

**MEETING SUMMARY REPORT - THE MINUTES WILL BE POSTED
AT www.pima.gov/cob AFTER APPROVAL BY THE BOARD OF
SUPERVISORS**

**Pima County Board of Supervisors' Meeting
130 W. Congress St., Hearing Room, 1st Fl.
December 21, 2021 9:00 a.m.**

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PAUSE 4 PAWS

4. CALL TO THE PUBLIC

Individuals wishing to speak at Call to the Public must contact the Clerk of the Board's Office at (520) 724-8449, to register their request and obtain remote access information, by the deadline of Monday, December 20, 2021 at 5:00 p.m. Each speaker will be limited to 3 minutes and the number of speakers may be limited due to a high volume of requests. Please be aware that you may not be called upon to speak. Written comments can be electronically submitted at COB_Mail@pima.gov.

EXECUTIVE SESSION

- 5.** Pursuant to A.R.S. §38-431.03(A) (3), for legal advice, regarding discussion on waiving Attorney-Client privilege for the memorandum dated June 16, 2021 from the Pima County Attorney's Office referendum authority.
no Board action taken

BOARD OF SUPERVISORS SITTING AS OTHER BOARDS

FLOOD CONTROL DISTRICT BOARD

- 6.** **Riparian Habitat Mitigation**
Staff requests approval of a Riparian Habitat Mitigation In-Lieu Fee Proposal in the amount of \$8,820.00 for steel tank rehabilitation and well repairs at 14366 South Jacobson Drive, located within Regulated Riparian Habitat classified as Xeroriparian Class C. (~~District 1~~ **District 3**)
approve

7.

Riparian Habitat Mitigation

Staff requests approval of a Riparian Habitat Mitigation In-Lieu Fee Proposal in the amount of \$7,810.00 for placement of a single family residence at 2126 East Desert Garden Drive, located within Regulated Riparian Habitat classified as Important Riparian Area with underlying Xeroriparian Class B. (District 1)

approve

SITTING AS THE BOARD OF SUPERVISORS

BOARD OF SUPERVISORS

9.

Attorney-Client Privilege Waiver

Discussion/Action regarding release to the public the June 16, 2021, Attorney-Client Privileged Memorandum shared by C.H. Huckelberry, in Executive Session, written by Deputy County Attorney Daniel Jurkowitz regarding County referendum process. (District 1)

approve

10.

In-Person Board of Supervisors Meetings

Discussion/Action regarding resuming in-person Board of Supervisors Meetings. (District 3)

Meeting date: 1/4/2022

continue

11.

Personnel Policies and the New Workplace

Discussion/Direction/Action: Directing the Acting County Administrator and County staff to revise the County’s personnel policies as needed to ensure that we remain an “Employer of Choice” in the post-pandemic world, and to bring back recommended policy adjustments by Feb/March, 2022 for BOS approval, so the new policies can be in place as the administration works with department directors and the Board to revise and finalize the FY23 budget.

Many county jobs can be accomplished successfully through telecommuting, flexible work schedules, and/or job-sharing. Furthermore, research shows that the pandemic has fundamentally changed attitudes among workers and employers alike, with workers demanding more flexibility, employers seeing greater returns than they had anticipated by providing it, and economists predicting we will see an increase across diverse industries and sectors in the percentage of workers who permanently telecommute at least part of the week. It is imperative that our personnel policies align with these new expectations in the labor market, so we can continue to hire and retain the best workforce across all departments. (District 2)

no Board action taken

12.

Sustainable Action Plan for County Operations

Discussion/Direction/Action: Requesting an update on the Sustainable Action Plan for County Operations, first adopted in 2014 and updated in 2018. (Sustainability Programs Division - Pima County) How are we doing in terms of implementing the goals and objectives outlined in the Plan? How are sustainable practices being incorporated across all departments? What have been the greatest challenges, and where do we need to go from here? (District 2)

Meeting date: 1/18/2022

continue

13.

