



MEMORANDUM

Date: January 12, 2024

To: The Honorable Chair and Members
Pima County Board of Supervisors

From: Jan Leshner 
County Administrator

Re: **Additional Material for the January 23, 2024 Board of Supervisors Agenda – (Unfinished Business 12/5/23 and 1/9/24) Outside Agency Program Funding**

At the December 5, 2023 and January 9, 2024 meetings of the Board of Supervisors, the Board continued a discussion and possible direction and action regarding the funding of the Outside Agency Program pending a recommendation from staff. The following provides a summary of the current process and recommendations for policy modifications and funding amounts for Outside Agency Funding for Fiscal Year 2024/25.

Background

The Outside Agency Community Advisory Committee (the Committee) is a panel of six members appointed by each of the Board of Supervisors and County Administrator to serve as their representatives. This Committee has historically reviewed requests for funding from social service agencies and made recommendations to the Board of Supervisors in conjunction with the Community & Workforce Development Department. In 2019, the Committee began to also review requests from attractions, tourism, cultural and recreational organizations.

Outside Agency (OA) funding is competitively made available on a bi-annual basis. Per the two-year OA process, social service agencies compete for funding in even years with the second year of funding considered the “off cycle year” where previous year agencies do not re-apply for funding. During the “off year cycle” Committee reviews the progress of all funded programs and invites specific agencies to make presentations if there are any programmatic, fiscal or contractual issues that may require further assessment, discussion or recommendations to staff to provide technical assistance. As appropriate, special requests are also considered.

Agencies that are funded through the Attractions & Tourism Outside Agency program apply and are reviewed in odd years and are also funded for two years, with the second year continuing to offer oversight.

Community & Workforce Development – Social Service Programs & Funding

The attached Memorandum (Attachment 1) from Community & Workforce Director Dan Sullivan summarizes the history of the CWD Outside Agency Program as it focuses on social

JAN1224PM0112PC010F8D
AM

The Honorable Chair and Members, Pima County Board of Supervisors
Re: **Additional Material for the January 23, 2024 Board of Supervisors Agenda – (Unfinished Business 12/5/23 and 1/9/24) Outside Agency Program Funding**
January 12, 2024
Page 2

service programs, including the identified priorities for funding and the amount that has been provided annually for the last several years.

The Memorandum notes that funding priorities currently are:

- **Basic Needs:** Access to nutritious food which meet dietary and health needs and shelter that is safe and affordable (less than 30% of one's income). A focus on both the delivery of services and development of systems that prevent and reduce immediate and long-term harm.
- **Safety:** Emergency assistance, counseling and shelter provided to victims of domestic violence.
- **Quality of Life:** Assurance of providing opportunities for a stable life to prevent harm, protect individuals from risk or danger and assure ability to meet daily living needs.
- **Support Services:** Assurance of quality senior care, after school care, early childhood education, rehabilitation and functionally for people with a disability, and prevention or reduction of risky behavior.

Over the last ten fiscal years, CWD Outside Agency funding has been relatively flat, with a high of \$3,719,916 (FY22), a low of \$3,346,140 (FY16), and an annual average of \$3,565,769. The funding categories are:

- Community Services
- Emergency Food & Clothing
- General Services
- Senior Support
- Support Services, Shelter & Domestic Violence
- Youth, Young Adult & Family Support

Attachment A of the CWD Memorandum provides a list of Annual Awards by Funding Category from FY 2015 – FY 2024. Attachment B of that Memorandum lists the Agency Awards by Awardee for the same period.

Currently, CWD Outside Agencies are in the second year of the funding cycle, which was allocated on July 25, 2023 (Attachment 2). The total amount is \$3,623,520. In addition, the Board of Supervisors allocated \$100,000 for a six month to the Sahuarita Food Bank dba Marana Food Bank & Community Resource Center, directing that this become an annual allocation of \$200,000 in Fiscal Year 2024/25. This brings the total amount of CWD Outside Agency funding to \$3,823,520.

Attractions & Tourism – Attractions, Tourism, Cultural and Recreational Programs & Funding

The attached Memorandum from Attractions & Tourism Department Director Diane Frisch

The Honorable Chair and Members, Pima County Board of Supervisors
Re: **Additional Material for the January 23, 2024 Board of Supervisors Agenda – (Unfinished Business 12/5/23 and 1/9/24) Outside Agency Program Funding**
January 12, 2024
Page 3

(Attachment 3) summarizes the progress of the Attractions & Tourism Outside Agency Program since agencies began to be reviewed by the Outside Agency Committee in 2019.

Funding priorities currently are:

Economic and tourism growth through a variety of non-profit community partners and programs. Tourism is a recognized economic engine which promotes the local economy by providing activities for tourists and residents. These activities entertain, educate and honor our local community. The events include but are not limited to festivals, sporting activities and musical programs which celebrate our community and encourage residents and visitors to travel throughout Pima County to experience our unique culture, heritage, and diversity.

Currently, A&T Outside Agencies are in the first year of the funding cycle, with agency funding for Fiscal Year 2023/24 awarded on June 20, 2023 (Attachment 4) totaling \$400,000.

Recommendations

As noted by Director Sullivan, with the recent adoption by the Board of Supervisors of the Prosperity Initiative policies, formalized in [Board of Supervisors Policy E 36.2, Reducing Generational Poverty and Improving Individual and Community Wealth](#), it is appropriate to consider changes to the Outside Agency Program governing the Community & Workforce Development Outside Agencies to ensure alignment with those policies.

It is also appropriate to review the need for an increase in what has been a relatively flat Outside Agency budget against recent economic indicators that may indicate an overall flat Pima County budget in coming years.

I recommend:

- a) Shift of total cost reimbursement to initial or partial advancement of funds: Beginning in Fiscal Year 2025, Outside Agency contracts will switch the payment structure from strict cost reimbursement to advancement of funds for the first three months of the fiscal year, with cost reimbursement to follow. Provisions will be included to ensure compliant expenditure of funds and clawback in the event advanced funds are improperly used.
- b) Alignment of CWD Outside Agency Awards with Board of Supervisors Policy E 36.1: To ensure that the Outside Agency award process aligns with the policies set forth in [Board of Supervisors Policy E 36.2, Reducing Generational Poverty and Improving Individual and Community Wealth](#). Staff will draft proposed modifications to Board of Supervisors Policy E 36.1 to provide for the alignment.

- c) CWD Staff develop proposed policy modifications and related changes to program categories and scoring structures: Alignment with Board of Supervisors Policy E 36.1 may best be achieved with modifications to the categories and scoring structures of the CWD Outside Agency program. Staff will present proposed amendments to the Board of Supervisors following review and approval by the Outside Agency Committee.
- d) Changes to the progress for the Outside Agency Program will be implemented with the beginning of the new Award cycle: Modifications to the types of programs to be identified for funding will begin with the Community & Workforce Development Awards for Fiscal Year 2026/27 and for Attractions & Tourism for Fiscal Year 2025/26.

The annual budget for Outside Agency Programs be increased by 12.5% in the next Fiscal Year: Both Community Workforce & Development and Attractions & Tourism will receive an initial increase of 10% for Fiscal Year 2024/25. Community & Workforce Development funding for Outside Agency Programs will increase by \$382,352 to a total of \$4,205,872 effective July 7, 2024. Attractions & Tourism funding for Outside Agency Programs will increase by to a total of \$40,000 effective July 7, 2024. A recommendation for the allocation by category of the total amount of CWD Outside Agency Programs Funding, including the increase in CWD funding will be provided to the Board for review and approval.

The remaining 2.5% will be budgeted as Outside Agency Contingency to allow for funding requests for programs that may come to the Board of Supervisors out of the normal grant cycle. This allocation of \$95,588 brings the total amount recommended for the Outside Agency Program budget for Fiscal Year 2024/25 to \$4,741,460.

JKL/mp

Attachments

- c: Carmine DeBonis, Jr., Deputy County Administrator
Francisco García, MD, MPH, Deputy County Administrator and Chief Medical Officer
Steve Holmes, Deputy County Administrator
Diane Frisch, Director, Attractions and Tourism
Ellen Moulton, Director, Finance and Risk Management
Daniel Sullivan, Director, Community and Workforce Development

ATTACHMENT 1

Date: January 2, 2024

To: Jan Leshner
County Administrator

From: Dan Sullivan 
Community & Workforce Development
Director

Re: Outside Agency Update and Program Recommendations

Background

Community & Workforce Development (CWD) administers the Outside Agency Program under [Board of Supervisors Policy E 36.1](#), which provides funding to community-based agencies for projects that benefit the community. Funding priorities are determined by the Board of Supervisors, and currently are:

- **Basic Needs:** Access to nutritious food which meet dietary and health needs and shelter that is safe and affordable (less than 30% of one's income). A focus on both the delivery of services and development of systems that prevent and reduce immediate and long-term harm.
- **Safety:** Emergency assistance, counseling and shelter provided to victims of domestic violence.
- **Quality of Life:** Assurance of providing opportunities for a stable life to prevent harm, protect individuals from risk or danger and assure ability to meet daily living needs.
- **Support Services:** Assurance of quality senior care, after school care, early childhood education, rehabilitation and functionally for people with a disability, and prevention or reduction of risky behavior.

