



## BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 10/14/2025

*\*= Mandatory, information must be provided*

Click or tap the boxes to enter text. If not applicable, indicate "N/A".

**\*Title:**

FY26 Courts Fill the Gap Application

**\*Introduction/Background:**

Request for continued funding from the state aid to the courts fund and local set-aside. The state aid to the courts fund is also referred to as the Fill the Gap fund.

**\*Discussion:**

The state aid to the courts fund consists of monies appropriated to the fund and monies allocated pursuant to the ARS 41-2421. The purpose of the fund, established in ARS 12-102.02, is to provide state aid to the superior court, including clerk of the court, and justice courts for the processing of criminal cases.

**\*Conclusion:**

This annual funding from the state and local funds covers the salaries of pro tem judges and staff for the superior court criminal division, salaries of probation officers and other staff, and operating expenses which enhance criminal case processing for the Superior and Justice Courts in Pima County.

**\*Recommendation:**

Endorsement of the FY26 FTG plan by the Chair of the Board of Supervisors is requested pursuant to ARS 12-102.02.02, section C.

**\*Fiscal Impact:**

Without the continued Fill the Gap funding, timely criminal case processing would be compromised. Funds are used to supplement, not supplant other funds.

**\*Board of Supervisor District:**

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☒ All

Department: Arizona Superior Court for Pima County Telephone: 520-724-3768

Contact: Anna Maria Wucker Telephone: 520-

Department Director Signature:  Date: 9/29/25

Deputy County Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

County Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## FILL THE GAP (FTG) APPLICATION FY 25/26

### A. APPLICANT INFORMATION

1. COURT NAME: SUPERIOR COURT IN PIMA COUNTY

2. CONTACT PERSON: RON OVERHOLT  
CASSANDRA URIAS

3. TITLE: COURT ADMINISTRATOR  
CHIEF DEPUTY ADMINISTRATOR

4. ADDRESS (STREET, CITY, STATE, ZIP): 110 WEST CONGRESS STREET 9<sup>TH</sup> FLOOR  
TUCSON, AZ 85701

5. PHONE: (520) 724-3768

6. FAX: (520) 724-8367

7. E-MAIL ADDRESS:  
ROVERHOLT@SC.PIMA.GOV  
CURIAS@SC.PIMA.GOV

### B. BUDGET INFORMATION

8. PROJECT TITLE: FILL THE GAP

9. BEGIN DATE: 07/01/2025

END DATE: 06/30/2026

10. AMOUNT STATE FTG  
REQUESTED:  
\$ 236,755

AMOUNT LOCAL FTG  
REQUESTED:  
\$ 697,308

LOCAL BALANCE (COURT PORTION):  
\$ 129,350  
AS OF: 06/30/25  
(CERTIFIED BY LOCAL FINANCE)

11. OTHER ACTIVE APPROVED GRANTS FOR FTG (STATE \$ AMOUNT):

12. ☒ NEW REQUEST

☐ CONTINUE PROJECT – TIME & \$

☐ CONTINUE PROJECT – ADDITIONAL STAFF

☐ EXTEND PROJECT -  
TIME ONLY, NO  
ADDITIONAL FUNDS  
(PLEASE PROVIDE  
EXPLANATION FOR  
EXTENSION REQUEST)

GPT #

GPT #

## **C. PROJECT INFORMATION - SUPERIOR COURT IN PIMA COUNTY**

### **PROJECT # 1: PRO TEMPORE DIVISION - SUPERIOR COURT**

#### **13. Description of Project Plan.**

This is a continuing project. This project funds a judge pro tempore and JAA for a criminal division.

#### **14. Describe the need for this project and how the expenditure of these monies will address the need.**

This project fills a vital need to dispose of criminal cases. Without this division, the average number of cases per judicial officer would rise and cases would be delayed.

Funding for this judicial position is integral for continued efficient felony case processing. In FY24/25 criminal case filings were 5,966, an increase of 19% from FY23/24. The division's felony case dispositions in FY 24/25 decreased 19% from 604 in FY23/24 to 492 in FY24/25.

The trial rate decreased from 2.31% in FY23/24 to 2.28% in FY24/25. This rate is projected to decrease in FY25/26 to 1.82%. (The Arizona trial rate is 1.25% and the national rate is 1.0%).

Funding of \$317,667 is requested to cover one full-time judge pro tempore and one judicial administrative assistant.

#### **15. List the project's performance measures.**

We project that this division will dispose of 9.49% of the Criminal Bench workload in FY25/26.

