



## BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☒ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: 02/06/2024

\* = Mandatory, information must be provided

or Procurement Director Award: ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Governor's Office of Youth, Faith, and Family

**\*Project Title/Description:**

Arizona STOP (Services, Training, Officers, and Prosecutors) Violence Against Women Grant (RFGA-STOP-GOYFF-010121-00)

**\*Purpose:**

The Pima County Attorney's Office, through its Victim Services Division, will fund two fulltime advocates and a 0.5 Assistant Advocate for the Domestic Violence Court and training. The funds will help provide more Victim Advocates in misdemeanor Domestic Violence Specialty Court, known as DV Court. This request is made under the Victim Service Providers service area and aligns with the County criminal justice system's comprehensive victim-centered services programming, which is intended to help crime victims heal from trauma and pick up their lives, while holding offenders accountable and aiming to deter repeat offenses.

By its acceptance of this award, the Pima County Board of Supervisors authorizes initialing of the grant agreement and electronic acceptance of the award by an authorized designee of the Pima County Attorney's.

**\*Procurement Method:**

Not applicable to grants.

**\*Program Goals/Predicted Outcomes:**

Additional resources to provide contact with victims will be instrumental in providing safety planning, giving information on resources and education on the criminal justice system, and will increase the likelihood of victim participation throughout the case. All of these factors combined could potentially lead to a significant increase in individual and community safety.

**\*Public Benefit:**

The project that this grant funds will empower victims in Pima County who may be reluctant to discuss personal details in open court to come forward, address the court, and face the accused, with the support of a Victim Advocate. Additionally, this project could lead to a significant increase in community safety by providing resources on the criminal justice system.

**\*Metrics Available to Measure Performance:**

The performance of this program will continue to be measured through Victim Surveys.

**\*Retroactive:**

Yes. PCA received the notice of award on December 19, 2023, and routes for review and signatures. Subsequently, PCA was not able to submit to the Board of Supervisors before the commencement date. If the award is not approved, it likely would result in loss of compensation causing strain to the general fund.

EMI Approves  
AF 1/19/24

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount \$ \_\_\_\_\_ \* ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund? ☒ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☒ No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified? ☐ Yes ☒ No  
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☒ No  
If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_  
Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☒ Expense ☐ Revenue ☐ Increase ☐ Decrease

Is there revenue included? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ Amount This Amendment: \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)

☒ Award ☐ Amendment

Document Type: GTAW Department Code: PCA Grant Number (i.e., 15-123): 24\*098  
Commencement Date: 01/01/2024 Termination Date: 12/31/2024 Amendment Number: \_\_\_\_\_  
☒ Match Amount: \$ 162,084.78 ☒ Revenue Amount: \$ 147,348.80

**\*All Funding Source(s) required:** Governor's Office of Youth, Faith, and Family; US Department of Justice, Office on Violence Against Women; General Fund

**\*Match funding from General Fund?** ☒ Yes ☐ No If Yes \$ 162,084.78 % 100

**\*Match funding from other sources?** ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**  
Pass-through Governor's Office of Youth, Faith, and Family

Contact: Amy Gaudet

Department: Pima County Attorney's Office

Telephone: 724.8036

Department Director Signature: [Signature] Date: 1/19/2024  
Deputy County Administrator Signature: [Signature] Date: 1/9-2024  
County Administrator Signature: \_\_\_\_\_ Date: 1/22/2024



KATIE HOBBS  
GOVERNOR

STATE OF ARIZONA  
OFFICE OF THE GOVERNOR

EXECUTIVE  
OFFICE

To: [cbrownsant@gmail.com](mailto:cbrownsant@gmail.com)  
[baird.greene@pcao.pima.gov](mailto:baird.greene@pcao.pima.gov)  
[nicole.heath@pcao.pima.gov](mailto:nicole.heath@pcao.pima.gov)  
[virginia.rodriguez@pcao.pima.gov](mailto:virginia.rodriguez@pcao.pima.gov)

December 19, 2023

Nicole Heath  
Legal Administrator  
Pima County Attorney's Office

RE: Arizona STOP (Services, Training, Officers, and Prosecutors) Violence Against Women Grant (RFGA-STOP-GOYFF-010124-00)  
Application Title: Engaging More Victims of Domestic Violence Through DV Court

Dear Nicole Heath,

Your grant application submitted for the Arizona STOP (Services, Training, Officers, and Prosecutors) Violence Against Women Grant solicitation has been accepted. Your grant application was evaluated in accordance with A.R.S. §41-2701, et. seq. and the evaluation criteria in the R.F.G.A. Attached, please find a countersigned copy of your Offer and Acceptance Form and Summary of Award.

This office requires a current copy of your Certificate of Insurance, in the types and amounts stated in the RFGA. It is the awardee's responsibility to ensure that all required coverage is in full force and effect during the term of the contract and shall not serve to limit any liabilities or any other sub-grantee obligations. Copies of the applicable Certificate of Insurance shall be provided to this office to the attention of Shane Richardson, Procurement Manager, State of Arizona, Governor's Accounting Office, 1700 W. Washington, Suite 500, Phoenix, AZ 85007 or [procurement@az.gov](mailto:procurement@az.gov). Failure to do so may result in cancellation of the contract for breach.

Congratulations on your grant award! The Governor's Office of Youth, Faith and Family looks forward to a mutually beneficial relationship during this contract period. Should you have any questions, please contact me at [procurement@az.gov](mailto:procurement@az.gov).

Sincerely,

*Shane Richardson*

Shane Richardson  
Procurement Manager

Enclosed: Offer and Acceptance Form  
Summary of Award



Exhibit A

Katie Hobbs  
GovernorState of Arizona  
Governor's Office of Youth, Faith and FamilyTonya Hamilton  
Director**OFFER AND ACCEPTANCE FORM (SPO FORM 203)****TO THE GOVERNOR'S OFFICE OF YOUTH, FAITH AND FAMILY:**

The Undersigned hereby agrees, if awarded a grant, to all terms, conditions, requirements, and amendments in this Request for Grant Application ("RFGA") solicitation and any written exceptions, as accepted by the Governor's Office of Youth, Faith and Family, in the Application.

Arizona Transaction (Sales) Privilege Tax License No.:

N/A

Name of Point of Contact Concerning this Application:

Name: Nicole Heath

Federal Employer Identification No.:

86-6000543Phone: 520-724-8574 Fax: 520-620-6139E-Mail: Nicole.Heath@pcao.pima.gov

By signature in this Offer section, the Applicant certifies:

1. The submission of the Application did not involve collusion or other anti-competitive practices.
2. The Applicant shall not discriminate against any employee or Applicant for employment in violation of Federal Executive Order 11246, State Executive Order 2009-9 or A.R.S. §§ 41-1461 through 1465.
3. The Applicant has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause shall result in rejection of the offer. Signing the offer with a false statement shall void the offer, any resulting contract and may be subject to legal remedies provided by law.

**Pima County Attorney's Office**

Name of Applicant Organization

32 N. Stone Ave.

Address

Tucson

City

AZ

State

85719

Zip

Nicole Heath

Digitally signed by Nicole Heath  
Date: 2023.10.02 13:15:40 -07'00'

Signature of Person Authorized to Sign Offer

Nicole Heath

Printed Name

Pima County Attorney's Office Legal Administrator

Title

**CERTIFICATION****ACCEPTANCE OF APPLICATION**

The Application is hereby accepted.

The Applicant is now bound to perform as stated in the attached grant Application, and based upon the RFGA Solicitation Documents, including all terms, conditions, requirements, amendments, etc., and the Applicant's grant Application as accepted by the State.

This grant shall henceforth be referred to as Grant No. GR-STOP-GOYFF-010124-15The effective date of the contract is January 1, 2024

The Applicant has been cautioned not to commence any billable work or to provide any material or service under this contract until Applicant receives a purchase order, contract release document, or written notice to proceed.

