



## BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 7/11/2023

*\*= Mandatory, information must be provided*

Click or tap the boxes to enter text. If not applicable, indicate "N/A".

**\*Title:**

Election Integrity Commission Annual Report 2022

**\*Introduction/Background:**

On July 1, 2008, the Board of Supervisors established the Election Integrity Commission for the purpose of providing independent oversight of the county elections process. Nine members are appointed; one for each of five County Supervisors, one for the County Administrator, and one for each of three political parties recognized in Pima County. The Commission currently serves as the only Commission of its kind across the State of Arizona.

**\*Discussion:**

As required by their bylaws, the Election Integrity Commission produces an annual report to present to the Board of Supervisors detailing the activities and accomplishments of the EIC. Together with the help of the Communications and Elections department, the EIC has completed the 2022 annual report which was unanimously accepted by the Commission at the May 19th Election Integrity Commission meeting.

**\*Conclusion:**

The Election Integrity Commission would like to submit the 2022 annual report to the Board of Supervisors.

**\*Recommendation:**

The Elections Integrity Commission recommends the Board of Supervisors accept the 2022 annual report.

**\*Fiscal Impact:**

None.

**\*Board of Supervisor District:**

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☒ All

Department: Elections

Telephone: 724-6830

Contact: Vanessa Figueroa

Telephone: 724-6891

Department Director Signature:

Date:

6/29/23

Deputy County Administrator Signature:

Date:

7/1/23

County Administrator Signature:

Date:



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# MEMORANDUM

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Date: May 23, 2022

To: The Honorable Chair and Members  
Pima County Board of Supervisors

From: Jan Leshet   
County Administrator

Re: Election Integrity Commission 2022 Annual Report

Per the Election Integrity Commission's (EIC) Bylaws, the Chair of the EIC must submit an annual report to the Board of Supervisors. Attached please find a memorandum from Elections Director Hargrove forwarding the EIC's 2022 Annual Report for distribution to the Board as requested by Chair Bickel. The report was reviewed and unanimously approved by the EIC for submittal.

The past year included many changes in elections in Pima County. From a new Elections Director and Deputy Director, to the launch of an entirely new voting method for the County. The EIC's Annual Report covers the activities and work this Commission has done over the past year.

I recognize and appreciate each Commission Member's time commitments and hard work this past year as reflected in the report. This work would not be possible without members of the public willing to serve their community.


## Attachment

c: Carmine DeBonis, Jr., Deputy County Administrator  
Francisco García, MD, MPH, Deputy County Administrator and Chief Medical Officer  
Steve Holmes, Deputy County Administrator  
Constance Hargrove, Elections Director  
Diana Durazo, Senior Advisor, Pima County Administrator's Office

CLERK'S NOTE:  
COPY TO SUPERVISORS  
COUNTY ADMINISTRATOR

DATE 5-23-2023 YR

CC: Elections

MAY 23 2023 15:15 PC CLK OF PD 




## ELECTIONS DEPARTMENT

PIMA COUNTY GOVERNMENT  
6550 SOUTH COUNTRY CLUB RD., TUCSON, AZ 85756  
(520) 724-6830 FAX (520) 724-6870

Date: May 23, 2023

TO: Jan Leshar  
County Administrator

FROM: Constance Hargrove   
Elections Director

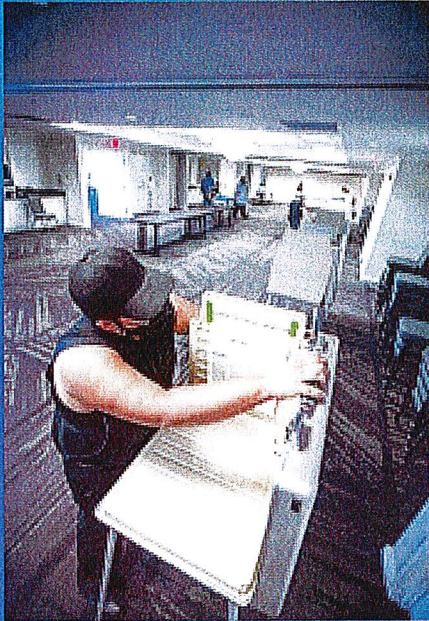
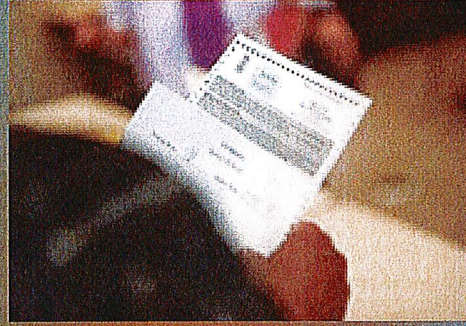
RE: Election Integrity Commission (EIC) Annual Report

