



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 05/06/2025

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

City of Tucson

***Project Title/Description:**

Pima Early Education Program (PEEP)

***Purpose:**

The purpose of this IGA is to extend the term by one year, increase funding to the Pima Early Education Program to sustain the number of high quality preschool classes at school district sites within the City and offer high quality preschool opportunities to families with incomes at or below 300% of the Federal Poverty Level.

Attachment: Contract Number CTN-CR-21-126-04 (Amendment 04). The contract can be found in OnBase by searching contracts CTN-CR-21-126 in Doc_ID_AMS.

***Procurement Method:**

This Intergovernmental Agreement is a non-Procurement contract and not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

To increase the number of 3 – 5 year old children from income eligible families attending high quality preschools in Pima County. To increase the number and capacity of high quality preschool providers in the community.

***Public Benefit:**

A wealth of research and data shows that investing in high quality preschool, especially for economically disadvantaged, minority, and dual language children, provides both short-term and lasting benefits tot the children enrolled, their families, employers, taxpayers and the community.

***Metrics Available to Measure Performance:**

The total number of students enrolled, demographic information of enrolled children, quality rating of classes and parent satisfaction surveys.

***Retroactive:**

No.

To: COB, 4-23-25(1)
Vers: 2
Pgs: 3

APR18'25PM0242 PD

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ * ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): CTN-CR-21*126-4
Amendment No.: 04 AMS Version No.: 2
Commencement Date: 07/01/2025 New Termination Date: 09/01/2026
Prior Contract No. (Synergen/CMS): _____

☐ Expense ☒ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ 750,000.00
Is there revenue included? ☒ Yes ☐ No If Yes \$ 750,000.000

***Funding Source(s) required: This is a revenue contract with funding provided by City of Tucson.**

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:** _____

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Nicole Scott

Department: Community & Workforce Development

Telephone: 520-724-2696

Department Director Signature: 

Date: 4/15/25

Deputy County Administrator Signature: 

Date: 4/17/2025

County Administrator Signature: _____

Date: 4/17/2025

Pima County Department of Community & Workforce Development

Project: Pima Early Education Program

IGA: City of Tucson

Contract No.: CTN-CR-21-126

Contract Amendment No.: 04

Orig. Contract Term: 07/01/2021 – 09/01/2022	Orig. Amount:	\$1,000,000.00
Termination Date Prior Amendment: 09/01/2025	Prior Amendments Amount:	\$2,500,000.00
Termination Date This Amendment: 09/01/2026	This Amendment Amount:	\$ 750,000.00
	Revised Total Amount:	\$4,250,000.00

AMENDMENT FOUR

The parties agree to amend the above-referenced Intergovernmental Agreement as follows:

1. Background and Purpose.

1.1. Background. On May 18, 2021, Pima County ("County") and the City of Tucson ("City"), entered into the above-referenced Intergovernmental Agreement ("Agreement") to provide funding for the Pima Early Education Program.

1.2. Purpose. The parties want to extend the term by one year, contribute additional funding to the Pima Early Education Program to sustain the number of high quality preschool classes at school district sites within the City, to offer high quality preschool opportunities, without cost, to families with incomes at or below 300% of the Federal Poverty Level.

2. Term. This Amendment No. 4 commences on September 2, 2025, and terminates on September 1, 2026. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

3. City Responsibilities. Section 3 of fully executed agreement (05/18/21) is amended to include City's additional contribution of \$750,000.00 on or before September 30, 2025, in no more than two payments.

4. County Responsibilities. Section 4 is revised to add the following paragraph:

For Year Five, FY26, children from families within incomes at or below 300 percent of the Federal Poverty Level are eligible for full or partial assistance. The participating school districts for Year 5 (FY26) include Sunnyside Unified School District and Amphitheater Unified School District and include five (5) preschool classes. County will provide City with copies of the IGAs between County and these school districts prior to City making payment to County. County will not charge City an administrative fee for allocating the City funds. For

each year, County shall provide quarterly reports to City on or before October 31, January 31, April 30, and July 31, and will also provide an end-of-year report by September 1. Reports shall include, for the preceding quarter, the amount of City funding spent, and number of children served per school district.

- 5. Counterparts.** This Amendment No. 4 may be executed in counterparts, each of which, when taken together, will constitute one original contract.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

SIGNATURE PAGE TO FOLLOW

PIMA COUNTY:

CITY:

Chair, Board of Supervisors

Mayor

Date

Date

ATTEST

ATTEST

Clerk of the Board

City Clerk

Approval

The foregoing Intergovernmental Agreement Amendment between County and City has been reviewed by the undersigned and is hereby approved as to content.

Jan Leshner, Pima County Administrator

Intergovernmental Agreement Determination

The foregoing Intergovernmental Agreement between County and the City has been reviewed by the undersigned, each of whom has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the party he or she represents.

PIMA COUNTY:

CITY

Kyle Johnson

Deputy County Attorney

Principal Assistance City Attorney