



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: 6/7/2016

or Procurement Director Award

Contractor/Vendor Name: Casa De Los Ninos Inc
(DBA):

Project Title/Description:
Family Respite Center

Purpose:

Casa de los Ninos provides a safe haven for children who are in crisis, respite care for parents, home visitation assessments and parent education to prevent child abuse. Due to issues regarding the agency's funding and budget, Casa de los Ninos will not be able to fully expend their initial award of \$17,300 for FY1516. This amendment decreases funding by \$8,200 as recommended by the Outside Agency Advisory Committee through the re-allocation of existing funds.

Procurement Method:
N/A

Program Goals/Predicted Outcomes:

The goal is to utilize the Outside Agency funding for the provision of improving health and safety to children and their families and improved individual or family stability by alleviating immediate needs.

Public Benefit:

This program preserves the health of the County residents by providing shelter to children and respite care for adults when families are in crisis and provides job retention for two employees.

Metrics Available to Measure Performance:

The needs of ten children will be satisfied when the family is in crisis to reduce incidents of abuse and neglect and twenty seven families will receive respite care and support needed to alleviate immediate crisis.

Retroactive:
No

Original Information

Document Type: Department Code: Contract Number (i.e.,15-123)
Effective Date: Termination Date: Prior Contract Number (Synergen/CMS):
 Expense Amount: Revenue Amount: \$

Funding Source(s):

Cost to Pima County General Fund:

Contract is fully or partially funded with Federal Funds? Yes No Not Applicable to Grant Awards
Were insurance or indemnity clauses modified? Yes No Not Applicable to Grant Awards
Vendor is using a Social Security Number? Yes No Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: CT Department Code: CD Contract Number (i.e.,15-123): 1500000000000000277
Amendment No.: 2 AMS Version No.: 5

Procure Dept 05/19/16 PM 10:16

To: COB 5.19.16 (2) Pgs. - 4

Effective Date: 6/7/16

New Termination Date:

Expense Revenue Increase Decrease

Amount This Amendment: \$-8,200

Funding Source(s): General Fund

Cost to Pima County General Fund: This is an Outside Agency reallocation of funds; there is no impact to the FY15/16 general funds

Contact: Ana Durazo, Program Coordinator

Department: Community Development & Neighborhood Conservation

Telephone: 724-6750

Department Director Signature/Date:

Margaret M. Kue 05/17/2016

Deputy County Administrator Signature/Date:

Jaw 5/18/2016

County Administrator Signature/Date:

(Required for Board Agenda/Addendum Items)

C. Deuelbey 5/19/16

**PIMA COUNTY COMMUNITY
DEVELOPMENT AND NEIGHBORHOOD
CONSERVATION DEPARTMENT**

**AGENCY: Casa de los Niños
1101 N. 4th Avenue
Tucson, AZ 85705**

PROJECT: Family Respite Care Program

CONTRACT NO.: 15*277

AMENDMENT NO. TWO (2)

CONTRACT
NO. <u>CT-CD-15-277</u>
AMENDMENT NO. <u>02</u>
This number must appear on all invoices, correspondence and documents pertaining to this contract.

Original Contract Term: 07/01/2014-06/30/2015	Original Contract Amount:	\$18,800.00
Termination Date This Amendment: 06/30/2016	Amount Prior Amendment:	\$17,300.00
	Amount This Amendment	<\$8,200.00>
	Revised Contract Amount:	\$27,900.00

AMENDMENT TWO

Recitals

- A. Pima County ("COUNTY") and Casa de los Niños ("AGENCY") have entered into the above-described contract.
- B. On April 21, 2016 the Pima County Outside Agency ("OA") Advisory Committee passed a motion to recommend the reallocation of \$8,200.00 of OA funding from Casa de los Niños to Catholic Community Services dba Pio Decimo Center.
- C. COUNTY has reviewed AGENCY's performance and finds it will not have the capacity to expend said funds in client services.
- D. The Pima County Board of Supervisors has determined that it is in the best interests of COUNTY to reallocate the OA funds from AGENCY to Catholic Community Services dba Pio Decimo Center to provide additional youth services.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **ARTICLE III – COMPENSATION AND PAYMENT, Paragraph A** is amended to change the total payment amount:

FROM: \$36,100.00

TO: \$27,900.00
2. **EXHIBIT A** is amended as follows for **Pima County Outside Agency Program Fiscal Year 2015-2016**:
 - 2.1. **Section III – Program Requirements, Paragraphs D** is replaced with **Paragraph D, Deliverables and Public Benefits** attached to this Amendment.