State of Arizona

Awarded this

14day of December20 23Shane Richardson

Shane Richardson, Procurement Manager



State of Arizona  
Governor's Office of Youth, Faith and Family  
Summary of Award – Year 1

<b>1. Type of Agreement</b> Grant Award	<b>2. Title of Grant</b> Arizona STOP (Services, Training, Officers, and Prosecutors) Violence Against Women Grant		<b>3. Action Type</b> Year 1 Agreement	<b>4. Amendment No.</b> 0
<b>5. Contract No.</b> GR-STOP-GOYFF-010124-15	<b>6. Effective Date</b> 01/01/2024	<b>7. Performance Period</b> 01/01/2024 – 12/31/2024	<b>8. Sponsoring Federal Agency</b> United States Department of Justice, Office on Violence Against Women	
<b>9. Grantee Name</b> Pima County Attorney's Office 32 North Stone Avenue Tucson, AZ 85701	<b>10. Grantee ID</b>  EIN: 86-6000543  UEI: FVSIC9XG5748	<b>11. Grantee's Program Name</b> Engaging More Victims of Domestic Violence Through DV Court	<b>12. CFDA No.</b> 16.588	
			<b>13. FAIN No.</b> 15JOVW-23-GG-00560-STOP	
<b>14. Award Info</b>  <b>Grant Funding:</b> \$147,348.80  <b>Budgeted Match:</b> \$162,084.78  <b>Minimum Required Match:</b> \$49,116.27  <b>Grantee Indirect:</b> Up to 10% de minimis rate	<b>15. Agreement Type</b> Cost Reimbursement	<b>18. Program Report Contact</b> Emily Uline-Olmstead Justice Program Manager Governor's Office of Youth, Faith and Family 1700 W. Washington Suite 230 Phoenix, AZ 85007 <a href="mailto:euolmstead@az.gov">euolmstead@az.gov</a>	<b>19. Statutory Authority</b> Violence Against Women Act of 2000, the Violence Against Women Act of 2005, and the Violence Against Women Act of 2013 under 34 U.S.C §§ 10441, 10446-10451.	
	<b>16. Method of Payment</b> Electronic or Warrant			
	<b>17. Financial Reporting</b> Monthly 20 days after month end			
<b>20. Program Reporting</b>  <b>Quarterly Reports Due:</b> Q1: April 30, 2024 Q2: July 31, 2024 Q3: October 31, 2024 Q4: January 31, 2025  <b>DOV/OVW Annual Progress Report (Muskie) Due:</b> February 15, 2025  The Governor's Office of Youth, Faith, and Family shall provide the forms for the quarterly reports and requests for reimbursement.	<b>21. Remittance Address</b> State of Arizona Governor's Accounting Office 1700 W. Washington Suite 500 Phoenix, AZ 85007 <a href="mailto:grantrfr@az.gov">grantrfr@az.gov</a>	<b>22. Grantee Program Contact</b> Virginia Rodriguez Victim Services Director Pima County Attorney's Office 32 North Stone Avenue Tucson, AZ 85701 520-724-8142 <a href="mailto:virginia.rodriguez@pcao.pima.gov">virginia.rodriguez@pcao.pima.gov</a>	<b>23. Grantee Financial Contact</b> Nicole Heath Legal Administrator Pima County Attorney's Office 32 North Stone Avenue Tucson, AZ 85701 520-724-8574 <a href="mailto:nicole.Heath@pcao.pima.gov">nicole.Heath@pcao.pima.gov</a>	

**24. Special Conditions**

The above grant program is approved subject to such conditions of limitations as are incorporated by reference to the grantee's contract materials. Contract materials incorporated by reference include: The Request for Grant Solicitation No. RFGA-STOP-GOYFF-010124-00 and all Attachments; solicitation amendment(s); grantee's response application (including narrative responses and all Exhibits); clarification requests and responses; and countersigned Offer and Acceptance Form, all of which are in the possession of the grantee.

The State of Arizona's Uniform Terms and Conditions (Revision No. 10.4) are incorporated into this contract as if fully set forth herein. Copies of this document may be accessed at:

[https://spointra.az.gov/sites/default/files/Uniform%20Terms%20and%20Conditions\\_r10.4\\_05-23\\_0.pdf](https://spointra.az.gov/sites/default/files/Uniform%20Terms%20and%20Conditions_r10.4_05-23_0.pdf)

In the event of any divergence between these contract materials and the Uniform Terms and Conditions, the contract shall control. Grantee warrants that it has read and understands the State of Arizona's Uniform Terms and Conditions (Revision No. 10.4), and agrees to be bound by them in their entirety.

## Budget Report

Passthrough Agency: Arizona

Program: GOYFF STOP Formula Grant Program FY24

Stage: Pre-Award

Report Date: 11/30/2023

Requested By: Cheryl Brownstein-Santiago

cbrownst1@gmail.com

### Budget Items

Category	Title	Description	Units	Unit Cost	Extended Cost	Direct Cost	Indirect Cost	GL Account	Cost Share
<b>Personnel</b>									
	Victim Advocate	DV Court Advocate	1	\$36,816.00	\$36,816.00	\$36,816.00	\$0.00		\$0.00
	Victim Advocate	DV Court Advocate	1	\$43,902.00	\$43,902.00	\$43,902.00	\$0.00		\$0.00
	Assistant Victim Advocate	Assists DV victims and updates their contacts and services in database.	0.5	\$34,800.00	\$17,400.00	\$17,400.00	\$0.00		\$0.00
<b>Personnel Total</b>			<b>2.5</b>	<b>\$115,518.00</b>	<b>\$98,118.00</b>	<b>\$98,118.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Fringe Benefits</b>									
	Victim Advocate	DV Court Advocate	1	\$7,900.00	\$7,900.00	\$7,900.00	\$0.00		\$0.00
	Victim Advocate	DV Court Advocate	1	\$16,528.00	\$16,528.00	\$16,528.00	\$0.00		\$0.00
	Assistant Victim Advocate	Assists DV victims and updates their contacts and services in database.	0.5	\$7,117.00	\$3,558.50	\$3,558.50	\$0.00		\$0.00
<b>Fringe Benefits Total</b>			<b>2.5</b>	<b>\$31,545.00</b>	<b>\$27,986.50</b>	<b>\$27,986.50</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Travel</b>									
	Nat'l Coalition Against DV	Conference and training	2	\$2,156.00	\$4,312.00	\$4,312.00	\$0.00		\$0.00
	Alliance for Hope	Conference and training	2	\$1,768.50	\$3,537.00	\$3,537.00	\$0.00		\$0.00
<b>Travel Total</b>			<b>4</b>	<b>\$3,924.50</b>	<b>\$7,849.00</b>	<b>\$7,849.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Equipment</b>									
	Equipment	Equipment	0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
<b>Equipment Total</b>			<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Supplies</b>									
	Supplies	Supplies	0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
<b>Supplies Total</b>			<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Contractual</b>									
	Contractual	Contractual	0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
<b>Contractual Total</b>			<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>
<b>Construction</b>									
	Construction	Construction	0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
<b>Construction Total</b>			<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>

<b>Indirect Costs</b>							
De minimis rate	10%	0	\$0.00	\$133,953.00	\$133,953.00	\$13,395.30	\$0.00
<b>Indirect Costs Total</b>		<b>0</b>	<b>\$0.00</b>	<b>\$133,953.00</b>	<b>\$133,953.00</b>	<b>\$13,395.30</b>	<b>\$0.00</b>
<b>Other</b>							
<b>Other Total</b>		<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Budget Report, Created by Cheryl Brownstein-Santiago, cbrownsant@gmail.com, 11/30/2023

Source: eCivis™ Portal

<http://www.ecivis.com/>

Program: GOYFF STOP Formula Grant Program FY24

Provided for: Cheryl Brownstein-Santiago

On Thursday, November 30, 2023 4:44:11 PM UTC

**OVERVIEW.** This project's costs are limited to salary and EREs for two Victim Advocates, 0.5 FTE of an Assistant Victim Advocate, and training for the employees. Each year, the Advocates would reach out to contact and serve hundreds of victims, who are identified only in prosecutor charging documents, as well as those who show up in Domestic Violence Court hearings related to their victimization.

**MATCH.** No match is provided in this request because the project is entirely under the purview of the Pima County Attorney's Office Victim Service Division, and the Division is a well-established victim services provider.

