

BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number: SC PO SC2400000836

Award Type: Award

Is a Board Meeting Date

Requested?

Yes

Requested Board Meeting Date: 11/18/2025

Signature Only: NO

Procurement Director Award / **Delegated Award:**

N/A

Supplier / Customer / Grantor /

Subrecipient:

Bank of America, N. A.

Project Title / Description: Purchasing Card Program Services

Purpose: Amendment of Award: Supplier Contract No. SC2400000836, Amendment No. 7.

> This Amendment extends the term of the contract commencing on 02/01/2026 and terminating on 09/30/2026. The estimated revenue amount expected for this term is \$64,000.00. The extension is needed to align the termination date with the termination date of the City of Tucson contract that was used cooperatively.

Administering Department: Procurement.

Procurement Method: Other

Insert additional Procurement Method info, if applicable:

Pursuant to Pima County Procurement code 11.24.010, Cooperative procurement authorized, on 06/12/2017, the Procurement Director approved an award of contract for an initial term from 06/07/2017 to 01/31/2021 and an estimated annual revenue amount of \$75,930.00 with five (5) one-year renewal options.

On 11/07/2017, the Board of Supervisors approved Amendment No. 1 to add the

Virtual Payables option, which was expected to generate an estimated annual revenue amount of \$645,360.00.

On 10/13/2020, the Procurement Director approved Amendment No. 2, which extended the termination date to 01/31/2022 and removed Virtual Payables. The estimated revenue amount for the term was \$98,000.00 Four (4) one-year renewal

options remained.

On 09/29/2021, the Procurement Director approved Amendment No. 3, which extended the termination date to 01/31/2023. The estimated revenue amount for the

To: COB 11/05/25 (1) Vers: 2 Pgs:1

term was \$85,000.00. Three (3) one-year renewal options remained.

On 11/04/2022, the Procurement Director approved Amendment No. 4, which extended the termination date to 1/31/2024. The estimated revenue amount for the term was \$91,000.00. Two (2) one-year renewal options remained.

On 11/16/2023, the Procurement Director approved Amendment No. 5, which extended the termination date to 01/31/2025 and appended the Forced Labor of Ethnic Uyghurs provision to the contract pursuant to A.R.S. § 34-394. The estimated revenue amount for the term was \$110,000.00.

On 01/09/2025, the Procurement Director approved Amendment No. 6, which extended the termination date to 01/31/2026. The estimated revenue amount for the term was \$113,000.00. No renewal options remain.

PRCUID: 255749

Attachment: Supplier Contract.

Program Goals/Predicted Outcomes:

Efficiency of payment processing, cost reduction and revenue generating Agreement.

Public Benefit and Impact:

Payments will be processed timely. Cost reduction as it costs less to make payments through the Purchasing Card than it does processing checks.

Budget Pillar

N/A

Support of Prosperity Initiative:

N/A

Provide information that explains how this activity supports the selected Prosperity Initiatives

N/A

Metrics Available to Measure Performance:

Performance is measured by the expectations set forth in this Agreement.

Retroactive:

NO

Amendment / Revised Award Information

Record Number: SC PO SC2400000836

Document Type:

SC

Department Code:

PO

Contract Number:

SC2400000836

Amendment Number:

7

Commencement Date:

02/01/2026

Termination Date:

09/30/2026

Is the Termination Date new?			YES
Classification:	Revenue		
Adjust Level:	Decrease		`
Prior Contract Number (If Applicable):	MA-PO-17-303		
Amount This Amendment:			
\$64,000.00			
Funding Source(s) required:	N/A		
Funding from General Fund?			NO
Contract is fully or partially funded		NO	
Department:	Procurement		·
Name:	Kelsey Braun-Shirley		
Telephone:	520-724-7466	The second secon	
Add GMI Department Signatures			No
Division Manager/Procurement Offi Procurement Director Signature:	cer Signature: Ana Wilber Bruce D Collins Digitally signed by Date: 2025.10.30	Digitally signed by Ana Wilbed Date: 2025.10.30 16:11:57 -0 Bruce D Collins 16:24:11 -07'00' Date:	r ^{17'00'} Date:
Department Director Signature: Deputy County Administrator Signature: County Administrator Signature:	ruce D Collins Digitally signe Date: 2025.11	Da	te:

PIMA COUNTY

Pima County Procurement Department 150 W. Congress St. 5th FI Tucson AZ 85701



Supplier Contract Amendment

<u>.</u>	•	
Contract Number	SC2400000836- 2	
Contract Start Date	06-12-2017	
Contract End Date	09-30-2026	
Payment Type	Warrant/Check	
Buyer	Kelsey Braun-Shirley	
Phone Number		
Email		

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Contract Name:	
Purchasing Card Program Services	

Supplier Contact and Payment Terms:Shipping MethodDelivery TypeFOBPhone: +1 (213) 5800702Vendor MethodStandard GroundFOB Dest, Freight Prepaid

 Email:
 larry.d.glandon@baml.com

 Terms:
 Net 30
 Currency
 NTE Amount
 Used Amount

 Days:
 USD
 0.00
 0.00

Contract/Amendment Description:

Amendment No. 07 extends the term of the contract commencing on 02/01/2026 and terminating on 09/30/2026. The estimated revenue amount expected for this term is \$64,000.00.

Service Line	s:				
Line #	Item	Item Description	Start Date	End Date	Amount
2	Purchasing Card Program Services Service				1.00

This Supplier Contract incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this contract. All transactions and conduct are required to conform to these documents.