



**BOARD OF SUPERVISORS AGENDA ITEM REPORT  
CONTRACTS / AWARDS / GRANTS**

Award  Contract  Grant

Requested Board Meeting Date: March 6, 2018

or Procurement Director Award

\* = Mandatory, information must be provided

**\*Contractor/Vendor Name/Grantor (DBA):**

The Tucson Girls Chorus Association, Inc. ("TGC")

**\*Project Title/Description:**

Amendment No. 2 to Lease Agreement (LCP-0159) , Accessibility Improvements

**\*Purpose:**

TGC would like to make exterior improvements to the premises (Berger House). The improvements consist of two ADA van assessable parking areas in front of the east entrance of the facility. Pima County and TGC have agreed to a 50/50 cost share of improvements.

**\*Procurement Method:**

Exempt pursuant to Pima County Code 11.04.020

**\*Program Goals/Predicted Outcomes:**

TCG would will be able to move forward with exterior improvements on the premises.

**\*Public Benefit:**

The facility will be ADA assessable.

**\*Metrics Available to Measure Performance:**

Based on estimates obtained by NRPR, the improvements will cost approximately \$14,451.00, and TGC will pay one-half the actual cost.

**\*Retroactive:**

No

FEB 20 18 AM 09:23 POC/KCF/BD  
AKB

To: COB 2-20-18(1)

Yers.: 4

PSS.: 3

Procurement 02/16/18 M1208

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e.,15-123): \_\_\_\_\_  
Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
 Expense Amount: \$\* \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

**\*Is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified?  Yes  No

*If Yes, attach Risk's approval*

Vendor is using a Social Security Number?  Yes  No

*If Yes, attach the required form per Administrative Procedure 22-73.*

**Amendment / Revised Award Information**

Document Type: CTN Department Code: PR Contract Number (i.e.,15-123): 14\*036  
Amendment No.: 2 AMS Version No.: 4  
Effective Date: 3/6/2018 New Termination Date: \_\_\_\_\_  
Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense or  Revenue  Increase  Decrease Amount This Amendment: \$ 7,225.50

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)  Award  Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e.,15-123): \_\_\_\_\_  
Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_  
 Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:**

\*Match funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

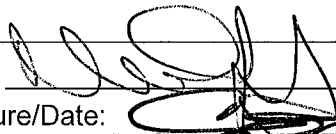
\*Match funding from other sources?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_


**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** \_\_\_\_\_

Contact: Rita Leon

Department: Real Property Services Telephone: 724-6462

Department Director Signature/Date:  2/14/18

Deputy County Administrator Signature/Date:  2/15/18

County Administrator Signature/Date:  2/15/18  
*(Required for Board Agenda/Addendum Items)*

PIMA COUNTY DEPARTMENT OF Natural Resources,  
Parks and Recreation

PROJECT: Accessibility Improvements

TENANT: The Tucson Girls Chorus Association, Inc.

REVENUE CONTRACT NO.: CTN 14-036

CONTRACT AMENDMENT NO.: Two

NO CTN-PR-14036  
AMENDMENT NO. 02  
This number applies on all  
invoices, correspondence and  
documents pertaining to this  
contract.

ORIG. CONTRACT TERM: 07/01/2013 - 06/30/2028

TERMINATION DATE PRIOR AMENDMENT: 06/30/2028

TERMINATION THIS AMENDMENT: 06/30/2028

ORIG. CONTRACT AMOUNT: \$ 36,000.00

PRIOR AMENDMENTS: \$ 6,000.00

AMOUNT THIS AMENDMENT: \$ 7,225.50

REVISED CONTRACT AMOUNT: \$ 49,225.50

#### LEASE AMENDMENT

WHEREAS, COUNTY and TENANT entered into a Lease Agreement to lease the Berger House as referenced above; and

WHEREAS, TENANT and COUNTY, pursuant to Article 6 – Improvements to Premises, have agreed to certain capital improvements to allow for greater accessibility to the Premises.

