



## BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: June 4, 2024

\* = Mandatory, information must be provided

or Procurement Director Award: ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Town of Oro Valley

**\*Project Title/Description:**

Intergovernmental Agreement (IGA) between Pima County and the Town of Oro Valley for wastewater billing & collection services.

**\*Purpose:**

To exchange water use data to support Pima County's sewerage user fee system and to compensate the Town of Oro Valley for providing the data and billing County customers for sewerage system user fees.

**\*Procurement Method:**

This IGA is a non-Procurement contract and not subject to Procurement rules.

**\*Program Goals/Predicted Outcomes:**

The Town of Oro Valley will collect water data information for its constituents in order to facilitate accurate sewer billing and collection services on behalf of Pima County.

**\*Public Benefit:**

To ensure accurate sewer billing and collection services in accordance with Pima County Code.

**\*Metrics Available to Measure Performance:**

Invoices to be issued on a monthly basis for billing and collection services rendered. Funds to be remitted to County within thirty (30) calendar days following close of each monthly billing cycle. Monthly reporting as defined under the Scope of Services.

**\*Retroactive:**

No.

TO: LOB 15-112-2461  
VERS 12  
PGS 2

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THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount \$ \_\_\_\_\_ \* ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: CT Department Code: WW Contract Number (i.e., 15-123): 21-367  
Amendment No.: 3 AMS Version No.: 12  
Commencement Date: 07/01/2024 New Termination Date: 06/30/2025  
Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☒ Expense ☐ Revenue ☒ Increase ☐ Decrease

Amount This Amendment: \$ 440,000.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:** RWRD Enterprise Fund

Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_  
☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:** \_\_\_\_\_

**\*Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Tracey Lindskog

Department: Regional Wastewater Reclamation Department

Telephone: 724-6774

Department Director Signature: 

Date: 5/15/24

Deputy County Administrator Signature: 

Date: 5/15/2024

County Administrator Signature: 

Date: 5/15/2024

**Pima County Department of Regional Wastewater Reclamation**

**Project: Wastewater Billing and Collection Services**

**Contractor: Town of Oro Valley**

**Contract No.: CT-WW-21-367**

**Contract Amendment No.: Three (3)**

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<b>Orig. Contract Term:</b> 07/01/2021 - 06/30/2022	<b>Orig. Amount:</b>	\$396,000.00
<b>Termination Date Prior Amendment:</b> 06/30/2024	<b>Prior Amendments Amount:</b>	\$876,600.00
<b>Termination Date This Amendment:</b> 06/30/2025	<b>This Amendment Amount:</b>	\$440,000.00
	<b>Revised Total Amount:</b>	\$1,712,600.00

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**INTERGOVERNMENTAL AGREEMENT AMENDMENT**

The parties agree to amend the above-referenced contract as follows:

**1. Background and Purpose.**

1.1. Background. On July 1, 2021, County and the Town of Oro Valley ("Town") entered into the above referenced Intergovernmental Agreement to provide billing and collection services for County wastewater service customers who are also the Town's water service customers.

1.2. Purpose. The County and the Town have determined that it is their best interests to extend the term of the Intergovernmental Agreement for one year and to increase the amount charged by the Town to the County for continuing services.

**2. Term.** The County is exercising the third extension option to renew the contract for one additional year commencing on July 1, 2024, and terminating on June 30, 2025. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

**3. Maximum Payment Amount.** The maximum amount the County will spend under this Agreement, as set forth in Section 3, is increased by \$440,000.00. County's total payments to the Town under this Agreement, including any sales taxes, will not exceed \$1,712,600.00.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

**PIMA COUNTY:**

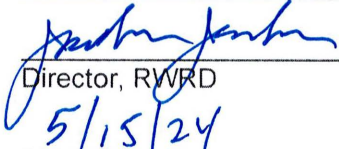
\_\_\_\_\_  
Chair, Board of Supervisors

ATTEST

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

**Approval as to Content for Pima County:**

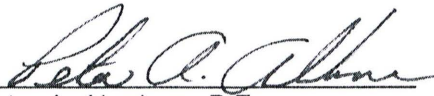
  
\_\_\_\_\_  
Director, RWRD

5/15/24  
\_\_\_\_\_  
Date

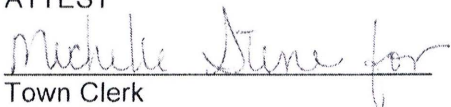
  
\_\_\_\_\_  
Director, Finance

5/9/24  
\_\_\_\_\_  
Date

**TOWN OF ORO VALLEY:**

  
\_\_\_\_\_  
Peter A. Abraham, P.E.  
Oro Valley Water Utility Director  
Authority: Oro Valley  
Resolution No. (R) 21-20

ATTEST

  
\_\_\_\_\_  
Town Clerk

4/25/24  
\_\_\_\_\_  
Date

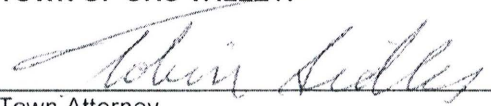
**Intergovernmental Agreement Determination**

The foregoing Intergovernmental Agreement Amendment between Pima County and the Town of Oro Valley has been reviewed by the undersigned, each of whom has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the party he or she represents.

**PIMA COUNTY:**

  
\_\_\_\_\_  
Deputy County Attorney  
Sarah Meadows

**TOWN OF ORO VALLEY:**

  
\_\_\_\_\_  
Town Attorney