



**BOARD OF SUPERVISORS AGENDA ITEM REPORT  
CONTRACTS / AWARDS / GRANTS**

Award  Contract  Grant

Requested Board Meeting Date: June 19, 2018

\* = Mandatory, information must be provided

or Procurement Director Award

**\*Contractor/Vendor Name/Grantor (DBA):**

SER-Jobs for Progress of Southern Arizona, Inc.

**\*Project Title/Description:**

Homeless Veterans' Reintegration Program (HVRP) Outreach. HVRP is designed to help homeless veterans obtain career training and gain other skills needed to gain meaningful employment. Outreach services will be provided to homeless veterans in Pima County. The original contract may be found under CT-18\*114. Search for contract number 18%114 in eContracts.

**\*Purpose:**

This amendment with subrecipient SER is designed to continue to provide HVRP to eligible Pima County homeless veterans.

This amendment will provide additional funding for the period July 1, 2018 to June 30, 2019.

Attachment: Contract Number CT-CS-18-114 (Amendment 1)

**\*Procurement Method:**

RFP-CSET-HVRP-2017-11 per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services.

**\*Program Goals/Predicted Outcomes:**

SER will:

- 1) Provide outreach services to at least 60 unsheltered homeless veterans to encourage them to engage with HVRP.
- 2) Work with the Community Services (CS) Program Manager to coordinate referral and enrollment of at least 30 unsheltered homeless veterans into HVRP, as well as other appropriate programs to help them end their homelessness.

**\*Public Benefit:**

The program provides the resources necessary for homeless veterans to obtain employment and become self-sufficient. The program also supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

**\*Metrics Available to Measure Performance:**

SER will provide CS with monthly and final summary reports including:

- 1) Names and contact information of homeless veterans referred to HVRP;
- 2) Locations where outreach was conducted; and
- 3) List of events for the homeless and veterans where outreach was conducted.

**\*Retroactive:**

No.

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To: COB- 6-14-18  
ygs- 3 (1)

Revised 5/2018

Addendum

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

Expense Amount: \$\* \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

**If Yes, is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified?  Yes  No

*If Yes, attach Risk's approval.*

Vendor is using a Social Security Number?  Yes  No

*If Yes, attach the required form per Administrative Procedure 22-73.*

**Amendment / Revised Award Information**

Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 18-114

Amendment No.: 1 AMS Version No.: 2

Effective Date: 7/1/18 New Termination Date: 6/30/19

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense or  Revenue  Increase  Decrease Amount This Amendment: \$ 24,866.00

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:** U.S. Department of Labor - Veterans Employment and Training Services

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)  Award  Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:**

\*Match funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Funding Source: \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Rise Hart

Department: Community Services

Telephone: 724-5723

Department Director Signature/Date: \_\_\_\_\_

*Charles Long 6/13/18*

Deputy County Administrator Signature/Date: \_\_\_\_\_

*C. D. ... 6/13/18*

County Administrator Signature/Date: \_\_\_\_\_

*(Required for Board Agenda/Addendum Items)*

**PIMA COUNTY COMMUNITY SERVICES,  
EMPLOYMENT AND TRAINING DEPARTMENT  
PROFESSIONAL SERVICES CONTRACT**

Program Name: Homeless Veterans' Reintegration Program ("HVRP")

Awardee: SER-Jobs for Progress of Southern Arizona, Inc.  
40 West 28th Street  
Tucson, AZ 85713

DUNS: 964816636

SAM Registration Date: 3/20/18

Contract No: CT-CS-18-114

Amendment No: 01

Funding: U.S. Department of Labor (USDOL) –  
Veterans Employment and Training Services

<b>CONTRACT</b>
NO. <u>CT-CS-18-114</u>
AMENDMENT NO. <u>01</u>
This number must appear on all invoices, correspondence and documents pertaining to this contract.

Is this a Research and Development Contract: No

Awardee is a X Subrecipient    Contractor

Match NO Indirect Costs NO

Grant ID/Contract Number	Award Date	CFDA	Program Description	National Funding	Pima County Award
HV-30879-17-60-5-4	2018	17.805	Homeless Veterans Reintegration Program ("HVRP")	\$12,000,000.00	\$236,664.00

Original Contract Term:	10/01/17 – 06/30/18	Orig. Contract Amount:	\$24,378.00
Term This Amendment	06/30/19	Amount This Amendment:	\$24,866.00
		Revised Contract Amount:	\$49,244.00

Pima County ("County"), a body politic and corporate of the State of Arizona and SER-Jobs for Progress of Southern Arizona, Inc. ("Awardee"), a non-profit corporation registered to do business in the State of Arizona have entered into the above-referenced contract to provide outreach services to eligible homeless individuals.

**AMENDMENT ONE**

- A. The Pima County Board of Supervisors finds that that extending this Contract will provide outreach services for the homeless of Pima County.
- B. Funds have been awarded to County from USDOL Homeless Veterans Reintegration Program ("HVRP") grant for services in FY2018-2019.
- C. County has reviewed Awardee's performance of the services and finds it satisfactory.

NOW, THEREFORE, County and Awardee agree to amend the Contract as follows:

**1. SECTION 1.0 – TERMS AND EXTENIONS, paragraph 1.1 is amended as follows:**

1.1. The termination date is changed:

FROM: October 1, 2018

TO: June 30, 2019

1.2. The number of available renewals is changed:

FROM: two (2) additional one year periods

TO: one (1) additional one year period

**2. SECTION 3.0 – COMPENSATION AND PAYMENT, paragraph 3.1 is amended to increase "the Maximum Allocated Amount":**

FROM: \$24,378.00

TO: \$49,244.00

**3. SECTION 25.0 – COORDINATION is amended to add the following:**

Awardee's contacts in this regard will be:

Michael Gates, 724-5063, [Michael.Gates@pima.gov](mailto:Michael.Gates@pima.gov)

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4. **EXHIBIT A – SCOPE OF WORK – SECTION 6.0 BUDGET**, paragraph 6.1 the table is deleted in its entirety and replaced with the following:

<b>Budget Line Item</b>	<b>Amount allocated for October 1, 2017 through June 30, 2018</b>	<b>Amount allocated for July 1, 2018 through June 30, 2019</b>
Salary and Fringe Benefits (No overtime) (720 hours)	\$18,639.00	\$19,012.00
Staff Development	\$800.00	\$816.00
Travel	\$2,360.00	\$2,407.20
Equipment	\$575.00	\$586.50
Supplies	\$459.00	\$468.18
Communication	\$169.00	\$172.60
Space	\$716.00	\$730.32
Operating Services	\$660.0	\$673.20
<b>TOTAL</b>	<b>\$24,378.00</b>	<b>\$24,866.00</b>

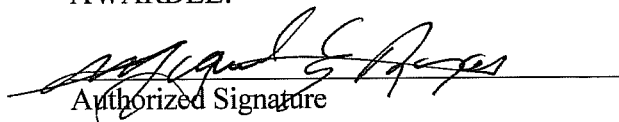
All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

AWARDEE:

\_\_\_\_\_  
Chairman, Pima County Board of Supervisors

  
Authorized Signature

Date: \_\_\_\_\_

MIGUEL E ROJAS CHAIRMAN  
Printed Name & Title


ATTEST:

Date: 13 JUN 18

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Director, Employment & Training

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Deputy County Attorney

**CHARLES WESSELHOFT**