**COST BREAKDOWN.** If awarded \$147,348 in funding, \$126,104 would be used for salaries and EREs, \$7,849 would be used for training of the personnel, and the remaining \$13,395 would be the 10% de minimis rate for Pima County's administrative costs. **(For some reason, when entered as Indirect Costs, the de minimis rate throws off the eCivis sum of Direct Costs in the Budget Summary.)**

**PERSONNEL.** Total salaries for the two Victim Advocates' salaries together would be \$80,718, and they would receive \$24,428 total in fringe benefits. The Assistant Victim Advocate would earn \$34,800 in salary and \$7,117 in fringe benefits. But that position would be halftime for this project, so the 0.5 FTE would be funded as \$17,400 for salary and \$3,558 for fringe benefits.

**TRAVEL.** Estimates for travel include conference registration, airfare, lodging and AZ-level per diems that were paid last year for Victim Advocates to attend two conferences. Each of two advocates attending the National Coalition Against Domestic Violence conference and trainings incurred expenses of \$639 for registration; \$370 airfare; \$895 total for four nights of lodging; and \$252 in per diems for a total of \$2,156 per person.  $\$2,156 \times 2 = \$4,312$

Each of two advocates attending the Alliance for Hope Annual Family Justice Center Conference and trainings incurred \$570 for registration; 311 airfare; \$654 for three nights of lodging at the



Program: GOYFF STOP Formula Grant Program FY24

Provided for: Cheryl Brownstein-Santiago

On Thursday, November 30, 2023 4:44:11 PM UTC

intercontinental hotel San Diego; and \$215.50 in per diems for a total of \$1,768.50 per person.  $\$1,768.50 \times 2 = \$3,537$  Total travel costs:  $\$4,312 + \$3,537 = \$7,849$

**ORIENTATION.** If awarded, representatives from the Pima County Attorney's Office Finance Unit and the Victim Services Division would attend the subgrantee mandatory orientation.



Emily Uline-Olmstead &lt;euolmstead@az.gov&gt;

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**Clarification Request for RFGA-STOP-GOYFF-010124-00**

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Nicole Heath &lt;Nicole.Heath@pcao.pima.gov&gt;

Tue, Dec 12, 2023 at 8:44 AM

To: Governor's Office Procurement &lt;procurement@az.gov&gt;

Cc: Cheryl Brownstein-Santiago &lt;cbrownsant@gmail.com&gt;, Baird Greene &lt;Baird.Greene@pcao.pima.gov&gt;, Virginia Rodriguez &lt;Virginia.Rodriguez@pcao.pima.gov&gt;, Kyleigh Kape &lt;kkape@az.gov&gt;, Emily Uline-Olmstead &lt;euolmstead@az.gov&gt;

Good morning,

We can provide an in-kind match. Please see the below and attached information and let us know if you need anything else.

We plan to use 2.5 advocates from our General Fund as an in-kind match (these specific FTEs are not being funded with federal grant funds):

Rachel Brongo

Kristen Dever

Ana Rivera .5FTE

Total annual estimate match is:

113,624.88 – Salary

48,459.90 - Benefits

162,084.78 Total match

[Quoted text hidden]

[Quoted text hidden]



STOP Match INFO CBS 121123.xls

55K

Brongo, Rachel		Advocate															
	51110	51120		51194	51210	51260	51260	51270	51230	51290	51250	51240	51220				
	Reg. Earn	Overtime	Short TD	Spec.Earn	Fica	Retire	LTD	RET PS	PD Ins	Pdem Dent	PD Life	PD Wk Co	PD Unemp	Total			
12/2/2023	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64	STOP Grant Match		
12/16/2023	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64		135575.70	Salary
12/30/2023	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64		60864.96	ERE
1/13/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
1/27/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64		196440.66	Total
2/10/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
2/24/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
3/9/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
3/23/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
4/6/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
4/20/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
5/4/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
5/18/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
6/1/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
6/15/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
6/29/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
7/13/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
7/27/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
8/10/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
8/24/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
9/7/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
9/21/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
10/5/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
10/19/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
11/2/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
11/16/2024	1,688.54		8.19	15.00	126.22	209.37	0.00		1.15	15.91	2.59	1.87	0.80	2069.64			
														0.00			
Total	43902.04	0.00	212.94	390.00	3281.72	5443.62	0.00	0.00	29.90	413.66	67.34	48.62	20.80	53810.64			
Dever, Kirsten		Advocate															
	51110	51120		51194	51210	51260	51260	51270	51230	51290	51250	51240	51220				
	Reg. Earn	Overtime	Short TD	Spec.Earn	Fica	Retire	LTD	RET PS	PD Ins	Pdem Dent	PD Life	PD Wk Co	PD Unemp	Total			
12/2/2023	1837.37		8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01			
12/16/2023	1837.37		8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01			
12/30/2023	1837.37		8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01			
1/13/2024	1837.37		8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01			
1/27/2024	1837.37		8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01			
2/10/2024	1837.37		8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01			
2/24/2024	1837.37		8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01			
3/9/2024	1837.37		8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01			
3/23/2024	1837.37		8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01			
4/6/2024	1837.37		8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01			
4/20/2024	1837.37		8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01			
5/4/2024	1837.37		8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01			

5/18/2024	1837.37	8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01	
6/1/2024	1837.37	8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01	
6/15/2024	1837.37	8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01	
6/29/2024	1837.37	8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01	
7/13/2024	1837.37	8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01	
7/27/2024	1837.37	8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01	
8/10/2024	1837.37	8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01	
8/24/2024	1837.37	8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01	
9/7/2024	1837.37	8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01	
9/21/2024	1837.37	8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01	
10/5/2024	1837.37	8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01	
10/19/2024	1837.37	8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01	
11/2/2024	1837.37	8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01	
11/16/2024	1837.37	8.04	15.00	140.67	241.41	0.00		578.94	15.91	2.59	2.16	0.92	2843.01	
0.00														
Total	47771.62	0.00	209.04	390.00	3657.42	6276.66	0.00	0.00	15052.44	413.66	67.34	56.16	23.92	73918.26

Rivera, Ana	Advocate		Short TD	51194 Spec.Earn	51210 Fica	51260 Retire	51260 LTD	51270 RET PS	51230 PD Ins	51290 Pdcm Dent	51250 PD Life	51240 PD Wk Co	51220 PD Unemp	Total
	51110 Reg. Earn	51120 Overtime												
12/2/2023	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
12/16/2023	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
12/30/2023	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
1/13/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
1/27/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
2/10/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
2/24/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
3/9/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
3/23/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
4/6/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
4/20/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
5/4/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
5/18/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
6/1/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
6/15/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
6/29/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
7/13/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
7/27/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
8/10/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
8/24/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
9/7/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
9/21/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
10/5/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
10/19/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
11/2/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
11/16/2024	1688.54		6.97	15.00	120.32	211.78	0.00		578.94	15.91	2.59	1.90	0.81	2642.76
0.00														
Total	43902.04	0.00	181.22	390.00	3128.32	5506.28	0.00	0.00	15052.44	413.66	67.34	49.40	21.06	68711.76
	21951.02	0	90.61	195	1564.15	2753.14	0	0	7526.22	206.83	33.67	24.7	10.53	34355.88

## Applications: Engaging More Victims of Domestic Violence Through DV Court

### Profile

cbrownsant@gmail.com

#### 1. Application/Project Title

Engaging More Victims of Domestic Violence Through DV Court

#### 2. Org Name

Pima County Attorney's Office

#### Applicant Category

Victim Service Organizations

#### Target Geographical Service Location

Urban

#### 3. Program/Project Congressional District (check all that apply)

6, 7

#### 4. Program/Project Legislative District (check all that apply)

16, 17, 18, 19, 20, 21, 23

#### Exhibit A: Offer and Acceptance

PIMA COUNTY STOP 24 Exhibit A - Offer and Acceptance.pdf

#### Exhibit B: GOYFF Standard Data Collection Form

PIMA COUNTY STOP 24 Exhibit B Signed.pdf

#### Exhibit C: GOYFF Financial Systems Survey

PIMA COUNTY STOP 24 Exhibit C - Financial Systems Survey.pdf

### 5. Scope of Work (200 points)

**Executive Summary (500 word limit)**

a) The Pima County Attorney's Office, through its Victim Services Division, requests \$147,348 under the Arizona STOP Violence Against Women Formula Grant Program to contact and help more domestic violence victims by providing Victim Advocates in misdemeanor Domestic Violence Specialty Court, known as DV Court. This request is made under the Victim Service Providers service area and aligns with the County criminal justice system's comprehensive victim-centered services programming, which is intended to help crime victims heal from trauma and pick up their lives, while holding offenders accountable and aiming to deter repeat offenses.

b) DV Court meets for arraignment hearings Mondays through Thursdays in two downtown Tucson courtrooms and hears hundreds of cases yearly. Victims can sit unnoticed in the public sections. Due to staffing issues and the pandemic, there have been no Advocates assigned to those courtrooms since 2021. Even before the court meets, if prosecutors are unable to take the time, there is no one to cull through charging papers and contact victims.

