



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 06/03/2025

** = Mandatory, information must be provided*

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Tucson Clean & Beautiful Inc

***Project Title/Description:**

Adopt-A-Wash

***Purpose:**

Continue the Adopt-A-Wash program, which provides for the coordination of volunteers to remove trash from Pima County watercourses and increase community awareness through outreach efforts.

Amendment No. 1 exercised the first additional one-year term extension option.

Amendment No. 2 exercises the second additional one-year term extension option.

***Procurement Method:**

Direct Select per Board of Supervisors Policy D29.6, III-C.

***Program Goals/Predicted Outcomes:**

Continue to implement and improve the Adopt-A-Wash program to focus the District's and County's priority areas.

***Public Benefit:**

Reduced amount of trash.

Increased community awareness of littering and pollution and its negative effects.

Greater public ownership of watercourses by doing their part to keep it clean.

***Metrics Available to Measure Performance:**

Quarterly reports documenting events including number of volunteers, volunteer hours worked, and bags of trash removed.

***Retroactive:**

No.

To: COB, 5-8-25(1)
Vers: 2
PGS: 4

MAY07'25PM0321 PD

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____* ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: PO Department Code: FC Contract Number (i.e., 15-123): CT_23*401
Amendment No.: 02 AMS Version No.: 02
Commencement Date: July 1, 2025 New Termination Date: June 30, 2026
Prior Contract No. (Synergen/CMS): _____

☒ Expense ☐ Revenue ☒ Increase ☐ Decrease

Amount This Amendment: \$ 60,000

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required: 20010FD Regional Flood Control District**

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:** _____

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Melissa Fisher (M. Guzman 4-4611 for P/U)

Department: Regional Flood Control District

Telephone: 724-4687

Department Director Signature: _____

Date: _____

Deputy County Administrator Signature: _____

Date: _____

County Administrator Signature: _____

Date: _____

Pima County Regional Flood Control District

Project: Adopt-A-Wash

Contractor: Tucson Clean & Beautiful Inc

Contract No.: CT_23000000000000000401

Contract Amendment No.: 02

Orig. Contract Term: 07/01/2023 – 06/30/2024	Orig. Amount:	\$ 60,000.00
Termination Date Prior Amendment: 06/30/2025	Prior Amendments Amount:	\$ 60,000.00
Termination Date This Amendment: 06/30/2026	This Amendment Amount:	\$ 60,000.00
	Revised Total Amount:	\$ 180,000.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1. Background. On July 1, 2023, District and Contractor entered into the above referenced agreement to provide Adopt-A-Wash.

1.2. Purpose. District requires continuing services of the Adopt-A-Wash program in order to continue the coordination of volunteers to remove trash from Pima County watercourses and increase community awareness through outreach efforts.

2. Term. The District is exercising the second extension option to renew the Contract for one additional year commencing on July 1, 2025 and terminating on June 30, 2026. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

3. Scope of Services. The parties are replacing Exhibits A and B in full with the newly attached Exhibits A and B.

4. Key Personnel. The parties are revising Section 4 of the Contract (Key Personnel) to reflect current Key Personnel, as approved by District, for Contractor:

Angel Breault – River/Watercourse Stakeholder Engagement Specialist
Avid Antonelli – Program Coordinator
Jaime Cabrales - Social Media Manager
Sofia Angkasa – Finance Director
Katie Gannon – Executive Director

5. **Heat Injury and Illness Prevention and Safety Plan.** Pursuant to Pima County Procurement Code 11.40.030, Contractor hereby warrants that if Contractor's employees perform work in an outdoor environment under this Contract, Contractor will keep on file a written Heat Injury and Illness Prevention and Safety Plan. At District's request, Contractor will provide a copy of this plan and documentation of heat safety and mitigation efforts implemented by Contractor to prevent heat-related illnesses and injuries in the workplace. Contractor will post a copy of the Heat Injury and Illness Prevention and Safety Plan where it is accessible to employees. Contractor will further ensure that each subcontractor who performs any work for Contractor under this Contract complies with this provision.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

Pima County Regional Flood Control District

Rex Scott, Chairman, Board of Directors

Date

CONTRACTOR



Authorized Officer Signature

Katie Gannon, Executive Director

Printed Name and Title

May 6, 2025

Date

ATTEST

Melissa Manriquez, Clerk of the Board

Date

APPROVED AS TO FORM



Deputy County Attorney

Bobby Yu

Print DCA Name

4/29/2025

Date

Contract No.: CT_23000000000000000401

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Tucson Clean and Beautiful
Project: Adopt-A-Wash
Exhibit A: Scope of Services
Contract Period July 1, 2025 through June 30, 2026

Task 1: Adopt-A-Wash Implementation and Outreach

Contractor ("TCB") will complete the following tasks for District:

1.1: Adopt-A-Wash Coordination

- Provide monthly updates regarding on-going Adopt-A-Wash activities.
- Provide a quarterly summary of all clean-up efforts that occur on Pima County and District lands, to be submitted with the quarterly invoice. The summary shall include 1) name of group, 2) location of event or area worked if a recurring event, 3) date/time of event, 4) # of volunteers, 5) hours volunteers worked, and 6) amount of trash removed (# of bags or tonnage). Events occurring on Pima County/District lands shall be displayed separately from other events. The summary shall be provided in MS Excel format.
- Coordinate with District staff to identify river reaches that have been recently cleaned of homeless encampments and encourage volunteer groups to work within these reaches.
- Continue to coordinate volunteer events with the District through the Facility Impact Permit process to ensure safety of volunteers.
- Continue working with volunteers to identify trash that should be marked for collection by the District.
- Identify watercourse areas that are significantly impacted by trash focusing on urban tributaries.
- Develop a plan to promote volunteer activities to remove trash in these high trash areas, both in the urban watercourses and where they discharge into regional watercourses.
- Provide a consistent, sustained watercourse focus for TCB's land stewardship program.
- Engage a part time TCB employee in stakeholder and public outreach to instigate and sustain additional, regular river and watercourse clean-ups and invasive species removal, through both one time and ongoing events.
- Develop and partner with others (such as Sonoran Institute) on a "clean-up our rivers" and anti-litter campaign, through graphic, engaging monthly messaging and promotion on TCB social media.
- Provide a quarterly summary of public outreach efforts, including social media traffic data for TCB's anti-litter messaging posts.

1.2: Community Outreach

- Develop outreach to promote the Adopt-A-Wash Program.
- Promote Program on TCB website with locations that are adoptable.

Key Personnel

Angel Breault – River/Watercourse Stakeholder Engagement Specialist
Avid Antonelli – Program Coordinator
Jaime Cabrales - Social Media Manager
Sofia Angkasa – Finance Director
Katie Gannon – Executive Director

Tucson Clean and Beautiful
Project: Adopt-A-Wash
Exhibit B: Scope of Services
Contract Period July 1, 2025 through June 30, 2026

Exhibit B – Fee*

Task		Estimated Hours	Hourly Rate	Estimated Total Item Cost
1.1	Adopt a Wash Coordination			
	Services	617	\$35.00	\$21,595
1.2	Community Outreach			
	Services	526	\$35.00	\$18,410
1.3	Stakeholder Engagement	471	\$35.00	\$16,485
	Services			
1.4	Social Media/Marketing Campaign	100	\$35.00	\$3,500
	Services			
Total				\$59,990

*Invoices shall be submitted quarterly consistent with Section 5.4 of the Contract.