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Chair Brian Bickel of the Elections Integrity Commission and Elections Director Constance Hargrove would like to submit the final version of the 2022 Annual Report, unanimously accepted by the Commission at its May 19<sup>th</sup> meeting, to the Pima County Board of Supervisors.

As required by their bylaws, the Election Integrity Commission produces an annual report detailing the activities and accomplishments of the EIC and the Elections Department. 2022 saw many changes to elections in Pima County, and the 2022 EIC annual report details these changes as well as the work of the EIC over the course of the year. EIC Chair Brian Bickel would like to thank County Administrator Jan Leshar, Communications Director Mark Evans, and the Pima County Communications Department for their assistance in producing the report.





PIMA COUNTY

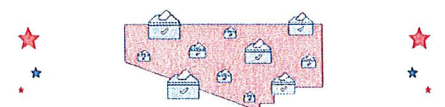
# Elections Integrity Commission

2022 • Annual Report



**Día de Elecciones**

**MARTES,  
8 DE NOVIEMBRE**



Encuentre un Centro de Votación cerca de usted en  
**[pima.gov/votecentersmap](https://pima.gov/votecentersmap)**





## Chair Grijalva, honorable members of the Board of Supervisors, Administrator Leshner,

This Elections Integrity Commission Annual Report meets the requirements of the Commission's bylaws and is duly submitted to you for your information and consideration. Though the bylaws direct the Chair to submit this annual report, it has been reviewed by the full EIC and includes requested additions and revisions.

The previous year (2022) was one of significant change for Pima County Elections. It included new EIC members, a new director and deputy director, a new voting method in Voting Centers, and a new voter check-in and verification system. Despite all this change, and despite an era of intense public interest in the conduct of County elections processes, the elections conducted in 2022 ran smoothly and efficiently. That is a testament to the quality of the County Elections staff and leadership, the training and supervision of thousands of temporary poll workers and their diligence and enthusiasm for conducting a fair and secure election, and of the vigilance and oversight of the Commission.

The small issues that did come up in 2022 were effectively and smartly resolved by Elections, with the EIC making several recommendations for process and oversight improvements. The success of the 2022 elections and the strength of the EIC and the Elections Department should give the Board and the public strong confidence in the conduct of Elections in Pima.

Respectfully submitted,



Brian Bickel

Chair, Pima County Elections  
Integrity Commission

And



Constance Hargrove

Director, Pima County  
Elections Department

Ex-Officio Member, Elections  
Integrity Commission

## ELECTION INTEGRITY COMMISSION MISSION STATEMENT

*To provide independent oversight of the County election process and to review and make recommendations to the Board regarding election information technology systems as well as technical and procedural matters.*





## I. Introduction

The Pima County Election Integrity Commission (EIC) was created on July 1, 2008, by Board of Supervisors' direction. The nine voting members are appointed in the following manner: One member appointed by each of the five sitting Board of Supervisors members for a total of five; one member appointed by the County Administrator; one member appointed by each political party with party recognition in Pima County for a total of three. In addition to the nine voting members, one non-voting ex officio staff member is appointed by Pima County.

The Election Integrity Commission posts schedules, agendas and minutes for all meetings on its website: <https://webcms.pima.gov/cms/One.aspx?pageId=36062>

The Election Integrity Commission Annual report is a publication filed at the close of the calendar year. It is intended to keep Commission stakeholders, County executives/officials, and representatives apprised of important activities, election updates and other relevant information for those unable to attend monthly EIC meetings. The Annual Report will be distributed to the Board of Supervisors and Political Party officials via email and posted on the EIC website.

## II. EIC Commissioners

Commissioners are appointed to a term of two years from the date ratified by the Board of Supervisors.

