



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Award Contract Grant

Requested Board Meeting Date: June 23, 2020

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Catholic Community Services of Southern Arizona, Inc. dba Pio Decimo Center

***Project Title/Description:**

Workforce Development Services. The contract and amendments can be found in OnBase by searching Contracts CR-20*396 (formerly CS-17*381) in Doc_ID_AMS.

***Purpose:**

Contractor coordinates the development of the youth recruitment pool, development of selection lists for County and agency site placements, arrangement of employability skills training for participants; maintenance of ongoing enrollment; as well as provides support for other youth workforce programs. This amendment will provide additional funding for the period July 1, 2020 to June 30, 2021.

Attachment: Contract Number CT-CR-20-396 (Amendment 3)

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, RFP No. RFP-CSET-WFS-2016-06 was conducted with delegated authority.

***Program Goals/Predicted Outcomes:**

Contractor will recruit up to 50 employers to assist with youth programs and up to 4,000 youth to participate in program activities.

***Public Benefit:**

This program provides income for low-income youth and provides youth with resume building work experience.

***Metrics Available to Measure Performance:**

Monthly reports: Number of youth served, completed, exited, placed in a job and average wage of placement.

***Retroactive:**

No.

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 20-396

Amendment No.: 3 AMS Version No.: 1

Commencement Date: 6/30/20 7-1-20 AL New Termination Date: 6/30/21

Prior Contract No. (Synergen/CMS): CT-CS-17-381

Expense or Revenue Increase Decrease Amount This Amendment: \$ 63,299.00

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:** Pima County General Funds

Funding from General Fund? Yes No If Yes \$ _____ % 100

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Rise Hart

Department: Community Services Telephone: 724-5723

Department Director Signature/Date: [Signature] 6-10-20

Deputy County Administrator Signature/Date: [Signature] 5/15/2020

County Administrator Signature/Date: [Signature] 6/15/20
Required for Board Agenda/Addendum Items

Pima County Department of Community Services, Employment and Training

Project: Workforce Development Services

Contractor: Catholic Community Services of Southern Arizona, Inc. (“CCS”) *dba* Pio Decimo Center

CCS Administrative Office 140 W. Speedway Blvd, #230 Tucson, AZ 85705-6534	Pio Decimo Center 848 S 7 th Avenue Tucson, AZ 85701
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Contract No.: CT-CR-20-396 (formerly CT-CS-17-381)

Contract Amendment No.: Three (3)

Original Contract Term:	7/01/17 – 6/30/18	Original Contract Amount:	\$57,545.00
Termination Date Prior Amendment:	6/30/20	Prior Amendments Amount:	\$121,994.90
Termination Date This Amendment:	6/30/21	This Amendment Amount:	\$63,299.00
		Revised Contract Amount:	\$242,838.90

AMENDMENT THREE (3)

1. BACKGROUND AND PURPOSE.

1.1 Background.

- 1.1.1. On June 20, 2017, Pima County (“County”) and Catholic Community Services of Southern Arizona, Inc. *dba* Pio Decimo Center (“Contractor”), entered into the above-referenced contract to provide workforce development services for youth.
- 1.1.2. Pursuant to A.R.S. § 11-254.04, County may appropriate and spend public monies for and in connection with activities that the County Board of Supervisors finds and determines will assist in the creation or retention of jobs or will otherwise improve or enhance the economic welfare of County inhabitants.

1.2 County Organization. Effective July 1, 2020:

- 1.2.1. Pima County Community Services, Employment and Training Department and Pima County Community Development and Neighborhood Conservation Department are restructured to form the Community Resources and Workforce Development Department.
- 1.2.2. This Agreement will be renumbered to CT-CR-20-396, but all terms and conditions remain unchanged.
- 1.2.3. Any reference in the Agreement to Community Services; Community Services, Employment and Training Department; or CSET, will mean Community Resources and Workforce Development Department (“CRWD”).

1.3 Purpose.

- 1.3.1. County operates a workforce development program at Pima County ARIZONA@WORK (an American Job Center, formerly the Pima County One Stop).
- 1.3.2. County finds that it is in the best interests of the Pima County residents to continue to provide workforce development services to youth of Pima County.
- 1.3.3. County has reviewed Awardee’s performance of the services and finds it satisfactory.

2. **TERM and EXTENSIONS, SECTION 1.0.** Pursuant to **paragraph 1.2**, County is exercising the third and final Extension Option. This Agreement will terminate on **June 30, 2021**.

3. **COMPENSATION AND PAYMENT, SECTION 3.0, paragraph 3.1** is amended to increase “the Maximum Allocated Amount”:
FROM: \$179,539.90
TO: \$242,838.90

4. **ISRAEL BOYCOTT CERTIFICATION, SECTION 31.0** is added to read:
Pursuant to A.R.S. § 35-393.01, if Contractor engages in for-profit activity and has 10 or more employees, and if this Contract has a value of \$100,000.00 or more, Contractor certifies it is not currently engaged in, and agrees for the duration of this Contract to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

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5. **EXHIBIT A – SCOPE OF WORK, SECTION 7.0 – BUDGET**, paragraph 7.1, the table is deleted in its entirety and replaced with the following:

Budget Line Item	Maximum Amount Allocated			
	July 1, 2017 - June 30, 2018	July 1, 2018 - June 30, 2019	July 1, 2019 - June 30, 2020	July 1, 2020 - June 30, 2021
Salary and ERE (No overtime)	\$47,615.00	\$48,567.30	\$52,976.00	\$52,976.00
Staff Development	-0-	-0-	-0-	-0-
Travel	\$408.00	\$416.16	\$416.00	\$416.00
Communications	-0-	-0-	-0-	-0-
Other operating expenses	\$9,522.00	\$9,712.44	\$9,907.00	\$9,907.00
TOTAL	\$57,545.00	\$58,695.90	\$63,299.00	\$63,299.00

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

This amendment is effective on June 30, 2020.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

Chairman, Pima County Board of Supervisors

Date: _____

ATTEST:

Clerk of the Board

Date

APPROVED AS TO CONTENT:



Director, Employment & Training

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney

AWARDEE:



Authorized Signature

Marguerite D Harmon, CEO

Printed Name & Title

Date: 6/9/2020