2.2. **Section IV – Budget** is replaced with the following:

Activity	FY 2014-2015 Award (\$)	FY 2015-2016 Reduction in Funds (\$)*
Administration	-0-	-0-
Personnel	17,503.00	8,470.00
Fringe Benefits	1,297.00	630.00
Space	-0-	-0-
Operating	-0-	-0-
Travel	-0-	-0-
Support Services (rent, utilities)	-0-	-0-
Staff Development	-0-	-0-
Materials & Supplies	-0-	-0-
Professional & Outside Services	-0-	-0-
TOTAL	\$18,800.00	\$9,100.00

*See attached Pima County Outside Agency Budget Detail for 2015-2016

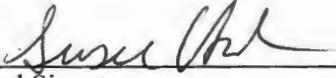
All other provisions of this Contract, including the provisions set forth in the Exhibits and attachments, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

IN WITNESS THEREOF, the parties have affixed their signatures to this Contract on the dates written below.

PIMA COUNTY

AGENCY

Chair, Board of Supervisors



Authorized Signatory

Date: _____

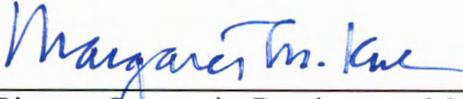


Title
Date: 5/4/14

ATTEST:

Clerk of the Board Date

APPROVED AS TO CONTENT:

 05/03/2016

Director, Community Development & Neighborhood Conservation

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney

D. 2015-2016 Deliverables and Public Benefits

Deliverable 1: Shelter		Public Benefit 1: Improved Safety and Wellbeing	
<p>Units: <u>110</u> (#)</p> <p><input type="checkbox"/> Hours <input type="checkbox"/> Classes <input type="checkbox"/> Days <input checked="" type="checkbox"/> Items (Describe: _____ Beds) <input type="checkbox"/> Nights (housing or shelter) <input type="checkbox"/> Dollars <input type="checkbox"/> Repairs/structural modifications <input type="checkbox"/> Screenings or Assessments</p>	<p>Delivered to: <u>10</u> (#)</p> <p><input checked="" type="checkbox"/> unduplicated individuals <input type="checkbox"/> unduplicated households <input type="checkbox"/> unduplicated housing units</p>	<p>Metric:</p> <ul style="list-style-type: none"> • Family Service Plan • Pre and Post Program Surveys 	<p>Expected Performance:</p> <p>10 child participants with immediate needs for health and/or safety are satisfied when a family is in crisis and the parents need respite to reduce incidents of abuse and neglect.</p>
Deliverable 2: Screening/Assessment		Public Benefit 2: Improved Individual Stability; Individuals or Families	
<p>Units: <u>54</u> (#)</p> <p><input type="checkbox"/> Hours <input type="checkbox"/> Classes <input type="checkbox"/> Days <input type="checkbox"/> Items (Describe: _____) <input type="checkbox"/> Nights (housing or shelter) <input type="checkbox"/> Dollars <input type="checkbox"/> Repairs/structural modifications <input checked="" type="checkbox"/> Screenings or Assessments</p>	<p>Delivered to: <u>27</u> (#)</p> <p><input checked="" type="checkbox"/> unduplicated individuals <input type="checkbox"/> unduplicated households <input type="checkbox"/> unduplicated housing units</p>	<p>Metric:</p> <ul style="list-style-type: none"> • Client Files • Critical Incidences Reports • Social Work Communications 	<p>Expected Performance:</p> <p>A minimum of 23 families will report the respite care provided the time and support needed to alleviate the immediate crisis for both children and family.</p>

Pima County Outside Agency Budget Detail

FY2015-2016

Agency: Casa de los Niños

Program Name: Family Respite Program

Section I Salaries & Training Specific to OA Budget								
Position Title	% of FTE	Hourly Wage	Hourly ERE	# hours per year dedicated to OA only	Yearly Staff Development Costs (OA)	List Other Specific Costs to OA	Total FY Program Position Costs	
Residential Shift Manager	11%	15.06	1.16	124			2010.00	
Primary Caregiver	56%	10.83	.80	609			7090.00	
Section I Total	\$9,100.00							
Section II General Program Costs Determination								
Program shares space, equipment with other programs?								
Total Program Space is divided by TOTAL AVAILABLE SPACE								
Total PROGRAM FTE's is divided by TOTAL Agency/Site FTE's								
Other Method. Please Describe:								
Costs	Yearly Agency Total	Yearly Program Total	Description					
Rent								
Utilities								
Operating								
Section II Total								
Section III All specific costs for program materials, supplies, support services, outside professional services that can be tracked directly to program utilization								
Type	Amount							
Support Services								
Materials & Supplies								
Travel								
Section III Total								
Section IV Program Administration Costs								
A portion of salaries for director and admin staff not directly attributable to program: telephone, rent, utilities, and maintenance for overall operations. Maximum of 15% of OA request.								
Section IV Total								
Total OA Program Budget			\$9,100.00					