Name	Office	District/Jurisdiction	Term Expiration
Misty Atkins		1	19-Apr-23
Connie Delarge		2	2-May-24
Ryan Maese		3	5-Jul-23
Levoy Hurley		4	2-Apr-24
Barbara Tellman		5	30-Sep-24
Toni Hellon		County Administrator	5-Sep-24
Brian Bickel	Chair	Democratic Party	7-May-23
Arthur Kerschen	Vice Chair	Libertarian Party	5-Feb-24
Christopher King		Republican Party	8-Jun-24
Constance Hargrove		Ex-Officio	

Per the EIC Bylaws, officers were elected at the January meeting, resulting in the election of Commissioner

Brian Bickel, as Chairman, and Commissioner Arthur Kerschen, as Vice-Chair

Diana Durazo, Senior Advisor, replaced John Voorhees, former Assistant County Administrator, as the EIC Commission's liaison to the County Administrator.

### III. 2022 Meetings schedule

Meetings were held virtually for the first half of the year. In person meetings resumed in the month of June. Meetings were held at the Pima County Board of Supervisors Hearing Room, 130 W. Congress St., 1st Floor, on the following dates:

- Friday, January 21, 2022 (Virtual)
- Friday, February 8, 2022 (Virtual)
- Friday, March 18, 2022 (Virtual)
- Friday, April 22, 2022 (Virtual)
- Friday, May 20, 2022 (Virtual)
- Friday, June 17, 2022
- Friday, July 15, 2022
- Friday, August 19, 2022
- Friday, September 23, 2022
- Friday, October 21, 2022

### IV. 2022 Elections conducted by Pima County

There were two elections held in 2022:

- August 2, Primary Election
- November 8, General Election
  - o General Election Recount for Statewide races of Attorney General and Superintendent of Public Instruction

Commission members received after action reports produced by the Pima County Elections office and the Pima County Recorder's office following both the Primary and General elections. Reports were requested by the Commission and the Board of Supervisors addressing a number of topics after approval and implementation of Vote Centers and Electronic Pollbooks in early 2022.





## V. Important issues in 2022

The Pima County Elections Department submitted a proposal to move away from the precinct based model of Election Day voting and requested the approval of implementing Vote Centers. The Pima County Board of Supervisors approved the use of Vote Centers, 4-1 on February 15, 2022.

Vote Centers would allow any registered Voter in Pima County to vote at any of the designated locations across the County on Election Day. A voter would no longer have to travel to a single location within their designated precinct boundary. Each Vote Center would have the capability to issue a ballot to any registered voter from any precinct.

Included in the conversion to Vote Centers was also the approval of Electronic Poll Books and Ballot on Demand printers. The Poll Books would be supported by the County approved vendor, Tenex Software Solutions. Tenex worked with both the Elections office and Records office to prepare and implement the Poll Books. The printers and the Poll Books were to work in conjunction with each other to contain real time voter registration data provided by the Records office. This would allow any ballot style to be printed and issued to voters based on current registration data.

The County Board of Supervisors approved the 129 Vote Center locations across Pima County on May 3, 2022. The Elections department used the following criteria to select the designated locations:

- Room dimensions of 2000 square feet
- Free parking
- ADA compliant
- Close to public transportation
- Restrooms for both poll workers and voters
- Breakroom for poll workers
- Electrical outlets
- Close to population centers
- Close to language minority communities
- Close to low-income communities
- Traditional polling places





