



**BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)**

**\*All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.\***

Record Number: SC PO sc2400002223

**Award Type:** Award

**BOSAIR Activity:** Board Meeting Request

**Requested Board Meeting Date:** 05/26/2026

**Supplier / Customer / Grantor / Subrecipient:** Underwood Brothers Inc

**Project Title / Description:** Landscape and Vegetation Management Services ROW

**Purpose:** Amendment of Award: Supplier Contract No. SC2400002223, Amendment No. 02. This Amendment increases the annual award amount by \$300,000.00 from \$2,700,000.00 to \$3,000,000.00 for a cumulative not-to-exceed contract amount of \$5,700,000.00. This increase is required to account for prior and potential future price increases, and for a one-time service of buffelgrass management. Administering Department: Transportation.

**Procurement Method:** Other

**Insert additional Procurement Method info, if applicable:** Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, on 08/19/2024 the Board of Supervisors approved an award of contract for an initial term of one (1) year and an annual award amount of \$2,700,000.00 with four (4) one-year renewal options.

To: COB 5-11-26 (1)  
 Vers: 6  
 Pgs: 7

On 05/13/2025, the Procurement Director approved Amendment No. 01, which extended the termination date to 08/18/2026, added the annual award amount of \$2,700,000.00 for a cumulative not-to-exceed contract amount of \$5,400,000.00, and appended the contract with the Heat Injury and Illness Prevention and Safety Plan language to the contract, pursuant to Pima County Procurement Code 11.40.030. Three (3) renewals remained.

PRCUID: 521799

Attachments: DOT Memo; Supplier Contract

**Program Goals/Predicted Outcomes:** To provide Pima County residents with an economical vegetation management within Pima County Right of Way.

**Public Benefit and Impact:** Provide safe traverse of pathways, shoulder, and sidewalk within Pima County Right of Way.

Strategic Plan Pillar	• Public Service
Support of Prosperity Initiative:	• N/A
Provide information that explains how this activity supports the selected Prosperity Initiatives	N/A
Metrics Available to Measure Performance:	Monitor acres of Right of Way maintained.
Retroactive:	NO

### Amendment / Revised Award Information

Record Number: SC PO sc2400002223

Document Type:	SC
Department Code:	PO
Contract Number:	sc2400002223
Amendment Number:	02
Commencement Date:	05/26/2026
Termination Date:	08/18/2026
Supplier / Subrecipient Headquarters Location	Phoenix, AZ

\* Headquarters information is not a consideration for awards

Is the Termination Date new?	NO
Classification:	Expense
Adjust Level:	Increase
Prior Contract Number (If Applicable):	N/A
Amount This Amendment:	
	\$300,000.00
Funding Source(s) required:	Highway User Revenue Fund
Funding from General Fund?	NO

Contract is fully or partially funded with Federal Funds?

NO

Contract is fully or partially funded with Non-Federal Grant Funds?

NO

Department: Procurement

Name: Troy McMaster

Telephone: 520.724.8728

Add GMI Department Signatures

No

Division Manager/Procurement Officer Signature: Ana Wilber Digitally signed by Ana Wilber Date: 2026.05.06 08:08:21 -07'00' Date: \_\_\_\_\_

Procurement Director Signature: Bruce D Collins Digitally signed by Bruce D Collins Date: 2026.05.07 09:28:41 -07'00' Date: \_\_\_\_\_

Department Director Signature: Kathryn Skinner Digitally signed by Kathryn Skinner Date: \_\_\_\_\_

Deputy County Administrator Signature:  Date: 5/8/2024

County Administrator Signature:  Date: 5/10/2024

**DATE:** April 22, 2026



**TO:** Bruce Collins  
Procurement Director

**FROM:** Kathryn Skinner  
Transportation Director

**SUBJECT: Request to Increase SC2400002223 for Landscape and Vegetation Management**

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The Department of Transportation (DOT) is requesting to increase the current award for Service Contract 2400002223 (Underwood Brothers dba AAA Landscape) from \$2,700,000 to \$3,000,000.

Although DOT and Regional Flood Control District (RFCD) are the primary users of this contract, it may be used by any Pima County Department.