Over the last ten fiscal years, CWD Outside Agency funding has been relatively flat, with a high of \$3,719,916 (FY22), a low of \$3,346,140 (FY16), and an annual average of \$3,565,769. (These figures take into account only funding provided to recipients and exclude any administrative costs incurred by the County.) The funding categories are:

- Community Services
- Emergency Food & Clothing
- General Services
- Senior Support
- Support Services, Shelter & Domestic Violence
- Youth, Young Adult & Family Support

Programs are awarded following a Request for Proposals (RFP) process that takes place every two years. The Outside Agency Committee reviews and scores proposals in all categories except General Services. Proposals in General Services are reviewed by CWD staff. Following the RFP process, the Outside Agency Committee, with staff assistance, prepares a list of recommendations to the Board of Supervisors. Following Board approval, contracts are developed for one year and can be renewed for one additional year at the same funding amount. Fiscal and programmatic administration and monitoring are handled by CWD, with the exception of two programs currently administered by other County departments: Desert Survivors, Inc. River Park Maintenance and Pima Association of Governments Overall Work Program. The list in Attachment A depicts total funding and funding by

category for the last ten fiscal years. “Unspecified” refers to older awards for which our data does not indicate an award category.

Most awards go to community agencies. A full list broken down by recipient, funding category, and year is depicted in Attachment B. Of a total of 124 recipients, only five appear to be government entities. Of those five, only two are current recipients: the University of Arizona Board of Regents Family & Community Medicine Mobile Health Program and the Pima Association of Governments Overall Work Program. The total amount of those two awards is \$344,693.

Occasionally, one or more awarded agencies will decide not to move forward with awarded funding, resulting in a need to reallocate funding to one or more other awarded agencies. When this occurs, the OA Committee is consulted for a recommendation on how to reallocate funding, and that recommendation is taken to the Board for approval. In the last two fiscal years, a total of \$127,535 was reallocated as follows:

| Fiscal Year | Amount Reallocated | Agency Declining Funds | How Reallocated |
|--------------------|---|--------------------------------|--|
| 2023 | \$106,025 (surplus funds plus agency award decline) | DIRECT Center for Independence | Pro rata split among all awarded programs, except first-year programs. |
| 2024 | \$21,510 (agency award decline) | Arizona Youth Partnership | Funding reallocated to Youth On Their Own Stipends Program. |
| Total | \$127,535 | | |

Additionally, as allowed by [Policy E 36.1](#), agencies occasionally are awarded additional funding off-cycle when the Outside Agency Committee and Board of Supervisors conclude such an award is justified. These additional awards are typically paid from the Contingency Fund. Examples of prior-year off-cycle awards are:

| Fiscal Year | Amount Awarded | Project |
|--------------------|-----------------------|---|
| 2016 | \$63,000 | Pima Council on Aging/Catholic Community Services – Senior Meals on Wheels. |
| 2019 | \$38,000 | Funding for at-risk youth projects whose applications for anti-racketeering funding were rejected |
| 2020 | \$20,000 | Amistad y Salud – Clinica Amistad |

Attachment C contains links to additional information about the Outside Agency Program.

Program Recommendations

With the recent adoption by the Board of Supervisors of the Prosperity Initiative policies, formalized in [Board of Supervisors Policy E 36.2, Reducing Generational Poverty and Improving Individual and Community Wealth](#), it is appropriate to consider changes to the Outside Agency Program to ensure alignment with those policies. These changes must be balance the need for an increase in what has been a relatively flat Outside Agency budget against recent economic indicators that may indicate an overall flat County budget in coming years. In addition, they should take into account other modifications to the program to ensure efficient and effective use of these funds to benefit the community. In light of all those considerations, staff recommend that the Outside Agency program be modified as follows:

- The annual budget should be increased by 10%. CWD will include a Supplemental Budget Request as part of its budget submittal for Fiscal Year 2025.
- Beginning in Fiscal Year 2025, Outside Agency contracts will switch the payment structure from strict cost reimbursement to advancement of funds for the first three months of the fiscal year, with cost reimbursement to follow. Provisions will be included to ensure compliant expenditure of funds and

clawback in the event advanced funds are improperly used.

- Staff will draft proposed modifications to [Board of Supervisors Policy E 36.1](#) to ensure that the Outside Agency award process aligns with the policies set forth in [Board of Supervisors Policy E 36.2, *Reducing Generational Poverty and Improving Individual and Community Wealth*](#). Additionally, funding to community-based agencies should be prioritized.
- Ending Poverty Now Program Manager Bonnie Bazata will brief the Outside Agency Committee on the Prosperity Initiative and new [Board of Supervisors Policy E 36.2](#).
- Staff will present proposed policy modifications and related changes to program categories and scoring structures to the Outside Agency Committee for review.
- Following Committee review, recommended policy modifications would be presented to the Board of Supervisors for approval.
- Changes to the process would be implemented beginning with Fiscal Year 2026.

c: Francisco Garcia, MD, MPH, Deputy County Administrator & Chief Medical Officer

Attachments:

- Attachment A – CWD Outside Agency Annual Awards by Funding Category – FY15-FY24
- Attachment B – CWD Outside Agency Awards by Awardee – FY15-FY24
- Attachment C – Links to Additional Information about the Outside Agency Program

ATTACHMENT A

CWD Outside Agency Annual Awards by Funding Category – FY15-FY24

| Funding Categories | FY15 | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 |
|---|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Community Services | 198,526 | 249,800 | 205,000 | 205,000 | 241,145 | 241,145 | 202,265 | 222,160 | 214,922 | 214,922 |
| Emergency Food & Clothing | 728,814 | 669,800 | 739,000 | 751,000 | 733,900 | 733,900 | 704,255 | 725,765 | 763,088 | 763,088 |
| General Services | 1,283,949 | 1,225,540 | 1,276,841 | 1,288,841 | 1,426,241 | 1,454,841 | 1,359,554 | 1,470,305 | 1,257,856 | 1,257,856 |
| Senior Support | 222,200 | 181,800 | 194,000 | 194,000 | 166,300 | 166,300 | 166,090 | 180,735 | 214,680 | 214,680 |
| Support Services, Shelter & Domestic Violence | 466,499 | 406,900 | 475,000 | 482,000 | 458,700 | 458,700 | 428,155 | 454,073 | 448,590 | 448,590 |
| Youth, Young Adult & Family Support | 754,184 | 612,300 | 592,200 | 592,200 | 611,100 | 651,100 | 631,927 | 666,878 | 660,624 | 639,114 |
| Unspecified | | | 8,750 | | | | | | | |
| Grand Total | 3,654,172 | 3,346,140 | 3,490,791 | 3,513,041 | 3,637,386 | 3,705,986 | 3,492,246 | 3,719,916 | 3,559,760 | 3,538,250 |

