



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: _____

or Procurement Director Award ☐

Contractor/Vendor Name (DBA): DUI Abatement Council

Project Title/Description:

DUI Abatement

Purpose:

To deter impaired driving and enforce DUI laws

Procurement Method:

Program Goals/Predicted Outcomes:

To conduct 25-30 DUI Sobriety Checkpoints during the 2017/18 year.

Public Benefit:

A reduction in the number of impaired drivers on County roadways thereby improving public safety.

Metrics Available to Measure Performance:

Quarterly reports

Retroactive:

Original Information

Document Type: GTAP Department Code: SD Contract Number (i.e., 15-123): 17*60

Effective Date: 5/1/2017 Termination Date: 9/30/2017 Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$ _____ ☒ Revenue Amount: \$ 75,000 requested

Funding Source(s): DUI Abatement Council passed thru the Governor's Office of Highway Safety

Cost to Pima County General Fund: Application only

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☒ Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☒ Not Applicable to Grant Awards

Vendor is using a Social Security Number? ☐ Yes ☐ No ☒ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Amendment No.: _____ AMS Version No.: _____

Effective Date: _____ New Termination Date: _____

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ _____

Funding Source(s): _____

Cost to Pima County General Fund: _____

Contact: Bonnie Schaeffer

Department: Sheriff

Telephone: 351-6374

Department Director Signature/Date:

Julia Riley 2/23/2017

Deputy County Administrator Signature/Date:

County Administrator Signature/Date:

(Required for Board Agenda/Addendum Items)

C. D. DeLorenzo 3/2/17

* Based on memorandum to
Sheriff.



MEMORANDUM

Date: February 24, 2017

To: Tom Burke
Deputy County Administrator
for Administration

From: C.H. Huckelberry
County Administrator

A handwritten signature in black ink, appearing to be "CHH", is written over the printed name "C.H. Huckelberry".

Keith Dommer, Director
Finance and Risk Management

Re: **Attached Driving Under the Influence (DUI) Sobriety Checkpoint Funding from the Governor's Office of Highway Safety**

Please review the attached document and the DUI Abatement Program Council proposal template. It references DUI Abatement overtime.

Please clarify whether the grantee is paying when the DUI enforcement checkpoint actually requires overtime of a County law enforcement officer as opposed to paying time and a half for straight time worked. This is a constant problem that should be reviewed on every grant. I cannot imagine the granting agency agreeing to pay employment costs at time and a half or stated overtime when overtime pay is not actually earned because of the shift nature of employment, particularly for a DUI Unit. One would surmise that staffing the DUI checkpoint occurs during the normal shift hours of a County law enforcement officer.

Also, please note whether the stated approximate 40 percent employee related expenses (ERE) is accurate. It appears to be very inaccurate based simply on our knowledge of the retirement contribution, which is nearly 60 percent. Appropriate ERE for a law enforcement officer is likely approaching 100 percent of regular pay per hour.

I appreciate your detailed review of this proposal and discussion with the granting agency to determine the overtime, intent and a corrected calculation for ERE.

CHH/anc

Attachment

c: The Honorable Mark Napier, Pima County Sheriff

RESOLUTION NO. 2017 - _____,

APPROVING AND AUTHORIZING SUBMISSION OF A GRANT PROPOSAL TO THE DUI ABATEMENT PROGRAM FOR DUI ENFORCEMENT. THIS GRANT REQUEST WILL BE FOR \$75,000.00.

The **PIMA COUNTY SHERIFF'S DEPARTMENT** requests authorization to submit a DUI Abatement Grant in the amount of \$75,000.00 to be used for funding overtime, employee related expenses, and DUI enforcement programs to include underage drinking parties as part of the Southern Arizona DUI Task Force.

IT IS FURTHER RESOLVED that the Sheriff of Pima County or his designee is empowered to sign any and all documents to effectuate the attached Grant request.

DATED this _____ day of _____, 2017


PIMA COUNTY BOARD OF SUPERVISORS

Chair, Board of Supervisors

ATTEST:

Clerk of the Board

APPROVED AS TO FORM:



Deputy County Attorney



PIMA COUNTY SHERIFF'S DEPARTMENT

Mark D. Napier, Sheriff

1750 East Benson Highway, Tucson, Arizona 85714-1758

Phone: (520) 351-4600 • Fax: (520) 351-4622 • www.pimasheriff.org

February 17, 2017

Chairman of the DUI Abatement Council
Arizona Governor's Office of Highway Safety
1700 West Washington Street
Executive Tower, Ste 430
Phoenix, Arizona 85007

RE: DUI Abatement Grant Request
\$75,000

Ladies/Gentlemen:

The Pima County Sheriff's Department is recognized as a leader in the field of DUI enforcement, education, and safety. The Sheriff's Department works in collaborative efforts with the Governor's Office of Highway Safety (GOHS) to promote DUI and traffic enforcement along with education.