This request would increase by more than 300 yearly the misdemeanor domestic violence victims contacted by Victim Advocates. An award would provide one Victim Advocate for each courtroom and a half-time Assistant Victim Advocate. The latter would document services for the newly identified victims and coordinate their subsequent meetings with Advocates and human service providers, as well as with prosecutors when victims contribute to their case.

Without Advocates to contact the victims, judges and prosecutors may not recognize those who just show up. What the victim can say about the case may not be known to the court and, without victim input, the accused may not face any additional jail time for a first misdemeanor sexual offense where appropriate.

From a communitywide perspective, contact with more victims would be instrumental in providing safety planning, giving information on resources and education on the criminal justice system, and increasing the likelihood of victim participation throughout the case. All those combined would potentially increase individual and community safety hundreds of times over.

For individual victims, this project would empower many, who may be fearful or timid about discussing personal details in open court, to come forward with the emotional support of a Victim Advocate, to address the court and face the accused, often in hopes that their offender will reform or not walk free to victimize others.

"Meetings with victims should include an advocate whenever possible," the National Sexual Violence Resource Center said in its "Best Practices for Prosecution" report. "An advocate can provide emotional support to the victim and encourage the victim to share details that are important to reviewing and potentially charging the case." [<https://www.nsvrc.org/sites/default/files/publications/2018-09/Best%20Practices%20for%20Prosecution.pdf> Retrieved Sept. 29, 2023]

Although the Victim Services Division never charges for its services and never makes its help contingent on helping the prosecution, prosecutors and specially-trained Victim Advocates have seen the difference that the presence and cooperation of the victim makes for pressing cases against sexual offenders and the healing effect that doing so may have for some victims.

**Needs/Resources (1,500 word limit)**

a) In empowering crime victims to start to heal and put their lives back together, the Pima County Attorney's Office Victim Services Division (VSD) would like to close a service gap by providing Victim Advocates coverage in all misdemeanor Domestic Violence Court arraignments. Prosecutors may never have met or communicated with the victim, but Victim Advocates can get contact information from charging papers or identify the victims in the courtroom, if they haven't already been called by police to the domestic violence crisis scene, or been previously contacted by the victim. This project would allow VSD to identify more than 300 victims who may need its services, give them a voice they may not otherwise have in the proceedings against their offenders, and help the court to better understand the risk of potential lethality that the offender may represent for the victim and others, as well as weigh the possibility of recidivism and increased criminal activity by the offender. Victims who get to sit at the prosecution table and can be called to testify are a powerful way to inform the court and help the victim to literally have her/his day in court. The Victim Services Division, which relied on a corps of over 100 volunteer Victim Advocates, professional Victim Advocates, and Assistant Victim Advocates before the pandemic, is in the process of rebuilding. It reaches as many victims as it can within the limitations of its post-pandemic resources.

Pre-pandemic, it served 10,150 unduplicated victims in fiscal 2019. With pandemic attrition, it could only reach and serve about 3,000 unduplicated victims last year with direct services staffing of only two dozen Advocates and a couple of Assistant Victim Advocates. Despite current intensive recruitment and training of both professionals and the volunteers, the lack of staff has affected this nationally pioneering Victim Services agency's level of services.

The Domestic Violence Specialty Court, which was formed more than 10 years ago, hears misdemeanor sexual offense cases each year in two courtrooms in downtown Tucson. As many as 250 defendants yearly would show up for arraignment and have their cases cleared in pre-pandemic times. In addition to the judge, prosecutors and defense lawyers, the DV Court used to have two Victim Advocates, one for each courtroom, to engage with and help people who were harmed by offenders. (Their services, in making sure the victims are safe and can further their healing process, are never contingent on whether victims aid the prosecution.)

Since 2021, there have been no Victim Advocates covering the Domestic Violence courtrooms. Consequently, the often-traumatized victims still turn up at their offenders' arraignments, are not known to the court, and often see first-time offenders walk away without being sentenced to confinement. How common this may be is clear when one considers that, for each 1,000 sexual assaults nationally, only 310 are reported to police, only 50 arrests are made and only 25 offenders are incarcerated, according to The Rape, Abuse & Incest National Network

[<https://www.rainn.org/statistics/criminal-justice-system>], which cited FBI National Incident-Based Reporting System 2012-2016 data from 2017 for its 2022 estimate.

b) The two judges who combine to hold DV Court Mondays through Thursdays have full calendars, given that the vast majority of sexual offenses in Pima County involve domestic violence. After initial contacts, Victim Advocates continue to meet victims out of court and provide services as needed.

Misdemeanor cases flagged as Domestic Violence have steadily risen in Pima County from January 2020 through Sept. 25, 2023, according to Pima County Attorney's Office records. The number of defendants whose cases were flagged as Domestic Violence jumped 30.8% from 1,200 in 2020 to 1,570 in 2022. And the 1,233 defendants in nearly three-quarters of 2023 surpassed the 1,219 defendants in all of 2021. (Defendants facing multiple charges may also be processed for non-sexual offenses, such as drug and alcohol violations and criminal trespass.)

Over the roughly 3 3/4-year period, defendants facing misdemeanors flagged as Domestic Violence included: 2,256 with assault; three with sexual assault; two with aggravated assault; one with sexual offense; 28 with family offenses; 24 with endangerment, 40 with unlawful imprisonment, and 316 with threat/intimidation, among dozens of other charges. And those do not include felonies.

Still, many sexual crime victims never come forward, despite law enforcement interventions with their offenders. They are the target group for this project. In general, sexual offense victims who have been documented and aided by Victim Services in Pima County, including both misdemeanor and felony cases, skew toward non-Latino Whites, who make up 50.1% of the population and over the past decade have ranged between 61.2% of the victims in 2018 and 56% in 2022. This compares with Latinos, who make up 38.5% of the County's census population, ranging from a high of 32.7% of victims in both 2013 and 2022, to a low of 26.6% in 2019.

Although their numbers were also less than their representation in the population, the thousands of victims served in 2022 by the Division included at least 99 Blacks, 30 American Indian/Alaska Natives, and 18 Asians, among other demographic groups, according to Division records. However, the records are not sorted by gender minorities or victims who are blind, hearing impaired, or otherwise disabled people.

The Division currently serves those victims most urgently in need in the Pima County Superior Court and Justice Courts throughout the County, although most criminal justice activities take place in Tucson. Victim Advocates not only accompany them in their victimization-related proceedings, if the victim wishes to be involved, but also inform them of their rights, discuss strategies for staying safe and, when needed, transport them to apply for Orders of Protection, as well as Victims' Compensation and other social services. They also can arrange for urgent medical care related to the victimization, help get locks changed, discuss necessary absences with school authorities and employers, and secure emergency shelter.

c) In 2018, domestic violence accounted for 20% of all violent crime, the National Coalition Against Domestic Violence (NCADV) said in citing: Morgan, R.E., & Oudekerk, B.A. (2019). Criminal victimization, 2018. Bureau of Justice Statistics. Retrieved from

<https://www.bjs.gov/content/pub/pdf/cv18.pdf>.

From 2016 to 2018, rape and sexual assault victimizations rose 146% in the U.S, according to the National Coalition's "National Statistics Domestic Violence Fact Sheet." Then there are the not so obvious impacts.