### **PROJECT # 2: PRO TEMPORE DIVISION - SUPERIOR COURT**

#### **13. Description of Project Plan.**

This is a continuing project. Fill the Gap (FTG) will provide partial funding for a felony pro tempore division.

#### **14. Describe the need for this project and how the expenditure of these monies will address the need.**

This project fills a vital need to dispose of criminal cases. Without this division, the average number of cases per judicial officer would rise and cases would be delayed.

Funding for this judicial position is integral for continued efficient felony case processing. In FY24/25 criminal case filings were 5,966, an increase of 19% from FY23/24. The division's felony case dispositions in FY24/25 increased 8% from 393 in FY23/24 to 425 in FY24/25.

The trial rate decreased from 2.31% in FY23/24 to 2.28% in FY24/25. This rate is projected to decrease in FY25/26 to 1.82%. (The Arizona trial rate is 1.25% and the national rate is 1.0%).

Funding of \$136,105 will cover a portion of the salary for a judge pro tempore at .57 FTE.

**15. List the project's performance measures.**

We project that this division will dispose of 9.46% of the Criminal Bench workload in FY25/26.

**PROJECT #3: PRETRIAL INTAKE UNIT - SUPERIOR COURT**

**13. Description of Project Plan.**

The pretrial services intake unit provides services to support two daily first appearance calendars. This funding supports 2.06 FTE Pretrial Services Officers who screen detainees and prepare pre-release reports for submission to judges.

**14. Describe the need for this project and how the expenditure of these monies will address the need.**

Without this funding, the court would have trouble making sound decisions regarding whether an accused should be released. This would likely lead to jail overcrowding and could compromise public safety. The court calendar, already overburdened, would experience more stress since those incarcerated defendants are assigned a higher priority on the docket. Funds totaling \$163,385 are requested for 2.06 FTE Pretrial Services Officers.

**15. List the project's performance measures.**

The pretrial services program goal is to screen and make reports for 99.5% of felony arrestees. In FY24/25, 99.5% were screened, with reports submitted. We expect to achieve this same percentage of screenings and reports in FY25/26.

## C. PROJECT INFORMATION - CLERK OF THE SUPERIOR COURT IN PIMA COUNTY

### PROJECT # 4: MINUTE ENTRY DISTRIBUTION PROJECT - CLERK OF SUPERIOR COURT

#### 13. Description of Project Plan.

This Fill the Gap project allows for the lease and maintenance of our high-speed copier/printer. In order to meet the timeliness and delivery demands of minute entry distributions within acceptable timeframes, personnel and the lease and maintenance of our high-speed copier/printer are critical to the process.

#### 14. Describe the need for this project and how the expenditure of these monies will address the need.

Although electronic distribution of minute entries will be utilized for attorneys and some parties, minute entries to most parties, including criminal defendants, are distributed by mail. The increase in the number of minute entries, as well as the decrease in personnel performing these functions, has inspired this project.

The management and maintenance of the court order distribution process is one of the keys to success for this project. Quality control measures such as maintaining and updating physical and email addresses, screening of minute entries for completeness and ensuring updates are made for active and inactive entities are keys in maintaining accurate information and ensuring an efficient process. There are 2 people working to process and mail these minute entries. Funding for this project is \$147,339 of which \$139,339 partially covers 2 FTE's and \$4,000 partially covers operating expenses.

#### 15. List the project's performance measures.

The performance of this program can be measured in timeliness, efficiency and effectiveness, and delivery of minute entries.

Timeliness and delivery are measured as follows. Minute entries are received for distribution via electronic format or paper format through manual pickup or electronic batch processing. Process and distribution are performed at various times throughout the workday to ensure that minute entries are distributed on the day they are received and delivered either electronically (email) or by paper (US Mail).

Efficiency is measured by monitoring and maintenance of the email inbox for mail bounce-back notifications for electronically distributed minute entries. The quality control verification of mailing addresses in the court's case management system which are used for distribution of some minute entries is done to avoid return mail and prevent the loss of bulk mailing postage rates.

Effectiveness is measured by a no-backlog status of minute entries awaiting distribution. Minute entries are distributed on the day they are received.

**PROJECT # 5: DOCUMENT PROCESSING/IMAGING - CLERK OF SUPERIOR COURT**

**13. Description of Project Plan.**

This project allows for the timely distribution of criminal filings and minute entries due to the prioritization of these cases.

