



**BOARD OF SUPERVISORS AGENDA ITEM REPORT  
CONTRACTS / AWARDS / GRANTS**

Requested Board Meeting Date: June 6, 2017

or Procurement Director Award

**Contractor/Vendor Name (DBA):** Pima County Elections Department

**Project Title/Description:**

To provide local election services to school districts.

**Purpose:**

To amend agreement to provide local election services to school districts through June 30, 2018.

**Procurement Method:**

Sole Source

**Program Goals/Predicted Outcomes:**

To ensure elections ordered by school district governing boards or the County School Superintendent are conducted consistent with State law.

**Public Benefit:**

Each community's desire to support or oppose any school district ballot measure or candidate for a school board.

**Metrics Available to Measure Performance:**

Official Election Canvass issued within 30 days from Election Day

**Retroactive:**

No

**Original Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e.,15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

Expense Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

Funding Source(s): \_\_\_\_\_

Cost to Pima County General Fund: \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No  Not Applicable to Grant Awards

Were insurance or indemnity clauses modified?  Yes  No  Not Applicable to Grant Awards

Vendor is using a Social Security Number?  Yes  No  Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

**Amendment Information**

Document Type: CT Department Code: SS Contract Number (i.e.,15-123): 15-415

Amendment No.: 2 AMS Version No.: 3

Effective Date: 07/01/2017 New Termination Date: 06/30/2018

Expense  Revenue  Increase  Decrease Amount This Amendment: \$ 0.00

Funding Source(s): \_\_\_\_\_

General Fund

Cost to Pima County General Fund: General Fund impact will be \$0; expenses are reimbursed by school districts.

*To: COB - 5.23.17 (1)  
Pfs - 2*

Procure Dept 05/23/17 PM 12:35

1

---

Contact: Ricky Hernandez, Deputy County School Superintendent

Department: Superintendent of Schools

Telephone: 724-8451

Department Director Signature/Date:

*Dustin Williams* 1st 05.19.17

Deputy County Administrator Signature/Date:

*J. Auer* 5-19-2017

County Administrator Signature/Date:  
(Required for Board Agenda/Addendum Items)

---

Contract No: CT.SS-15-415 Amendment No: 02

This number must appear on all correspondence and documents pertaining to this contract

**AMENDMENT TO THE AGREEMENT BETWEEN  
THE PIMA COUNTY BOARD OF SUPERVISORS AND  
THE PIMA COUNTY SCHOOL SUPERINTENDENT  
FOR CONDUCTING SCHOOL DISTRICT ELECTIONS**

**CONTRACT NO. 1500000000000000415**

**AMENDMENT #2**

This amends the above described agreement dated April 21, 2015 by and between the PIMA COUNTY BOARD OF SUPERVISORS ("BOARD") and the PIMA COUNTY SCHOOL SUPERINTENDENT ("SUPERINTENDENT") for the use of election services to conduct regular and special school district elections.

**1. BACKGROUND.**

1.1 Agreement. The Pima County Board of Supervisors ("Board") and the Pima County School Superintendent ("Superintendent") entered into an Agreement on April 21, 2015 for the use of election services to conduct regular and special school district elections.

1.2 Term of Agreement. The term of the Agreement began on July 1, 2015, and continues through June 30, 2016. It was most recently amended to extend through June 30, 2017. The Agreement may be extended for one (1) year terms upon written agreement of the parties.

1.3 Fees for Services Provided by the Board. Section 2, Paragraph P of the Agreement outlines the fees associated with the cost of election-related services provided by the Board. The fees shall be charged pursuant to the Pima County Fee Ordinance in effect at the time the services are provided by the Board.

**2. MODIFICATION OF AGREEMENT.** The Superintendent wishes to extend the Agreement with the Board by one (1) year with a new end date of June 30, 2018.

**3. REMAINING AGREEMENT TERMS UNCHANGED.** Except as modified as provided in this Amendment, all of the terms and conditions of the Agreement shall remain in full force and effect.

**4. EFFECTIVE DATE.** This Amendment shall be effective as of the date this Amendment is executed by all of the parties hereto.

---

**REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK**

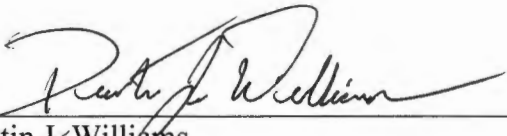
---

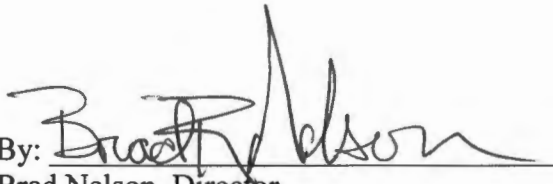
Amendment to the agreement between the Pima County Board of Supervisors and  
the Pima County School Superintendent for Conducting School District Elections

**IN WITNESS WHEREOF**, the parties hereby have executed this Agreement on

\_\_\_\_\_ Day of \_\_\_\_\_ 2017.

By: \_\_\_\_\_  
Sharon Bronson, Chairman  
Pima County Board of Supervisors


By:   
Dustin J. Williams  
Pima County School Superintendent

By:   
Brad Nelson, Director  
Pima County Elections Department

ATTEST:

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Clerk, Board of Supervisors  
Pima County

By:   
Deputy County Attorney  
Pima County