



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: March 15, 2022

** = Mandatory, information must be provided*

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Arizona Community Action Association dba Wildfire

***Project Title/Description:**

2021-2022 Utility Assistance Programs

***Purpose:**

This amendment is to increase Utility Repair Replacement Deposit (URRD) funds. Funds are used to administer energy program funding to eligible low-income clients for utility repair/replacement and utility deposits/bill assistance.

Attachment: Contract 07012021-22 Amendment 1 (GTAM-CR-22-55)

Indirect cost does not apply.

***Procurement Method:**

Not applicable to grant award.

***Program Goals/Predicted Outcomes:**

The goal is to provide emergency financial assistance to eligible low-income households experiencing a temporary financial crisis in order to prevent utility disconnection and/or to repair or replace utility related appliance and/or apparatus.

***Public Benefit:**

The program will provide emergency assistance funds to eligible Pima County residents. The assistance will result in prevention of homelessness, continuation or restoration of utility services and/or maintain or replace utility-related apparatus to ensure the safety and health of Pima County residents experience hardships and/or crisis.

***Metrics Available to Measure Performance:**

Performance reports provided via the Emergency Services Network database insures appropriate delivery of services.

***Retroactive:**

Yes, the County received the amendment from Wildfire on February 7, 2022. The negative impact of not approving this Agreement is low-income Pima County residents would not receive utility assistance.

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Amendment No.: _____ AMS Version No.: _____
Commencement Date: _____ New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____
☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ _____

Is there revenue included? ☐ Yes ☐ No If Yes \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☒ Amendment

Document Type: GTAM Department Code: CR Grant Number (i.e., 15-123): 22-55
Commencement Date: 7/1/21 Termination Date: 6/30/22 Amendment Number: 1
☐ Match Amount: \$ _____ ☒ Revenue Amount: \$ 20,000.00

***All Funding Source(s) required:** Amendment 1 funding source is from Utility Repair Replacement Deposit (URRD)

***Match funding from General Fund?** ☐ Yes ☒ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☒ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Manira Cervantes/Rise Hart

Department: Community & Workforce Development

Telephone: 724-5710/724-5723

Department Director Signature/Date: [Signature] 9/18/20

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: [Signature] 2/23/2022

(Required for Board Agenda/Addendum Items)



**Amendment No. One (1) to the 2021-2022
Independent Contractor Agreement
Contract No. 07012021--22**

The Independent Contract Agreement dated July 1, 2021, between Arizona Community Action Association (dba Wildfire) and **Pima County, on behalf of the Pima County - Community Action Agency** (hereinafter "Contractor") to conduct application intake and eligibility determination for utility bill assistance and deposits is hereby amended as follows:

Purpose of the Amendment:

1. To increase Utility Repair Replacement Deposit (URRD) funds by the amount of **\$20,000**.

Amendment to:

Section I. Services and Programs – 1.2 Fund Sources; Attachment 1:

Utility Repair Replacement Deposit (URRD): To increase the Direct Service amount by **\$18,182** and increase the Program Delivery amount by **\$1,818**. The new additional allocation for URRD will be **\$20,000** (Direct Service + Program Delivery). Total new contract amount will be **\$65,930** (New allocation of **\$20,000** + Initial allocation of **\$45,930**).

Whole Agreement:

Unless otherwise noted herein, all other provisions of the original Agreement will remain in place for the duration of the original Agreement.

[Signature page follows]

IN WITNESS WHEREOF, the undersigned have executed this Amendment No. One (1), effective as of the effective date.

CONTRACTOR:
Pima County – Board of Supervisors

By: _____
Name: Sharon Bronson
Title: Chair, Board of Supervisors
Date: _____

ATTEST:
By: _____
Name: Melissa Manriquez
Title: Clerk of the Board
Date: _____

APPROVED AS TO FORM:

By: Stacey Roseberry

Name: Stacey Roseberry
Title: Deputy County Attorney
Date: _____

APPROVED AS TO CONTENT:

By: Daniel Sullivan

Name: Daniel Sullivan
Title: Director, Community & Workforce
Development
Date: 2/18/07

Address:
2997 E Ajo Way, 3rd Floor
Tucson, AZ 85713
Email: manira.cervantes@pima.gov

Arizona Community Action Association
(dba Wildfire), an Arizona nonprofit
corporation

By: _____
Name: Cynthia Zwick

Title: Executive Director
Date: _____

Address:
340 E Palm Lane, Suite 315
Phoenix, AZ 85004
Fax: 602-604-0644
Email: czwick@wildfireaz.org