



BOARD OF SUPERVISORS AGENDA ITEM REPORT **CONTRACTS / AWARDS / GRANTS**

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: April 21, 2020

*** = Mandatory, information must be provided**

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Arizona Community Action Association dba Wildfire

***Project Title/Description:**

2019-20 Utility Assistance Programs

***Purpose:**

This is a revenue agreement awarded to the county to administer energy program funding to eligible low-income clients for utility deposits/bill assistance. This amendment adds Tucson Electrical Power funds of \$78,000.00.

Attachment: Contract Number 07012019-20 (Amendment 2)

Indirect cost does not apply.

***Procurement Method:**

Not applicable to grant award.

***Program Goals/Predicted Outcomes:**

The program provides emergency financial assistance to eligible low-income households experiencing a temporary financial crisis in order to prevent utility disconnection.

***Public Benefit:**

The program will provide emergency assistance funds to eligible Pima County residents. The assistance will result in continuation or restoration of utility services to ensure the safety and health of Pima County residents experience hardships and/or crisis.

***Metrics Available to Measure Performance:**

Performance reports provided via the Emergency Services Network database insures appropriate delivery of services.

***Retroactive:**

No.

GMI approved 4-14-20 als

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Amendment No.: _____ AMS Version No.: _____
Effective Date: _____ New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____

☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ _____
Is there revenue included? ☐ Yes ☐ No If Yes \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☒ Amendment

Document Type: GTAM Department Code: CS Grant Number (i.e., 15-123): 20-39
Effective Date: 07/01/2019 Termination Date: 6/30/20 (no change) Amendment Number: 12
☐ Match Amount: \$ _____ ☒ Revenue Amount: \$ 78,000.00

***All Funding Source(s) required:** Amendment 2 funding source is from Tucson Electrical Power Bill Assistance Program

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Manira Cervantes

Department: Community Services Telephone: 724-5710

Department Director Signature/Date: _____ 4-7-20

Deputy County Administrator Signature/Date: _____ 13 Apr 2020

County Administrator Signature/Date: _____ 4/14/2020
(Required for Board Agenda/Addendum Items)



**Amendment No. Two (2) to the 2019-2020
Independent Contractor Agreement
Contract No. 07012019-20**

The Independent Contract Agreement dated July 1, 2018, between Arizona Community Action Association (dba Wildfire) and **Pima County, on behalf of Pima County – Community Action Agency** (hereinafter “Contractor”) to conduct application intake and eligibility determination for utility bill assistance and deposits is hereby amended as follows:

Purpose of the Amendment:

1. To increase the Tucson Electrical Power (TEP) funds by the amount of **\$78,000.00**.

Amendment to:

Section I. Services and Programs – 1.2 Fund Sources; Attachment 1:

Tucson Electrical Power (TEP): To increase the Direct Service amount to **\$92,000.00** and increase the Program Delivery amount to **\$18,400.00**. The new allocation for TEP will be **\$110,400.00** (Direct Service + Program Delivery).

Whole Agreement:

Unless otherwise noted herein, all other provisions of the original Agreement will remain in place for the duration of the original Agreement.

[Signature page follows]

IN WITNESS WHEREOF, the undersigned have executed this Amendment No. Two (2), effective as of the effective date.

CONTRACTOR
Pima County – Board of Supervisors

Arizona Community Action Association (dba
Wildfire), an Arizona nonprofit corporation

By: _____

By: _____

Name: Richard Elias
Title: Chairman, Board of Supervisors

Name: Cynthia Zwick

Title: Executive Director

Date: _____

Date: _____

ATTEST:

Address:

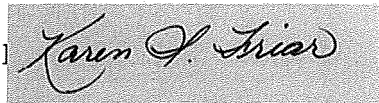
By: _____

340 E Pahn Lane, Suite 315
Phoenix, Arizona 85004
Fax: 602-604-0644
E-mail: czwick@wildfireaz.org

Name: Julie Castenada
Title: Clerk of the Board

Date: _____

APPROVED AS TO FORM:



Name: Karen S. Friar
Title: Deputy County Attorney

Date: _____

APPROVED AS TO CONTENT.

By:  _____

Name: Arnold Palacios
Title: Director, Community Services Employment and
Training

Date: 4-7-20

Address:
2797 E Ajo Way, 3rd Floor
Tucson, AZ 85713
Email: manira.cervantes@pima.gov