



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

Award  Contract  Grant

Requested Board Meeting Date: 1/2/18

\* = Mandatory, information must be provided

or Procurement Director Award

**\*Contractor/Vendor Name/Grantor (DBA):**

Grantor - Institute of Museum and Library Services (IMLS) Library Services and Technology Act (LSTA) funds passed through the Arizona State Library.

**\*Project Title/Description:**

Southwest Books of the Year 2017.

**\*Purpose:**

The purpose of Southwest Books of the Year is to provide guidance in the selection and appreciation of literature of the Southwest and a tool to select the best of the current titles about the Southwest region.

**\*Procurement Method:**

Not applicable to grant awards.

**\*Program Goals/Predicted Outcomes:**

Southwest Books of the Year will make a significant contribution toward meeting the public's need for a comprehensive and critical guide to Southwest writing.

**\*Public Benefit:**

Approximately 11,000 copies of Southwest Books of the Year, containing reviews of the best of the current titles from the region, will be distributed locally through libraries and bookstores, and throughout the state of Arizona.

**\*Metrics Available to Measure Performance:**

Feedback forms are collected from the public, libraries, bookstores and other venues around Arizona. The Arizona State Library is responsible for reporting to the Institute of Museum and Library Services

**\*Retroactive:**

Yes. The grantor -- Arizona State Library -- requested that a mini-grant application be submitted on November 1, through an on-line survey tool. The Pima County Public received the notice of award on November 23, 2017, with the grant effective date of 11/1/2017. If the funding is not approved Southwest Books of the Year will not be distributed throughout the state of Arizona.

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

Expense Amount: \$\* \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

**\*Is the Contract to a vendor or subrecipient?** \_\_\_\_\_

Were insurance or indemnity clauses modified?  Yes  No

*If Yes, attach Risk's approval*

Vendor is using a Social Security Number?  Yes  No

*If Yes, attach the required form per Administrative Procedure 22-73.*

**Amendment / Revised Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_

Effective Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense or  Revenue  Increase  Decrease Amount This Amendment: \$ \_\_\_\_\_

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)  Award  Amendment

Document Type: GTAW Department Code: LIB Grant Number (i.e., 15-123): 18-039

Effective Date: 11/1/2017 Termination Date: 8/1/18 Amendment Number: \_\_\_\_\_

Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ 4500.00

**\*All Funding Source(s) required:**

Library Services and Technology Act Funds

**\*Match funding from General Fund?**  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?**  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** This is Federal funding passed through the Arizona State Library.

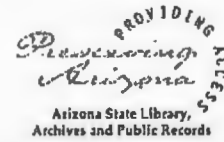
Contact: Beth Matthias-Loghry

Department: Library Telephone: 520-594-5613

Department Director Signature/Date: *Andrew Al...*

Deputy County Administrator Signature/Date: *[Signature]* 12/5/17

County Administrator Signature/Date: *C. R. ...* 12/5/17  
*(Required for Board Agenda/Addendum Items)*



### Award Notification for LSTA Subgrants

<b>Library Name &amp; Address:</b> Pima County Public Library 101 N Stone Ave Tucson AZ 85701	<b>State Project Number:</b> 2017-0180-01	
<b>Project Name:</b> Southwest Books of the Year 2017	<b>Project Manager:</b> Helene Woodhams	
<b>CFDA Number:</b> 45.310	<b>Amount Awarded:</b> \$4,500	
<b>DUNS:</b> 074477969	<b>Indirect Cost Rate:</b> 0.00	
<b>Period of Performance:</b> November 1, 2017 to August 1, 2018	<b>Final Report Due:</b> September 5, 2018	
<b>Contact for LSTA grant questions:</b> Janet "Jaime" Ball, Library Development Administrator	<b>Phone:</b> 602-542-6266	<b>Email:</b> jball@azlibrary.gov

**Enclosures:**

- General Assurances and Certifications
- Internet Safety Certification
- Non-Construction Assurances
- Grant Recipient Information Packet
- LSTA Request for Payment Form

*Holly Henley*

Holly Henley, State Librarian & Director of Library Services

*11/15/17*

Date