

COB - BOSAIR FORM

04/23/2026 10:58 AM (MST)

Submitted by Jorden.Oliver@pima.gov



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number: SC FM SC2400001482

Award Type: Contract

BOSAIR Activity: Board Meeting Request

Requested Board Meeting Date: 05/26/2026

Supplier / Customer / Grantor / Subrecipient: Progressive Services, Inc. dba Progressive Roofing

Project Title / Description: Job Order Contract: Roofing Services

Purpose: Amendment of Award: Supplier Contract No. SC2400001482, Amendment No. 4. This amendment increases the maximum Job Order amount from \$200,000.00 to \$350,000.00 due to an increase of project costs and large-scale projects. Administering Department: Facilities Management

This is an indefinite delivery/indefinite quantity job order contract. Funding sources will be determined at time of project job order. For projects estimated less than \$15,000.00, the department may select a contractor based on availability, specialty or other such basis as the department may determine in its sole discretion. For projects estimated at \$15,000.00 or more, all contractors will be given the opportunity to compete on the basis of cost or cost and schedule through a request for quotation. No individual job order may exceed \$350,000.00.

Procurement Method: Other

Insert additional Procurement Method info, if applicable: Pursuant to Solicitation for Qualifications No. SFQ-PO-2300002, on 11/30/22, the Procurement Director awarded a contract for these services in the amount of \$250,000.00 for a contract term of 12/01/22 to 11/30/23.

Amendment No. 1 was approved by the Procurement Director, on 11/29/23, to extend the term of the contract to 11/30/24 and add the full annual shared amount of \$250,000.00 for a cumulative not-to-exceed amount of \$500,000.00.

Amendment No. 2 was approved by the Procurement Director, on 10/29/24, to update the project name and contract number to Job Order Contract: Roofing Services and Supplier Contract No. SC2400001482 (formerly Job Order Master Agreement: Roofing Services, MA-PO-23-042), add the full annual award amount of \$250,000.00 for a cumulative not-to-exceed amount of \$750,000.00, extend the term of the contract to 11/30/25, and add the Heat Injury and Illness Prevention and Safety Plan clause to the contract.

Amendment No. 3 was approved by the Procurement Director, on 11/25/25, to extend the term of the contract to 11/30/26 and to add the full shared annual award

To: COB 05-12-26⁽¹⁾

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amount of \$250,000.00 for a cumulative not-to-exceed amount of \$1,000,000.00.

Attachments: Department Memorandum and Amendment No. 4.

Program Goals/Predicted Outcomes:	This Supplier Contract will enable the Pima County Facilities Management Department to utilize Job Order Contractors to provide the necessary ongoing maintenance, upgrades, and tenant improvements to all of Pima County's facilities and properties.
Public Benefit and Impact:	This Supplier Contract provides a list of qualified contractors to quickly respond to the County's various roofing needs.
Strategic Plan Pillar	<ul style="list-style-type: none">Public Service
Support of Prosperity Initiative:	<ul style="list-style-type: none">N/A
Provide information that explains how this activity supports the selected Prosperity Initiatives	N/A
Metrics Available to Measure Performance:	The performance will be measured using the evaluation process as outlined in BOS Policy D29.1(E).
Retroactive:	NO

Amendment / Revised Award Information

Record Number: SC FM SC2400001482

Document Type:	SC
Department Code:	FM
Contract Number:	SC2400001482
Amendment Number:	4
Commencement Date:	05/26/2026
Termination Date:	11/30/2026
Supplier / Subrecipient Headquarters Location	Phoenix, AZ

* Headquarters information is not a consideration for awards

Is the Termination Date new?	NO
Classification:	Expense
Adjust Level:	No change

Prior Contract Number (If Applicable): MA-PO-23-042

Amount This Amendment:

\$0.00

Funding Source(s) required: Various Funds

Funding from General Fund?

NO

Contract is fully or partially funded with Federal Funds?

NO

Contract is fully or partially funded with Non-Federal Grant Funds?

