



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: 11/21/17

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Mobile Maintenance and Towing, LLC

***Project Title/Description:**

Vehicle Towing and Auction Services IFB 234519

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-17-097. This revision increases the annual expense amount by \$154,000.00 from \$464,000.00 to \$618,000.00 for a cumulative not-to-exceed expense amount of \$618,000.00.

Administering Department: Sheriff

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.010, Competitive Sealed Bidding, on December 13, 2016, the Board of Supervisors approved an award of contract for an initial term of one (1) year in the annual not-to-exceed expense amount of \$464,000.00 with four (4) one-year renewal options.

The annual award amount for this contract was underestimated at time of award. Current expenses are running at an monthly average of \$51,500.00, which includes \$47,500.00 for regular tows plus \$4,000.00 for evidence tows. In comparing last year's expense of \$890,000.00, the County is still saving an estimated annual amount of \$272,000.00 with this contract.

PRCUID: 234519

Attachment: Master Agreement

***Program Goals/Predicted Outcomes:**

The goal is to provide towing and storage services for privately owned vehicles, to comply with mandatory immobilization statute under A.R.S § 28-3511, and to provide auction services for abandoned or seized vehicles.

***Public Benefit:**

Removal of abandoned or inoperable vehicles from roadways will help ensure traffic safety and enforcement of the mandatory immobilization law will ensure the Sheriff Department upholds its statutory obligation under A.R.S § 28-3511.

***Metrics Available to Measure Performance:**

Performance will be measured by the quality of service delivered per specifications required by the Scope of Services.

***Retroactive:**

No.

NOV 17 17PM 10:11 PCC CLK OF BD
BK

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

***Is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 17-097

Amendment No.: _____ AMS Version No.: 5

Effective Date: 11/21/17 New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ 154,000.00

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:** General Funds

Funding from General Fund? Yes No If Yes \$ 154,000.00 % 100

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Jennifer Moore, Commodity Contracts Officer Division Manager *[Signature]*

Department: Procurement *May 22 11/15/17* Telephone: 520.724.8164

Department Director Signature/Date: *[Signature]*

Deputy County Administrator Signature/Date: *Jan Burke 11-16-17*

County Administrator Signature/Date: *C. J. Schubert 11/16/17*
(Required for Board Agenda/Addendum Items)



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 1700000000000000097

MA Version: 5

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Description: Vehicle Towing and Auction Services IFB 234519

I S S U E R	Pima County Procurement Department
	130 W. Congress St. 3rd Fl
	Tucson AZ 85701
	Issued By: JENNIFER MOORE
	Phone: 5207248164
	Email: jennifer.moore@pima.gov

T E R M S	Initiation Date: 01-01-2017	
	Expiration Date: 12-31-2017	
	NTE Amount: \$618,000.00	
	Used Amount: \$437,795.61	

V E N D O R	Mobile Maintenance & Towing LLC	Contact: LLOYD SNOOTS
	1875 W GARDNER LN	Phone: 520-293-1988
	TUCSON AZ 85705	Email: lloyd@mmandt.net
		Terms: 5.00 %
		Days: 10

Shipping Method:	Vendor Method
Delivery Type:	Standard Ground
FOB:	FOB Dest, Freight Prepaid
Modification Reason	
This revision increases the annual expense amount by \$154,000.00 from \$464,000.00 to \$618,000.00 for a cumulative not-to-exceed expense amount of \$618,000.00.	

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.

