



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 10/01/2024

* = Mandatory, information must be provided

or Procurement Director Award:

***Contractor/Vendor Name/Grantor (DBA):**

Grantor - Arizona State Library, Archives & Public Records

***Project Title/Description:**

State Grants-In-Aid (SGIA) 2025 for Pima County

***Purpose:**

State Grants-in-Aid funding for Pima County Public Library (PCPL) will support community engagement, literacy promotion, and professional development aligned with our evolving service model. This year, PCPL will focus on expanding outreach, enhancing literary arts programming, and increasing community participation through key events such as the Tucson Festival of Books (TFOB) and other cultural initiatives.

***Procurement Method:**

The grant award did not require the Pima County Attorney's Office review or signature.

***Program Goals/Predicted Outcomes:**

The Library will strengthen community outreach, foster collaboration with local and regional authors, and enhance its literary arts programming. In 2025, PCPL aims to increase participation at the Tucson Festival of Books (TFOB) and similar events, ensuring diverse voices are represented. Through targeted support for staff development and improved event coordination, the Library will create more meaningful and inclusive engagement with the community.

***Public Benefit:**

Pima County residents will benefit from enhanced educational, cultural, and economic opportunities through the library's active engagement in community events and outreach. By expanding access to diverse literary programming and professional development, PCPL will continue to meet the evolving needs of the community, fostering inclusivity and cultural enrichment.

***Metrics Available to Measure Performance:**

PCPL will use a combination of community engagement indicators, attendance tracking, and staff feedback to measure performance. This will include participation rates at the Tucson Festival of Books (TFOB) and other events, as well as post-event evaluations to assess the effectiveness of outreach and programming.

***Retroactive:**

Yes. The Arizona State Library issues award notifications in August based on the previous year's reporting, with a performance period beginning on July 1, 2024. PCPL submits the application after receiving the award notice and after application approval is granted. If this award is not approved, Pima County residents will face reduced access to essential resources, and community engagement with PCPL will be diminished.

GMI app's
RW 9/13/24

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Amendment No.: _____ AMS Version No.: _____

Commencement Date: _____ New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

Expense Revenue Increase Decrease

Amount This Amendment: \$ _____

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: Grant Department Code: LIB Grant Number (i.e., 15-123): 70415

Commencement Date: 07/01/2024 Termination Date: 6/30/2025 Amendment Number: _____

Match Amount: \$ 25,000.00 Revenue Amount: \$ 25,000.00

*All Funding Source(s) required: Arizona State Library Archives & Public Records, Funding appropriated by the Arizona State Legislature: Librarv District Funds 20230FD

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ 25,000.00 % 100.00

*Funding Source: Pima County Public Library (County Free Library) 20230FD

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?
Not applicable

Contact: Beth Matthias-Loghry, (Beth.Matthias-Loghry@pima.gov)

Department: Library

Telephone: 520-594-5613

Department Director Signature: _____

Deputy County Administrator Signature: _____

County Administrator Signature: _____

Handwritten signatures in blue and black ink.

Digitally signed by Jessica Thornburg
DN: cn=Jessica Thornburg, o=Pima County, ou=Library, email=jessica.thornburg@pima.gov, c=US
Date: 2024.09.11 08:44:53 Date: _____

Date: 10/20/24
Date: 9/14/24

From: Chris Guerra
Sent: Thursday, August 1, 2024 7:43 AM
To: Amber Mathewson
Subject: SGIA 2025 Award Notification – Pima County Public Library

CAUTION: This message and sender come from outside Pima County. If you did not expect this message, proceed with caution. Verify the sender's identity before performing any action, such as clicking on a link or opening an attachment.

Dear, Amber,

The Pima County Public Library has been designated to receive \$25000 to support library services in the 2025 fiscal year (7-1-24 through 6-30-25). The State Legislature appropriated this funding in general State Grants-in-Aid for this fiscal year. Attached is the official award notification. You'll find more information about the program at <https://azlibrary.gov/libdev/funding/sgia>.

To receive these funds, complete the SGIA 2024 final report (as instructed in an email dated July 10, 2024) and submit [an online SGIA 2025 application](#) through our grants management system. The application is due by **December 31, 2024**.

Changes in Funding Amount for SGIA 2025: Due to the way in which SGIA funding is calculated, the amount awarded to municipal libraries with populations of 100,000 or more has changed for fiscal year 2025. Specifically, the addition of the Surprise Public Library System to the list of qualified recipients means that the total award to municipalities, which is calculated as a percentage of the total allotment based on their service population, is further divided, leading to a slight decrease of about 3-5% as compared to awards made with SGIA 2024.

Please let me know if you have any questions.

Thank you!



Chris Guerra
Grants Consultant & State Data Coordinator
Arizona State Library, Archives & Public Records

Email: cguerra@azlibrary.gov
Office: (602) 542-6267
Fax: (602) 542-3260

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This message and any messages in response to the sender of this message may be subject to a public records request.



ARIZONA STATE
LIBRARY, ARCHIVES AND
PUBLIC RECORDS
A DIVISION OF THE ARIZONA SECRETARY OF
STATE



Award Notification for State Grants-in-Aid

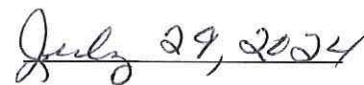
Library Name & Address: Pima County Public Library		State Project Number: SGIA 25-A-11	
Project Name: SGIA 2025		Project Manager: Amber Mathewson	
Program Information: https://azlibrary.gov/libdev/funding/sgia		Amount Awarded: \$25000	
Period of Performance: July 1, 2024, to June 30, 2025		Final Report Due: July 31, 2025	
Contact for LSTA grant questions: Chris Guerra, Grants Administrator	Phone: 602-542-6267	Email: cguerra@azlibrary.gov	

Please acknowledge State Grants-in-Aid as follows:

This project is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with funds appropriated by the Arizona State Legislature.



Holly Henley, State Librarian & Director



Date