



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 04/16/2024

* = Mandatory, information must be provided

or Procurement Director Award:

***Contractor/Vendor Name/Grantor (DBA):**

Pencco, Inc

***Project Title/Description:**

Ferric Chloride

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-24-003. This Amendment No. 01 is for a one-time increase in the amount of \$400,000.00 for a cumulative not-to-exceed contract amount of \$637,500.00. Administering Department: Regional Wastewater Reclamation.

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.010, Competitive sealed bidding, on 07/17/2023, the Procurement Director approved an award of contract for an initial term of one (1) year and an annual award amount of \$237,500.00 (including sales tax) with four (4) one-year renewal options.

This amendment is necessary to ensure sufficient funds for the remainder of this term due to consistently higher than originally anticipated use rates in the treatment plant.

PRCUID: 488491

Attachment: Master Agreement.

***Program Goals/Predicted Outcomes:**

To obtain a contract source for Ferric Chloride used to control struvite build-up in the wastewater solids treatment process.

***Public Benefit:**

Provides odor control in plant digesters and limits the output of hydrogen sulfide gas created during the digestive process.

***Metrics Available to Measure Performance:**

Department will monitor on time delivery and billing to ensure contract compliance.

***Retroactive:**

No.

TO: COB 3/26/2024
VERSION 2
2 PAGES

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ Revenue Amount \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 24-003

Amendment No.: 01 AMS Version No.: 02

Commencement Date: 04/16/2024 New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

Expense Revenue Increase Decrease

Amount This Amendment: \$ 400,000.00

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: WW Ops Fund

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

*All Funding Source(s) required: _____

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Procurement Officer, Mark Koskiniemi, Acting Division Manager, Troy McMaster

Department: Acting Procurement Director, Ana Wilber Telephone: 724-3760

Department Director Signature: [Signature] Date: 25 Mar 2024
Deputy County Administrator Signature: [Signature] Date: 3/25/2024
County Administrator Signature: [Signature] Date: 3/25/2024



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

**THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION**

Master Agreement No: 24000000000000000003

MA Version: 2

Page: 1 of 2

Description: Ferric Chloride

I S S U E R	<p>Pima County Procurement Department 150 W. Congress St. 5th Fl Tucson AZ 85701</p> <p>Issued By: MARK KOSKINIEMI Phone: 5207243760 Email: mark.koskiniemi@pima.gov</p>
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T E R M S	<p>Initiation Date: 04-16-2024 Expiration Date: 10-12-2024</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>NTE Amount:</td> <td>\$457,500.00</td> </tr> <tr> <td>Used Amount:</td> <td>\$236,880.00</td> </tr> </table>	NTE Amount:	\$457,500.00	Used Amount:	\$236,880.00
NTE Amount:	\$457,500.00				
Used Amount:	\$236,880.00				

V E N D O R	<p>PENCCO INC PO BOX 600 SAN FELIPE TX 77473</p>	<p>Contact: SARAH DUFFY Phone: 979-885-0005 Email: sarah@pencco.com Terms: 1.50 % Days: 10</p>
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<p>Shipping Method: Vendor Method</p> <p>Delivery Type:</p> <p>FOB: FOB Dest, Freight Prepaid</p> <p>Modification Reason Amendment No. 01. This Amendment is for a one-time increase in the amount of \$220,000.00 for a cumulative not-to-exceed contract amount of \$457,500.00.</p>
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This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



PIMA COUNTY

MASTER AGREEMENT DETAILS

Master Agreement No: 24000000000000000003

MA Version: 2

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Line Description

Line	Description	UOM	Unit Price	Stock Code	VPN	MPN
1	Ferric Chloride Discount 0.0000 %	GAL	\$3.76			