PAYGO Policy, Full Funding by FY25

Discussion/Direction/Action: Directing the Acting County Administrator and County staff to revise the County's current PAYGO Policy from a 60/60 framework to 80/80, effective for the FY23 Budget cycle, in order to achieve full funding of the County's PAYGO program (defined as at least \$50M each year of recurring General Fund revenues for capital improvements) by FY25. Under this revision, 80% of the decrease in the secondary tax rate (which is decreasing as Pima County pays off its General Obligation Bond debt) combined with 80% of the growth in the primary tax base, will be allocated to funding capital improvements, as envisioned in the Pima County Integrated Infrastructure Plan (see executive summary attached). This revision to the PAYGO Policy will accelerate the ability of the County to undertake and execute much needed capital improvements, from streets and roads to parks, public health and public safety - including tackling deferred maintenance projects and saving the taxpayers tens of millions of dollars down the road.

Per the memorandum from the County Administrator's Office dated November 22, 2021 (attached), such a revision to the PAYGO Policy would still result in an overall decrease in the County's combined primary and secondary property tax rate each year going forward. (District 2)

Meeting date: 1/18/2022

continue

COUNTY ADMINISTRATOR

14.

(Clerk's Note: All COVID-19 items and/or COVID-19 emergency items will be discussed under this agenda item.)

Updates and Action on COVID-19

no Board action taken

DEVELOPMENT SERVICES

15.

Final Plat Without Assurances

P21FP00022, Ocotillo Ridge, Blocks 1 - 3. (District 4)

approve

FACILITIES MANAGEMENT

16. (Clerk's Note: This item requires approval prior to consideration of Agenda Item No. 18.)
Contract
Portable Practical Educational Preparation, Inc., Amendment No. 1, to provide for a Ground Lease Agreement between Pima County and Portable Practical Educational Preparation, Inc. for Amado Youth Center and amend contractual language, no cost (CTN-FM-20-31)
approve

HUMAN RESOURCES

17. **Revisions to Personnel Policy**
Staff requests approval of the proposed revisions to Personnel Policy No. 8-107, Special Leaves of Absence with Pay.
approve

REAL PROPERTY

18. (Clerk's Note: This item is contingent upon approval of Agenda Item No. 16.)
Contract
Portable Practical Educational Preparation, Inc., to provide for Sales Agreement No. Sale-102 and Quit Claim Deed, for a parcel of land totaling 4,125 square feet, in Section 36, T19S, R12E, G&SRM, Pima County, AZ, contract amount \$1,000.00 revenue (CTN-RPS-22-79)
approve

SCHOOL SUPERINTENDENT

19. **FY21 School Reserve Financial Statement Governance Transmittal**
Staff recommends acceptance of the governance letter related to the Fiscal Year 2020-2021 audited financial statements of the Pima County School Reserve Fund.
approve

***** HEARINGS *****

Individuals wishing to address the Board on a Public Hearing item will need to contact the Clerk of the Board's Office at 520-724-8449, to register their request and obtain remote access information.

FRANCHISE/LICENSE/PERMIT

20. (Clerk's Note: See Sheriff's Report.)
Hearing - Agent Change/Acquisition of Control/Restructure
Job No. 169913, Kevin Arnold Kramber, El Charro Ventana, 6910 E. Sunrise Drive, Tucson, Agent Change and Acquisition of Control.
approve

DEVELOPMENT SERVICES

21. **Hearing - Rezoning Comprehensive Plan Amendment** Resolution
RESOLUTION NO. 2021 - ~~86~~, ~~P21CA00004~~ **P21CA00002**, Thalma,
L.L.C. - W. Ina Road Plan Amendment. Owners: Thomas Boyle and Alma
Cervantes (District 1)
approve

22. **ADJOURNMENT**

ADDENDUM 1

BOARD OF SUPERVISORS SITTING AS OTHER BOARDS

FLOOD CONTROL DISTRICT BOARD

1. (Clerk's Note: This item is also listed for consideration under Addendum Item No. 11.)
Award
Amendment of Award: Master Agreement No. MA-PO-19-102, Amendment No. 3, JE Fuller Hydrology & Geomorphology, Inc., to provide for ALERT Base Station System Support. This amendment is for a one-time increase in the amount of \$310,000.00 for a cumulative not-to-exceed contract amount of \$851,000.00. This increase is required for the ALERT2 conversion and the Bighorn Fire PTZ Flood Cameras Project. Funding Source: DFFM Post-Fire Mitigation and General (\$140,000.00) Funds. Administering Department: **Regional Flood Control District** and Information Technology.
approve

SITTING AS THE BOARD OF SUPERVISORS

BOARD OF SUPERVISORS

2. **Pima Animal Care Center Services for Incorporated Jurisdictions**
Discussion/Direction/Action: Regarding the fiscal analysis/impact of providing Pima Animal Care Center services to incorporated jurisdictions in Pima County at no cost for FY 2022/2023 and a process to accomplish such. (District 3)
staff direction

3.

