



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: June 19, 2018

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Compass Affordable Housing, Inc.

***Project Title/Description:**

Arizona Department of Housing - Pima County Links, a housing and employment program for people experiencing homelessness in Pima County. The original contract may be found under CT-CS-17*404. Search contract number 17%404 in eContracts.

***Purpose:**

This amendment with Compass Affordable Housing, a partner agency with Pima County Links, is designed to connect at least 30 people experiencing chronic homelessness to the Sullivan Jackson Employment Center (SJEC) by providing homeless prevention and rapid rehousing services.

When program participants are determined ready to work, they will be referred to SJEC to attend the "Job Offer Academy."

The target population served includes individuals/families with children and individual/families transitioning from homelessness, caused by a variety of issues.

This amendment will provide additional funding and extend the contract for one year for the period June 1, 2018 to May 31, 2019.

Attachment: Contract Number CT-CS-17-404 (Amendment 1)

***Procurement Method:**

RFP-CSET- 2015-4 per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services.

***Program Goals/Predicted Outcomes:**

The program will provide rapid rehousing to a minimum of 30 participants (a homeless family is considered one participant). Compass Affordable Housing will serve 65% of individuals/families within the first six months of the contract and ensure that 95% of individuals/families will exit to permanent housing within 60 days of entering the program.

***Public Benefit:**

The program provides the resources necessary for individuals/families experiencing homelessness in Pima County to obtain employment and housing.

***Metrics Available to Measure Performance:**

Arizona Department of Housing requires its programs to enter information, provide reports, and track program participants through the Homeless Management Information System (HMIS).

***Retroactive:**

Yes. The County received the revenue agreement from Arizona Department of Housing (ADOH) on May 11, 2018. The ADOH revenue agreement is scheduled to be approved at the June 12, 2018 Pima County Board of Supervisors' Meeting. The negative impact of this amendment not being approved is Pima County homeless residents would not receive resources for employment and housing.

UNCLASSIFIED

To: COB - 6-12-18
pgs - 3
(1) Addendum

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
 Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 17-404
Amendment No.: 1 AMS Version No.: 3
Effective Date: 6/1/18 New Termination Date: 5/31/19
Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ 257,437.00

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:** State of Arizona Housing Program Fund (HPF)

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Amendment Number: _____
 Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Rise Hart
Department: Community Services Telephone: 724-5723
Department Director Signature/Date: *Charles...*
Deputy County Administrator Signature/Date: *Jay...* 6/8/18
County Administrator Signature/Date: *C. Mulberry* 6/11/18
(Required for Board Agenda/Addendum Items)

**PIMA COUNTY COMMUNITY SERVICES,
EMPLOYMENT AND TRAINING DEPARTMENT
SULLIVAN JACKSON EMPLOYMENT CENTER (SJEC)
PROFESSIONAL SERVICES CONTRACT**

Program Name: Arizona Department of Housing – Pima
County Links Rapid Rehousing

Awardee: Compass Affordable Housing, Inc.
48 North Tucson Blvd. Suite 102
Tucson, AZ 85716

DUNS: 830239427

SAM Registration Date: 2/19/18

Contract No: CT-CS-17-404

Amendment No: 01

Funding: State of Arizona Housing Program Fund
(HPF)

CONTRACT
NO. <u>CT-CS-17-404</u>
AMENDMENT NO. <u>01</u>
This number must appear on all invoices, correspondence and documents pertaining to this contract.

Is this a Research and Development Contract: No

Awardee is a Subrecipient Contractor

Match NO Indirect Costs NO

ADOH Agreement No. 524-18

Award Date	CFDA	Program Description	State Funding	Pima County Award
2018	N/A	Arizona Department of Housing – Pima County Links Rapid Rehousing Project	\$2,000,000.00	\$400,000.00

Term Prior Amendment:	06/20/17 – 05/31/18	Prior Amended Amount:	\$306,700.00
Term This Amendment	06/01/18 – 05/31/19	Amount This Amendment:	\$257,437.00
		Revised Contract Amount:	\$564,137.00

Pima County (“County”), a body politic and corporate of the State of Arizona, and Compass Affordable Housing, Inc. (“Awardee”), an Arizona non-profit corporation, have entered into the above referenced contract to provide supportive services and rental assistance to the homeless in Pima County.

AMENDMENT ONE

- A. Funding for the contract is from the Arizona Department of Housing (“ADOH”)
- B. ADOH has awarded grant funds to County for an additional year of services for the homeless in Pima County.
- C. The Pima County Board of Supervisors finds that it is in the best interests of the residents of Pima County to provide an additional year of Rapid Rehousing RRH services.
- D. County has reviewed Awardee’s performance and finds it satisfactory.

NOW, THEREFORE, County and Awardee agree to amend the Contract as follows:

1. SECTION 1.0 – TERMS AND EXTENIONS, is amended as follows:

1.1 **Paragraph 1.1** is amended to change the termination date:

FROM: May 31, 2018

TO: May 31, 2019

1.2 **Paragraph 1.2** the number of remaining Extension Options is decreased:

FROM: up to three (3) 12-month periods or any portion thereof

TO: up to two (2) 12-month periods or any portion thereof

2. SECTION 3.0 – COMPENSATION AND PAYMENT, paragraph 3.1 is amended to increase the Maximum Allocated Amount:

FROM: \$306,700.00

TO: \$564,137.00

3. SECTION 26.0 – COORDINATION is amended to add:

Awardee's contact in this regard will be:

Steven Nelson

520-724-7306

Steven.Nelson@pima.gov

4. EXHIBIT A – SCOPE OF WORK is amended as follows:

4.1. **SECTION 5 – PROGRAM GOALS/PREDICTED OUTCOMES**, is amended as follows:

4.1.1. **Paragraph 5.1.1** is deleted in its entirety and replaced with the following:RHH services, case management and associated services as follows:

Contract year	Minimum number of participants* served
2017-2018	37
2018-2019	30

* A homeless family is considered one (1) participant.

4.1.2. **Paragraph 5.1.2** deleted in its entirety and replaced with the following:

Prevention assistance to families at risk of becoming homeless:

Contract year	Minimum number of household served
2017-2018	8
2018-2019	None

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4.2. SECTION 6 – **BUDGET**, paragraph 6.1 is amended to add:

For services provided June 1, 2018 through May 31, 2019, Awardee will be paid in accordance to the following table:

BUDGET LINE ITEM	ALLOCATED AMOUNT
Rental Assistance	\$175,895.00
Case Management	\$52,000.00
Moving Costs	\$700.00
Transportation	\$1,500.00
Utility Deposits	\$3,000.00
Move-in Items and Furnishings	\$7,500.00
Administrative Costs (7%)	\$16,842.00
Total Program Budget	\$257,437.00

Any other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

Chairman, Pima County Board of Supervisors

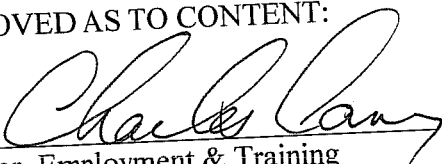
Date: _____

ATTEST:

Clerk of the Board

Date

APPROVED AS TO CONTENT:



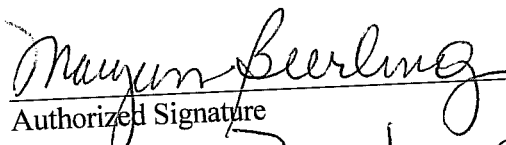
Director, Employment & Training

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney

AWARDEE:



Authorized Signature

MARYANN BEERLING, CEO

Printed Name & Title

Date: 6-6-18