date</b>  | 04/01/2023-03/31/2025  | <b>Subaward budget period start and end date</b>    | 04/01/2023-03/31/2025   |
| <b>Amount of federal funds obligated by this action by the pass-through entity to the subrecipient (amount of this agreement or amendment)</b>  |  |   | \$ 0.00   |
| <b>Total amount of federal funds obligated to the subrecipient by the pass-through entity including the current financial obligation (amount of this agreement, plus any amendments, including this amendment)</b>        |  |   | \$70,000.00   |
| <b>Total amount of the federal award committed to the subrecipient by the pass-through entity (original amount of this agreement, plus any amendments, plus any match, plus any future budget periods, if applicable)</b> |  |   | \$70,000.00   |
| <b>Federal award project description (descriptive project title)</b>  | The program objective is to develop viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income: The Project will provide increased availability and accessibility to programs promoting and supporting neighborhood sustainability. |   |   |
| <b>Funding agency</b>   | US Department of Housing and Urban Development   |   |   |
| <b>Pass-through entity (primary recipient)</b>  | Pima County  |   |   |
| <b>Pass-through entity (secondary recipient, if applicable)</b>   | N/A  |   |   |
| <b>Assistance listing number and title (applies to 100% of this sub-award, including all disbursements)</b>   | 14.218<br>Community Development Block Grant/Entitlement Grants (CDBG)  |   |   |
| <b>Is this subaward for research and development?</b>   |  |   | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| <b>Subrecipient indirect cost rate and methodology</b>  | <input type="checkbox"/> Negotiated Indirect Cost Rate Agreement   | <input checked="" type="checkbox"/> De minimis rate | <input type="checkbox"/> No Indirect                                |
| <b>Required match</b>   | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO  | <b>Match amount</b>                                 | \$0.00  |

## SUBAWARD AMENDMENT

1. **BACKGROUND AND PURPOSE.**

1.1. Background. On June 7, 2022, County and Subrecipient entered into the above referenced agreement to work with community members to reduce damage to streets, flooding and the accumulation of roadway debris from storm runoff and improve public safety.

1.2. Purpose. Subrecipient requires an amendment to the term to complete project activity.

2. **TERM.** The County is exercising the first extension option to renew the contract for one additional year commencing on 04/01/2024 and terminating on 03/31/2025. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

All other provisions of the Agreement not expressly modified in this Amendment will remain in effect and be binding on the parties.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK**

This agreement may be executed in counterparts, each of which, when taken together, will constitute one original agreement.

**PIMA COUNTY**

\_\_\_\_\_  
Chair, Board of Supervisors

DATE: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk of the Board

APPROVED AS TO FORM

  
\_\_\_\_\_  
Deputy County Attorney

Kyle Johnson  
\_\_\_\_\_  
Print DCA Name

2/6/2024  
\_\_\_\_\_  
Date

**SUBRECIPIENT**

**Catlow Shipek**  
Digitally signed by Catlow Shipek  
DN: cn=Catlow Shipek, o=Watershed Management  
Group, ou=Email-Catlow@watershedmg.org, c=US  
Date: 2024.02.15 17:32:17 -0700


\_\_\_\_\_  
Authorized Officer Signature

Catlow Shipek, Sr. Program Director

\_\_\_\_\_  
Printed Name and Title

DATE: 2/15/2024

APPROVED AS TO CONTENT

  
\_\_\_\_\_  
Department Head

2.21.24  
\_\_\_\_\_  
Date