Under the terms of the contract awarded in August 2024, Underwood Brothers has submitted for and received a 2.5% price increase across most bid items, increasing the current annual contract cost by \$67,500.

In anticipation of annual price increases for the remainder of this contract, (four additional renewals), DOT is requesting to increase the \$2,700,00 award for Service Contract 2400002223 to \$3,000,000.

c: Joseph Godoy, Deputy Director – Department of Transportation  
Matt Sierras, Division Manager - Department of Transportation  
Corrine Garey, Public Works Manager II - Department of Transportation  
Luke Heinzelman, Public Works Manager II, Regional Flood Control District

**PIMA COUNTY**

Pima County Procurement Department  
 150 W. Congress St. 5th Fl  
 Tucson AZ 85701

**Supplier Contract Amendment**

Contract Number	SC2400002223- 6
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Buyer	Troy McMaster
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Page

1 of 6

<b>Supplier:</b>	<b>Contract Name:</b>
<b>UNDERWOOD BROTHERS INC</b> 4742 N Romero Road	Landscape and Vegetation Management Services ROW

<b>Supplier Contact and Payment Terms:</b>	Shipping Method	Delivery Type	FOB
	Vendor Method	Standard Ground	FOB Dest, Freight Prepaid
<b>Phone:</b> +1 (520) 6960314			
<b>Email:</b> v.verdin@aaalandscape.com			
<b>Terms:</b> 1% 10, Net 30			
<b>Days:</b> 10			
	Currency	NTE Amount	Used Amount
	USD	5,700,000.00	4,972,684.42

**Contract/Amendment Description:**

This Amendment No. 02 increases the annual award amount by \$300,000.00 from \$2,700,000.00 to \$3,000,000.00 for a cumulative not-to-exceed contract amount of \$5,700,000.00.

<b>Catalog Items:</b>					
Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
1	Trailer Mounted Chipper w/ minimum 4" tree limb capacity	Hour	40.79		
2	Arborist Certified I.S.A	Hour	46.37		
3	Palm Tree Maintenance Technician w. tools and equipment	Hour	37.81		
4	Irrigation Maintenance Technician w/ Vehicle	Hour	36.89		
5	Mowing Equipment Operator w/ mower, equipment, and supplies	Acre	36.89		
6	Certified Applicator with Vehicle	Hour	36.89		
7	Vegetation Management Laborer	Hour	30.24		
8	Crew Leader w/ 4 x 4 Pick Up Truck, Truck Mounted Winch and Cell Phone	Hour	30.24		

**This Supplier Contract incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this contract. All transactions and conduct are required to conform to these documents.**

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Page

2 of 6

**Catalog Items:**

Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
9	Superintendent w/Pick Up Truck and cell phone	Hour	46.37		
10	From Placita Salubre to Calle Tres, Medians Only	Each	6,549.98		
11	From just west of Abrego Dr. (Santa Cruz River) to La Canada Dr., Median and Shoulders. From La Canada to Cmo del Sol, Medians Only, and the Roundabout at Cmo del Sol and Continental Rd	Each	7,185.00		
12	From 1-19 to Desert Bell, Medians and Shoulders	Each	3,864.67		
13	From Duval Rd to 2,800 feet south of Duval Rd (end at drainageway). Medians Only	Each	961.63		
14	From La Canada to 4,320 feet east of La Canada (end at drainage way), Medians Only	Each	1,487.81		
15	From Calle de las Tiendas to 3 medians south of Continental, Medians Only	Each	6,168.96		
16	From 350 ft. N of Calle Herbosa to Santa Rebecca Medians Only	Each	7,547.90		
17	From Valencia Rd. to W. Tetakusim Rd. West Shoulder Only along walkway	Each	2,213.57		
18	From Cardinal Ave to Ajo HWY, Medians and Shoulders	Each	44,960.83		
19	From 1960 ft. E of Mission Rd to Cardinal Ave, Medians Only	Each	1,832.54		
20	930 ft S of Ajo Way to Holladay St., Medians and Shoulders	Each	10,342.08		