**14. Describe the need for this project and how the expenditure of these monies will address the need.**

We have seen a more efficient and timely electronic distribution of minute entries and information on hearings in the past year. The document processing center is key in handling automated distribution as well as folding, stuffing, and mailing of minute entries and notices. Funding for this project covers \$4,000 for office supplies and for other operating expenses.

**15. List the project's performance measures.**

The performance measures used for the document processing center will be the amount of time it takes to efficiently distribute court documents via electronic methods, courier, or U.S. Postal Service.

## **C. PROJECT INFORMATION - PIMA COUNTY CONSOLIDATED JUSTICE COURT (PCCJC)**

### **PROJECT # 6: PROBATION SUPERVISION - PIMA COUNTY CONSOLIDATED JUSTICE COURT- PCCJC**

#### **13. Description of Project Plan.**

Superior Court provides one full-time probation officer to Pima County Consolidated Justice Court to conduct pre-sentence investigations, prepare pre-sentence reports, ensure defendant compliance with conditions of supervised probation, and prepare petitions to revoke and/or arrest warrants when required. Each officer carries a caseload of approximately 145 defendants, a majority of which have been convicted of DUI and domestic violence non-intimate charges, a limited number of misdemeanor charges, as well as defendants convicted in the animal welfare specialty court. The salary and benefits costs for the officer will be covered by Fill the Gap funds, allocated between the two courts. PCCJC is requesting funding to cover salaries and ERE for .50 FTE. The remaining .50 FTE costs will be funded by Superior Court.

#### **14. Describe the need for this project and how the expenditure of these monies will address the need.**

The availability of probation officers is an essential service to the Court. Adjudicating these cases in a timely manner requires officers of the Court to conduct pre-sentence investigations and provide reports on the results of those investigations to the judicial officer overseeing each case. The total funding allocated for this project is \$48,875, supporting .50 FTE. The remaining .50 FTE for the probation officer will be funded through Justice Court Probation Fees.

#### **15. List the project's performance measures.**

In previous years, there were 1.5 FTE Probation Officers assigned to PCCJC. They historically supervised 270 cases in FY23/24 and 245 cases in FY24/25. The court is projecting 150 cases in FY25/26. This decrease is partially due to a change in the domestic violence calendar at PCCJC, changing from two probation officers to one. The other is how these cases are identified within the case management system. The court has lost the ability to track the probation case information in APETS and we have begun tracking these cases with the Agave case management system.

### **PROJECT # 7: APPEARANCE BOND EXPENSE - PIMA COUNTY CONSOLIDATED JUSTICE COURT- PCCJC**

#### **13. Description of Project Plan.**

The Pima County Sheriff's Department accepts cash and surety bail bonds for individuals incarcerated in the Pima County Adult Detention Complex twenty-four (24) hours per day, seven (7) days per week for all courts in Pima County.

#### **14. Describe the need for this project and how the expenditure of these monies will address the need.**

Having a centralized location for the acceptance of bonds for all Pima County courts is a service that is provided, and the court does not need to provide staffing after hours. The estimated cost for this service in FY26 for the Consolidated Justice Court will be \$83,469.

**15. List the project's performance measures.**

Bonds will be collected and managed more efficiently by having a centralized location.

**PROJECT # 8: POSTAGE & NOTICE SERVICES - PIMA COUNTY CONSOLIDATED JUSTICE COURT- PCCJC**

**13. Description of Project Plan.**

The court has seen an increased number of notices being mailed to parties due to the rise in case processing and is requesting \$3,864 in postage and \$3,000 to cover additional supply needs and envelopes. In addition, \$4,000 to cover expenses related to electronic notices/postcards in criminal cases.

**14. Describe the need for this project and how the expenditure of these monies will address the need.**

The court is requesting additional funding in FY26 to comply with mandated noticing to parties in criminal matters and to ensure parties are informed of their future court dates and payment reminders.

**15. List the project's performance measures.**

The court will have adequate funding to ensure compliance with mandated noticing to parties on criminal cases.

## **C. PROJECT INFORMATION - GREEN VALLEY JUSTICE COURT**

### **PROJECT # 9: Medical Professional Services - Green Valley Justice Court**

#### **13. Description of Project Plan.**

Considering the elevated expenses associated with medical services, the Pima County Superior Court has resolved to allocate the financial responsibility for medical evaluations to the justice courts that refer cases for the assessment of defendants' competency to participate in criminal trials, as stipulated by Rule 11 of the Rules of Criminal Procedure. At the same time, the Green Valley Justice Court has observed a notable rise in the number of cases in which the defense seeks competency evaluations. The initial cost for the evaluations is \$625 per physician. Upon transfer of the case to the Superior Court, the expense per defendant may reach \$3,500, depending on the treatment approved by the Court.