ATTACHMENT B

CWD Outside Agency Awards by Awardee – FY15-FY24

| Category | Organization/Program | FY15 | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 |
|-------------------------------------|--|--------|-------|--------|--------|--------|--------|--------|----------|--------|--------|
| Senior Support | Administration of Resources & Choices - Elderly Shelter | 35100 | 32200 | 35000 | 35000 | 34000 | 34000 | 32380 | 35833 | 38093 | 38093 |
| Youth, Young Adult & Family Support | Arivaca Action Center Inc. | | | | | 15000 | 15000 | 16500 | 16500 | 18693 | 18693 |
| Emergency Food & Clothing | Arivaca Coord. Council/Human Resource Group, Inc. | 49000 | 45000 | 49000 | 49000 | 48000 | 48000 | 48205 | 50200 | 53893 | 53893 |
| Senior Support | Arivaca Coord. Council/Human Resource Group, Inc. - Senior Socialization | | | | | | | | | 15000 | 15000 |
| General Services | Arizona Sonoran Desert Museum - Buffelgrass Coordination | | | 49000 | 49000 | 49000 | 49000 | 46550 | 46550 | 48043 | 48043 |
| Youth, Young Adult & Family Support | AZ Children's Association dba Las Familias | 24500 | 22500 | 25000 | 25000 | 26000 | 26000 | 25580 | 28580 | 30613 | 30613 |
| Youth, Young Adult & Family Support | AZ Children's Association dba The Parent Connection | 22500 | 20700 | 23000 | 23000 | 23500 | 23500 | 23480 | 23480 | | |
| Youth, Young Adult & Family Support | AZ Youth Partnership - Rural Middle After School | 25019 | 23000 | 23000 | 23000 | 23800 | 23800 | 23515 | 23515 | 21510 | |
| Youth, Young Adult & Family Support | Casa de los Ninos - Family Respite Care | 18800 | 17300 | | | | | | | | |
| Community Services | CCS - COPD | 40000 | 36700 | 40000 | 40000 | 40000 | 40000 | 37105 | 45000 | 45510 | 45510 |
| Emergency Food & Clothing | CCS - Nutrition | | | | 12000 | | | | | | |
| Senior Support | CCS - Quincie Douglas Breakfast | | | | | 27900 | 27900 | 28110 | 28110 | 32515 | 32515 |
| General Services | CCS - St Elizabeth Clinic | 50000 | | | | | | | | | |
| General Services | CCS Pio Dec. Ctr - Case Mngt for Homeless | 39261 | 38500 | 38500 | 38500 | 40700 | 40700 | 38500 | 40117 | 45233 | 45233 |
| Youth, Young Adult & Family Support | CCS Pio Dec. Ctr - Child Care for Working | 100500 | 92200 | 100500 | 100500 | 104100 | 104100 | 105850 | 105850 | 113660 | 113660 |
| Emergency Food & Clothing | CCS Pio Dec. Ctr - Emerg Food & Clothing | 27000 | 25000 | 27000 | 27000 | 28400 | 28400 | 31485 | 31485 | 33574 | 33574 |
| General Services | CCS Pio Decimo Community Connections Robles Ranch | 20000 | 19600 | 18000 | 18000 | | | | | | |
| Youth, Young Adult & Family Support | Chicanos por la Causa - Corazon De Aztlan | 18500 | 17000 | | | | | | | | |
| Youth, Young Adult & Family Support | Chicanos por la Causa - Youth Prevention & Education Nahui Ollin | | | 19000 | 19000 | 19700 | 19700 | 20037 | 20037 | | |
| General Services | Chicanos por la Causa - Nahui Ollin Wellness Program | | | | | | | | 38155.56 | | |

| | | | | | | | | | | | |
|---|--|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| General Services | Child & Family Resources - Healthy Families | 40896 | 40100 | 40100 | 40100 | 40700 | 40700 | 37780 | 37780 | 39623 | 39623 |
| Category | Organization/Program | FY15 | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 |
| Youth, Young Adult & Family Support | Child & Family Resources -Pre Adolescent Diversion | 16600 | | | | | | | | | |
| General Services | Clinica Amistdad Community Health & Wellness | | | | | | 20000 | 20800 | 23000 | 25160 | 25160 |
| General Services | Community Food Bank, Inc - Robles Ranch Food Pantry | | | | | 36000 | 36000 | | | | |
| Youth, Young Adult & Family Support | Community Food Bank, Inc. - Ajo Summer Meals/Child Nutrition | 20865 | 20500 | 15000 | 15000 | 16400 | 16400 | 17000 | 18280 | 23076 | 23076 |
| Emergency Food & Clothing | Community Food Bank, Inc. - Food Assistance | 350000 | 321000 | 350000 | 350000 | 343200 | 343200 | 321885 | 325000 | 331493 | 331493 |
| Emergency Food & Clothing | Community Food Bank, Inc.- Rural Branch Banks | 75000 | 68800 | 75000 | 75000 | 73800 | 73800 | 69045 | 70500 | 74076 | 74076 |
| Emergency Food & Clothing | Community Food Bank, Inc-Cardad | 25000 | 23000 | 25000 | 25000 | 24900 | 24900 | 23140 | 24800 | 27660 | 27660 |
| Community Services | Community Home Repair Projects of Arizona Roof Replacement | | | | | 19745 | 19745 | 23700 | 23700 | 27726 | 27726 |
| Emergency Food & Clothing | Diaper Bank of Southern Arizona | 15000 | 13800 | 15000 | 15000 | 18200 | 18200 | 19100 | 20440 | 24826 | 24826 |
| Community Services | DIRECT Center for Independence | | | | | 15000 | 15000 | 15840 | 17500 | | |
| General Services | El Rio Clinic - St. Elizabeth's Health Center Medical Home for Uninsured | | 49000 | 47300 | 47300 | 47100 | 47100 | 42650 | 47125 | 48618 | 48618 |
| General Services | El Rio Clinic TCE CLINIC | 166506 | 163200 | 163200 | 163200 | 163200 | 163200 | 155040 | 163200 | 164693 | 164693 |
| Support Services, Shelter & Domestic Violence | EMERGE Tsn Ctr for Women Child | 122583 | 112500 | 112500 | 130000 | 111900 | 111900 | 106800 | 111333 | 117893 | 117893 |
| Community Services | Evolve - Job Training Center | | | | | | | | | 19076 | 19076 |
| General Services | Friends of Robles Ranch Community Food Bank & My Friends Closet | | | | | | | 34200 | 46000 | 51493 | 51493 |
| Youth, Young Adult & Family Support | Girl Scouts of Southern Arizona-Adelante Jovencitas | 22400 | 20600 | 22000 | 22000 | 23100 | 23100 | 22500 | 22500 | 24576 | 24576 |
| Support Services, Shelter & Domestic Violence | Green Valley Assistance Services, Inc. | 17583 | 16200 | | | | | | | 15000 | 15000 |
| Support Services, Shelter & Domestic Violence | Habitat for Humanity | 34167 | 31400 | 35000 | 35000 | 35200 | 35200 | 33440 | 35200 | | |
| Youth, Young Adult & Family Support | Higher Ground Community Schools Initiative | | | | | | | 23340 | 23340 | 27326 | 27326 |

| | | | | | | | | | | | |
|---|---|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Emergency Food & Clothing | Impact of Southern Arizona Catalina Community Services Food Bank | 31500 | 29000 | 32000 | 32000 | 31900 | 31900 | 32160 | 33160 | 35160 | 35160 |
| Emergency Food & Clothing | Impact of Southern Arizona Clothing Bank | 32000 | 30000 | 30000 | 30000 | 27900 | 27900 | 26320 | 28200 | 31360 | 31360 |
| Senior Support | Interfaith Community Services - Special Diet Meals | 21400 | 19700 | 21000 | 21000 | 22100 | 22100 | 23690 | 26690 | 29093 | 29093 |
| Category | Organization/Program | FY15 | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 |
| Support Services, Shelter & Domestic Violence | Interfaith Community Services - Eastside Emergency Financial Asst | 16667 | 15300 | 17000 | 17000 | 17300 | 17300 | 16525 | 17217 | 20933 | 20933 |
| Senior Support | Interfaith Community Services - Transportation Svc | 22200 | 20400 | 22000 | 22000 | 22700 | 22700 | 21825 | 25400 | 28173 | 28173 |
| Support Services, Shelter & Domestic Violence | International Rescue Committee-Medical Case Management | | | | | | | 18100 | 20000 | 21493 | 21493 |
| Community Services | International Rescue Committee-Nutrition & Food Security | | | 15000 | 15000 | 15000 | 15000 | | | | |
| Support Services, Shelter & Domestic Violence | International Rescue Committee-Refugee Early Employment | | | 18000 | 18000 | 17900 | 17900 | 18555 | 20500 | 21493 | 21493 |
| Support Services, Shelter & Domestic Violence | International Rescue Committee-Refugee Housing | 18000 | 16500 | 15000 | 15000 | 15000 | 15000 | 15000 | 15583 | 19893 | 19893 |
| Youth, Young Adult & Family Support | International Sonoran Desert Alliance - Ajo las Artes | 45250 | 41500 | 45000 | 45000 | 45100 | 45100 | 44180 | 44180 | 46493 | 46493 |
| | ITN Greater Tucson | | | | | | | | | | |
| Community Services | Jewish Family & Children's Svcs-Financial Wellness | | | | | | | | | 15000 | 15000 |
| General Services | Jewish Family & Children's Svcs-HoME Program | 40062 | 39300 | 21000 | 21000 | 37000 | 37000 | 28735 | 31750 | 33701 | 33701 |
| Youth, Young Adult & Family Support | Jewish Family & Children's Svcs-Project Safe Place | 21400 | 19600 | 39300 | 39300 | 25000 | 25000 | 24000 | 24000 | 30326 | 30326 |
| Youth, Young Adult & Family Support | Literacy Connects Youth Center | | | | | | 40000 | 37500 | 40500 | 43160 | 43160 |
| Community Services | Make Way For Books The Story Project | | | 15000 | 15000 | 16600 | 16600 | 16960 | 16960 | 21326 | 21326 |
| General Services | Metropolitan Education Commission Operating Costs | 51416 | 50400 | 50400 | 50400 | 70000 | 70000 | 66500 | 70000 | | |
| General Services | Metropolitan Education Commission Regional College Access Center | 32462 | 31800 | 31800 | 31800 | 52000 | 52000 | 49400 | 52000 | | |
| Senior Support | Mobile Meals | 21700 | 20000 | 22000 | 22000 | 23000 | 23000 | 24635 | 24635 | 26620 | 26620 |
| General Services | Non-Profit Industries - Social.Serve-Pima County Housing Search | 18000 | 19600 | 19600 | 19600 | 19600 | 19600 | 18620 | 18620 | | |