NO

Department: Procurement

Name: Sabrina Walker

Telephone: 520-724-9072

Add GMI Department Signatures

No

Division Manager/Procurement Officer Signature: Scott Loomis Digitally signed by Scott Loomis Date: 2026.04.29 10:39:20 -07'00' Date: _____

Procurement Director Signature: Bruce D Collins Digitally signed by Bruce D Collins Date: 2026.04.30 10:42:25 -07'00' Date: _____

Department Director Signature: Tony Cisneros Digitally signed by Tony Cisneros CN: cn = Tony Cisneros, o = Pima County, ou = Facilities Management email = Tony.Cisneros@pima.gov, c = US Date: 2026.04.30 11:25:31 -07'00' Adobe Acrobat version: 2026.001.21.883 Date: _____

Deputy County Administrator Signature:  Date: 5-1-2026

County Administrator Signature: _____ Date: 5/3/2024

MEMORANDUM

Date: April 20, 2026

To: Bruce D. Collins
Director, Procurement Department

From: Tony Cisneros
Director

Re: Request to Increase Limit of SC2400001482 Roofing Services, Job Order Contracts

Facilities Management (FM) requests an increase from \$200,000.00 per individual job order contracting (JOC) project to a total amount of \$350,000.00 per individual JOC project. This increase would apply to projects completed under SC2400001482 Roofing Services.

FM currently has two pending projects that exceed the current limit with more coming within next two years. Large buildings require routine maintenance, which also exceeds the \$200,000.00 threshold. Increasing the individual project amount by \$150,000.00 would allow FM the ability to provide critical roof maintenance and replacements in a timely manner and without delays associated with the public bidding process. Timely roofing work will protect the building and their contents from damage and reduce risk of costly repairs, operational downtime, and disruptions to the departments housed within these buildings.

In October 2025, Pima County increased its inventory of buildings with the acquisition of the Wells Fargo Bank Buildings at 140 and 150 N. Stone Avenue and the Parking Garage at 35 E. Alameda Street. In November 2025, Roy Place at 44 N. Stone Avenue was vacated by the University of Arizona and all responsibilities returned to Pima County. These buildings along with libraries and the Regional Wastewater Reclamation Water Campus will need roof repairs soon.

An increase in the individual per-job-order project limit is necessary due to recent increases in project costs associated with labor rates, tariffs on materials etc. The increase of petroleum costs and the uncertainty of fuel prices also increase costs. FM is responsible for increased job costs and an increase in the number of larger-scale projects.

For the reasons stated above, FM requests to increase the limit of SC2400001482 JOC for roofing services in the total amount of \$350,000.00 per individual JOC project to continue to complete timely, much-needed roofing projects on Pima County-owned or operated facilities.

TC/lsm

c: Robert LaBlue, Deputy Director
James Johnson, Procurement Officer, Procurement Department

APPROVED

Bruce D Collins Digitally signed by Bruce D Collins
Date: 2026.04.23 09:51:39 -07'00'

Bruce C. Collins
Procurement Director

Date

PIMA COUNTY FACILITIES MANAGEMENT DEPARTMENT

Project: Job Order Contract: Roofing Services
Contractors: Progressive Services, Inc. dba Progressive Roofing
23 N. 35th Ave.
Phoenix, AZ 85009
Contract No.: SC2400001482
Amendment No.: 4
Funding: Various Funds

CONTRACT TERM: 12/01/22 - 11/30/23	ORIGINAL CONTRACT AMOUNT:	\$	250,000.00
TERMINATION PRIOR AMENDMENT: 11/30/26	PRIOR AMENDMENT(S):	\$	750,000.00
TERMINATION THIS AMENDMENT: 11/30/26	AMOUNT THIS AMENDMENT:	\$	-
	REVISED CONTRACT AMOUNT:	\$	1,000,000.00

JOB ORDER CONTRACT AMENDMENT

The Parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

- 1.1. Background. On December 1, 2022, County and Contractor entered into the above referenced contract to provide Job Order Contract: Roofing Services.
- 1.2. Purpose. County intends to increase the maximum Job Order amount from \$200,000.00 to \$350,000.00 due to an increase in project costs and large-scale projects.

2. Basic Terms, Renewals, Extensions and Revisions.

Section 2.3.1.4. No individual Job Order may exceed \$350,000.00, including change orders.

3. EXHIBIT C SPECIAL CONDITIONS – MULTIPLE AWARD JOB ORDER CONTRACT ARTICLE 1(A), paragraph 2 is being revised as follows.

“The Contract Price for each Job Order shall not exceed \$350,000.00, including any Change Orders.”

Remainder of page intentionally left blank

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the Parties.

PIMA COUNTY:

Chair, Board of Supervisors

Date

CONTRACTOR:

Progressive Services

Firm Name

Mike Galeski

Authorized Officer Signature

Mike Galeski GM

Print Name and Title

4/30/26

Date

ATTEST:

Clerk of the Board

Date

This contract template has been approved as to form by the Pima County Attorney's Office.