

BOARD OF SUPERVISORS AGENDA ITEM SUMMARY

Requested Board Meeting Date: 7/2/13

ITEM SUMMARY, JUSTIFICATION and/or SPECIAL CONSIDERATIONS:

Cooperative Procurement: Award of Contract, Requisition No. 13000000000000000031, ADP, Inc. (Headquarters: *Alpharetta/GA*) for Enterprise Human Resource/Payroll, Benefits, eTime Management and VirtualEdge in the amount of \$11,974,501.00, which consists of \$2,530,412.00 for implementation services, \$8,944,089.00 (1,684,660.00 for first year, 3% increase per year thereafter) for ongoing fees and \$500,000.00 for contingency. Contract is for a five year term. The Award includes the authority for the Procurement Department to reallocate the contingency award amount considering actual usage and anticipated requirements without further action by the Board of Supervisors provided that the contract amount does not exceed the total award amount. Funding Source: General Fund. Administering Department: Information Technology.

Background

The award will utilize a cooperative purchasing agreement and procurement solicitation conducted by Maricopa County as provided by Pima County Procurement Code Cooperative Procurement Authorized 11.24.010. Finance, Human Resources, Information Technology and Procurement Departments have evaluated solicitation options and the contract established by the Cooperative Agency and determined that use of the Maricopa contract is advantageous to Pima County.

Contract Officer: *Ana Wilber, 724-8166*, Procurement Department

Payment System: AMS Financial System

CLERK OF BOARD USE ONLY: BOS MTG. _____

ITEM NO. _____