The Pima County Sheriff's Department requests your consideration for the grant request submitted with this letter. The additional funding will provide the Pima County Sheriff's Department the ability to continue its efforts to deter and enforce DUI laws and provide safer travel throughout Pima County.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to be "Mark Napier", is written over a printed name.

Mark Napier
Sheriff of Pima County

MN/dmb

Cc: Bureau Chief Karl Woolridge



DUI ABATEMENT COUNCIL PROPOSAL TEMPLATE

Please use the following template to create your DUI Abatement Council Proposal.
This is a Word document you can save to your PC.

Cover Page

Pima County Sheriff's Department
DUI Abatement Overtime

The DUI Abatement Council provides State grant funding under two specific areas:

Enforcement:

The DUI Abatement Council grants funding opportunities to political subdivisions and tribal governments for the purposes of enforcement, prosecutorial, judicial activities, and alcohol abuse treatment related to preventing and abating driving or operating under the influence as defined in A.R.S. 5-301

Innovative:

The DUI Abatement Council grants innovative funding opportunities that use emerging technologies to educate, prevent, or deter the occurrences of driving or operating under the influence as defined in A.R.S 5-301

Contact Information

ADDRESS 1750 E. Benson Hwy.
CITY Tucson AA 85714
COUNTY Pima
PHONE (520) 351-6480
FAX (520) 351-4941
WEBSITE

PROJECT DIRECTOR *Sheriff Mark Napier*
PHONE (520) 351-3511
EMAIL mark.napier@sheriff.pima.gov

PROJECT ADMINISTATOR *Sgt. Dawn Barkman*
PHONE (520) 351-6480
EMAIL dawn.barkman@sheriff.pima.gov

FISCAL/FINANCIAL CONTACT Julia Riley
PHONE (520) 351-4734
EMAIL julia.riley@sheriff.pima.gov

Proposal Summary

Please include a summary of funding requested.

EXAMPLE:

The Pima County Sheriff's Department requests funding for DUI Overtime Enforcement throughout the County of Pima. The Sheriff's Department plan on using grant funding for extra DUI enforcement saturation patrols and DUI sobriety checkpoints during times when impaired driving may be at its highest.

Emphasis will be placed on DUI sobriety checkpoints and DUI saturation patrols to include multi-agency deployments, underage drinking parties, and educational components through teaching at public schools, public events, and through social media.

Additional funds will support personnel services (overtime) and employee related expenses to enhance impaired driving/DUI alcohol enforcement throughout Pima County. This funding will allow for additional deputies on the street during "peak" times and during specific "holiday" periods for the best saturation of resources.

Agency Background

Provide description of agency and work area including information on population and demographics. Also include a description of streets and highways in the agency's jurisdiction including road mileage.

The Special Operations Division deputies are frequently called upon to complete and further a DUI investigation initiated by the patrol division deputies in an effort to allow the patrol units to return to their busy districts to take calls.

The Special Operations Division deputies bring expertise and experience to the DUI investigation, later enhancing the prosecution's effort in court.

Pima County employs over 500 sworn officers and provides services to a population of approximately 989,868 people. This includes roughly 8,156 miles of roadways on Pima County roadways.

Problem Statement

What problem is your agency looking to solve with this grant?

Provide appropriate data to support funding for the problem area identified. As with the Proposal Summary, keep the problem statement specific to the requested funding area.

EXAMPLE: Agency requests funding for DUI Enforcement Overtime.

Describe the problem related to DUI / Alcohol issues only.

DUI sobriety checkpoints, saturation patrols and multi-agency deployments require a large amount of resources and personnel to fulfill the operational necessities of a successful operation. It has become harder to staff these operations without the aid of overtime funding. DUI sobriety checkpoints are labor intensive functions that provide enforcement and importantly, an educational component to inform the public and deter impaired driving on the roadways.

Additionally, throughout the year, there are a number of underage drinking parties which require a certain skill set as this group becomes more creative with social media. Many times, it isn't until the last minute that a specific location can be determined. Part of shutting down an underage drinking party involves complete shutdown of the incident location by trained personnel. Once this occurs, we can then obtain a search warrant and proceed with underage drinking arrests, etc.