#### **14. Describe the need for this project and how the expenditure of these monies will address the need.**

The Court is requesting \$3,125 in Fill the Gap monies to fund competency evaluations. At the time of this request, the court has already requested the evaluation of two defendants and there is one more case pending of evaluation. Funding for medical services is crucial to the continued efficiency of case processing and fairness. If this funding is not approved, the court may be unable to ensure access to justice and a fair process for vulnerable individuals involved in criminal proceedings.

#### **15. List the project's performance measures.**

The court will track the number of cases transferred to Pima County Superior Court for competency evaluations for the fiscal year. The court typically is requesting that attorneys agree to stipulate for only one evaluation per defendant. Additionally, the Superior Court will file for each evaluation and treatment.

### **PROJECT # 10: Twice-a-Day Initial Appearances (2XIA) Cost Distribution - Green Valley Justice Court**

#### **13. Description of Project Plan.**

The Green Valley Justice Court participates in Pima County's twice daily initial appearance program, known locally as 2XIA, and pays a proportionate share of program expenses.

#### **14. Describe the need for this project and how the expenditure of these monies will address the need.**

This program was established in conjunction with a remodel of the Pima County jail many years ago. Rather than booking inmates, they are held in a central holding area for a minimum of 12 hours. The program has significantly reduced jail costs for the County. Initial appearances are held at the jail and staffed by the Superior Court, City Court and the Pima County Consolidated Justice Court. The Green Valley Justice Court shares the cost of expenses for its defendants. Costs for FY25/26 are projected to be \$4,500.

**15. List the project's performance measures.**

Performance equates to cost and consistency in release conditions. It would be much more expensive if Green Valley had to provide judicial services and staff to manage this function.

**PROJECT # 11: APPEARANCE BOND EXPENSE - Green Valley Justice Court**

**13. Description of Project Plan.**

Sheriff's staff at the Pima County jail collect and process bonds for all courts in Pima County.

**14. Describe the need for this project and how the expenditure of these monies will address the need.**

The Sheriff's Office has already submitted a bill, and the Green Valley Justice Court will pay \$964.03 for this service in FY25/26.

**15. List the project's performance measures.**

Bonds will be collected and appropriately managed.

**PROJECT # 12: POSTAGE & SUPPLIES - GREEN VALLEY JUSTICE COURT**

**13. Description of Project Plan.**

The Court expects to have an increase in office supply and postage expenditures due to increased caseloads.

**14. Describe the need for this project and how the expenditure of these monies will address the need.**

FY25/26, the Court is requesting \$5,869.97 in postage and supplies to ensure that it meets the mandated noticing of actions taken by the Court and the purchase of supplies for case processing.

**15. List the project's performance measures.**

The Court will be able to pay postage/supply expenses to ensure required noticing as mandated.

## **C. PROJECT INFORMATION - AJO JUSTICE COURT**

### **PROJECT #13: Professional Training - AJO JUSTICE COURT**

#### **13. Description of Project Plan.**

The Court will use FTG to provide individualized training for staff related to the state's various civil, misdemeanor and traffic case management systems. The training ensures that all staff receive the same initial and ongoing standardized training, thus improving the accuracy of information entered in the system countywide.

#### **14. Describe the need for this project and how the expenditure of these monies will address the need.**

The Court has recently had some changes in staffing, requiring new training for existing and new staff members. Without this training and support, the risk of incorrect data entry and inaccurate calendars would cause delays in criminal case processing. Training is provided both remotely and on-site as required. The Court's share of the cost is estimated to be \$5,250.

#### **15. List the project's performance measures.**

Continued satisfaction of the Court with the services provided.

### **PROJECT #14: First Appearance (2XIA) Cost Distribution - AJO JUSTICE COURT**

#### **13. Description of Project Plan.**

For several years, three court partners in Pima County – Superior Court, Tucson City Court, and the Consolidated Justice Court have incurred and shared the costs of maintaining a twice-daily initial arraignment program known as 2XIA. The Ajo Justice Court will continue to participate in this program and will pay a proportionate share of the total cost.