Land Acknowledgement Statement

Discussion/Action: Propose that the Board of Supervisors have a brief "Land Acknowledgement" statement at the beginning of each meeting, right after the Pledge of Allegiance. A Land Acknowledgment is a formal statement that recognizes and respects Indigenous Peoples as traditional stewards of this land and the enduring relationship that exists between Indigenous Peoples and their traditional territories.

Here are examples of such a land acknowledgment:

"We respectfully acknowledge that Pima County is the land and territories of Indigenous peoples. Today, Arizona is home to 22 federally recognized tribes, with Tucson being home to the O'odham and the Yaqui. Committed to diversity and inclusion, Pima County strives to build sustainable relationships with sovereign Native Nations and Indigenous communities through education offerings, partnerships, and community service."

"We would like to acknowledge the traditional, ancestral, unceded ancestral territory of the Tohono O'odham and Pascua Yaqui people, on which we are learning and working today." (District 5)

Meeting date: 1/4/2022

continue

4.

Countywide Mask Mandate - Indoor Public Places

RESOLUTION NO. 2021 - 87, of the Board of Supervisors, adopting regulations necessary for the public health and safety of Pima County's inhabitants, requiring persons to wear face coverings when they are in indoor public places and cannot easily maintain a continuous physical distance of at least 6 feet from all other persons.

Per the language of the Resolution, this requirement shall be in effect upon adoption of the Resolution and "will remain in effect at least through February 28, 2022, pending case counts and hospitalization rates in our community and any further action by the Board."

In addition to all the public health reasons cited in the proposed Resolution for reinstating a countywide mask mandate at this critical moment in the pandemic, it is important to note that without such a mandate, we can assume that local businesses will suffer. Individuals who cannot be assured that their fellow Pima County residents are going to be masking up may simply choose to stop patronizing restaurants and other local businesses altogether in order to protect their health and that of their families. (District 2)

approve

COUNTY ADMINISTRATOR

5. **Revised American Rescue Plan Act, Coronavirus Local Fiscal Recovery Funds (ARPA CLFRF) Spending Plan/Budget**
Staff recommends approval of the revised ARPA CLFRF project scopes and budgets detailed in Attachment 1, of the County Administrator's Memorandum dated December 21, 2021, and authorize any necessary operating transfer(s). Based upon Board approval, staff will submit the revised ARPA CLFRF project scopes and budgets by the next UST reporting deadline of January 31, 2022.
approve

NATURAL RESOURCES, PARKS AND RECREATION

6. **Naming of Field 4 at Canoa Preserve Park in Honor of Jim Hill**
Staff recommends approval of the naming of Field 4 in Canoa Preserve Park, Jim Hill Field.
approve
7. **Renaming of the Mockingbird Trail to the Max Shemwell Trail**
Staff recommends approval of the renaming of the Mocking Bird Trail in Tucson Mountain Park to the Max Shemwell Trail.
approve

CONTRACT AND AWARD

COMMUNITY AND WORKFORCE DEVELOPMENT

8. To provide for work experience program administrator, USDOL, ADES and WIOA Funds, for the following:

Vendor/Contract Amount/Contract No.
Tucson Youth Development, Inc./\$402,565.23/CT-CR-22-147
SER - Jobs for Progress of Southern Arizona, Inc./\$343,965.00/CT-CR-22-148
Goodwill Industries of Southern Arizona, Inc./\$195,214.21/CT-CR-22-141
approve
9. Compass Affordable Housing, Inc., to provide for the Emergency Rental Assistance Program, U.S. Department of Treasury, Emergency Rental Assistance 2 Fund, contract amount \$203,320.00 (CT-CR-22-134)
approve

