



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: November 21, 2017

* = *Mandatory, information must be provided*

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Arizona Companion Animal Spay/Neuter Committee

***Project Title/Description:**

Community Cat Sterilization Surgeries (Trap-Neuter-Release)

***Purpose:**

The purpose of the Pima Animal Care Center (PACC) Trap-Neuter-Return (TNR) program is to humanely reduce the free-roaming cat population. By accepting this grant, we will be allowing the Arizona Companion Animal Spay/Neuter Committee to pay for additional community cat sterilization surgeries.

***Procurement Method:**

N/A - grant award

***Program Goals/Predicted Outcomes:**

This grant will underwrite sterilization surgeries through PACC's Trap-Neuter-Return program, which will reduce PACC's intake and euthanasia rates for cats.

***Public Benefit:**

This program reduces the numbers of free-roaming cats and also reduces the public's cost of housing homeless cats at PACC.

***Metrics Available to Measure Performance:**

- Number of surgeries completed with these grant funds.
- Data from PACC on cat intake and euthanasia rates since the TNR program started.

***Retroactive:**

No, PACC will wait until the grant is approved before charging expenditures to it.

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

***Is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Amendment No.: _____ AMS Version No.: _____

Effective Date: _____ New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ _____

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: GTAW Department Code: PAC Grant Number (i.e.,15-123): 18-36

Effective Date: 09/23/2017 Termination Date: 08/15/2018 Amendment Number: 00

Match Amount: \$ _____ Revenue Amount: \$ 5,000

***All Funding Source(s) required:** Arizona Companion Animal Spay/Neuter Committee (special license plates funds)

***Match funding from General Fund?** Yes No If Yes \$ _____ % _____

***Match funding from other sources?** Yes No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** N/A

Contact: Sharon Grant

Department: PAC Telephone: 724-7842

Department Director Signature/Date: *Krista Aulbach* 11/6/17 / 11/6/17

Deputy County Administrator Signature/Date: *Shirley* 11/7/2017

County Administrator Signature/Date: *C. Dulceberg* 11/7/17

(Required for Board Agenda/Addendum Items)

ARIZONA COMPANION ANIMAL SPAY/NEUTER COMMITTEE
P O BOX 6772
PHOENIX, AZ 85005

September 23rd, 2017

Karen Hollish
Pima Animal Care Center
4000 N Silverbell Rd
Tucson AZ 85745

Dear Humane Agency:

The Arizona Companion Animal Spay/Neuter Committee has reviewed all grant applications. Twenty-nine (29) agencies and organizations with a total of thirty-four (34) programs will benefit from the \$211,750 disbursed for the 2017-2018 Grant Period. You have been selected to receive grant funds restricted to increasing spay and neuter efforts in your community in the amount of \$5,000 for your Feral spay/neuter program. **These funds must be used for spay/neuter surgeries only.**

These grant funds were made available from the support and sales of the Arizona Companion Animal Spay and Neuter Pet Friendly License Plates. As such, we ask you to promote the Spay and Neuter License Plates through newsletters, websites, and media events. We encourage you and your staff to purchase the plates for your vehicles, too. The 2017 tax year will be the first year that the State of Arizona will allow tax payers to donate to this fund via their tax forms, please inform your community and encourage them to do so.

The first report of grant expenditures must be post-marked no later than May 30, 2018 or within thirty (30) days of full expenditure, whichever comes first. All funds must be expended by August 15, 2018. A final follow up report must be post-marked by August 15, 2018 and all unspent grant dollars must be returned with your final report.

When reporting, please include copies of your license plate promotional materials, your voucher/coupon, if any, and a detailed expense and animal data report separating these funds from additional funds and activities (co-pays, agency funded, donor funded). A reporting worksheet is enclosed for your convenience. Future grant opportunities do depend on the timeliness and thoroughness of your report.

The Arizona Companion Animal Spay/Neuter Committee will be placing your contact person information on the AZPETPLATES.ORG web site as agreed at the time of application. The information you provided on your application will be used unless you prefer to provide us with a different contact person. Your organization/agency name, website address, street address, contact person name, telephone number, and email address may also be posted on the website. Please send any updates to info@azpetplates.org.

Congratulations on your award!



Annette Lagunas
Arizona Companion Animal Spay/Neuter Committee

Enclosure (1)