



## BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

Award  Contract  Grant

Requested Board Meeting Date: 12/07/2021

\* - Mandatory, information must be provided

or Procurement Director Award:

**\*Contractor/Vendor Name/Grantor (DBA):**

Friends of Robles Ranch, an Arizona Non-Profit Corporation, DBA My Friends Closet ("Tenant").

**\*Project Title/Description:**

1st Amendment to Lease Agreement RP File No: LCP-0128

**\*Purpose:**

The Amendment will extend the Lease to existing Tenant for an additional one year for occupancy of a space at the Robles Ranch Community Center located at 16150 W. Ajo Way. The lease extension will be until December 31, 2022. The remaining terms of the existing lease are unchanged.

**\*Procurement Method:**

Exempt pursuant to Pima County Code 11.04.020

**\*Program Goals/Predicted Outcomes:**

The goal of the Tenant is to provide household goods and clothing assistance for the benefit of members of the general public through the collection and sale of household goods and clothing at low cost to residents of Pima County.

**\*Public Benefit:**

Tenant utilizes the funds raised by the sales to provide educational scholarships, the funds for annual community festivals, the funds for food and drink supplies for holiday events held at the Robles Ranch Community Center, and the funds for maintenance of the Three Points Food Bank building.

**\*Metrics Available to Measure Performance:**

Annual Progress and Financial Report.

**\*Retroactive:**

No

Location Map, attached.

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

Contract / Award Information

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_
Expense Amount \$ \_\_\_\_\_ \* Revenue Amount: \$ \_\_\_\_\_

\*Funding Source(s) required: \_\_\_\_\_

Funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CTN Department Code: RPS Contract Number (i.e., 15-123): 22\*072
Amendment No.: 1 AMS Version No.: 1
Commencement Date: 01/01/2022 New Termination Date: 12/31/2022
Prior Contract No. (Synergen/CMS): CTN-PW-21 \*050

Expense Revenue Increase Decrease Amount This Amendment: \$ 0

Is there revenue included? Yes No If Yes \$ \_\_\_\_\_

\*Funding Source(s) required: \_\_\_\_\_

Funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_
Match Amount: \$ \_\_\_\_\_ Revenue Amount: \$ \_\_\_\_\_

\*All Funding Source(s) required: \_\_\_\_\_

\*Match funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Funding Source: \_\_\_\_\_

\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Rita Leon
Department: Real Property Services