NOW, THEREFORE, the parties agree as follows:

County and Tenant have agreed to make certain exterior improvements to the Premises to provide greater accessibility as set forth in the scope of work attached hereto as Exhibit 1. The improvements are estimated to cost Fourteen Thousand Four Hundred Fifty-one Dollars (\$14,451.00) (the "Initial Estimate"). County and Tenant have agreed to a 50/50 cost share of the final improvement cost. Within ten (10) days of amendment ratification Tenant agrees to submit a first lump sum payment of Seven Thousand Two Hundred Twenty Five Dollars and Fifty Cents (\$7225.50) to Pima County. Upon completion of construction, Tenant will pay its additional share of actual construction costs, if any, ("Final Costs") as follows: If Final Costs exceed the Initial Estimate Tenant County will send Tenant an invoice for Tenant's share of the increased cost and Tenant agrees to pay the invoice within thirty (30) days of receipt. If final costs are less than the Initial Estimate County, will issue Tenant a refund or Tenant may choose to have County apply the refund toward quarterly rent.

This Lease Amendment shall be effective (The "Effective Date") on the date, it is signed by all parties.

(THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK)

All other provisions of the Lease, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

IN WITNESS WHEREOF, the parties have affixed their signatures to this Amendment on the dates written below.

**APPROVED:**

\_\_\_\_\_  
Chairman, Board of Supervisors

\_\_\_\_\_  
Date

**TENANT:**

  
\_\_\_\_\_

Signature  
Marcela Molina  
\_\_\_\_\_

Name and Title (Please Print)

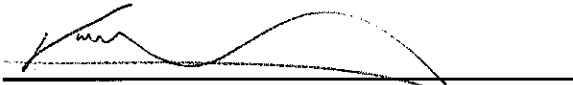
12/7/17  
\_\_\_\_\_  
Date

**ATTEST**

\_\_\_\_\_  
Clerk of Board

\_\_\_\_\_  
Date

**APPROVED AS TO FORM:**

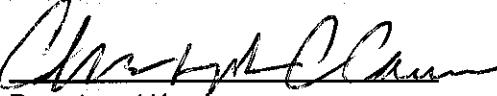
  
\_\_\_\_\_

Deputy County Attorney **TOBIN ROSEN**

12/14/17  
\_\_\_\_\_

Date

**APPROVED AS TO CONTENT**

  
Department Head

12/14/17  
\_\_\_\_\_

Date

(if required by County Department or delete)

"EXHIBIT 1"

ADA IMPROVEMENTS TO THE FACILITY:

I. Sunland Asphalt :

- A. Remove and dispose of vegetation and railroad ties from existing border garden area looking west from TGC's east building entrance door to the outside base of existing tree. (Approximately 18' x 10')
- B. Create a new drainage swale 4" - 6" deep and modify drainage patterns to capture the roof and ground water runoff.
- C. Provide & place in new swale, landscape rock (¾" DG) to facilitate drainage and serve as erosion and dust control. (Color of DG to TBD)
- D. Excavate area large enough to contain walkway to entrance door and 2 ADA Van-assessable parking areas, with appropriate walking areas, directly in front of the TGC's east entrance used for pedestrian access, from entrance concrete pad to existing roadway. **\*note: care is to be given to direct ground water flow away from building where practical\***.
- E. Place AC pad 2" AC over 4" ABC in affected area.
- F. Install parking bumpers, signage, (post, base footing and signs) and provide striping as per ADA compliance requirements
- G. All over ex material is to be stored on site in an area designated by NRPR staff, for future use by NRPR
- H. Adjust location of telephone poles currently placed on grade serving as car bumpers.
- I. Proposal along with layout map and schedule due to PMO on or before the 18<sup>th</sup> of November 2016.
- J. External Blue- Stake prior to construction commencement
- K. NON-Price Item: immediate notification of onsite staff if any utilities, including irrigation irrigation lines, are damaged during construction efforts.