MASTER AGREEMENT DETAILS



Master Agreement No: 1700000000000000097

MA Version: 5

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Line	Description					
1	Basic Call - Light Duty Discount 0.0000 %	UOM EA	Unit Price \$63.00	Stock Code	VPN	MPN
2	Loaded Mileage- Light Duty Discount 0.0000 %	UOM EA	Unit Price \$3.50	Stock Code	VPN	MPN
3	Loaded Mileage 4 Wheel Drive Light Duty Discount 0.0000 %	UOM EA	Unit Price \$3.50	Stock Code	VPN	MPN
4	Basic Call - Medium Duty Discount 0.0000 %	UOM EA	Unit Price \$75.00	Stock Code	VPN	MPN
5	Loaded Mileage - Medium Duty Discount 0.0000 %	UOM EA	Unit Price \$4.00	Stock Code	VPN	MPN
6	Loaded Mileage 4 Wheel Drive - Medium Duty Discount 0.0000 %	UOM EA	Unit Price \$4.50	Stock Code	VPN	MPN
7	Basic Call - Heavy Duty Discount 0.0000 %	UOM EA	Unit Price \$207.00	Stock Code	VPN	MPN
8	Loaded Mileage - Heavy Duty Discount 0.0000 %	UOM EA	Unit Price \$7.00	Stock Code	VPN	MPN
9	Loaded Mileage 4 Wheel Drive - Heavy Duty Discount 0.0000 %	UOM EA	Unit Price \$7.50	Stock Code	VPN	MPN
10	Miscellaneous Tow Discount 0.0000 %	UOM EA	Unit Price \$114.00	Stock Code	VPN	MPN
11	Misc. 1 Loaded Mileage Fee Discount 0.0000 %	UOM EA	Unit Price \$3.50	Stock Code	VPN	MPN
12	Misc. 2 Loaded Mileage Fee Discount 0.0000 %	UOM EA	Unit Price \$3.50	Stock Code	VPN	MPN
13	Off Road Recovery Tow Fee Discount 0.0000 %	UOM EA	Unit Price \$128.00	Stock Code	VPN	MPN
14	Standby/Recovery Time Fee - 15 minute increments Discount 0.0000 %	UOM EA	Unit Price \$39.00	Stock Code	VPN	MPN
15	Trip Fee for Out-of-Area Tow Light Duty Discount 0.0000 %	UOM EA	Unit Price \$83.00	Stock Code	VPN	MPN
16	Trip Fee for Out-of-Area Tow Medium Duty Discount 0.0000 %	UOM EA	Unit Price \$0.00	Stock Code	VPN	MPN
17	Trip Fee for Out-of-Area Tow Heavy Duty Discount 0.0000 %	UOM EA	Unit Price \$0.00	Stock Code	VPN	MPN
18	Daily Safe Storage Fee - Light - Vendor Portion of \$25 Discount 0.0000 %	UOM EA	Unit Price \$15.00	Stock Code	VPN	MPN
19	Daily Safe Storage Fee - Over Sized Vendor Portion of \$42 Discount 0.0000 %	UOM EA	Unit Price \$32.00	Stock Code	VPN	MPN

MASTER AGREEMENT DETAILS



Master Agreement No: 1700000000000000097

MA Version: 5

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Line	Description					
20	Daily Storage Fee – ARS 28-3511					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$8.00			
21	Storage Lot Gate Access Fee (After Hours)					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$45.00			
22	Move Vehicle					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$60.00			
23	Reposition Vehicle w/in PC Evidence Yard					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$60.00			
24	Vehicle Tow from PCSD Lot to Contractor's Lot - Light Duty					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$60.00			
25	Vehicle Tow from Contractor's Lot to PCSD Lot - Medium Duty					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$60.00			
26	Title Transfer					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.00			
27	Vehicle Preparation					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.00			
28	Standard Metal Key					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.00			
29	Key Fob - Pass Thru at Cost					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.00			
30	Key Fob - % Mark-Up to Cost					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.00			
31	Buyer's Premium Seized Vehicles					
	10%					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.00			
32	Administrative Fee Salvage/Dismantle Vehicle					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$95.00			
33	Administrative Fee – Personal Owned Vehicle and MI					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$95.00			
34	POV Sale Commission Split - Contractor Zero 0 %					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.00			
35	POV Sale Commission Split - County 100%					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.00			
36	Seized Vehicle Sale Commission Split - Contractor Zero 0 %					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.00			
37	Seized Vehicle Sale Commission Split - County 100%					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.00			
38	FREE FORM LINE					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %		\$0.00			