"Intimate partner victimization," that Coalition report added, "is correlated with a higher rate of depression and suicidal behavior. [World Health Organization (2013). Global and regional estimates of violence against women: Prevalence and health effects of intimate partner violence and non-partner sexual violence. Retrieved from [http://apps.who.int/iris/bitstream/10665/85239/1/9789241564625\\_eng.pdf?ua=1](http://apps.who.int/iris/bitstream/10665/85239/1/9789241564625_eng.pdf?ua=1)]

"Only 34% of people who are injured by intimate partners receive medical care for their injuries." [Truman, J. L. & Morgan, R. E. (2014). Nonfatal domestic violence, 2003-2012. Retrieved from <http://www.bjs.gov/content/pub/pdf/ndv0312.pdf>]

Harassment, unwanted experiences with no physical contact, rape, and manipulation/coercion to engage in sexual activity are all considered sexual violence by the nonprofit Arizona Coalition to End Sexual & Domestic Violence. Its sexual violence factsheet cites the "National Intimate Partner and Sexual Violence Survey" in saying that 50% of women and transgender people and 25% of men experience contact sexual violence in their lifetime. Nearly one in four women (23.6%) and about one in nine men (10.9%) reported sexual coercion victimization, according to "The National Intimate Partner and Sexual Violence Survey: 2016/2017 Report on Sexual Violence," which was published in June 2022 by the U.S. Centers for Disease Control and Prevention.

d) The primary service gap is the lack of Victim Advocates to contact and engage with victims of misdemeanor sex crimes. If the victims are open to the help, the Advocates can work in a trauma-informed, victim-centered way, to help them stay safe, know their rights and apply for Victim Compensation and other public benefits, as well as Orders of Protection and emergency shelter, if needed, to put their lives back together and move forward in healing.

e) The Victim Services Division is rebuilding after the pandemic by hiring and training Victim Advocates and Volunteer Victim Advocates. Its prosecutors and Victim Advocates are spread thin in working with judicial personnel to hold offenders accountable and help crime victims.

f) The trained professional Victim Advocates who would be funded to serve in DV courtrooms would be supervised by Blue Norush, currently a lead Advocate and former DV Court Victim Advocate. Ms. Norush answers to VSD Director Virginia Rodriguez, who is leading the Division's rebuilding.

g) Community partners include the Pima County Superior and Justice Courts, and occasionally the Probation Department and the Division's nonprofit contractors, none of which would require a Memorandum of Understanding under the RFGA's Page 8 examples.

h) N/A

i) The Victim Services Division includes many Spanish-speaking employees and serves all of Pima County, except tribal lands. It strictly adheres to County policies that prohibit workplace/sexual harassment or discrimination based on race, color, religion, national origin, age, disability, veteran status, genetic information, pregnancy, sex, gender identity, gender expression or sexual orientation. It also accommodates the blind, hard of

hearing and otherwise disabled.

### Strategies/Approaches (1,500 word limit)

The Pima County Attorney's Office established the nation's first comprehensive Victim Advocates program in 1975 to improve the criminal justice system's engagement in helping traumatized people seek justice, if they wish, and start healing and moving forward. In pre-pandemic times, it was the only Pima County organization providing direct services and community referrals to any crime victim 24/7/365. Now its Victim Services Division is in the post-pandemic process of recruiting, training and rebuilding.

The Victim Services Division's (VSD) expertise includes: on-scene crisis intervention using a victim empowerment model, and courtroom advocacy to help victims exercise their rights throughout the criminal justice process. Using best practices that incorporate victims' voices, perspectives, self-determination and empowerment, the Victim Services Division would like to enhance its direct services to victims by increasing its capacity to reach them as soon after victimization as possible and help them through the process of physical, emotional and financial recovery from trauma, as well as the need to seek justice, if they choose to participate in the court case. They sometimes meet victims right away, at domestic violence crime scenes, when victims phone the County Attorney's Office, or later, when victims go to court hearings involving their offender.

All staff and volunteer Advocates complete a 66-hour training program with in-house Advocate/Trainers, followed by a skills-based mentorship with senior staff and volunteers. Topics include: crisis intervention and communications, and in-depth training on: dynamics of domestic violence; stalking and risk assessments; sexual assault; homicide; death, and responding to child victims. Additionally, Advocates receive specialized instruction through the National Organization for Victim Assistance Advanced Crisis Response Training and the National Center for Victims of Crime Training Institute, as well as the Arizona Coalition of Victim Assistance Academy. Our Advocates are nationally recognized for their mass casualty responses. Their assistance was requested after the Oklahoma City bombing, 9/11/2001 in New York City and the mass shooting in Las Vegas. Victim Advocates also were called upon by local and federal law enforcement, respectively, when a University of Arizona professor was murdered on campus in 2022 and a DEA Special Agent died in an Amtrak train shootout in Tucson in 2021.

"Decades of research on trauma and its impact has raised awareness about the needs of victimized individuals, giving rise to the trauma-informed practice movement, which emphasizes that service providers must center survivors' well-being in all interactions, decisions and program practices," a 2019 Journal of Interpersonal Violence article stated. [Campbell, R., Goodman-Williams, R., & Javorka, M. (2019). A Trauma-Informed Approach to Sexual Violence Research Ethics and Open Science. Journal of Interpersonal Violence, 34(23–24), 4765–4793.]

<https://doi.org/10.1177/0886260519871530>

The Pima County Attorney's Office and its Victim Services Division are trauma-informed and trained to be aware, sensitive, patient and responsible in interacting with traumatized victims.

During initial contacts, Advocates always use a victim-centered, trauma-informed approach to assure (orally and in writing) that each victim knows her/his rights, takes steps to stay safe, and is empowered to make choices and advance the individual's healing process.

"The following nine core principles of safety, trust, choice, collaboration, empowerment, promoting healing relationships, understanding culture, knowledge and staff well-being are commonly referred to in literature associated with best practice in trauma-informed care," the Queensland Centre for Domestic + Family Violence Research noted in its "Research to Practice Paper: Trauma-Informed Responses to Sexual Assault."

Not only do the Division's Victim Advocates embrace those victim-centered, trauma-informed best practices, but they also are keenly aware of navigating cultural differences in helping traumatized people trying to stay safe and pick up their lives. And many are fluent in Spanish, or other languages.

"While an awareness of the victim's culture is imperative, it is also important that service providers and staff critically appraise their own cultural values and biases and consider these when interacting with vulnerable individuals (Cleary & Hungerford, 2015)," the Australian report added. Outcome evaluations conducted by outside consultants and victim surveys have provided abundant causal evidence of evidence-based practice over the years.

a) Victims are not always recognized until they appear in a courtroom to see the proceedings involving their offender. They may have had no way to contact the prosecution, even if they want to help with the case. So, unless a Victim's Advocate gets their information from charging papers and is able to contact them, or spots them in the back of the courtroom, they could go unnoticed. If they are traumatized, need public services, or a place to stay, they may have no place to turn and be unaware of their options, unless a well-trained Victim Advocate approaches them, informs them of their rights, discusses with them how best to stay safe, and offers to help them find a shelter, apply for an Order of Protection and Victims' Compensation, as well as other public benefits. Once a Victim Advocate contacts the victim and the victim agrees to the free service, each contact is documented in a way that assures the services are provided and the victim gets where she/he needs to go in their healing process and in practical terms, regardless of whether the victim chooses to help with the prosecution of her/his offender.

b) The same technique is used for crime victims in Arizona Superior Court of Pima County and the county's Consolidated Justice Courts, as well as crisis scene and phone calls. In all cases:

**STRUCTURE.** Well-trained Victim Advocates apply the core elements of trauma-informed, victim centered services. They attend regular meetings with their lead advocate to discuss their various cases and what additional arrangements may be needed; they attend additional trainings throughout the year, and their job performance is evaluated at least yearly.

**CONTENT.** Victim Advocates provide written and oral information to crime victims about their rights and staying safe. They also are told about



Victim's Compensation and other services they may obtain, if they choose, from the Victim Services Division. Because initial contact and retraumatization from seeing their offender may make it hard for the victims to focus, program strategies usually involve their subsequently getting follow-up calls and calmly receiving more information.