| | | | | | | | | | | | |
|---|---|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| General Services | Old Pueblo Community Services City County Homless Program | | | | | 25000 | 25000 | 23675 | 24667 | 21493 | 21493 |
| Youth, Young Adult & Family Support | One on One Partners-Volunteer Mentoring | 15500 | 14300 | | | | | | | | |
| Support Services, Shelter & Domestic Violence | Our Family Services - Common Unity | 18333 | 17000 | 23000 | 23000 | 24500 | 24500 | 22875 | 23833 | 26093 | 26093 |
| Senior Support | Our Family Services - Senior Companion | 31000 | 28500 | 30000 | 30000 | | | | | | |
| Category | Organization/Program | FY15 | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 |
| Youth, Young Adult & Family Support | Our Family Services - At Risk Kids | 20000 | 18400 | | | | | | | | |
| Community Services | Our Family Services - Center for Community Dialogue | 38000 | 35000 | 38000 | 38000 | 36800 | 36800 | 31500 | 34750 | | |
| Support Services, Shelter & Domestic Violence | Our Family Services - Emergency Shelter | | | 38000 | 38000 | 39000 | 39000 | 34895 | 36350 | 39293 | 39293 |
| Support Services, Shelter & Domestic Violence | Our Family Services - New Beginnings for Women & Children | 38333 | 35200 | | | | | | | | |
| Youth, Young Adult & Family Support | Our Family Services - South Tucson Community Services | 97500 | 23000 | | | | | | | | |
| General Services | Pima Association of Governments | 298000 | 298000 | 298000 | 298000 | 298000 | 298000 | 298000 | 298000 | 298000 | 298000 |
| General Services | Pima Council on Aging - Family Caregiver | 20000 | 19600 | 19600 | 19600 | 19600 | 19600 | 18620 | 19600 | 21093 | 21093 |
| General Services | Pima Council on Aging - Elderly Rights & Benefits | 135000 | 132300 | 132300 | 132300 | 132300 | 132300 | 125685 | 132300 | 133793 | 133793 |
| General Services | Pima Council on Aging - Home Delivered Meals | 20076 | 19680 | 19680 | 19680 | 19680 | 19680 | 18690 | 19680 | 21173 | 21173 |
| General Services | Pima Council on Aging - Neighbors Care | 60000 | 58000 | 58000 | 58000 | 58000 | 58000 | 55100 | 58000 | 59493 | 59493 |
| General Services | Pima Council on Aging - Retired & Senior Volunteer | 32000 | 31360 | | | | | | | | |
| General Services | Pima Council on Aging - Senior Companion | | | | | 30000 | 30000 | 28500 | 30000 | 31493 | 31493 |
| General Services | Pima County Attorney's Office - DTAP Program | | | 30000 | 30000 | 30000 | 30000 | | | | |
| General Services | Pima County Community Land Trust | 50000 | 49000 | 49000 | 61000 | 61000 | 61000 | 57950 | 63000 | 64493 | 64493 |
| Youth, Young Adult & Family Support | Pima Prevention Partnership - PC Teen Court | 23600 | 21700 | 24000 | 24000 | 26900 | 26900 | | | | |
| Youth, Young Adult & Family Support | Portable Practicle Educational Preparation -Amado Youth Center Food | | | | | | | | | 15000 | 15000 |
| Support Services, Shelter & Domestic Violence | PowerSource Tucson Bridiging the Gap | | | 15000 | 15000 | | | | | | |

| | | | | | | | | | | | |
|---|---|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Support Services, Shelter & Domestic Violence | Primavera Foundation, Inc - Homeless Intervention Program (HIP) | | | 29000 | 29000 | 29600 | 29600 | 28725 | 29935 | 31693 | 31693 |
| Support Services, Shelter & Domestic Violence | Primavera Foundation, inc - Supportive Housing Program | | | | | 35900 | 35900 | 33350 | 34767 | 36493 | 36493 |
| Support Services, Shelter & Domestic Violence | Primavera Foundation, Inc. - Relief & Referral | 29250 | 27000 | 35000 | 35000 | | | | | | |
| Category | Organization/Program | FY15 | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 |
| Support Services, Shelter & Domestic Violence | Primavera Foundation, Inc.- Casa Paloma Drop In Ctr | 25000 | 23000 | 25000 | 25000 | 26700 | 26700 | 24650 | 25700 | 27893 | 27893 |
| Support Services, Shelter & Domestic Violence | Primavera Foundation, Inc. -Catalina Mens | 34583 | 32000 | | | | | | | | |
| General Services | RISE Inc. Computer Recycling | 21500 | 21100 | 21100 | 21100 | 20700 | 20700 | 18555 | 20500 | | |
| Senior Support | SAAVI - Health & Wellness Program for Blind Seniors | 15000 | 14000 | 15000 | 15000 | 15400 | 15400 | 15000 | 18700 | 21093 | 21093 |
| Emergency Food & Clothing | Sahuarita Food Bank Emergency Food | | | 15000 | 15000 | 19900 | 19900 | 24700 | 25980 | 31093 | 31093 |
| Senior Support | San Ignacio Yaqui Council, Inc. - Old Pascua Senior Nutrition | 24800 | | | | | | | | | |
| Support Services, Shelter & Domestic Violence | San Ignacio Yaqui Council, Inc. - Emergency, Employment &SS | 23917 | | | | | | | | | |
| Emergency Food & Clothing | Southern Arizona AIDS Foundation - Food Nutrition Basic Needs | 103414 | 95000 | 100000 | 100000 | 97000 | 97000 | 88800 | 95200 | 97660 | 97660 |
| Youth, Young Adult & Family Support | Southern Arizona AIDS Foundation -Ally Project | 39000 | 36000 | 39000 | 39000 | 39000 | 39000 | 37665 | 37665 | 40893 | 40893 |
| Youth, Young Adult & Family Support | Southern Arizona AIDS Foundation- Wingspan/AntiViolence | | 24800 | 23400 | 23400 | 24300 | 24300 | 22950 | 23933 | 28493 | 28493 |
| Youth, Young Adult & Family Support | Southern Arizona AIDS Foundation- Wingspan/EON | | 24300 | 25000 | 25000 | 26400 | 26400 | 26300 | 26300 | 30193 | 30193 |
| General Services | Southern AZ Buffelgrass | 48265 | 47300 | | | | | | | | |
| General Services | Southern AZ Children's Advocacy | | | 72561 | 72561 | 72561 | 72561 | 68939 | 72560 | 74053 | 74053 |
| Community Services | Southern AZ Legal Aid, Inc - PC Homeowner & Tenant Protection | 73333 | 67300 | 81000 | 81000 | 80800 | 80800 | 77160 | 84250 | 86284 | 86284 |
| Community Services | Southwest Fair Housing Council | 15833 | 14500 | 16000 | 16000 | 17200 | 17200 | | | | |
| Senior Support | St. Luke's Home - Senior Resident Dietary | 24000 | 22000 | 22000 | 22000 | 21200 | 21200 | 20450 | 21367 | 24093 | 24093 |