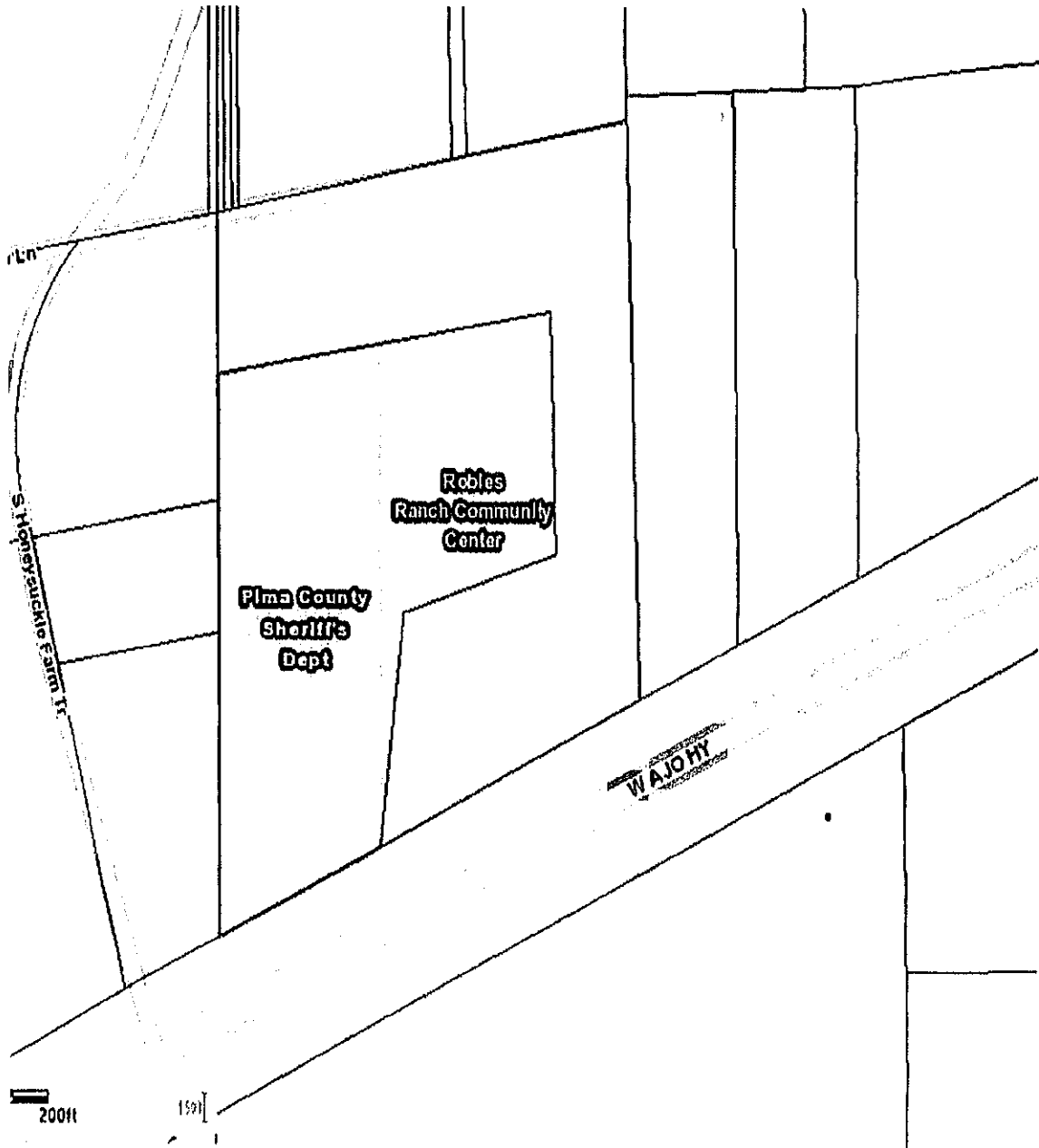
Telephone: 724-6462

Department Director Signature: [Signature] Date: 11/15/2021
Deputy County Administrator Signature: [Signature] Date: 11/16/2021
County Administrator Signature: [Signature] Date: 11/16/2021

# Location Map

SECTION 34  
TOWNSHIP 15 SOUTH  
RANGE 10 EAST

**Robles Ranch Community Center**





# PIMA COUNTY

## REAL PROPERTY

**PIMA COUNTY DEPARTMENT OF:  
REAL PROPERTY SERVICES**

**LANDLORD: Pima County**

**TENANT: Friends of Robles Ranch dba My Friends  
Closet, an Arizona non-profit corporation**

**LEASE NO.: CTN-RPS-22\*0072**  
(Formally known as CTN-PW-21\*0050)

**LEASE AMENDMENT NO.: One (1)**

<b>ORIGINAL LEASE TERM:</b>	<b>01/01/2021 – 12/31/2021</b>	<b>ORIG. LEASE AMOUNT:</b>	<b>\$00.00</b>
<b>TERMINATION DATE PRIOR AMENDMENT:</b>	<b>N/A</b>	<b>PRIOR AMENDMENTS:</b>	<b>N/A</b>
<b>TERMINATION THIS AMENDMENT:</b>	<b>12-31-2022</b>	<b>AMOUNT THIS AMENDMENT:</b>	<b>\$00.00</b>
		<b>REVISED LEASE AMOUNT:</b>	<b>\$00.00</b>

### FIRST AMENDMENT TO LEASE

#### 1. BACKGROUND AND PURPOSE; EFFECTIVE DATE

1.1. Pima County, a political subdivision of the State of Arizona (“County”) owns real property at 16150 W. Ajo Way, Tucson, Arizona (the Property), which is depicted on attached Exhibit A.

1.2. Friends of Robles Ranch dba My Friends Closet, an Arizona non-profit corporation (“Tenant”) currently occupies the Property under a Lease Agreement # CTN-RPS-22\*072 (formally known as CTN-PW-21\*0050, reissued due to internal department/unit revisions), dated January 1, 2021. The lease Agreement is scheduled to terminate on December 31, 2021.

1.3 The parties wish to extend the Term of the Lease for an additional one year term.

1.4 Effective Date: This Amendment is effective as of January 1, 2022.

2. **MODIFICATION OF LEASE.** County and Tenant hereby modify the terms of the Lease as follows:

2.1. Term: The Lease is extended for an additional one year term, with the amended Term to begin on January 1, 2022 and terminate on December 31, 2022, unless otherwise terminated or extended by the parties.

2.2 Applicable Law: Any legal action relating to this Lease must be brought in an Arizona court in Pima County; Arizona law will apply to all such disputes.

2.3 Nondiscrimination. During the Term of this Lease, Tenant will not discriminate against any County employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin, and Tenant will at all times comply with the provisions of Arizona Executive Order 2009-09.

2.4 Notice. Any notice required or permitted to be given under this Lease shall be in writing and shall be served on the other party by personal delivery, United States mail service, electronic transmission, or by fax. Notice to County must be served on:

Pima County Real Property Services  
201 N. Stone Ave., 6<sup>th</sup> Floor  
Tucson, AZ 85701-1215  
Phone: 520.724-6462  
Fax: 520.724-6763

3 **REMAINING LEASE TERMS UNCHANGED.** All other terms and conditions of the Lease not specifically modified by this Amendment remain in full force and effect.

The Parties hereby execute this First Amendment on the day, month and year written below.

**LANDLORD:**  
Pima County, a political subdivision of  
the State of Arizona

**TENANT:**  
Friends of Robles dba My Friends Closet  
an Arizona non-profit corporation

\_\_\_\_\_  
Sharon Bronson, Chairman Board of Supervisors

*Patricia King*  
\_\_\_\_\_  
Signature

Date \_\_\_\_\_

*President PATRICIA KING*  
\_\_\_\_\_  
Name and Title (please print)

ATTEST:

Date 10/27/2021

\_\_\_\_\_  
Melissa Manriquez, Clerk of the Board

Date \_\_\_\_\_

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Carmine DeBonis, Deputy County Administration-Public Works

*J. Teplitsky*  
\_\_\_\_\_  
Jeffrey Teplitsky, Director, Real Property Services

APPROVED AS TO FORM:

*Victoria Buchinger*  
\_\_\_\_\_  
Victoria Buchinger, Deputy County Attorney