DELIVERY. The program is run with the highest professional standards and best practices, with a rigorous training program, monitoring and documentation of employee activities on behalf of each victim, and effective communications among Victim Advocates, their supervisors and others, such as prosecutors and the Division's service providers. Advocates are also encouraged to suggest changes.

c) The Victim Services Division has implemented the Recommended Guidelines and subcontracts from time to time with the Southern Arizona Center Against Sexual Assault (SACASA), which developed the Guidelines in 2018.

d) Although prepared to serve Pima County crime victims as a whole, the selected strategies and approaches are trauma informed. The Division's employees -- as the Queensland Centre for Domestic + Family Violence Research recommended in its "Trauma-Informed Responses to Sexual Assault" report -- know to listen carefully to victims and understand their needs in discussing what happened to them while trying to avoid re-traumatizing them, and then inquiring how they can be supported toward their healing and recovery goals. Furthermore, as Pima County employees, they strive to respect everyone's choice, autonomy, culture and values.

## 6. Implementation Plan (100 points)

### Implementation Plan (1,000 word limit, not including Exhibit F)

Given the Pima County Attorney's Office long history of either operating or administering for the courts a variety of diversion programs in addition to pursuing justice and serving crime victims, Arizona Superior Court of Pima County and Consolidated Justice Courts personnel are accustomed to collaborating with Victim Advocates and other County Attorney personnel. Indeed, Misdemeanor Domestic Violence Court used to have Victim Advocates assigned to its courtrooms.

a) This project will not involve developing new strategies or programs. Its award-winning evidence-based program already has integrated and continues to integrate the latest knowledge about trauma into policies, procedures, practices and settings. Victim surveys have confirmed its worth in helping traumatized victims. Its Victim Advocates even operate a Courthouse Dog program to soothe people who have endured physically and/or emotionally tragic experiences.

b) The existing program will rely on the expertise of former Victim Advocates who have either served or overseen Victim Advocates in Misdemeanor Domestic Violence Court, so we do not anticipate having to adapt it in any significant way.

c) Many of the victim-centered, trauma-informed Guidelines were part of the Victim Services Division's DNA before the Guidelines were published in 2018. They also are used by the regional Sexual Assault Response Team (SART) of which the Pima County Attorney's Office is a part.

d) Since the Division's target population of all crime victims is made up primarily of domestic violence victims from all over Pima County, the multicultural corps of Victim Advocates receives training that emphasizes victim-centered cultural competency and diversity. They have received instruction in situational awareness and understanding nonverbal communications to assess signs of trauma and help them be sensitive when interviewing victims from different cultural backgrounds and determining which services to might aid in their healing.

e) Only intensely trained Victim Advocates, who attend follow-up trainings year-round after their initial graduation, get to provide direct services to crime victims. No special training is anticipated for Victim Advocates in Misdemeanor Domestic Violence Court.

f) The Victim Services Division would first like to rebuild its professional and volunteer Victim Advocates corps with a racially, ethnically, disability, culturally, linguistically, and multiple gender-identified group of empathetic people.

Whether U.S. tribal languages, Mexican indigenous languages, Asian or Russian-speaking victims, the Pima County Attorney's employees have access to language interpretation on a similar basis as do our local courts, in addition to having multilingual and multicultural staff. Outreach posters and other written materials are printed in Spanish as well as English.

After this rebuilding phase, it is hoped that funding will then be secured for additional community outreach efforts.

(If awarded, this funding would not be used for SART, nor other similarly coordinated community responses.)

### Exhibit F: Implementation Plan

PIMA COUNTY STOP 24 Exhibit F - Implementation Plan.docx

## 7. Collaborative Elements and Partners (150 points)

**Collaborative Elements and Partners (1,500 word limit)**

a) The Misdemeanor Domestic Violence Court within the Pima County Consolidated Justice Court was covered by a Memorandum of Understanding as far back as 2011. The MOU was agreed to among the Pima County Consolidated Justice Court, the Pima County Attorney's Office, the Adult Probation Department of the Arizona Superior Court in Pima County, the Pima County Sheriff's Department and Emerge! Center Against Domestic Abuse.

All of those parties continue to contribute to the success of the Misdemeanor Domestic Violence Court and would continue to be called upon by the Victim Services Division in its efforts to help victims of misdemeanor sexual offenses.

Nonprofits, including Emerge!, are routinely contracted by the Division for a variety of services to keep crime victims safe and empower them on their path to healing and picking up their lives. The nongovernmental services vary according to each victim's needs and can include medical services related to victimization, arranging for emergency shelter, or simply having locks changed on housing, among others.

b) The main collaborations involved in this project would occur inside the Pima County Attorney's Office (with prosecutors, Victims' Compensation and other colleagues), in the DV Court sessions attended by Victim Advocates and with the nonprofits that would be contacted to help the increased victim caseload. Victim Advocates also rely on the goodwill of community members to make accommodations, such as the schools and employers who need to deal with unanticipated absences or erratic behavior from traumatized victims. The frequency would be day to day and the level would vary according to the needs of the individual victim.

c) The current status of the partnerships that created the DV Court and continue to support it is excellent, as are the collaborative relationships that have been built by Victim Advocates with court and law enforcement personnel, as well as the nonprofits that provide victim services.

**8. Sustainability Plan (100 points)****Organizational Capacity (1,000 word limit, not including Exhibit D)****D. Sustainability Plan****Organizational Capacity**

Misdemeanor Domestic Violence Court Judges and other court personnel have expressed support for the return of Victim Advocates to their courtrooms on a regular basis. Their workspace already exists as part of the Consolidated Justice Courts in downtown Tucson. More Victim Advocates are completing training, which would provide a pool from which to draw the Victim Advocates that could contact domestic violence victims through charging paper information or when they attend DV Court arraignments in their victimization cases. The main thing missing at this point is funding.

The DV Court Victim Advocates would work under lead Victim Advocate Blue Norush, a supervisor who worked as a DV Court Victim Advocate from 2019 to 2021. She, in turn, answers to Victim Services Division Director Virginia Rodriguez and receives additional support from the Division's Office Manager, Wendy Sterner.

The Division was created in 1975 to serve all Pima County crime victims, of which domestic violence victims are by far the largest group. It has done so continuously since then to make sure that victims understand their rights, stay safe, apply for Victims' Compensation and other public services, and hopefully learn how to move forward in healing and with their lives. The Division is recruiting and training Victim Advocates to provide direct services as part of its post-pandemic recovery.

The Pima County Attorney depends primarily on the Pima County Board of Supervisors for its budget. This project's ability to Advocate for justice while caring for victims would make it attractive for County funding support, if sufficient funds were available. Failing that, grants are sought to assure the project's success.

a) Since the Pima County Attorney's Office pioneered victim services nationally in 1975, the Victim Services Division has helped thousands of people overcome the trauma of their victimization and move forward in constructive ways. Advocates meet with the victims and discuss the services they may need in a way that places the victim at the center of the response, giving her/him the sense of being believed and feeling empowered to take advantage of available resources.

The program's national reputation has led to its Victim Advocates being called to teach in regional and national conferences, and to provide assistance when major disasters occur in Arizona and other states, at least as far back as the 1995 bombing of the Oklahoma City federal building. Locally, for instance, they helped victims and their loved ones when then-U.S. Rep. Gabrielle Giffords and 17 other people were shot in a Tucson-area supermarket parking lot in 2011, and when University of Arizona Professor Thomas Meixner was shot to death on campus last October.

As part of the Pima County Attorney's Office, the Division's employees use best practices in all their work, which primarily involves domestic violence victims. The advocates also adhere to strict professional standards and County policies.

b) Ms. Virginia Rodriguez, herself a former Victim Advocate, is now one of several Pima County Attorney's Office Division Directors and, as such, oversees a large group of people engaged directly (Victim Advocates and Volunteer Victim Advocates) and indirectly (clerical staff and the Victims' Compensation Unit, among others) in helping crime victims. Together with Victim Services Office Manager Wendy Sterner, Ms. Rodriguez would oversee the smooth launch of the project. She would receive updates more than once a week and attend quarterly meetings after having reviewed victim surveys results and data about services to victims that have been added to the Division's PBK database. She would then assess progress and order any adjustments.

The two DV Victim Advocates would meet at least weekly with their supervisor, Blue Norush, who was a Domestic Violence Court Victim Advocate from 2019 to 2021. Ms. Norush reports to Ms. Rodriguez and receives logistical support as well from Ms. Sterner. Ms. Norush, who carries a

caseload of victims while overseeing other Advocates, would initially spend as much as a third of her time on helping DV Court Advocates, with day-to-day support, and, if needed, from Ms. Sterner and Ms. Rodriguez. (All three of their resumes are attached to this request.)

