



BOARD OF SUPERVISORS AGENDA ITEM REPORT  
AWARDS / CONTRACTS / GRANTS

Award    Contract    Grant

Requested Board Meeting Date: 03/04/2025

\* = Mandatory, information must be provided

or Procurement Director Award:

**\*Contractor/Vendor Name/Grantor (DBA):**

APL Access & Security, Inc.

**\*Project Title/Description:**

Security Systems, Parts and Service

**\*Purpose:**

Amendment of Award: Supplier Contract No. SC2400001656, Amendment No. 02. This Amendment is for a one-time increase in the amount of \$25,000.00 for a cumulative not-to-exceed contract amount of \$745,000.00. The increase is required to maintain sufficient capacity for cameras and systems across County facilities until the next renewal. A significant portion of the current contract capacity was used for the completion of the large Superior Court project, which involved replacing the security system, including cameras, wiring, and the video wall. Administering Department: Facilities Management.

**\*Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.010, Competitive sealed bidding, on 07/25/2023 the Board of Supervisors approved an award of contract for an initial term of one (1) year and annual award amount of \$360,000.00 with four (4) one-year renewal options.

On 05/31/2024, the Procurement Director approved Amendment No. 01, which extended the termination date to 09/01/2025 and added the annual award amount of \$360,000.00 for a cumulative not-to-exceed contract amount of \$720,000.00. Three (3) renewal options remained.

PRCUID: 487194

Attachment: Supplier Contract.

**\*Program Goals/Predicted Outcomes:**

To obtain contract source for security systems, parts and service to maintain building security systems in all County facilities.

**\*Public Benefit:**

Secured access to public and administrative buildings, detention centers and corrections facilities.

**\*Metrics Available to Measure Performance:**

Department will monitor on time delivery and billing to ensure contract compliance.

**\*Retroactive:**

No.

TO: COB 2/12/2025  
VERSION I  
2 PAGES

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

Contract / Award Information

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_
Expense Amount \$ \_\_\_\_\_ \* Revenue Amount: \$ \_\_\_\_\_

\*Funding Source(s) required: \_\_\_\_\_

Funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: SC Department Code: PO Contract Number (i.e., 15-123): SC2400001656
Amendment No.: 02 AMS Version No.: N/A
Commencement Date: 03/04/2025 New Termination Date: N/A
Prior Contract No. (Synergen/CMS): MA-PO-23-223

Expense Revenue Increase Decrease

Amount This Amendment: \$ 25,000.00

Is there revenue included? Yes No If Yes \$ \_\_\_\_\_

\*Funding Source(s) required: General Funds

Funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % 100

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_
Match Amount: \$ \_\_\_\_\_ Revenue Amount: \$ \_\_\_\_\_

\*All Funding Source(s) required: \_\_\_\_\_

\*Match funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Funding Source: \_\_\_\_\_

\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Procurement Officer: Mark Koskiniemi Procurement Officer: Kelsey Braun-Shirley Digitally signed by Kelsey Braun-Shirley Date: 2025.02.07 13:53:21 -07'00'

Department: Acting Procurement Director: Ana Wilber Digitally signed by Ana Wilber Date: 2025.02.07 14:13:18 -07'00' Telephone: 5207243760

Department Director Signature: Tony Cisneros Date: \_\_\_\_\_

Deputy County Administrator Signature: [Signature] Date: 2-10-2025

County Administrator Signature: [Signature] Date: 2-11-2025

View Supplier Contract Amendment: Current  
 Amendment 02 for Contract: SC2400001656:  
 APL ACCESS & SECURITY INC 09/02/2023  
 (version 1)

<b>Supplier Contract</b>	SC2400001656: Security Systems, Parts and Service
<b>Supplier Contract Amendment</b>	Current Amendment 02 for Contract: SC2400001656: APL ACCESS & SECURITY INC 09/02/2023 (version 1)
<b>Contract Number</b>	SC2400001656
<b>Version</b>	1
<b>Status</b>	Draft

<b>Amendment Information</b>	
<b>Supplier Contract Amendment Type</b>	Change
<b>Amendment Date</b>	03/04/2025
<b>Amendment Signed Date</b>	03/04/2025
<b>Amendment Number</b>	02
<b>Amendment Description</b>	This Amendment is for a one-time increase in the amount of \$25,000.00 for a cumulative not-to-exceed contract amount of \$745,000.00.

<b>Contract Information</b>	
<b>Company</b>	Pima County
<b>Supplier</b>	APL ACCESS & SECURITY INC
<b>Contract Specialist</b>	Robert Lablue
<b>Buyer</b>	Mark Koskiniemi
<b>Contract Type</b>	FM-Restricted Blanket - Single Supplier
<b>Contract Name</b>	Security Systems, Parts and Service
<b>Contract Reference</b>	MA_230000000000000000223
<b>On Hold</b>	No

<b>Terms and Amounts</b>	
<b>Start Date</b>	09/02/2023
<b>Contract Signed Date</b>	07/25/2023
<b>End Date</b>	09/01/2025
<b>Total Contract Amount</b>	442,949.25
<b>Original Contract Amount</b>	417,949.25
<b>Line Total Amount</b>	0.00
<b>Currency</b>	USD
<b>Default Tax Code</b>	
<b>Payment Terms</b>	1% 10, Net 30
<b>Default Payment Type</b>	Warrant/Check
<b>Override Payment Type</b>	
<b>Credit Card</b>	

<b>Spend Transactions</b>	
<b>Purchase Order Amount</b>	373,929.36
<b>Invoiced PO Amount</b>	17,889.55
<b>Non-PO Invoice Amount</b>	0.00
<b>PO Balance Remaining</b>	69,019.89
<b>Invoice Balance Remaining</b>	425,059.70

<b>Contract Overview</b>	
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Catalog Item Pricing

<b>Catalog</b>	230000000000000000223 Security Systems, Parts and Service_Catalog
<b>Catalog Discount Percent</b>	