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Page

3 of 6

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Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
21	From Old Bopp Rd. to Desert Cashe, Medians and Shoulders	Each	2,503.87		
22	From 1-10 Frontage Rd. to Silverbell Rd., Shoulders Only	Each	997.92		
23	From Rudolf Dr. to Cortaro Farms Rd., Medians and Shoulders	Each	7,239.46		
24	From Ina Rd. to Magee Rd., Medians and Shoulders	Each	4,572.29		
25	2832 ft S of Lambert Ln. to 823 ft S of Ruthrauff Rd. Medians and Shoulders	Each	36,523.87		
26	From Rancho Feliz to River Rd. Medians and Shoulders	Each	30,917.38		
27	From Shannon Rd. to Stargrass Rd, Medians and Shoulders	Each	11,757.31		
28	From Northern Ave. to Shannon Rd., Medians and Shoulders,	Each	18,724.61		
29	From Paseo del Norte to Canyon Del Oro Bridge, Medians Only	Each	5,969.38		
30	From Cmo de la Tierra to Corona, Medians and Shoulders	Each	10,668.67		
31	From Pima Wash to Shannon Rd., Medians and Shoulders	Each	17,200.51		
32	From Schaefer Dr. to Calle Harmonia, Medians and Shoulders	Each	9,906.62		
33	From Oracle Rd to Firenze Dr. and Avenida de Sonya to Pima Canyon Rd, Median and Shoulders	Each	8,164.80		

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34	From Calle de los Padres to 550 ft S of Foothills Dr., Medians and Shoulders	Each	9,525.60		
35	From River Rd to Cmo Kino, Medians Only	Each	1,995.84		
36	From Dodge to River Rd, Medians Only	Each	562.46		
37	From Alvernon Way to Fort Lowell Rd., Shoulders Only	Each	1,850.69		
38	From Skyline Dr. to Pima Canyon Rd., Medians and Shoulders	Each	10,450.94		
39	From 1 median north of Sunrise to southside of Rillito River, medians and shoulders	Each	14,043.46		
40	From River to Paseo Cimmaron, Medians and Shoulders, removal of evasive weeds only	Each	15,295.39		
41	From 1 median east of Kolb Rd. to Skyline Dr. Medians and Shoulders	Each	27,869.18		
42	From Sabino Canyon Rd. to Territory Dr. Shoulders Only Remove evasive weeds only in the Hydro Seed areas From Territory Dr. to Sunrise Dr medians & shoulders.	Each	11,049.70		
43	From Kolb Rd to Summer Set Dr - Medians and Shoulders	Each	1,814.40		
44	From Cloud Rd. to Kolb Rd Medians and Shoulders	Each	4,681.15		
45	From Tanque Verde Rd. to Cloud Rd., Medians Only and Guardrails	Each	4,608.58		
46	From Houghton Rd. to Tanque Verde Acres, median and shoulders	Each	7,185.02		

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Page

5 of 6

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47	From Trotter Sisters Dr. to Cienega Creek Dr. shoulders only	Each	2,032.13		
48	From Wilmot Rd to McCulloch Dr., Medians and Shoulders	Each	4,136.83		
49	From 1,000 feet west of Craycroft Rd to Craycroft Rd, medians and guardrails. NO SHOULDERS	Each	580.61		
50	From Alvernon Way to Country Club, medians, and shoulders	Each	5,334.34		
51	From the Veterans Memorial Underpass to W side of Alvernon Way/ Contractor Way bridge medians and shoulders	Each	2,122.85		
52	460 ft. S of 31st to 44th St., median and shoulders Veterans Memorial PALO VERDE OVERPASS	Each	7,620.48		
53	Driver & Dump Truck 12 Cubic Yards mowing/ vegetation debris collection	Hour	35.36		
54	Cost per acre to perform litter pick up only (1 acre minimum)	Acre	1,814.40		
55	Cost per mile to perform litter pick up only (1 mile minimum)	Mile	907.20		
56	Cost per mile to perform ""Median Maintenance"" on arterial roadways (1 mile minimum)	Mile	1,814.40		
57	Cost per mile to perform ""Shoulder Maintenance"" on arterial roadways (1 mile minimum)	Mile	1,814.40		

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Page

6 of 6

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Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
58	Portal to Portal, Ajo, AZ Round Trip	Each	385.01		
59	Storm and Accident Damage	Hour	30.24		
60	Mowing Equipment Operator w/ mower, equipments, and supplies	Acre	37.81		

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