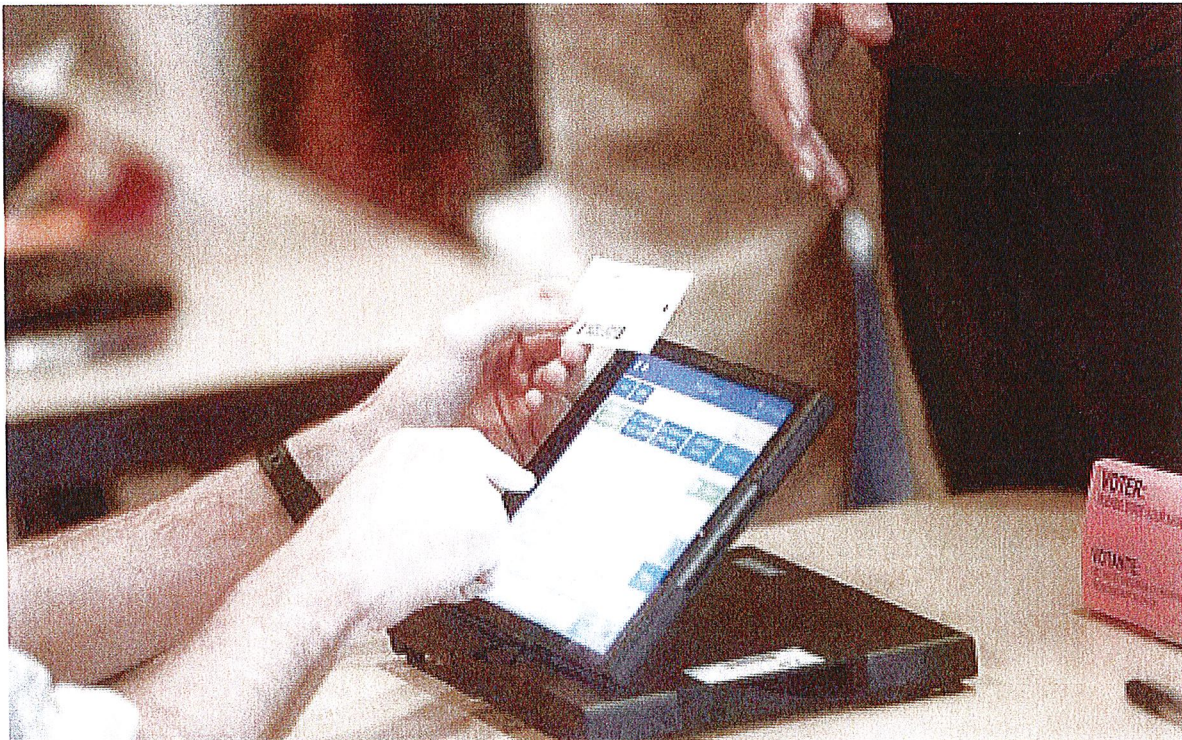
## VI. Tracking new legislation

SB1411: for a county that uses early ballots, the county recorder or other officer in charge of elections shall provide an early ballot tracking system that indicates whether the voter's early ballot has been received and whether the early ballot has been verified and sent to be tabulated or rejected. The county recorder or other officer in charge of elections shall provide voters with access to the early ballot tracking system on the county's website.

Sb1460: 1. If the electronic poll book or other system indicates that the voter's early ballot has not been returned or accepted by the county recorder and the voter is not otherwise required to be issued a provisional ballot, the voter may be issued a standard ballot after presenting identification pursuant to subsection a of this section. 2. If the electronic poll book or other system indicates that the voter's early ballot has been received or accepted by the county recorder, the voter may not be issued a standard ballot and may only be issued a provisional ballot as prescribed in section 16-584.

SB 1013: On or before December 31, 2022 and pursuant to the national voter registration act of 1993 (p.l. 103-31; 107 stat. 77; 52 United States Code section 20505(a)(2)), the secretary of state shall submit to the United States election assistance commission a request that the commission include on the federal voter registration form this state's state-specific instructions to provide proof of citizenship.

SB 1362: Every county recorder or other officer in charge of elections may provide for a qualified elector who appears at that elector's designated polling location or at a voting center on election day with the elector's voted early ballot to have the elector's voted early ballot tabulated as prescribed in section 16-579.02.