COUNTY ATTORNEY

10. Struck Love Bojanowski Acedo, P.L.C., Amendment No. 3, to provide for representation of Pima County in Taylor v. Pima County, et al. and amend contractual language, Risk Management Tort Fund, contract amount \$95,000.00 (CT-FN-21-151)
approve

PROCUREMENT

11. (Clerk's Note: This item is also listed for consideration under Addendum Item No. 1.)
Award
Amendment of Award: Master Agreement No. MA-PO-19-102, Amendment No. 3, JE Fuller Hydrology & Geomorphology, Inc., to provide for ALERT Base Station System Support. This amendment is for a one-time increase in the amount of \$310,000.00 for a cumulative not-to-exceed contract amount of \$851,000.00. This increase is required for the ALERT2 conversion and the Bighorn Fire PTZ Flood Cameras Project. Funding Source: DFFM Post-Fire Mitigation and General (\$140,000.00) Funds. Administering Department: Regional Flood Control District and **Information Technology**.
approve
12. **Award**
Amendment of Award: Master Agreement No. MA-PO-21-171, Amendment No. 2, Diamond Transportation Arizona, L.L.C., d.b.a. Diamond Transportation, Mountain View Tours, Inc., Citizen Tours, L.L.C., d.b.a. Gray Line Tours, and Bee Line Bus Transportation, L.L.C., to provide for transportation services for asylum seekers. This amendment is for a one-time increase in the shared amount of \$300,000.00 for a cumulative not-to-exceed contract amount of \$550,000.00 effective December 21, 2021 and to extend the termination date to 10/11/22 effective April 12, 2022. Funding Source: American Rescue Plan Act Grant Fund. Administering Department: Fleet Services.
approve

13. Award
Amendment of Award: Multiple Master Agreements, Amendment No. 5, to provide for janitorial services. This amendment is for a one-time increase in the amount of \$5,500,000.00 for a total not-to-exceed award amount of \$20,358,000.00. Funding Source: General Fund. Administering Department: Facilities Management.

Master Agreement No./Contractor Name/Current Not-to-Exceed/Annual Award Amount/New Not-to-Exceed

MA-PO-18-92/ISS Facility Services, Inc./\$6,237,000.00/\$1,100,000.00/\$7,337,000.00

MA-PO-18-93/G&G Janco Enterprises, L.L.C., d.b.a. Janco Janitorial/\$2,756,000.00/\$1,100,000.00/\$3,856,000.00

MA-PO-18-94/ISS Facility Services, Inc./\$2,255,000.00/\$1,100,000.00/\$3,355,000.00

MA-PO-18-95/ISS Facility Services, Inc./\$1,875,000.00/\$1,100,000.00/\$2,975,000.00

MA-PO-18-96/ISS Facility Services, Inc./\$1,735,000.00/\$1,100,000.00/\$2,835,000.00

Totals: \$14,858,000.00/\$5,500,000.00/\$20,358,000.00

approve

14. Award
Amendment of Award: Master Agreement No. MA-PO-17-97, Amendment No. 8, Mobile Maintenance & Towing, L.L.C., to provide for vehicle towing and auction services. This amendment is to extend the termination date to 12/31/22 and adds a partial annual award amount of \$150,000.00 for a cumulative not-to-exceed contract amount of \$2,635,000.00. Funding Source: General Fund. Administering Department: Sheriff.
approve

15. Jot Properties, L.L.C., Amendment No. 1, to provide for hotel shelter services, extend contract term to 6/18/22, amend contractual language and scope of services, Shelter National Board Program (EFSP) Fund, contract amount \$2,800,000.00 (MA-PO-22-30) Health and Community and Workforce Development
approve

16. Hunter Contracting Co., to provide for Construction Manager at Risk Services: Tucson Boulevard Diversion Structure Rehabilitation Project (3TDS20), RWRD Obligations Fund, contract amount \$136,037.18 (CT-WW-22-145) Regional Wastewater Reclamation
approve

17. Hunter Contracting Co., to provide for Construction Manager at Risk Services: Northwest Outfall Siphon at the Santa Cruz River Structure Rehabilitation (3NW019), RWRD Obligations Fund, contract amount \$111,831.10/2 year term (CT-WW-22-146) Regional Wastewater Reclamation
approve