| | | | | | | | | | | | |
|---|---|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Support Services, Shelter & Domestic Violence | The Salvation Army Hospitality House | | | 15000 | 15000 | 15000 | 15000 | 16325 | 19500 | | |
| Emergency Food & Clothing | TMM Family Services, Inc. - Community Closet | 20900 | 19200 | 21000 | 21000 | 20700 | 20700 | 19415 | 20800 | 22293 | 22293 |
| Support Services, Shelter & Domestic Violence | TMM Family Services, Inc. - Emergency Housing Assistance | 16000 | 14700 | 16000 | 16000 | 15700 | 15700 | 15300 | 18450 | 21093 | 21093 |
| Youth, Young Adult & Family Support | Tu Nidito Children & Family Svcs Children to Children | 19500 | 17900 | 20000 | 20000 | 20900 | 20900 | 20140 | 23140 | 25933 | 25933 |
| Youth, Young Adult & Family Support | Tu Nidito Children & Family Svcs Pathways | 18750 | 17200 | 19000 | 19000 | 20000 | 20000 | 19670 | 22670 | 16493 | 16493 |
| General Services | Tucson Clean and Beautiful, Inc. | 40896 | | | | | | | | | |
| Category | Organization/Program | FY15 | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 |
| Youth, Young Adult & Family Support | Tucson Urban League, Inc Project YES | 35000 | 32100 | 35000 | 35000 | 34800 | 34800 | | | | |
| Support Services, Shelter & Domestic Violence | Tucson Urban League, Inc. – Utility & Rental Assistance Program/Financial Empowerment | | | 31000 | 31000 | 32900 | 32900 | | | | |
| Support Services, Shelter & Domestic Violence | Tucson Urban League, Inc. - Case Mgmt Emergency Svc | 30583 | 28000 | | | | | | | | |
| Senior Support | Tucson Urban League, Inc. Senior's Breakfast & Transportation | 27000 | 25000 | 27000 | 27000 | | | | | | |
| | Tucson-Pima County Historical Commission | | | 8750 | | | | | | | |
| General Services | U of Az Arizona Board of Regents FMC Mobile Health | 46110 | 45200 | 45200 | 45200 | 45200 | 45200 | 42940 | 45200 | 46693 | 46693 |
| General Services | U of Az Pima County Cooperative Extension | 36806 | 36100 | 36100 | 36100 | 42500 | 42500 | 40375 | 44500 | | |
| Youth, Young Adult & Family Support | U of Az Pima County Cooperative Extension 4-H Challenge | 22250 | 20500 | 22000 | 22000 | 22000 | 22000 | 20900 | 24500 | | |
| Community Services | United Community Health Center Green Valley Transportation | 31360 | 28800 | | | | | | | | |
| General Services | United Way of Tucson and Southern AZ - Tax Credit Program | 16693 | 16400 | 16400 | 16400 | 16400 | 25000 | 23750 | 28000 | 29515 | 29515 |
| Youth, Young Adult & Family Support | Wingspan Eon Youth Program | 26500 | | | | | | | | | |
| Youth, Young Adult & Family Support | Wingspan- Anti- Violence | 27000 | | | | | | | | | |
| Youth, Young Adult & Family Support | Youth On Their Own-Stipend Program | 73250 | 67200 | 73000 | 73000 | 75100 | 75100 | 74540 | 78540 | 82693 | 82693 |

Outside Agency Update and Program Recommendations

January 2, 2024

Page 3

| | | | | | | | | | | | |
|---|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Support Services, Shelter & Domestic Violence | YWCA - Counseling Network | 20667 | 19000 | 18000 | 18000 | 19000 | 19000 | 19910 | 22000 | 23493 | 23493 |
| Support Services, Shelter & Domestic Violence | YWCA House of Neighborly Services | | | 32500 | 22000 | 23100 | 23100 | 23705 | 23705 | 25834 | 25834 |
| Youth, Young Adult & Family Support | YWCA Pima County Teen Court | | | | | | | 26280 | 39368 | 41493 | 41493 |
| Community Services | YWCA South Tucson Community Services | | 67500 | | | | | | | | |
| Support Services, Shelter & Domestic Violence | YWCA Y Works Employment Education Training & Support | 20833 | 19100 | | | | | | | | |
| | | | | | | | | | | | |
| | Grand Totals | 3,654,172 | 3,346,140 | 3,490,791 | 3,513,041 | 3,637,386 | 3,705,986 | 3,492,246 | 3,719,916 | 3,559,760 | 3,538,250 |

ATTACHMENT C

Links to Additional Information about the Outside Agency Program

[Outside Agency Program Website](#)

[Outside Agency Transparency Page](#)

[Fiscal Year 2024 Funding Recommendations](#)

[Outside Agency Committee Information](#)

[County Administrator Memo – One-Time-Only Outside Agency Award Increase for Community & Workforce Development \(Dec 1, 2023\)](#)

[April 4, 2023 Agenda Material – Revised Outside Agency Advisory Committee Funding Recommendations for Fiscal Year 2022/2023](#)

ATTACHMENT 2



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 7/25/2023

*= Mandatory, information must be provided

Click or tap the boxes to enter text. If not applicable, indicate "N/A".

***Title:**

FY 2023-2024 Recommendations for Outside Agency Program Funding

***Introduction/Background:**

The Outside Agency (OA) Program provides financial support to nonprofit community agencies that collaborate with the County to provide public services to County constituents. The six funding categories are Community Services; Emergency Food & Clothing; Senior Support; Support Services, Shelter, & Domestic Violence Services; Youth, Young Adults & Family Support; and General Services. Prior to funding recommendations being made, each program is reviewed for both programmatic and financial performance, capacity, contract compliance, and potential risk.

***Discussion:**

OA funds are available on a two-year funding cycle. On July 5, 2022, the Board of Supervisors approved the OA Committee funding recommendations for FY2022-2023, and on April 4, 2023, the Board of Supervisors approved an increase of the funding amounts for awarded programs for FY2022-2023, repurposing unspent funds from programs that had not been awarded. The Committee and staff assumed level budgeting for the Outside Agency FY 2023-2024 Budget. At this time, the Committee and staff are recommending year two, FY 2023-2024 OA funds.

***Conclusion:**

The Outside Agency Program complements and expands services provided directly by the County. This recommendation includes full funding to identified agencies based upon FY 2022-2023 awards. Allocations for applicable programs as administered by other departments and OA resources to social services organizations, as reviewed by the Committee, are listed in the attached.

***Recommendation:**

It is recommended by both staff and the OA Committee that the Board of Supervisors approve the list for FY 2023-2024 Outside Agency Program and authorize the Chair of the Board to sign funding contract amendments with each of the agencies listed.

***Fiscal Impact:**

The program is funded through Pima County General Funds. There is no impact to the overall program budget.

***Board of Supervisor District:**

1 2 3 4 5 All

Department: Community & Workforce Development Telephone: 724-7700

Contact: Manira Cervantes Telephone: 724-5710

Department Director Signature: Date: 06/30/2023

Deputy County Administrator Signature: Date: 10 July 2023

County Administrator Signature: Date: 7/10/23

2023-07-10 10:00 AM



Date: June 29, 2023

To: Jan Leshner
County Administrator

From: Trish Hastings-Sargent, Chair
Outside Agency Citizen Review
Committee

THS

Via: Dr. Francisco García, MD, MPH
Deputy County Administrator & Chief Medical Officer

RE: FY 2023-2024 Recommendations for Outside Agency Program Funding

Background

The Outside Agency Citizen Review Committee (the Committee) is a panel of six members, one appointed by each Member of the Board of Supervisors and one by the County Administrator to serve as their representatives. Community & Workforce Development (CWD) staffs the Committee. Functions of the Committee include the review of community request for proposals (RFP) for Outside Agency funding, making recommendations to the Board of Supervisors, receiving community input on the types of programs and priorities needed, and to review the progress of awarded programs.

The Committee reviews proposals based on five of the approved service categories that align with the critical needs of Pima County. Outside Agency (OA) service categories are Community Services; Emergency Food and Clothing; Senior Support Services; Support Services, Shelter, and Domestic Violence Services; and, Youth, Young Adults and Family Support. The Committee does not make recommendations for the sixth category, "General Services," nor other funding requests for other County departments that manage and administer OA funds.

Discussion

OA funds are available on a two-year funding cycle. In the fall of 2021, CWD issued a bi-annual RFP, via the ZoomGrants online application system. CWD received 54 community-based agencies submitting 88 program applications for first-year 2022-2023. On July 5, 2022, the Board of Supervisors approved the OA Committee funding recommendations for FY2022-2023, and on April 4, 2023, the Board of Supervisors approved the OA Committee funding recommendations to increase the funding amounts for 2023.

The Committee held four (4) open public meetings, between April and June, for FY 2023. The Committee reviewed progress and performance reports of all funded programs, inviting those with any programmatic, fiscal, or contractual issues. Agency representatives provided a presentation to the Committee to determine capacity or recommend further customized technical assistance.

FY 2023-2024 OA Committee Recommendations

The Committee and staff assumed level budgeting for the Outside Agency FY 2023-2024 Budget. At this time, the Committee and staff are recommending year two, FY 2023-2024 OA funds to 49 agencies, 77 programs totaling \$3,623,520.00. This recommendation includes full funding to identified agencies based upon FY 2022-2023 awards. Allocations for applicable programs as administered by other



departments and OA resources to social services organizations, as reviewed by the Committee, are listed below.

