



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 12/06/2022

* = Mandatory, information must be provided

or Procurement Director Award:

***Contractor/Vendor Name/Grantor (DBA):**

Arizona Companion Animal Spay/Neuter Committee (AzCASNC)

***Project Title/Description:**

Pima Animal Care Center - Public Spay-Neuter Program

***Purpose:**

This project is funded through the Arizona Pet Friendly License Plate donation program, and the funds are granted by the Arizona Companion Animal Spay/Neuter Committee. A \$10,000 grant will help Pima Animal Care Center (PACC) cover the costs of spay-and-neuter surgeries for companion cats and dogs belonging to Pima County residents who cannot afford these procedures. The surgeries will be done by PACC veterinarians or by contracted private veterinarians.

***Procurement Method:**

Not applicable to this grant award.

***Program Goals/Predicted Outcomes:**

The goal of this project is to decrease the number of unsterilized companion cats and dogs owned by Pima County residents.

***Public Benefit:**

The project promotes responsible pet ownership, and will help prevent overpopulation of companion cats and dogs, especially those owned by lower-income residents living in neighborhoods with little to no access to veterinarian care.

***Metrics Available to Measure Performance:**

Pima Animal Care Center uses a software called Chameleon to record and track information about each animal treated through PACC's spay-and-neuter programs.

***Retroactive:**

Yes. Although the grantor's award letter is dated September 28, 2022, the December 6, 2022 Board of Supervisors' meeting is the soonest the departments were able to complete the internal processing. Thank you.

*Board Approves
AM for Regina Kelly
11/21/2022*

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ * Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Amendment No.: _____ AMS Version No.: _____

Commencement Date: _____ New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

Expense Revenue Increase Decrease

Amount This Amendment: \$ _____

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: GTAW Department Code: PAC Grant Number (i.e., 15-123): 23*076

Commencement Date: 9/28/2022 Termination Date: 8/15/2023 Amendment Number: N/A

Match Amount: \$ N/A Revenue Amount: \$ 10,000.00

*All Funding Source(s) required: AZ Companion Animal Spay/Neuter Committee

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: N/A

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?
N/A

Contact: Monica Dangler, Director

Department: Pima Animal Care Center

Telephone: 724-5938

Department Director Signature: _____ Date: 11/17/22
Deputy County Administrator Signature: _____ Date: 22 Nov 2022
County Administrator Signature: _____ Date: 11/22/2022

ARIZONA COMPANION ANIMAL SPAY/NEUTER
COMMITTEE PO BOX 6772
PHOENIX, AZ 85005

September 28th, 2022

Monica Dangler
Pima Animal Care Center
4000 N. Silverbell Rd
Tucson, AZ 85745

Dear Humane Agency:

The Arizona Companion Animal Spay/Neuter Committee has reviewed all grant applications. Sixty-Eight (68) programs will benefit from the \$409,500 disbursed for the 2022-2023 Grant Period. You have been selected to receive grant funds restricted to increasing spay and neuter efforts in your community in the amount of **\$10,000.00 for your Public Spay/Neuter program. These funds must be used for spay/neuter surgeries only.**

These grant funds were made available from the support and sales of the Arizona Companion Animal Spay and Neuter Pet Friendly License Plates and from voluntary contributions by Arizona residents through personal income tax returns. As such, we ask you to promote the Spay and Neuter License Plates and AZ Personal Income Tax Return Donation option through newsletters, websites, and media events. We encourage you and your staff to purchase the plates for your vehicles, too.

Grant Terms: Funds may be utilized from the date of this approval notice thru August 15, 2023

Report Due Dates: Reporting worksheet is enclosed and can be found on AZPetPlates.org. Reports may be provided by mail or email: azpetplates@gmail.com

1. INITIAL Report – The first report of grant expenditures must be postmarked or emailed no later than **May 30, 2023** or within thirty (30) days of full expenditure, whichever comes first.
2. FINAL Report – All funds must be expended by **August 15, 2023** at which time the final report is due. Please include copies of your license plate and tax return donation option promotional materials and any copies/examples of vouchers or coupons used for this program. Future grant opportunities do depend on the timeliness and thoroughness of your report. Promotional materials and examples are only required with your final report.

If you received a 2021-22 grant - your Final Report due date will remain the same – December 31, 2022.

Payment: In an effort to expedite grant payment, please complete the attached ACH form and email it back to us at azpetplates@gmail.com. Additionally, you may be required to fill out a W-9 form if you have not already done so. If the W-9 is included in this email, please complete and return it as well.

AZPETPLATES.ORG web site: The Arizona Companion Animal Spay/Neuter Committee will list your contact person's information as agreed at the time of application. If the Contact information provided on the application has changed, please contact us immediately with the new information. Your organization/agency name, website address, street address, contact person name, telephone number, and email address may also be posted on the website. Please send updates to azpetplates@gmail.com.

Congratulations on your award!

Annette Lagunas, Chairman
Arizona Companion Animal Spay/Neuter Committee