It is our goals to educate the public about the dangers of impaired driving as well as promote the use of other options such as Uber, taxi-cabs, and designated drivers.

Attempts to Solve Problem

Describe how your agency has tried to solve the problem identified in your proposal.

NOTE: Keep description specific to the problem statement area for which funds are requested.

The Pima County Sheriff's Department is looking to decrease the number of DUI and underage DUI related incidents and traffic collisions involving alcohol and/or drugs. Sobriety checkpoints, saturation patrols, and multi-agency deployments require a large number of personnel to fulfill the operational necessities of a successful operation. Sobriety checkpoints are labor intensive functions that provide enforcement and more importantly, an educational component to inform and deter impaired driving. The overtime requested would be for DUI sobriety checkpoints, DUI saturation patrols and underage drinking parties.

The underage drinking parties are most prevalent during the month of May when graduation is growing near. Interrupting these parties is of utmost importance to the Sheriff's Department to save lives on Pima County roadways from potential underage drinkers who may make poor decisions to drive impaired.

The funds to pay overtime at the above referenced operations will enable them to be properly staffed by qualified personnel.

The Pima County Sheriff's Department is also committed to teaching. Teaching at various schools throughout the County provides an excellent source of public education about the dangers of drinking and driving. It is a "win-win" scenario if we can educate young people and deter them from driving impaired.

Project Objectives

Project objectives in your proposal should follow the SMART method. They should be:

S	=	Specific
M	=	Measurable
A	=	Action-Oriented
R	=	Realistic
T	=	Time-Framed

State the project objectives in measurable terms that relate to the identified problem directly. The project objectives should be concise and deal with a specific item, be realistic with a reasonable probability of achievement and relate to a specific period.

The overtime funds will be used for DUI taskforce deployments, DUI sobriety checkpoints, DUI saturation patrol operations, compliance inspections, and underage drinking party enforcement. The Southern Arizona DUI Taskforce, with its respective members have been successful in participating in joint multi-agency deployments such as DUI sobriety checkpoints, and DUI saturation patrols. The Pima County Sheriff's Department plans on participating in several additional multi-agency deployments throughout the 2017/18 year.

Measurable:

Each functional area contained within the grant is subject to quarterly reporting on the procurement and use throughout the grants operational period. Specific operations such as DUI deployments will be reported to GOHS as required in the binding contract between GOHS and Pima County.

Action-Oriented:

Once the grant is awarded and an execution letter has been issued, operations will immediately commence as in the past. Operations throughout the year will provide ongoing enforcement and public awareness. There will be no stagnant periods of time or lapse of operations. Many of the operations and deployments will be publicly announced through social media and the Pima County Sheriff's Department's website, Facebook and Twitter.

Realistic:

The Pima County Sheriff's Department not only sets traffic and DUI enforcement goals but also succeeds in accomplishing the goals set forth. Over the past eight (8) years, all grant money awarded to the Department through the DUI Abatement Council have been successfully completed within budget and reported in a timely manner.

Time-Framed:

The scheduled operational life of this grant will be one year from execution date.

Method of Procedure

Detail how your agency will solve the problem and meet the objectives you have set with the funding requested.

The Pima County Sheriff's Department will meet its objectives in a variety of ways. The Department will attend and participate in each operation as scheduled by the Southern Arizona DUI Taskforce. This will be accomplished through DUI sobriety checkpoints, DUI saturation patrols, underage drinking parties, "Know Your Limit" operations, and a variety of alcohol related deployments. The Sheriff's Department will include reporting statistical information to GOHS of sustained traffic and DUI enforcement throughout the year and during mandatory reporting for state DUI taskforce deployments. Deputies assigned to the Special Operations Division are mandated to work on taskforce deployments nights.

Public awareness efforts will include the use of media outlets to include print, television and radio for public announcements. This has proven as an effective tool in the past. The recent addition of Facebook and Twitter, along with Internet messaging will be exploited for further public awareness. Additionally, the Pima County Sheriff's Department's website has a section specific to community education and public safety awareness. All of these educational components will be utilized throughout the life cycle of this grant.

The Pima County Sheriff's Department will make expenditures as follows to meet the outlined Program Goals/Objectives:

- 1) Personnel Services – To support overtime for alcohol/impaired driver activities.
- 2) Employee Related Expenses – To support Employee Related Expenses for agency overtime

Performance Measures

Establish measurable goals for your proposal.

Examples:

“To reduce or maintain the total number of traffic fatalities involving impaired drivers through DUI Enforcement.”

Your agency should enumerate the objectives of the project in this section.