The Pima County Attorney's Office is part of the County's fiscal management system. Within the Attorney's Office, Legal Administrator Nicole Heath oversees the Finance Unit headed by Finance Manager Zachary Mack. That unit oversees funding, expenses, payroll, vendor contracts, and everything else financial for close to 300 employees, including those attorneys and clerical staff who work in the Criminal Division, the Civil Division and Misdemeanors, among other non-Victim Advocates employees.

c) The only capacity building needed is the hiring and the customary training of the two new DV Court Victim Advocates. The Advocates would offer support in victim-centered, trauma-informed ways and also work with prosecutors to help victims actively participate in their cases, if the victims wish to do so.

d) The Pima County Attorney's Office Finance Unit fiscally administers grants. It has specially trained accounting personnel to monitor awards and expenditures, and perform accurate and timely reporting.

e) The Pima County Attorney's Office has long developed and implemented grant programs, including the 2016 SAMHSA award that led to the establishment of the highly successful Drug Treatment Alternative to Prison (DTAP) for people charged with felonies; the 2017, 2020 and 2024 Victim Advocate-supporting OVW Victims of Crime Act (VOCA) grants, through AZ DPS; annual AZ AATA Vertical Prosecution grants for at least five years, and AZ Criminal Justice Commission Drug, Gangs and Violent Crime Control (DGVCC), also for more than five years.

Given the public benefit of this project's potential deterrence of sexual offenses and support for victims, the Pima County Attorney's Office considers that this project would be attractive for Pima County funding. If sufficient funds were unavailable, however, grants would be sought to assure the project's success.

#### **Exhibit D: Personnel Staff Overview**

PIMA COUNTY STOP 24 VSD Org Chart Oct 23 (DV COURT).pdf

### **9. Goals, Objectives, and Performance Measures (200 points)**

#### **Exhibit E: Goals, Objectives, and Performance Measures**

PIMA COUNTY STOP 24 Exhibit E - Performance Measures.docx

### **10. Evaluation Plan (100 points)**

**Program Evaluation (1500 word limit)**

The number of victims who have not come forward to seek services and/or cooperate in their offender's prosecution may reach more than 300 yearly. Consequently, the people who benefit indirectly by the victims served through the Victim Services Division database could reach the thousands, apart from whether they cooperate or not with the prosecution.

Dedicating two full-time Victim Advocates to attend misdemeanor Domestic Court arraignments and have initial meetings with victims would be an important step forward to put them into the Division's database and begin the process of ascertaining what each victim says she/he needs to move forward and heal from the victimization. Getting them into the database assures that there will be follow-up by Victim Advocates, that they will get services they may not even have been aware of, and contribute to ending their isolation and any sense they may have guilt or of not being believed, both of which are common in victims of sexual offenses.

Given the uncertainties surrounding the number of victims that can be anticipated, the adjustments and evaluation efforts for this project will focus on the numbers of contacts entered in the database, signifying how much communication and provision of services resulted from the initial contacts.

Secondly, the extent to which the presence of Victim Advocates to liaison with prosecutors and advocate for the victims with all courtroom personnel could also be measured, especially in those cases when the victims want to help with prosecutions related to their victimizations.

a) Victim Services Director Virginia Rodriguez would have overall responsibility for monitoring performance measures, survey questions and other data collection and analysis tools.

b) The two DV Court Advocates and Assistant Advocate would meet at least weekly with Advocate supervisor Blue Norush and quarterly, with minutes being shared, with court personnel and other stakeholders. Victims identified from charging papers prior to arraignments or in the courtrooms will be surveyed quarterly about their experiences resulting from their contacts with Victim Advocates.

c) The Victim Advocates' contacts database is updated on a daily basis with contacts and new victims added at least weekly. The quarterly survey results would also be entered into the database, known as PBK, and the quarterly meeting minutes will be shared with Victim Services Division senior staff.

d) The DV Court Advocates and their supervisor would work with the Pima County Attorney's Office Information Technology team to tailor the outputs needed for evaluation of the project.

e) The data would be analyzed by Victim Services Director Virginia Rodriguez and shared at the quarterly stakeholders meetings, so that any new strategies or adjustments to improve the program can be developed and implemented.

f) The results of those evaluations, analysis and quarterly determinations would drive the continuous program quality improvements.

**11. Budget Alignment (150 points)****Budget Status**

I have completed the Budget Worksheet

**Did you include indirect costs in your budget?**

Yes

**Is your indirect cost rate Federally negotiated?**

No

**Solicitation Amendment 1**

PIMA COUNTY STOP 24 Amendment 1 Signed.pdf

**Proof of SAM.gov Registration**

PIMA COUNTY STOP 24 SAM Registration Screen Grab.pdf

**Audit Report (or applicable financial documents)**

PIMA COUNTY STOP 24 Single Audit.pdf

**Proof of 501c3 Status (if applicable)**

**Additional Upload 1 (Optional)**

PIMA COUNTY STOP 24 INDIRECT COSTS.pdf

**Additional Upload 2 (Optional)****Budget Worksheet**

Please use the following link to view the Budget

**View Budget Worksheet**<https://portal.ecivis.com/peerBudget/9B0130ED-B03C-49CE-9027-DF49F72CE445>**Additional Information****11. Program Specific Criteria #1****12. Program Specific Criteria #2****13. Program Specific Criteria #3****Average Score**

925.75

**# of Reviews**

4

**# of Denials**

0

**Application Goals****View Application Goals**<https://portal.ecivis.com/peerGoals/CDD03B24-FC99-47ED-A3B7-0C321FD54FD9>**Applications: File Attachments****Exhibit F: Implementation Plan**

