



BOARD OF SUPERVISORS AGENDA ITEM REPORT  
AWARDS / CONTRACTS / GRANTS

Award  Contract  Grant

Requested Board Meeting Date: 12/06/2022

\* = Mandatory, information must be provided

or Procurement Director Award:

**\*Contractor/Vendor Name/Grantor (DBA):**

Kodi Foundation formerly known as Elise Townsend

**\*Project Title/Description:**

Implementation of Enhancements in support of the Pima County Drug Court Program Drug Treatment Alternative to Prison Program (DTAP) and the Specialty Courts Initiative

**\*Purpose:**

To provide case management services from our Behavioral Health Treatment Court Collaborative Substance Abuse and Mental Health Services Administration (SAMHSA ) Center for Substance Abuse Treatment grants.

**\*Procurement Method:**

Direct Select per Board of Supervisors Policy D29.6, III- C.

**\*Program Goals/Predicted Outcomes:**

To provide staff, goods, and services for the specialty court programs in Pima County. The primary focus of this contract is for Contractor to provide employment support, vocational training, and job coaching for participants in a participating court of the Pima County Specialty Courts Initiative (primarily the Drug Treatment Alternative to Prison aka DTAP program) in the form of staff for the provisioning of these services. Contractor will provide to the DTAP program vocational assessment, training, job coaching, resume assistance, coordination with other members of the DTAP team (to include treatment, probation, attorneys and judge), provide compliance information, and participate in court staffings. Contractor may be requested to provide these services to other specialty courts (i.e., the Consolidated Misdemeanor Problem Solving aka CMPS court program), to the extent that resources permit such support. This amendment is to increase contract expenses by \$21,649.00 to an amount not to exceed \$71,648.00.

**\*Public Benefit:**

The DTAP program reduces recidivism, saves millions of taxpayer dollars, saves lives and reunites families.

**\*Metrics Available to Measure Performance:**

Pima County Attorney's Office will be reviewing and approving invoices to monitor services provided under this agreement required to meet the needs of the program.

**\*Retroactive:**

No.

To COB: 11/8/22  
Vers: 2  
Pgs: 2

NOV07\*22AM1133 PD

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

Contract / Award Information

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_
Expense Amount \$ \_\_\_\_\_ \* Revenue Amount: \$ \_\_\_\_\_

\*Funding Source(s) required: \_\_\_\_\_

Funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: PCA Contract Number (i.e., 15-123): 22\*113 23\*124
Amendment No.: 01 02 AMS Version No.: 82
Commencement Date: 12/06/2022 New Termination Date: N/A
Prior Contract No. (Synergen/CMS): 22\*113

Expense Revenue Increase Decrease

Is there revenue included? Yes No If Yes \$ \_\_\_\_\_

Amount This Amendment: \$ 21,649.00

\*Funding Source(s) required: DTAP-SAMHSA/BJA

Funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_
Match Amount: \$ \_\_\_\_\_ Revenue Amount: \$ \_\_\_\_\_

\*All Funding Source(s) required: \_\_\_\_\_

\*Match funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Funding Source: \_\_\_\_\_

\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Star Romero

Department: Pima County Attorney's Office

Telephone: 724-6000

Department Director Signature: [Signature] Date: 11/3/2022

Deputy County Administrator Signature: [Signature] Date: \_\_\_\_\_

County Administrator Signature: [Signature] Date: 11/4/2022

**Pima County Attorney's Office**

**Project: Implementation of enhancements in Support of the Pima County Drug Court Program Drug Treatment Alternative to Prison (DTAP) and the Specialty Courts Initiative**

**Contractor: Kodi Foundation (formerly known as Elise Townsend)**

**Contract No.: CT- PCA-23-124**

**Contract Amendment No.: 02**

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<b>Orig. Contract Term:</b> 10/01/2021-09/30/2022	<b>Orig. Amount:</b>	\$ 49,999.00
<b>Termination Date Prior Amendment:</b> 09/30/2023	<b>Prior Amendments Amount:</b>	\$ 0.00
<b>Termination Date This Amendment:</b> 09/30/2023	<b>This Amendment Amount:</b>	\$ 21,649.00
	<b>Revised Total Amount:</b>	\$ 71,648.00

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**CONTRACT AMENDMENT**

The parties agree to amend the above-referenced contract as follows:

**1. Background and Purpose.**

1.1. Background. On October 1, 2021, County and Contractor Kodi Foundation formerly known as Elise Townsend entered into the above referenced agreement to provide Implementation of enhancements in Support of the Pima County Drug Court Program Drug Treatment Alternative to Prison (DTAP) and the Specialty Courts Initiative.

1.2. Purpose. County requires continuing services from Contractor for Enhancements in support of Pima County Drug Court Program- DTAP and Specialty Courts Initiative.

**2. Maximum Payment Amount.** The maximum amount the County will spend under this Contract, as set forth in Section 4, is increased by \$21,649.00. County's total payments to Contractor under this contract, including any sales taxes, will not exceed \$71,648.00.

Remainder left blank

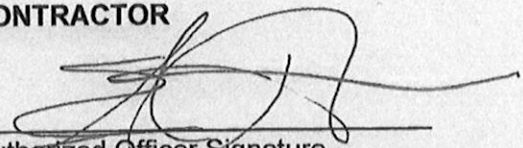
All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

**PIMA COUNTY**

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
Date

**CONTRACTOR**

  
\_\_\_\_\_  
Authorized Officer Signature

Elise Townsend Director  
Printed Name and Title


10/30/22  
Date

**ATTEST**

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

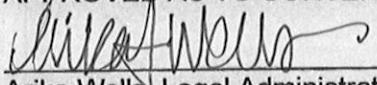
**APPROVED AS TO FORM**

  
\_\_\_\_\_  
Deputy County Attorney

Kyle Johnson  
Print DCA Name

10/25/2022  
Date

**APPROVED AS TO CONTENT**

  
\_\_\_\_\_  
Arika Wells, Legal Administrator

11/3/2022  
Date