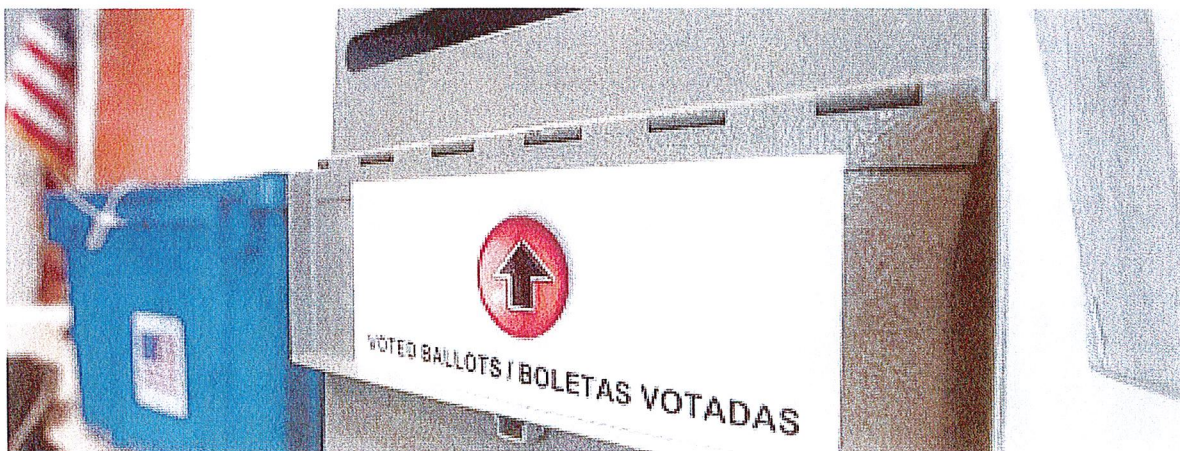


SB 1329: If practicable, the county recorder or other officer in charge of elections shall count the number of early ballots that are returned at voting locations on election day and shall post on its website those totals with the last unofficial results that are released on election night pursuant to section 16-622. Beginning with the day following the election, the county recorder or other officer in charge of elections shall enter into the county's ballot tracking system, if established, early ballots that were returned at the voting location on election day.

SB 1008: One-half of one per cent percent of the number of votes cast for both such candidates on such measures or proposals.

SCR 1012: any on-site early voting location or any other in-person early voting location shall require each elector to present identification as prescribed in section 16-579 before receiving a ballot. 10 sec. 4. Section 16-547, Arizona revised statutes, is 11 amended to read: 12 16-547. Ballot affidavit; form 13 a. The early ballot shall be accompanied by an envelope bearing on the front the name, official title and post office address of the recorder or other officer in charge of elections and on the other side a printed affidavit that can be concealed when delivered or mailed to the county recorder or other officer in charge of elections. The affidavit shall require the voter to provide the voter's early voter identification number and the voter's date of birth and signature and shall include a statement in substantially the following form.

HB 2243: the secretary of state shall report the following information to the legislature at the end of each quarter: 1. The number of deaths reported to the secretary of state by the department of health services, the number of voter registration cancellation notices issued by the secretary of state to the County Recorders as a result of those reports and the number of registrations canceled as a result of those notices. 2. The number of persons reported to the secretary of state who have been issued a driver license or the equivalent of an Arizona nonoperating identification license in another state, the number of notices sent pursuant to subsection e of this section and the number of voter registrations that have been placed in inactive status and the number of voter registrations that have been canceled as a result of those notices. H.b. 2243-7-13. The number of persons who have stated on a jury questionnaire that the person is not a united states citizen, the number of notices sent pursuant to subsection a, paragraph 10 of this section and the number of registrations that have been canceled as a result of those notices. 4. The number of persons who have stated on a jury questionnaire that the person is not a resident of the county, the number of notices sent pursuant to subsection a, paragraph 9, subdivision (b) of this section and the number of registrations that have been canceled as a result of those notices. 5. The number of registrations on the inactive voter list that have been canceled pursuant to subsection a, paragraph 7 of this section.





## VII. Public input

The Election Integrity Commission allows members of the public to address the Commission during monthly meetings. There is a designated, Call to the Public, segment that allows presenters to speak. Presentations are limited to three (3) minutes per speaker. By law (ARS 38-431.01H) Commission members may not discuss or take action on matters raised during the call to the public but public participation is encouraged.

### September 23, 2022

- Speaker – Provided commentary on experience working as an Inspector for the Primary
- Speaker – Provided commentary on the Canvass of the Primary Election
- Speaker – Provided commentary on the hardware and software used for the Primary Election
- Speaker – Provided commentary on experience as an observer on Primary Election Day
- Speaker – Provided commentary on experience organizing greeters and workers at thirteen Vote Center locations on Primary Election Day and their observations
- Speaker – Provided commentary on voter infrastructure in Pima County and software used
- Speaker – Provided commentary on experience working as a Marshal for the Primary Election
- Speaker – Provided commentary on voter registration cards issued
- Speaker – Provided commentary on Libertarian involvement in the Primary Election

### October 21, 2022

- Speaker – Provided commentary on Early Voting ballots / Certification of voting equipment
- Speaker – Provided commentary on certification of voting equipment
- Speaker – Provided commentary on certification of voting equipment
- Speaker – Provided commentary on Precinct Committeeman





## New Elections Department Leadership

In February 2022, County Administrator Jan Leshner announced the appointment of Constance Hargrove as Elections Director for Pima County. Hargrove replaced former Elections Director Brad Nelson, who had served in the position for 20 years.