#### **14. Describe the need for this project and how the expenditure of these monies will address the need.**

The 2XIA program was designed to provide twice-daily initial appearance capabilities for all courts within Pima County. The primary benefit of this program is the ability to share the direct overhead costs of this program on a pro-rata basis for the benefit of all partners yet meet our statutory requirements. Costs for 2XIA are estimated at \$1,650.

#### **15. List the project's performance measures.**

Funding will allow the Court to continue to meet this statutory mandate in a cost-effective manner.

### **PROJECT #15: ACAP Ongoing Support and Maintenance - AJO JUSTICE COURT**

#### **13. Description of Project Plan.**

Each year, the Court is required to submit payment to the AOC for support and maintenance of our computer equipment. This is a statewide requirement and there is no exception.

**14. Describe the need for this project and how the expenditure of these monies will address the need.**

The Ajo Justice Court is required to pay the AOC an annual fee based upon the number of automation devices we own. This is a cost that is unavoidable and for which no general fund monies have been available. Costs for this project are estimated to be \$5,000.

**15. List the project's performance measures.**

The ability to utilize Fill the Gap funds for this expenditure will enable the Court to provide for this mandated expense without depleting other critical funding sources.

**D. BUDGET – SUPERIOR COURT IN PIMA COUNTY** (SEE ATTACHMENT FOR COMPLETE BREAKDOWN OF PROPOSED EXPENDITURES).

PERSONNEL	\$	617,157
PROFESSIONAL SERVICES	\$	
TRAVEL	\$	
OTHER OPERATING	\$	
OFFICE EQUIPMENT	\$	
COMPUTER EQUIPMENT	\$	
<b>TOTAL</b>	<b>\$</b>	<b>617,157</b>

**D. BUDGET – CLERK OF THE SUPERIOR COURT** (SEE ATTACHMENT FOR COMPLETE BREAKDOWN OF PROPOSED EXPENDITURES).

PERSONNEL	\$	139,339
PROFESSIONAL SERVICES	\$	
TRAVEL	\$	
OTHER OPERATING	\$	8,000
OFFICE EQUIPMENT	\$	
COMPUTER EQUIPMENT	\$	
<b>TOTAL</b>	<b>\$</b>	<b>147,339</b>

**D. BUDGET – PIMA COUNTY CONSOLIDATED JUSTICE COURT**  
(SEE ATTACHMENT FOR COMPLETE BREAKDOWN OF PROPOSED EXPENDITURES).

PERSONNEL	\$	48,875
PROFESSIONAL SERVICES	\$	83,469
TRAVEL	\$	
OTHER OPERATING	\$	10,864
OFFICE EQUIPMENT	\$	
COMPUTER EQUIPMENT	\$	
<b>TOTAL</b>	<b>\$</b>	<b>143,208</b>

**D. BUDGET – GREEN VALLEY JUSTICE COURT (SEE ATTACHMENT FOR COMPLETE BREAKDOWN OF PROPOSED EXPENDITURES).**

PERSONNEL	\$	
PROFESSIONAL SERVICES	\$	8,589
TRAVEL	\$	
OTHER OPERATING	\$	5,870
OFFICE EQUIPMENT	\$	
COMPUTER EQUIPMENT	\$	
<b>TOTAL</b>	<b>\$</b>	<b>14,459</b>

**D. BUDGET – AJO JUSTICE COURT (SEE ATTACHMENT FOR COMPLETE BREAKDOWN OF PROPOSED EXPENDITURES).**

PERSONNEL	\$	
PROFESSIONAL SERVICES	\$	11,900
TRAVEL	\$	
OTHER OPERATING	\$	
OFFICE EQUIPMENT	\$	
COMPUTER EQUIPMENT	\$	
<b>TOTAL</b>	<b>\$</b>	<b>11,900</b>

**E. PERSONNEL EXPENDITURE DETAIL****SUPERIOR COURT**

<b>Number of Positions</b>	<b>Position Description (use additional sheets if necessary)</b>	<b>Salary Amount (Include ERE)</b>
2.06	Case Analysts	\$163,385
1.00	Judge Pro Tempore	\$224,637
.57	Judge Pro Tempore	\$136,105
1.00	Judicial Administrative Assistant	\$93,030
<b>Total</b>		<b>\$617,157</b>

**CLERK OF THE SUPERIOR COURT**

<b>Number of Positions</b>	<b>Position Description (use additional sheets if necessary)</b>	<b>Salary Amount (Include ERE)</b>
1.00	Unit Supervisor	\$81,306
1.00	Support Specialist	\$58,033
<b>Total</b>		<b>\$139,339</b>