The agencies continue to provide important services to help meet Pima County needs, both rural and urban from Ajo, Arivaca, and Green Valley to Catalina. Listed below is a summary of the OA Category Funding Recommendations:

| CATEGORY | PROGRAMS | AMOUNT |
|--|-----------------|--------------------|
| Youth, Young Adults & Family Support | 19 | \$685,004 |
| General Services | 13 | \$794,646 |
| Emergency Food & Clothing | 12 | \$786,164 |
| Senior Support | 9 | \$240,514 |
| Support Services, Shelter & Domestic Violence Services | 12 | \$436,496 |
| Community Services | 10 | \$318,936 |
| Total | 75 | \$3,261,760 |

COUNTY DEPARTMENTS MANAGING OA PROGRAMS WITH OTHER SOURCES

| | | |
|---------------------------------|--|------------------|
| Desert Survivors Inc. | Desert Survivors Inc. River Park Maintenance (Landscape Services) | \$63,760 |
| Pima Association of Governments | Overall Work Program | \$298,000 |
| Total | 2 Programs | \$361,760 |

The Committee would like to thank Pima County’s efforts in funding the Outside Agencies. The process is community based and a transparent process. The Committee recognizes its responsibility for each member to evaluate the needs of Pima County and make recommendations to the Board of Supervisors.

A list of all funding recommendations by the Committee for FY 2023-2024 is included as an attachment.

Outside Agency Citizen Review Committee Members

| <u>Committee Member</u> | <u>Representing</u> | <u>District</u> |
|-------------------------------|-------------------------|----------------------|
| Onita Davis | Rex Scott, Vice Chair | 1 |
| Victor Soltero | Matt Heinz | 2 |
| Trish Hastings-Sargent, Chair | Sharon Bronson | 3 |
| Jeannine Mortimer | Steve Christy | 4 |
| Rosalva Bullock, Vice Chair | Adelita Grijalva, Chair | 5 |
| Jess Losoya | Jan Leshner | County Administrator |

cc: Members, Outside Agency Citizen Review Committee
Daniel Sullivan, Director
Manira Cervantes, Division Manager
Melanie Puig, Program Coordinator

Outside Agency Program
FY 2023-2024

| 3399 Youth, Young Adults & Family Support Category | | | |
|--|--|-----------------|-------------------------------|
| Agency | Program | Contract | FY23/24 Recommendation |
| Arivaca Action Center Incorporated | Arivaca Action Center, Inc (Arivaca Early Learning Center) | CT-CR-23-145 | \$ 18,693 |
| Arizona Youth Partnership | Roadrunner Afterschool Program | CT-CR-23-476 | \$ 21,510 |
| Arizona's Children Association | Las Familias | CT-CR-23-120 | \$ 30,613 |
| Catholic Community Services of So AZ Inc. dba Pio Decimo Center | Childcare For Working Poor | CT-CR-23-116 | \$ 113,660 |
| Child & Family Resources | Pima County Healthy Families | CT-CR-23-106 | \$ 39,623 |
| Girl Scouts of Southern Arizona | Adelante Jovencitas & Foster Care Programs | CT-CR-23-151 | \$ 24,576 |
| Green Valley Assistance Services Inc. dba Valley Assistance Services | Youth and Family Resource Program | CT-CR-23-123 | \$ 15,000 |
| Higher Ground a Resource Center | Restart S.M.A.R.T. Initiative | CT-CR-23-241 | \$ 27,326 |
| International Sonoran Desert Alliance | Ajo Las Artes: ABE, GED & Jobs Program | CT-CR-23-246 | \$ 46,493 |
| Jewish Family and Children's Services of Southern AZ Inc | Project Safe Place (PSP) | CT-CR-23-118 | \$ 30,326 |
| Literacy Connects | Literacy Connects Stories that Soar! Youth Programs | CT-CR-23-104 | \$ 43,160 |
| Make Way for Books | The Story Project | CT-CR-23-122 | \$ 21,326 |
| Portable Practical Educational Preparation Inc. | Amado Youth Center Food Program | CT-CR-23-127 | \$ 15,000 |
| Southern Arizona AIDS Foundation | ALLY | CT-CR-23-434 | \$ 40,893 |
| Southern Arizona AIDS Foundation | EON | CT-CR-23-434 | \$ 30,193 |
| Tu Nidito Children and Family Services | Children to Children | CT-CR-23-103 | \$ 25,933 |
| Tu Nidito Children and Family Services | Pathways | CT-CR-23-103 | \$ 16,493 |
| Youth On Their Own | YOTO Stipends Program | CT-CR-23-095 | \$ 82,693 |
| YWCA of Southern Arizona | Pima County Teen Court | CT-CR-23-212 | \$ 41,493 |
| CATEGORY SUBTOTAL | | | \$ 685,004 |
| 3400 General Services Category | | | |
| Agency | Program | Contract | FY23/24 Recommendation |
| Arizona Board of Regents, University of Arizona | Mobile Health Program for Medically Underserved Residents | CT-CR-23-248 | \$ 46,693 |
| Arizona Sonora Desert Museum | Buffelgrass Education and Coordination | CT-CR-23-119 | \$ 48,043 |
| El Rio Santa Cruz Neighborhood Health Center, Inc. | Patient Centered Medical Home Program | CT-CR-23-097 | \$ 48,618 |
| El Rio Santa Cruz Neighborhood Health Center, Inc. | Trichloroethylene (TCE) Program | CT-CR-23-096 | \$ 164,693 |
| Friends of Robles Ranch Inc | Robles Ranch Community Food Bank and My Friends Closet | CT-CR-23-193 | \$ 51,493 |
| Pima Council on Aging | Family Caregiver Support Program | CT-CR-23-111 | \$ 21,093 |
| Pima Council on Aging | Home Delivered Meals | CT-CR-23-111 | \$ 21,173 |
| Pima Council on Aging | Neighbors Care Alliance | CT-CR-23-111 | \$ 59,493 |
| Pima Council on Aging | Rights & Benefits, Older Adults | CT-CR-23-111 | \$ 133,793 |
| Pima Council on Aging | Senior Companion Program | CT-CR-23-112 | \$ 31,493 |
| Pima County Community Land Trust dba PCCLT | Housing Counseling | CT-CR-23-194 | \$ 64,493 |
| Southern Arizona Childrens Advocacy Center | Support Services for Child Victims | CT-CR-23-198 | \$ 74,053 |
| United Way of Tucson & So Az | Volunteer Income Tax Assistance Program (VITA) | CT-CR-23-110 | \$ 29,515 |
| CATEGORY SUBTOTAL | | | \$ 794,646 |

Outside Agency Program
FY 2023-2024

| 3401 Emergency Food & Clothing Category | | | |
|--|---|-----------------|-------------------------------|
| Agency | Program | Contract | FY23/24 Recommendation |
| Arivaca Coordinating Council/Human Resource Group Inc. | AHR Food and Clothing | CT-CR-23-245 | \$ 53,893 |
| Catholic Community Services of So AZ Inc. dba Pio Decimo Center | Emergency Food and Clothing | CT-CR-23-116 | \$ 33,574 |
| Community Food Bank, Inc. dba Community Food Bank of Southern Arizona | Branch Resource Centers | CT-CR-23-094 | \$ 74,076 |
| Community Food Bank, Inc. dba Community Food Bank of Southern Arizona | Caridad Community Kitchen | CT-CR-23-094 | \$ 27,660 |
| Community Food Bank, Inc. dba Community Food Bank of Southern Arizona | Child Nutrition Programs | CT-CR-23-094 | \$ 23,076 |
| Community Food Bank, Inc. dba Community Food Bank of Southern Arizona | Emergency Food Assistance Program | CT-CR-23-094 | \$ 331,493 |
| Diaper Bank of Southern Arizona | Diapers for Infants, Children, Disabled, and Seniors | CT-CR-23-144 | \$ 24,826 |
| IMPACT of Southern Arizona | IMPACT Clothing Bank | CT-CR-23-252 | \$ 31,360 |
| IMPACT of Southern Arizona | IMPACT Food Bank | CT-CR-23-252 | \$ 35,160 |
| Sahuarita Food Bank | Sahuarita Food Bank: Emergency Food For Sahuarita and Unincorporated Pima County | CT-CR-23-113 | \$ 31,093 |
| Southern Arizona AIDS Foundation | Food for Life | CT-CR-23-434 | \$ 97,660 |
| TMM Family Services Inc | Community Closet | CT-CR-23-269 | \$ 22,293 |
| CATEGORY SUBTOTAL | | | \$ 786,164 |
| 3402 Senior Support Category | | | |
| Agency | Program | Contract | FY23/24 Recommendation |
| Administration of Resources & Choices | Elder Shelter Coordination & Placement Program | CT-CR-23-236 | \$ 38,093 |
| Arivaca Coordinating Council-Human Resource Group Inc. | Senior Assistance and Socialization | CT-CR-23-245 | \$ 15,000 |
| Catholic Community Services of So AZ Inc. | Quincie Douglas Breakfast | CT-CR-23-105 | \$ 32,515 |
| Interfaith Community Services | Special Diet Meals for At-Risk Seniors | CT-CR-23-100 | \$ 29,093 |
| Interfaith Community Services | Transportation Services for At-Risk Seniors | CT-CR-23-100 | \$ 28,173 |
| Mobile Meals of Southern Arizona Inc | Home Delivered, Medically Tailored Meals for Low Income Residents | CT-CR-23-268 | \$ 26,620 |
| Southern Az Assoc for the Visually Impaired dba Saavi Services for the Blind | Health and Wellness Program for Blind Seniors | CT-CR-23-195 | \$ 21,093 |
| St. Luke's in the Desert Inc. dba St Luke's Home | Stronger, Longer: Senior Dietary Program | CT-CR-23-109 | \$ 24,093 |
| YWCA of Southern Arizona | Las Comadritas - Senior Programming at YWCA House of Neighborly Service in the City of South Tucson | CT-CR-23-212 | \$ 25,834 |
| CATEGORY SUBTOTAL | | | \$ 240,514 |