PIMA COUNTY STOP 24 Exhibit F - Implementation Plan.docx

**Exhibit D: Personnel Staff Overview**

PIMA COUNTY STOP 24 VSD Org Chart Oct 23 (DV COURT).pdf

**Exhibit E: Goals, Objectives, and Performance Measures**

PIMA COUNTY STOP 24 Exhibit E - Performance Measures.docx

**Solicitation Amendment 1**

PIMA COUNTY STOP 24 Amendment 1 Signed.pdf

**Proof of SAM.gov Registration**

PIMA COUNTY STOP 24 SAM Registration Screen Grab.pdf

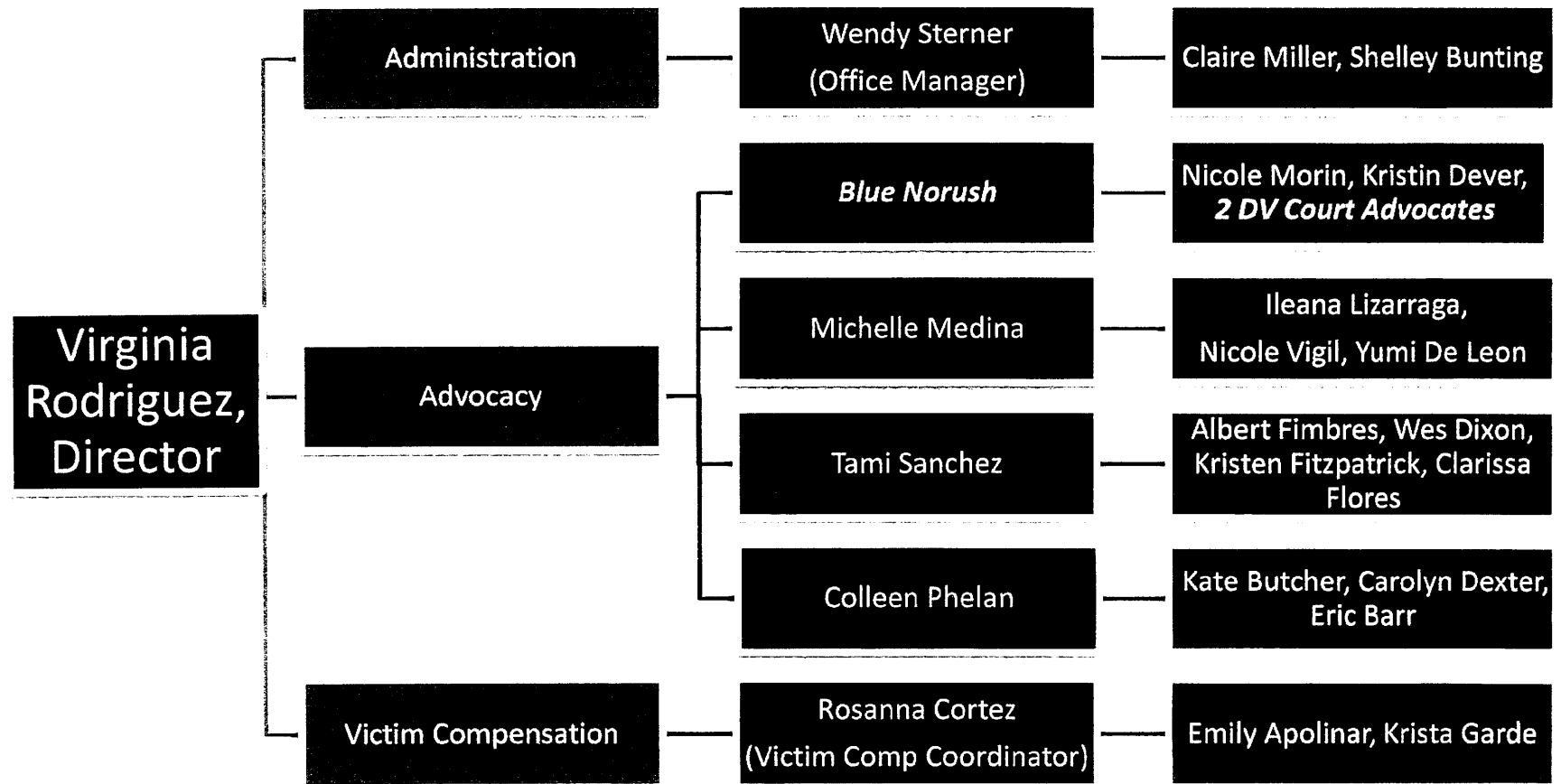
**Audit Report (or applicable financial documents)**

PIMA COUNTY STOP 24 Single Audit.pdf

**Additional Upload 1 (Optional)**

PIMA COUNTY STOP 24 INDIRECT COSTS.pdf

## Pima County Attorney's Victim Services Division Organizational Structure



Updated August 2023

## EXHIBIT E

### Goals, Outcome Objectives, and Performance Measures

In the table below state the goal(s) that will address the identified problem/need. Use a continuation sheet if necessary. The following table may be reproduced with word processing software to replicate the number of tables to match the proposed program's number of goals.

<b>Goal: (EXAMPLE)</b> Cross-train 90% of agency staff in the following topics areas to include, but not limited to, treatment models, safety, diversity and inclusion, and compassion fatigue.				
<b>Rationale (How does this goal address the identified problem/need and selected risk/protective factors?): (EXAMPLE)</b> The agency will be able to retain staff and keep participants safe through training and strategy implementation.				
<b>OUTCOME OBJECTIVE(s) pertaining to this goal: (EXAMPLE)</b> 1. By Month Day, Year, X Number of Program Staff will be trained.				
Performance Measure(s) /Activity	Definition(s) include data source	Tools/process for collection	Goal # (Goal must be listed in the above table)	Explain how the performance measure demonstrates progress toward the goal
<b>Example:</b> Number of hours of program staff training provided	<b>Example:</b> The number of training hours provided to staff during the reporting period. Training includes in-house and external trainings.	<b>Example:</b> Training hours will be collected through sign-in sheets, attendance logs, and registration lists.	<b>Example:</b> Goal 1	<b>Example:</b> For purposes of this performance outcome measure, staff trainings ensures participant safety by providing staff with the skills and tools needed to complete their job in a trauma-informed victim-centered approach. This quarter, 75% of our shelter staff were trained.

In the table below, provide **at least** two goals with performance measures, outputs, and outcomes. The selected performance measures must demonstrate the results of the expansion and/or enhancement within the grant program, not the agency's entire program.

<b>Goal 1:</b>	Have victim advocates present at Justice Court for misdemeanor Domestic Violence cases to help victims of domestic violence			
Performance Measure(s)	Definition(s) include data source	Tools/process for collection	Explain how the performance measure demonstrates progress toward the goal	
By January 2024, hire, train and assign two Victim Advocates to work with victims in Misdemeanor Domestic Violence cases that they identify and contact through charging	Enter all Domestic Violence cases in the confidential Victim Advocate database to track initial contacts with Domestic Violence victims in court to allow for follow-up meetings and services.	Database and database entry by Assistant Victim Advocate, who will also coordinate communications with individual victims about meetings and services.	Increased victims contacted by the presence of Advocates in DV Court would result in 1) more data entered to the advocate database (PBK) and services to help more crime victims to heal and pick up their lives. Ongoing support includes safety planning,	

documents and in Domestic Violence Court Arraignments, which are held simultaneously in two Pima County Justice Court courtrooms. Victim Advocates would continue to provide services to help victims so identified.			explanation of victims' rights, information about the criminal justice system, information on Orders of Protection and help finding appropriate resources for ongoing care.
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<b>Goal 2:</b> Have two Victim Advocates work closely with prosecutors to support people victimized in misdemeanor domestic violence cases			
Performance Measure(s)	Definition(s) include data source	Tools/process for collection	Explain how the performance measure demonstrates progress toward the goal
Starting in 2024, Victim Advocates contacting misdemeanor sex offense victims would increase the number of victims available to contribute to the quality of prosecutions to hold offenders accountable in cases where the victims wish to help prosecutors.	Victim contacts can include working with a victim in Justice Court, victim meetings with prosecutors present and having contact with misdemeanor DV victims by any electronic means such as telephone or / and email.	Office equipment such as telephone, work cell phones, email and face-to-face contact with be counted as a service provided to DV misdemeanor victims in our data base.	More misdemeanor domestic violence victims would be able to connect with Victim Advocates to receive support and with prosecutors, if they wish to help in the prosecution of their victimization case. Compelling information from victims can contribute to keeping offenders off the streets, avoiding additional crimes, and helping victims to heal.

<b>Goal 3:</b>			
Performance Measure(s)	Definition(s) include data source	Tools/process for collection	Explain how the performance measure demonstrates progress toward the goal



## **EXHIBIT F**

### **Implementation Plan**

The following form may be reproduced with word processing software or another form may be created that contains all the information requested. Sequentially list the key tasks and activities needed to implement the strategies/approaches including timelines and responsibilities as they relate to the achievement of the task. In the final column, list how the effectiveness of the implementation will be measured (e.g. number of participants attending/completing, participant satisfaction, adequacy of resources, timely completion of activities, etc.)

<b>Strategy</b>	<b>Key Task</b>	<b>Activities</b>	<b>Person Responsible</b>	<b>Completion Date</b>	<b>As measured by</b>
To provide ongoing support to victims of misdemeanor domestic violence in the Pima County Consolidated Justice Court system courtrooms that specifically target misdemeanor charges for domestic violence offenses.	Hire and train two victim advocates to work solely with misdemeanor domestic violence victims.	Be present at all Domestic Violence Arraignments in misdemeanor DV Court.	Victim Advocate Supervisor Blue Norush	Ongoing	Data entries into the Victim Advocates database for victim contacts.
Coordinate with Misdemeanor Domestic Violence Prosecutors in contacting domestic violence victims about criminal cases involving their victimization.	Create an ongoing schedule with prosecutors of misdemeanor domestic violence cases every week to review cases that are charged so that Advocates can try to contact the victims, discuss their safety, rights and needs, and get input from victims about the prosecution of their victimization cases.	Schedule weekly calls with prosecutors and victims to review the case before and after DV Court arraignments.	Two new misdemeanor DV Court Victim Advocates.	Ongoing	All contacts with victims of crime will be entered into the confidential Victim Services Division database.

Chair, Board of Supervisors: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to Form:  \_\_\_\_\_

Date: 1/10/2024 \_\_\_\_\_

ATTEST: \_\_\_\_\_

Date: \_\_\_\_\_