**PIMA COUNTY CONSOLIDATED JUSTICE COURT**

<b>Number of Positions</b>	<b>Position Description (use additional sheets if necessary)</b>	<b>Salary Amount (Include ERE)</b>
.50	Adult Probation Officers	\$48,875
<b>Total</b>		<b>\$48,875</b>

**E. PERSONNEL EXPENDITURE DETAIL (CONT'D)****GREEN VALLEY JUSTICE COURT**

<b>Number of Positions</b>	<b>Position Description (use additional sheets if necessary)</b>	<b>Salary Amount (Include ERE)</b>
		\$
		\$
		\$
		\$
<b>Total</b>		\$

**AJO JUSTICE COURT**

<b>Number of Positions</b>	<b>Position Description (use additional sheets if necessary)</b>	<b>Salary Amount (Include ERE)</b>
		\$
		\$
		\$
		\$
<b>Total</b>		\$

## F. EQUIPMENT EXPENDITURE DETAIL

### SUPERIOR COURT

Type of Equipment/Furniture/Other Operating	Amount
	\$
<b>Total</b>	\$

### CLERK OF THE SUPERIOR COURT

Type of Equipment/Furniture/Other Operating	Amount
Office Supplies	\$8,000
<b>Total</b>	<b>\$8,000</b>

### PIMA COUNTY CONSOLIDATED JUSTICE COURT

Type of Equipment/Furniture/Other Operating	Amount
Professional Services	\$83,469
Postage and electronic postcards	\$10,864
<b>Total</b>	<b>\$94,333</b>

GREEN VALLEY JUSTICE COURT

Type of Equipment/Furniture/Other Operating	Amount
Professional Services	\$8,589
Other Operating	\$5,870
<b>Total</b>	<b>\$ 14,459</b>

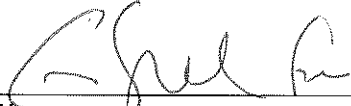
AJO JUSTICE COURT

Type of Equipment/Furniture/Other Operating	Amount
Professional Services	\$11,900
<b>Total</b>	<b>\$11,900</b>

G. SIGNATURES OF SUBMITTING PARTIES

☒ AGREE

☐ DISAGREE (ATTACH EXPLANATION)



HONORABLE Danelle B. Liwski  
PRESIDING JUDGE SUPERIOR COURT

9/24/2025  
DATE

☐ AGREE

☐ DISAGREE (ATTACH EXPLANATION)

HONORABLE Rex Scott  
CHAIRMAN, BOARD OF SUPERVISORS

DATE

☒ AGREE

☐ DISAGREE (ATTACH EXPLANATION)

James W.  
Giacomino

Digitally signed by James W.  
Giacomino  
Date: 2025.09.22 13:55:59 -07'00'

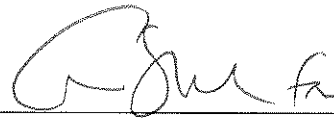
HONORABLE James W. Giacomino  
CLERK OF THE SUPERIOR COURT

9/22/25

DATE

☒ AGREE

☐ DISAGREE (ATTACH EXPLANATION)



HONORABLE Danelle B. Liwski  
PIMA COUNTY CONSOLIDATED  
JUSTICE COURT

9/24/2025  
DATE

☒ AGREE

☐ DISAGREE (ATTACH EXPLANATION)

RAYMOND J.  
CARROLL

Digitally signed by RAYMOND J.  
CARROLL  
Date: 2025.09.23 10:40:15 -07'00'

HONORABLE RAY CARROLL  
JUSTICE OF THE PEACE  
GREEN VALLEY JUSTICE COURT

9/23/25

DATE

☒ Agree

☐ Disagree (ATTACH EXPLANATION)

The Honorable  
Sara Mae Williams

Digitally signed by The Honorable Sara Mae Williams  
DN: cn=The Honorable Sara Mae Williams, o=Pima  
County, ou=Pima Justice Court,  
email=SMWilliams@courts.az.gov, c=US  
Date: 2025.09.23 09:34:02 -07'00'

HONORABLE SARA WILLIAMS  
JUSTICE OF THE PEACE  
AJO JUSTICE COURT

9/23/25

DATE

RETURN COMPLETE APPLICATION AND SEND TO:  
ADMINISTRATIVE OFFICE OF THE COURTS  
GRANT SPECIALIST, COURT SERVICES DIVISION  
1501 W. WASHINGTON, SUITE 410  
PHOENIX, AZ 85007