Outside Agency Program
FY 2023-2024

| 3403 Support Services, Shelter & Domestic Violence Services Category | | | |
|--|--|-----------------|-------------------------------|
| Agency | Program | Contract | FY23/24 Recommendation |
| Catholic Community Services of So AZ Inc. dba Pio Decimo Center | Case management for Homeless Families | CT-CR-23-116 | \$ 45,233 |
| Interfaith Community Services | Eastside Emergency Financial Assistance | CT-CR-23-100 | \$ 20,933 |
| International Rescue Committee | Housing Support | CT-CR-23-199 | \$ 19,893 |
| Old Pueblo Community Services | City County Homeless Work Program | CT-CR-23-117 | \$ 21,493 |
| Our Family Services | Emergency Shelter-HFS | CT-CR-23-136 | \$ 39,293 |
| Our Family Services | HYS-Common Unity Program (CUP) | CT-CR-23-136 | \$ 26,093 |
| Southern Arizona AIDS Foundation | SAAF Anti-Violence Project | CT-CR-23-434 | \$ 28,493 |
| The Primavera Foundation Inc. | Casa Paloma Drop-In Center | CT-CR-23-232 | \$ 27,893 |
| The Primavera Foundation Inc. | Resource Center: Homelessness Intervention and Prevention | CT-CR-23-232 | \$ 31,693 |
| The Primavera Foundation Inc. | Supportive Housing Program | CT-CR-23-232 | \$ 36,493 |
| TMM Family Services Inc | Case Management for Emergency Housing | CT-CR-23-269 | \$ 21,093 |
| Tucson Centers for Women and Childrens dba EMERGE! Center Against Domestic Abuse | Comprehensive Domestic Abuse Support Services | CT-CR-23-150 | \$ 117,893 |
| CATEGORY SUBTOTAL | | | \$ 436,496 |
| 3404 Community Services Category | | | |
| Agency | Program | Contract | FY23/24 Recommendation |
| Amistad y Salud dba Clinica Amistad | Community Health & Wellness | CT-CR-23-142 | \$ 25,160 |
| Catholic Community Services of Southern Arizona Inc. dba Community Outreach Program for the Deaf | Reengaging and Connecting Deaf, DeafBlind and Elderly Deaf Individuals | CT-CR-23-091 | \$ 45,510 |
| Community Home Repair Projects of Arizona Inc. | Roof Repair and Replacement Program | CT-CR-23-102 | \$ 27,726 |
| Cope Community Services Inc dba Evolve | Evolve Job Training Center | CT-CR-23-092 | \$ 19,076 |
| International Rescue Committee | Job Readiness Training | CT-CR-23-199 | \$ 21,493 |
| International Rescue Committee | Medical Case Management | CT-CR-23-199 | \$ 21,493 |
| Jewish Family and Children's Services of Southern AZ Inc | Financial Wellness Program | CT-CR-23-118 | \$ 15,000 |
| Jewish Family and Children's Services of Southern AZ Inc | HoME | CT-CR-23-118 | \$ 33,701 |
| Southern Arizona Legal Aid Inc. | Southern Arizona Legal Aid, Inc. Homeowner and Tenant Protection Program | CT-CR-23-250 | \$ 86,284 |
| YWCA of Southern Arizona | YWCA S AZ Women's Counseling Network | CT-CR-23-212 | \$ 23,493 |
| CATEGORY SUBTOTAL | | | \$ 318,936 |
| OA SERVICE CATEGORIES TOTAL | | | \$ 3,261,760 |
| COUNTY DEPARTMENTS MANAGING OA SERVICES WITH OTHER SOURCES | | | |
| Agency | Program | Contract | FY23/24 Recommendation |
| Desert Survivors Inc. | Desert Survivors Inc. River Park Maintenance (Landscape Services) | CT-PR-22-425 | \$ 63,760 |
| Pima Association of Governments | Overall Work Program | CT-CR-23-196 | \$ 298,000 |
| CATEGORY SUBTOTAL | | | \$ 361,760 |
| OA PROGRAM TOTAL | | | \$ 3,623,520 |

ATTACHMENT 3

MEMORANDUM

Date: January 10, 2024 *DF*

To: Jan Lesher
County Administrator

From: Diane Frisch
Attractions & Tourism Director

Re: Attractions & Tourism Outside Agency Update and Program Recommendations

Attractions & Tourism (A&T) administers the Outside Agency Program for non-profit attractions and tourism groups as detailed under Board of Supervisors Policy D.31.2. Funding priorities are determined by the Board of Supervisors with funding supporting:

- Economic and tourism growth through a variety of non-profit community partners and programs. Tourism is a recognized economic engine which promotes the local economy by providing activities for tourists and residents. These activities entertain, educate and honor our local community. The events include but are not limited to festivals, sporting activities and musical programs which celebrate our community and encourage residents and visitors to travel throughout Pima County to experience our unique culture, heritage, and diversity.

Prior to Fiscal Year 2019/20, A&T funding also included those funds provided by the Board for Economic Development. In FY 2019/20 the department funding was separated, and funds were provided directly to A&T for tourism funding. Over the last five fiscal years, A&T Outside Agency funding has averaged \$407,369 annually. This amount varied during those fiscal years due to:

- Additional monies awarded directly by the BOS as provided by D.31.2
- County Administration requested cut of 5% for FY 2020/21
- Covid-19 and a series of Executive Orders by the Governor of Arizona to restrict, limit and ban large gatherings to prevent the spread of Covid.

Programs are awarded following a Request for Proposals (RFP) process that takes place every two years. The Outside Agency Committee for A&T reviews and scores requests with input from the A&T staff. This review process includes:

- Proof of non-profit status
- Ability of the requesting agency to track, distribute and manage funds.
- Explanation of how the request will drive tourism and economic development in Pima County.
- Metrics (if available) including attendees, economic impact studies, volunteers, location of event and other funding sources supporting the event.
- Wrap report at the conclusion of the event detailing success/challenges faced in staging the event.

Jan Leshner, County Administrator

Attractions & Tourism Outside Agency Update and Program Recommendations

January 10, 2024

Page 2

Following this process, the Outside Agency Committee, with staff assistance, prepares a list of recommendations to go to the Board of Supervisors. Upon Board approval, contracts are developed for one year, which can be renewed for one additional year at the same funding amount. Fiscal and programmatic administration and monitoring throughout the year are handled by A&T. The list in **Attachment A** depicts total A&T funding for Outside Agencies for the last five fiscal years.

A&T has continued out-reach to non-profits and increased the number of applications each year with 23 requests funded in FY 2022/23. A minimum of \$10,000 is awarded to each agency if approved by the BOS. A full list of funded recipients by year is depicted in **Attachment A**.

Occasionally, one or more awarded agencies will decide not to move forward with awarded funding, resulting in a need to reallocate funding to one or more other awarded agencies. When this occurs, the Outside Agency Committee is consulted for a recommendation on how to reallocate funding and that recommendation is taken to the BOS for approval. **Attachment B** contains links to additional information about the Outside Agency Program.

In each funding cycle requests typically exceed available funding resulting in some agencies not receiving an award or receiving less than requested. If the BOS is inclined to add funding for A&T Outside Agency funding requests, A&T recommends the following beginning with the FY 2024/25 program cycle:

- Increase funding by 10%. If approved, A&T will include a Supplemental Budget Request as part of its budget submittal for FY 2024/25 in the amount of \$40,737.
- Since awards have already been made for the current 2-year funding cycle, the 10% increased additional funding will be awarded to new agency requests for funding during FY 2024/25 or as otherwise directed by the BOS.
- Staff will present proposed new awards as recommended by the Outside Agency Committee to the BOS for approval.