GRANT APPLICATION/ACCEPTANCE

18. **Acceptance - Constables**
Arizona Constables Ethics Standards and Training Board (CESTB), Amendment No. 1, to provide for the FY21 CESTB Cycle VII Equipment Grant - firearms and ammunition, extend grant term to 6/30/22 and amend grant language, no cost (GTAM 22-38)
approve
19. **Acceptance - Justice Services**
U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, to provide for the Pima County Housing First Program, \$1,100,000.00/5 year term (GTAW 22-64)
approve
20. **Acceptance - Office of Emergency Management**
State of Arizona, Arizona Department of Homeland Security, Amendment No. 1, to provide for the FFY 2021 Southern Arizona Multi-Jurisdictional Training and Exercise Initiative, \$214,595.00 (GTAM 22-40)
approve
21. **Acceptance - Office of Emergency Management**
Arizona Department of Environmental Quality, Amendment No. 2, to provide for the Hazardous Materials Emergency Preparedness Program, \$38,200.00 (GTAM 22-41)
approve
22. **Acceptance - Sheriff**
State of Arizona - Department of Public Safety (AZDPS), to provide for the AZDPS Border Strike Force: prosecutorial and jail expenses, \$166,666.66 (GTAW 22-68)
approve

BOARD, COMMISSION AND/OR COMMITTEE

23. **Redistricting Advisory Committee**
- Appointment of Frank Antenori. No term expiration. (District 4)
 - Appointment of Steve Lynn. No term expiration. (District 1)
 - Appointment of Augustine Romero. No term expiration. (District 5)
- approve

CONSENT CALENDAR

Approval of the Consent Calendar

see items below

CONTRACT AND AWARD

Health

1. Marana Unified School District, to provide for childhood immunizations and other health services, no cost/4 year term (CTN-HD-22-68)
approve on the Consent Calendar
2. Tucson Unified School District, to provide for childhood immunizations and other health services, no cost/4 year term (CTN-HD-22-69)
approve on the Consent Calendar
3. Sunnyside Unified School District, to provide for childhood immunizations and other health services, no cost/4 year term (CTN-HD-22-70)
approve on the Consent Calendar
4. Marana Health Center, Inc., d.b.a. MHC Healthcare, to provide for facilitating patient and provider participation for Advancing Health Literacy Project, Advancing Health Literacy Grant from HHS Fund, contract amount \$751,000.00/2 year term (CT-HD-22-150)
approve on the Consent Calendar

Natural Resources, Parks and Recreation

5. Common Ground Farm Collective, L.L.C., to provide for a Farm Management Agreement for Buckelew Farm, contract amount \$34,300.00 revenue/10 year term (CTN-PR-22-62)
approve on the Consent Calendar

Procurement

6. The Ashton Company, Inc., Amendment No. 7, to provide for design-build services for TRWRF BioGas Cleaning and Utilization Project (3GAS18), extend contract term to 7/31/22 and amend contractual language, no cost (CT-WW-18-423) Regional Wastewater Reclamation
approve on the Consent Calendar
7. Maximus Health Services, Inc., Amendment No. 3, to provide for Contact Tracers, extend contract term to 7/5/22 and amend contractual language, Health Department Ops Fund, contract amount \$8,000,000.00 (MA-PO-20-226) Health
approve

Public Works Administration

8. Green Valley Council, Inc., d.b.a. Green Valley Council, Amendment No. 1, to provide for Green Valley Council services, extend contract term to 12/31/22 and amend contractual language, Health (27.1%), DOT (25.7%), RWRD (17.1%), DSD (8.6%), RFCD Tax Levy (8.6%) and DEQ (12.9%) Funds, contract amount \$87,500.00 (CT-PW-21-202)
approve on the Consent Calendar

Real Property

9. Paxis Institute Corporation, to provide for a license for Right-of-Way Encroachment (Lic-0331), for an ingress/egress driveway and parking encroaching in the Pima County public rights-of-way, contract amount \$36,075.00 revenue/25 year term (CTN-RPS-22-80)
approve on the Consent Calendar
10. Skyline Encantada Investors, L.L.C., to provide for a license for Right-of-Way Encroachment (Lic-0328), for Skyline Encantada Investors monument signs, contract amount \$5,225.00 revenue/25 year term (CTN-RPS-22-81)
approve on the Consent Calendar