Hargrove is a veteran elections administrator, having previously served as Elections Director for Chesterfield County, Virginia, and as Deputy Registrar for both Chesterfield County and the City of Richmond. She was the top-ranked candidate by an ad hoc review committee comprised of Pima County Recorder Gabriela Cázares-Kelly, Elections Integrity Commission members Brian Bickel and Benny White, former Tucson City Clerk Roger Randolph, and Assistant to the County Administrator Nicole Fyffe.

In August 2022 Hargrove hired Jeremy George as Deputy Director. George previously served as Election Program Supervisor for the Louisiana Secretary of State.

## New Voting Systems

Beginning with the 2022 Primary Election, the Elections Department introduced vote centers: a modern system for in-person, election-day voting. Vote centers replaced the old precinct-based system, which required voters to visit a designated polling place for their precinct. Under the new system, registered voters in Pima County who vote on election day may now vote at any polling location they choose.

In support of vote centers, the department also implemented new polling place technologies: electronic pollbooks (often called “e-pollbooks”), which can check the registration status of anyone who shows up to vote; and on-demand ballot printing, which can instantaneously print the right ballot for voter’s home address.





## Training for Elections Workers

The Elections Department developed a training program and a new poll worker manual to prepare elections workers and temporary poll workers for the new systems. The Department trained a total of 2,807 poll workers in 2022: 1,471 in advance of the August 2, 2022 primary election, and an additional 1,336 in advance of the November 8, 2022 general election.

**2807**  
Poll workers  
trained in 2022

## Community Outreach

During the 2022 election cycle, the Elections Department conducted a number of community outreach and voter education efforts, including presentations to political parties and voter advocacy groups. These included presentations to the League of Women Voters of Greater Tucson; the League of Women Voters of Arizona, and the Arizona Senior Academy.

The Department also participated in panel discussions with the National Federation of the Blind and the Arizona Democracy Resiliency Network, and communicated directly with Pima County political party chairs.

Additionally, the Department conducted a comprehensive voter education campaign via traditional media, social media, billboards, and various printed materials. Vote center locations for the 2022 election were promoted via a searchable, mobile-friendly, interactive map.

**3**  
voter advocacy  
presentations  
**2**  
panel discussions

## 2022 Primary and General Elections

The Elections Department successfully conducted two elections in 2022: the countywide primary and general elections. Additionally, the Department conducted a recount of the 2022 general election, and three hand count audits: one following the primary election; one following the general election; and one following the recount.

**2** elections  
**1** recount  
**3** hand count audits





## Spanish Material

INFORMACIÓN PARA VOTAR TEMPRANO Y EL DÍA DE ELECCIONES

# VOTE ★ 2022

★ ★ ★ NUEVO ESTE AÑO: ¡CENTROS DE VOTACIÓN! ★ ★ ★

**Día de Elecciones**

**MARTES,  
8 DE NOVIEMBRE**



Encuentre un Centro de Votación cerca de usted en  
[pima.gov/votecentersmap](https://pima.gov/votecentersmap)

PIMA COUNTY

## ¿LISTO PARA VOTAR?

- ★ Regístrese ★
- ★ Solicite su boleta ★
- ★ Encuentre un centro de votación ★

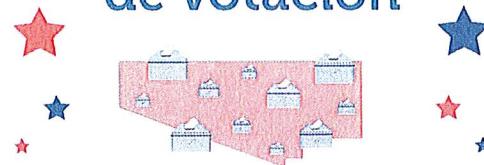
PIMA COUNTY

[pima.gov/Vote2022](https://pima.gov/Vote2022)

# ★ VOTE ★

¡AHORA ES MÁS FÁCIL!

En cualquiera  
de los **129** centros  
de votación



PIMA COUNTY

[pima.gov/Vote2022](https://pima.gov/Vote2022)

# ★ VOTE ★

## AHORA ES MÁS FÁCIL

★ ★ ★ HAY UN CENTRO DE VOTACIÓN  
CERCA DE USTED ★ ★ ★

**Fecha límite para solicitar  
una boleta por correo**

**28 de octubre**



Visite  
[pima.gov/Vote2022](https://pima.gov/Vote2022)  
para más información

PIMA COUNTY





**Board of Supervisors**

Adelita S. Grijalva, *Chair*, District 5  
Rex Scott, *Vice Chair*, District 1  
Dr. Matt Heinz, District 2  
Sharon Bronson, District 3  
Steve Christy, District 4

**Pima County Administrator**  
Jan Leshner