

AGENDA MATERIAL
SUMMARY OF REVISIONS **DATE** 7/6/21 **ITEM NO.** RA 17
July 6, 2021

Personnel Policy 8-111 – Outside Employment

- 8-111 B.1-2. Reformat and addition of guidance for other than full-time employees.
- 8-111 C.5. Addition for current and future pandemics: outside employment conditions may be added by County Administrator based on the County's needs.
- 8-111 F.1.c. Change Risk Management to Human Resources Occupational Medicine.
- 8-111 F.2. Change Risk Management to Human Resources Occupational Medicine.

Personnel Policy 8-114 – Drug Testing and Post-Offer Evaluations

- 8-114 A. Clarification on requirements for positions designated as safety sensitive by the County.
- 8-114 C. Change Finance and Risk Management to Human Resources Occupational Medicine; add that for reasonable suspicion testing, Human Resources Occupational Medicine shall be notified as outlined in Administrative Procedures. Edit to gender-neutral language.

Personnel Policy 8-119 – Rules of Conduct

- 8-119 A. Clarification that Merit System Rules only apply to classified employees.
- 8-119 Y.5. Addition of supervisory responsibility of modeling appropriate behavior.
- 8-119 Y.6. Addition of supervisory responsibility to distribute work in a fair and equitable manner, at the direction of their Appointing Authority.
- 8-119 Z.10. Addition to explicitly prohibit impairment by alcohol, marijuana, or any controlled substance at County worksites, in the performance of any County-related work tasks, or while acting in any capacity as a representative of the County.

JUL 02 2021 PM 03:39 PC CLK (18:00)