Examples:

“To participate in 4 DUI Task Forces by September 30, 2017.”

“To participate in 8 DUI Saturation details by September 30, 2017.”

The Pima County Sheriff's Department strives to continue to be successful in obtaining its goals of fewer collisions through more DUI enforcement, education, and enhanced investigative efforts. This will be accomplished in all functional areas as described within the grant proposal.

The Pima County Sheriff's Department will conduct approximately 25-30 DUI sobriety checkpoints and DUI saturation patrols throughout the 2017/18 year. This will include a variety of roadway types, locations, and staffing configurations.

(For Law Enforcement Agencies Only)

**Traffic Data Summary – Law Enforcement Report
(Submitted to GOHS)**

Please include the following traffic data to support the identified problem in your proposal.

DESCRIPTION	2016	2015	2014
Total Contacts (Traffic Stops)	63319	75762	78951
Total Sober Designated Drivers Contacted	105	328	228
TOTAL DUI ARRESTS	789	1349	1176
Total DUI Aggravated	60	195	165
Total DUI Misdemeanor	729	1154	1011
Total DUI Extreme (.15 or Above)	167	156	14
Under 21 DUI Arrests	38	75	65
Average BAC	.149	.157	.153
Minor Consumption / Possession Citations	106	258	485
Total DUI Drug Arrests	112	123	64
30-Day Vehicle Impounds	389	558	415
Seat Belt Citations	325	258	388
Child Restraint Citations	105	76	74
Criminal Speed Citations	92	46	23
Aggressive Driving Citations	34	35	12
Civil Speed Citations	5758	8152	9275
Other Citations	14698	16947	16986
Other Arrests			
Participating Officer/Deputies (Cumulative)	2400	2400	2400

Estimated Budget Costs

Follow the template provided in the sample budget below for individual expenditures.

DUI Abatement Grant - Budget			
Budget Item	Description	Subtotal	Total
Personnel Services (Overtime)	DUI Enforcement	\$ 53,570.00	
Employee Related Expenses	DUI Enforcement	\$ 21,430.00	
			\$ 75,000.00
Professional and Outside Services			
Travel In-State			
Travel Out-of-State			
Materials and Supplies			
Capital Outlay			
Total Estimated Cost			\$75,000.00

Budget Narrative

Include a narrative explanation and justification for each budget category expense outlined in the budget costs.

Examples:

Personnel Services & Employee Related Expenses:

Funds will be used for Personnel Services (Overtime) and Employee Related Expenses (ERE) to support and enhance DUI enforcement throughout the City/County of Pima. Based on the Agency's budget, the approximant ERE percentage will be 40%.

Professional and Outside Services:

DUI Abatement Council funds will be used to promote innovative DUI enforcement and awareness measures through online social media channels. Targeted ads will be purchased on multiple social media platforms that target specific geographical areas of Arizona and age group demographics that pose the highest risk for driving under the influence.

Overtime funds will be used for DUI deployments, sobriety checkpoints, DUI warrant services, liquor license compliance inspections, and a number of other alcohol related issues to include underage drinking parties. Hours will vary depending on the operation, location and number of personnel involved. This grant is anticipated to become operational upon execution by the DUI Abatement Program.

The Special Operations Division works all holiday events as DUI sobriety checkpoint, DUI saturation patrol or either of those operations in conjunction with other Southern Arizona Law Enforcement Agencies. These types of operations will continue throughout the anticipated contract period.

The Special Operations works diligently on deterring underage drinking. The Sheriff's Department supports local high schools and offers several services to include classes to teenage drivers regarding impaired driving, distracted driving, and other speed and alcohol related issues. Students are educated on the consequences of drug and alcohol use in an attempt at prevention. The Pima County Sheriff's Department will continue to work with local schools and resource officers to identify potential problem areas within the County. The Department deploys saturation patrols when "underage drinking parties" are identified. Search warrants are obtained and underage drinkers are contacted and arrested as indicated.

The Pima County Sheriff's Department also partners with other law enforcement agencies to participate in DUI Taskforce activities during times of increased youth alcohol use/underage consumption in Pima County including prom and graduation, back to school and spring break as well as other holidays.

Other types of enforcement conducted shall include sobriety checkpoints, private residence parties, (underage drinking parties/Raves). Convert Underage Buying (CUB) Program, bar inspections, restaurants, college campuses, high school campuses, and other areas designated as underage alcohol activities.

Attachments

A resolution from your agency's board of supervisors or city/town council will be included in this section. Please attach any further documentation in PDF format when submitting your DUI Abatement Council proposal.