



Contract Number: CT-RE-14-081-02  
Effective Date: 11-4-14  
Term Date: 8-31-15  
Cost: 120,000. -  
Revenue: \_\_\_\_\_  
Total: \_\_\_\_\_ NTE: \_\_\_\_\_  
Action: \_\_\_\_\_  
Renewal By: 6-1-15  
Term: 8-31-15  
Reviewed by: PL

## BOARD OF SUPERVISORS AGENDA ITEM SUMMARY

<sup>18</sup>  
Requested Board Meeting Date: November 4, 2014

### **ITEM SUMMARY, JUSTIFICATION &/or SPECIAL CONSIDERATIONS:**

This Second Amendment to the Professional Services contract between Pima County and Queue Corporation adds additional funds to the contract for the current term ending August 31, 2015; there are no changes to the scope of work. The contractor has been approved as a Direct Select vendor to provide vital assistance to the Pima County Recorder's office in order to upgrade software and convert to a more modern database.

The County is required to maintain a link between the Pima County Voter Registration database and the statewide voter registration database and to regularly upgrade that programming to coincide with changes to the state system. Recent changes to the statewide voter registration system have required a number of modifications to the Pima County voter registration database in order to maintain communication and data transfers between the two systems. A number of the upgrades implemented by the state's vendor caused significant changes to be made in the Pima County system in order to maintain data transfers between the two systems. In addition, the upcoming move of the Recorder's Office to the new courthouse requires the relocation of the Secretary of State's purchased computer equipment from its current location at the old court house to the Ballot Processing Center at 6550 S Country Club. The relocation requires significant reconfiguration changes to our system in order to provide continued restricted access to the system. Consultants from Queue Corporation will be involved in that relocation process, as they have been working with the Recorder's Office for a number of years in this capacity and have extensive familiarity with the Pima County voter registration system and its links to the state system. Queue employees will be working on Pima County projects on a part time basis.

Costs for this Amendment will be paid from the Recorder's Document Storage and Retrieval Fund (91.67%) and the Help America Vote Act grant fund (8.33%).

CONTRACT NUMBER (If applicable): CT-RE-1400000000000000081

### **STAFF RECOMMENDATION(S):**

The Information Technology Department recommends that the Pima County Board of Supervisors adopt and the Chairman sign the Professional Services Amendment for Queue Corporation.

CORPORATE HEADQUARTERS: Arizona

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To: COB - 11-5-14  
Agenda - 11-18-14  
(21)

Procure Dept 10/17/14 PM0237

**CLERK OF BOARD USE ONLY: BOS MTG. \_\_\_\_\_**

**ITEM NO. \_\_\_\_\_**

**PIMA COUNTY COST: \$120,000.00 and/or REVENUE TO PIMA COUNTY: \$ \_\_\_\_\_**

**FUNDING SOURCE(S): Recorder's Document Storage and Retrieval Fund (91.67%); Help America Vote Act grant fund (8.33%)**

**Advertised Public Hearing:**

		<b>YES</b>		<b>NO</b>	<b>X</b>
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**Board of Supervisors District:**

1		2		3		4		5		All	<b>X</b>
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**IMPACT:**

**IF APPROVED:**

Queue Corporation will continue to provide vital assistance to the Pima County Recorder's office to upgrade their Voter Registration system and reconfigure changes to the system in order to provide continued restricted access to the link between the Pima County system and the statewide voter registration database.

**IF DENIED:**

The Pima County Recorder's office will not have the necessary resources to upgrade their Voter Registration system and will be unable to reconfigure changes to the system to provide continued restricted access to the link between the Pima County system and the statewide voter registration database.

**DEPARTMENT NAME: Information Technology**

**CONTACT PERSON: Julie K McWilliams TELEPHONE NO.: 724-8066**

## **PIMA COUNTY TECHNOLOGY**

## **PROJECT: Voter Registration/Database Consulting Services**

**CONTRACTOR: Queue Corporation**

**CONTRACT NO.: CT-RE-140000000000000000081**  
(fka CT-RE-1300000000000000000846)

**CONTRACT AMENDMENT NO.: Two (#02)**

**CONTRACT**

This number "must appear on all invoices, correspondence and documents pertaining to this project.

**ORIG. CONTRACT TERM: 09/01/2013 – 08/31/2014**  
**TERMINATION DATE PRIOR AMENDMENT: 08/31/2015**  
**TERMINATION THIS AMENDMENT: 08/31/2015**

**ORIG. CONTRACT AMOUNT:** \$ 90,000.00  
**PRIOR AMENDMENTS:** \$ 120,000.00  
**AMOUNT THIS AMENDMENT:** \$ 120,000.00  
**REVISED CONTRACT AMOUNT:** \$ 330,000.00

## CONTRACT AMENDMENT

WHEREAS, COUNTY and CONTRACTOR entered into a Contract for services as referenced above; and

WHEREAS, CONTRACTOR and COUNTY have agreed to increase the contract amount to allow payment for increased demand of Voter Registration/Database Consulting Services during the term of the contract.

**NOW, THEREFORE, it is agreed as follows:**

## **CHANGE: ARTICLE III – COMPENSATION AND PAYMENT:**

From: "... in an amount not to exceed two-hundred and ten thousand dollars (\$210,000.00)."

To: "... in an amount not to exceed three-hundred and thirty thousand dollars (\$330,000.00)."

The effective date of this Amendment shall be upon execution by the Pima County Board of Supervisors.

(REMAINDER OF PAGE INTENTIONALLY LEFT BLANK)

All other provisions of the Contract, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

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IN WITNESS WHEREOF, the parties have affixed their signatures to this Amendment on the dates written below.

**APPROVED:**

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
Date

**ATTEST**

\_\_\_\_\_  
Clerk of Board

\_\_\_\_\_  
Date

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Tobin Rosen, Deputy County Attorney

\_\_\_\_\_  
10/13/14

Date

**APPROVED AS TO CONTENT**

\_\_\_\_\_  
Jesse Rodriguez, Chief Information Officer

\_\_\_\_\_  
10/17/14

Date

**CONTRACTOR:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Michael P. Martin, President  
Name and Title (Please Print)

\_\_\_\_\_  
10/10/14

Date