GRANT APPLICATION/ACCEPTANCE

11. **Acceptance - Health**
Arizona Department of Health Services, to provide for the Border Region Partnership, \$150,000.00 (GTAW 22-48)
approve on the Consent Calendar

BOARD, COMMISSION AND/OR COMMITTEE

12. **Tucson-Pima County Bicycle Advisory Committee**
Ratification of Town of Marana appointment: David Andrews, to replace Kay Wegner. Term expiration: 11/16/23. (Jurisdictional recommendation)
approve on the Consent Calendar
13. **Redistricting Advisory Committee**
Appointment of Larry Hecker. No term expiration. (District 3)
approve
14. **Community Action Agency Board**
Reappointment of Judith Keagy. Term expiration: 12/31/22. (District 1)
approve on the Consent Calendar

**SPECIAL EVENT LIQUOR LICENSE/TEMPORARY EXTENSION OF PREMISES/
PATIO PERMIT/WINE FAIR/WINE FESTIVAL/JOINT PREMISES PERMIT
APPROVED PURSUANT TO RESOLUTION NO. 2019-68**

15. **Special Event**
Al Lewis, Sonoran Desert Mountain Bicyclist, McKenzie Ranch Trail
Park, 12725 S. Red Hill Ranch Road, Vail, December 4, 2021.
approve on the Consent Calendar
16. **Temporary Extension**
- 06100239, Ruth Ann Dormanen, Northstar IV, L.L.C., d.b.a. Players
Pub, 16024 N. Oracle Road, Tucson, December 4, 2021.
 - 03103030, Jeffrey A. Kaber, Copper Mine Brewing Company, 3455
S. Palo Verde Road, Suite 135, Tucson, December 11, 2021.
 - 06100203, Randy D. Nations, Hot Rods Old Vail, 10500 E. Old Vail
Road, Tucson, January 5, 6, 7, 8, 9, 12, 13, 14, 15, 16, 19, 20, 21, 22,
23, 26, 27, 28, 29, 30, February 2, 3, 4, 5, 6, 9, 10, 11, 12, 13, 16, 17,
18, 19, 20, 23, 24, 25, 26, 27, March 2, 3, 4, 5, 6, 9, 10, 11, 12, 13,
16, 17, 18, 19, 20, 23, 24, 25, 26, 27, 30, 31, April 1, 2 and 3, 2022.
approve on the Consent Calendar

ELECTIONS

17. **Precinct Committeemen**
Pursuant to A.R.S. §16-821B, approval of Precinct Committeemen
resignations and appointments:
- RESIGNATION-PRECINCT-PARTY
John Yoakum-042-DEM; Curtis H. Freese-088-DEM; Kimberlee
Holaway-164-DEM
- APPOINTMENT-PRECINCT-PARTY
Michael D. Bryan-057-DEM; JoAnna H. Mendoza-058-DEM; Joseph M.
Tully-088-DEM; John M. Yoakum-100-DEM; Daniel T. Wann-179-LBT
approve on the Consent Calendar

FINANCE AND RISK MANAGEMENT

- 18. Duplicate Warrants - For Ratification**
Adriana Silva \$34.44; Lexicon Medical Supply Co. \$351.64; T-Mobile \$26,291.41; Chase Bank \$411.32; Town and Country Associates, L.L.C. \$2,174.00; OCTANE Forklifts, Inc. \$30,852.16.
approve on the Consent Calendar

SUPERIOR COURT

- 19. Fill the Gap Application**
Staff requests approval to submit a Fill-the-Gap Application to the Arizona Supreme Court Administrative Office of Courts for Fiscal Year 2022.
approve on the Consent Calendar
- 20. Superior Court Commissioner Appointment**
Appointment of Judge Pro Tempore/Hearing Officer:
M. June Harris
approve on the Consent Calendar

RATIFY AND/OR APPROVE

- 21. Minutes: November 2, 2021**
approve on the Consent Calendar