



BOARD OF SUPERVISORS AGENDA ITEM REPORT **CONTRACTS / AWARDS / GRANTS**

Requested Board Meeting Date: 03/15/2016

or Procurement Director Award ☐

Contractor/Vendor Name (DBA): TEKsystems, Inc.

Project Title/Description:

Staffing Services

Purpose:

Amendment of Award: Master Agreement No. MA-PO-13-433. Extend term one year effective 04/09/2016. No additional funding is requested.

Administering Department: Information Technology

Procurement Method:

Pursuant to Pima County Procurement Code 11.12.060 Emergency and other Limited Competition Procurement, Solicitation No. 87070 was conducted. On 04/09/2013, the Board of Supervisors approved an award of contract MA-PO-13-433 for an initial term of one (1) year effective 04/08/2013 with four (4) one-year renewal options for an annual award amount of \$1,500,000.00. The award was approved with the stipulation that requests for further renewal be brought back to the Board of Supervisors.

On 03/11/2014, the Board of Supervisors approved Amendment 01 to extend the term by one year effective 04/09/2014 and increase the contract amount by \$1,500,000.00.

On 05/05/2015, the Board of Supervisors approved Amendment 02 to extend the term by one year effective 04/09/2015 and increase the contract amount by \$663,724.38.

This Amendment 03 will extend the term by one year effective 04/09/2016. As of 02/26/2016, the cumulative awarded not-to-exceed amount is \$3,663,724.38 with \$1,187,496.00 available during the extended contract term.

Attachments: Master Agreement and Amendment 03.

Program Goals/Predicted Outcomes:

Provide information technology staffing support for County Departments as needed.

Public Benefit:

County Departments and Elected Officials can fill staffing positions on a temporary or contract-to-hire basis to keep critical projects on pace.

Metrics Available to Measure Performance:

Quality of work product and meeting project milestones.

Retroactive:

No.

Procure Dept 03/03/16 PM 12:54

Original Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$ _____ ☐ Revenue Amount: \$ _____

Funding Source(s): _____

Cost to Pima County General Fund: _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☐ Not Applicable to Grant AwardsWere insurance or indemnity clauses modified? ☐ Yes ☐ No ☐ Not Applicable to Grant AwardsVendor is using a Social Security Number? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment InformationDocument Type: MA Department Code: PO Contract Number (i.e., 15-123): 13-433Amendment No.: 03 AMS Version No.: 7Effective Date: 04/09/2016 New Termination Date: 04/08/2017 ✓☐ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ 0.00 ✓

Funding Source(s): _____

Cost to Pima County General Fund: _____

Contact: Commodity Contracts Officer, Paul Turner PUT 3/1/16 1/18 3/1/16Department: Procurement May 9-16 3/1/16 Telephone: 724-3723

Department Director Signature/Date: _____

Deputy County Administrator Signature/Date: Paul Burke 3-4-16County Administrator Signature/Date: C. D. Dubuque 3/4/16
(Required for Board Agenda/Addendum Items)

Original Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$ _____ ☐ Revenue Amount: \$ _____
Funding Source(s): _____

Cost to Pima County General Fund: _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards
Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards
Vendor is using a Social Security Number? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 13-433
Amendment No.: 03 AMS Version No.: 7
Effective Date: 04/09/2016 New Termination Date: 04/08/2017 ✓
☐ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ 0.00 ✓
Funding Source(s): _____

Cost to Pima County General Fund: _____

Contact: Commodity Contracts Officer, Paul Turner PNT 3/1/16 1/16 3/1/16
Department: Procurement May 2016 3/1/16 Telephone: 724-3723
Department Director Signature/Date: [Signature] 3/2/16
Deputy County Administrator Signature/Date: _____
County Administrator Signature/Date: _____
(Required for Board Agenda/Addendum Items)



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES CONTRACT EXECUTION

Master Agreement No: 13000000000000000433

MA Version: 7

Page: 1

Description: Staffing Services

I
S
S
U
E
R

Pima County Procurement Department
130 W. Congress St. 3rd Fl
Tucson AZ 85701

Issued By: PAUL TURNER
Phone: 5207243723
Email: paul.turner@pima.gov

T
E
R
M
S

Initiation Date: 04-09-2016

Expiration Date: 04-08-2017

NTE Amount: \$3,663,724.38

Used Amount: \$2,476,228.38

V
E
N
D
O
R

TEKSYSTEMS

7437 RACE RD

HANOVER MD 21076

Contact: Megan Dennis

Phone: 520-918-1168

Email: mdennis@teksystems.com

Terms: 0.0000 %

Days: 30

Shipping Method:

Delivery Type: STANDARD GROUND

FOB:

Modification Reason

Amendment of award to extend for one (1) year effective 04/09/2016. Attachment: Amendment 03 and Board of Supervisors Award document.

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All Transactions and conduct are required to conform to these documents.



MASTER AGREEMENT DETAILS

Master Agreement No: 13000000000000000433

MA Version: 7

Page: 2

Line	Description
------	-------------

1	IT Contractors		
	Service Contract Amt	Service From	Service To
	\$1500000.00	--	--
2	Free Form Line Item		
	Service Contract Amt	Service From	Service To
	\$0.00	--	--

**PIMA COUNTY DEPARTMENT OF INFORMATION
TECHNOLOGY**

PROJECT: Staffing Services

CONTRACTOR: TEKsystems, Inc

CONTRACT NO.: MA-PO-13-433

CONTRACT AMENDMENT NO.: Three (03)

CONTRACT

NO. MA-PO-13-433

AMENDMENT NO. 03

This number must appear on all
invoices, correspondence and
documents pertaining to this
contract.

ORIG. CONTRACT TERM: 04/09/2013 - 04/08/2014

ORIG. CONTRACT AMOUNT: \$1,500,000.00

TERMINATION DATE PRIOR AMENDMENT: 04/08/16

PRIOR AMENDMENTS: \$2,163,724.38

TERMINATION THIS AMENDMENT: 04/08/17

AMOUNT THIS AMENDMENT: \$ 0.00

REVISED CONTRACT AMOUNT: \$3,663,724.38

CONTRACT AMENDMENT

WHEREAS, COUNTY and CONTRACTOR entered into a Contract for services as referenced above; and

WHEREAS, CONTRACTOR and COUNTY, pursuant to Article I - Term, have agreed to extend the Contract term for a period of one year; and

NOW, THEREFORE, it is agreed as follows:

CHANGE: ARTICLE I - TERM:

From: "... shall commence on the date it is executed by all Parties, and continue for an initial term of (1) year..."

To: "... shall commence on April 9, 2013 and terminate on April 8, 2017..."

The effective date of this Amendment shall be April 9, 2016.

(THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK)

All other provisions of the Contract, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

IN WITNESS THEREOF, the parties have affixed their signatures to this Amendment on the dates written below.

APPROVED:

Chair, Board of Supervisors

Date

ATTEST

Clerk of Board

Date

APPROVED AS TO FORM:



Tobin Rosen, Deputy County Attorney

2/22/16

Date

CONTRACTOR:



Signature

Megan Soto - Account Manager

Name and Title (Please Print)

3/1/16

Date