Thank you for your consideration of this request.

c: Carmine DeBonis Jr., Deputy County Administrator

ATTACHMENT A

OUTSIDE AGENCY AWARDS BY AWARDEE - FY20-FY24

| Organization/Program | FY20 | FY21 | FY22 | FY23 | FY24 |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| A Movement, Not Just A Museum African American Museum of Southern Arizona | | | | \$ 10,000 | \$ 20,000 |
| Promote Tourism in Aho And Surrounding Areas Ajo District Chamber of Commerce | \$ 48,000 | \$ 45,600 | | | |
| Arizona International Film Festival Arizona Media Arts Center | | | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| Arts and Culture Programs Arts Foundation for Tucson and Southern Arizona | \$ 121,700 | \$ 115,615 | \$ 21,811 | \$ 21,811 | \$ 21,800 |
| Museums for all, discovery Nights and Art After Dark Programs Chicanos Por La Causa | | | \$ 38,155 | | |
| Children's Programs Tucson/Oro Valley Children's Museum Tucson | \$ 55,800 | \$ 53,010 | \$ 43,488 | \$ 43,488 | \$ 42,833 |
| Developing A Virtual Tour of the Cienega Watershed Cienega Watershed Partnership | | | | \$ 10,000 | |
| Promote Tourism in Ajo, Arizona International Sonoran Desert Alliance | \$ 17,500 | \$ 16,625 | \$ 12,488 | \$ 12,488 | \$ 12,500 |
| Tucson Jazz Festival Jazz in January dba Tucson Jazz Festival | | | \$ 21,488 | \$ 21,488 | \$ 21,500 |
| Tucson International Mariachi Conference La Frontera | | \$ 15,000 | \$ 14,822 | \$ 14,822 | \$ 13,167 |
| Rockin' 4 Heroes Light Up Lives Charity Foudation dba Rockin' 4 Heroes | | | | | \$ 10,000 |
| EI Tour de Tucson Perimeter Bicycling Association of America, Inc. | \$ 35,000 | \$ 33,250 | \$ 35,655 | \$ 35,655 | \$ 36,000 |
| Amado Chili Cook-Off Portable Practical Educational Preparation, Inc. | \$ 21,000 | \$ 19,950 | \$ 13,155 | \$ 13,155 | \$ 14,000 |
| Heritage Education and Tourism Santa Cruz Valley Heritage Alliance | | | \$ 16,488 | \$ 16,488 | \$ 16,500 |
| 2nd Saturdays Second Saturdays, Inc. | | | \$ 13,988 | \$ 13,988 | |
| Oro Valley Holiday Festival of the Arts & Tree Lighting Southern Arizona Arts & Cultural Alliance | | | | | \$ 10,000 |
| Attractions Economic Development Restart Southern Arizona Attractions Alliance, Inc. | | | \$ 25,000 | \$ 25,000 | |
| Southern Arizona Transportation Museum Mural Project Southern Arizona Transportation Museum | | | | \$ 15,000 | |
| Tucson Meet Yourself Folklife Festival Southwest Folklife Alliance Inc. | \$ 30,500 | \$ 28,975 | \$ 29,655 | \$ 29,655 | \$ 30,000 |
| Cat Spay and Neuter Program Spay and Neuter Solutions | | \$ 15,000 | | | |
| Tucson St. Patrick's Day Parade and Festival St. Patrick's Day Parade of Tucson Inc. | | | | | \$ 10,000 |
| Tohono Chul Tohono Chul Park | | | | \$ 10,000 | |
| Southeast Arizona Birding Festival Tucson Audubon Society | | | | | \$ 10,000 |
| Programs & Exhibits at the Tucson Botanical Gardens Tucson Botanical Gardens | \$ 41,250 | \$ 39,188 | \$ 40,488 | \$ 50,488 | \$ 46,750 |
| Tucson City of Gastronomy Tucson City of Gastronomy | | | \$ 14,822 | \$ 14,822 | \$ 15,800 |
| Tucson Juneteenth Festival Tucson Juneteenth Festival Committee | | | | \$ 10,000 | \$ 10,000 |
| Tucson Folk Festival Tucson Kitchen Musicians Association | | | | | \$ 10,000 |
| Tucson Pops Orchestra Tucson Pops Orchestra | | | | | \$ 10,000 |
| Tucson Rodeo Parade Tucson Rodeo Parade Committee, Inc. | | | | \$ 10,000 | \$ 10,000 |
| Heritage and History Events Tucson Presidio Trust dba The Presidio Museum | \$ 29,250 | \$ 27,787 | \$ 28,488 | \$ 28,488 | \$ 29,150 |
| TSO Special Concerts Tucson Symphony Society | | | | \$ 10,000 | \$ 10,000 |
| | \$ 400,000 | \$ 410,000 | \$ 379,991 | \$ 426,836 | \$ 420,000 |

ATTACHMENT B

Links to Additional Information about the Outside Agency Program

[Outside Agency Program Website](#)

[Outside Agency Transparency Page](#)

[Fiscal Year 2024 Funding Recommendations](#)

[Outside Agency Committee Information](#)

ATTACHMENT 4



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 6/20/2023

*= Mandatory, information must be provided

Click or tap the boxes to enter text. If not applicable, indicate "N/A".

***Title:**

Attractions and Tourism Outside Agency Funding FY 2023-2024

***Introduction/Background:**

The Outside Agency Program provides financial support to non-profit community agencies that collaborate with the County to provide economic development and improve and celebrate tourism and quality of life for area residents and visitors. Funding assists events, celebrations and programs which support tourism in Pima County. Prior to funding recommendations, each agency and/or program is reviewed for both programmatic and financial performance, contract compliance and potential risk. The total Outside Agency 1st-year funding recommendation for FY 2023-2024 is \$400,000.00.

***Discussion:**

The Attractions and Tourism Department solicited non-profits to apply for funding to be reviewed and awarded by the Outside Agency Citizen Review Committee for FY 2023-2024. The Outside Agency Citizen Review Committee convened on May 22nd and 23rd, 2023 and recommended 1st-year funding in the total amount of \$400,000.00.

***Conclusion:**

The Attractions & Tourism Outside Agency Program compliments and expands services provided directly by the County.

***Recommendation:**

It is recommended the Board of Supervisors approve the attached list of FY 2023-2024 Attractions and Tourism Outside Agencies funding in the total amount of \$400,000.00 for the Attractions & Tourism Outside Agency Program and authorize the Chair of the Board of Supervisors to sign funding contracts with each of the agencies listed.

***Fiscal Impact:**

General Fund and Attractions & Tourism Agency Fund

***Board of Supervisor District:**

1 2 3 4 5 All

Department: Attractions & Tourism

Telephone: 520.724.7355

Contact: Diane Frisch

Telephone: 520.724.7355

Department Director Signature: _____

Diane E. Frisch

Date: _____

6/1/23

Deputy County Administrator Signature: _____

[Signature]

Date: _____

6/2/2023

County Administrator Signature: _____

[Signature]

Date: _____

6/2/2023

JUN 02 2023 12:16 PM PCK/KCF/ED
YR

Attachment FY 23-24 Funding Recommendations

| ATTRACTIONS & TOURISM | | FY23-24 Funding Recommendations | | | |
|-----------------------|--|--|----------------------|------------------------|-------------------------------------|
| | Target Budget | \$400,000 | | | |
| | Initial Recommendations | | | | |
| | Over/Under | \$400,000 | | | |
| | Total OA Over/Under | | | | |
| | | 100% | | | |
| No | AGENCY | PROGRAM | FY22-23 Funding \$ | FY23-24 REQUEST \$ | OA Committee Initial Recommendation |
| 1 | African American Museum of Southern AZ | A Movement, Not Just A Museum | \$ 10,000.00 | \$ 20,000.00 | 0 |
| 2 | Arizona Media Arts Center | Arizona International Film Festival | \$ 10,000.00 | \$ 15,000.00 | 10,000 |
| 3 | Arts Foundation for Tucson and Southern AZ | Arts and Culture Programs | \$ 21,811.11 | \$ 125,000.00 | 21,800 |
| 4 | International Sonoran Desert Alliance (ISDA) | Wayfinding and Signage for an Emerging Destination | \$ 12,488.89 | \$ 18,000.00 | 12,500 |
| 5 | Jazz in January dba Tucson Jazz Festival | Tucson Jazz Festival 2023-2024 | \$ 21,488.89 | \$ 45,500.00 | 21,500 |
| 6 | La Frontera Mariachi Conference, Inc. | La Frontera Tucson Mariachi Conference | \$ 14,822.22 | \$ 10,000.00 | 13,167 |
| 7 | Light Up Lives Charity Foundation dba Rockin' 4 Heroes | Rockin' 4 Heroes | | \$ 10,000.00 | 10,000 |
| 8 | Local First Arizona Foundation | Tucson A to Z Advance Trip Planner | | \$ 100,000.00 | 0 |
| 9 | Loft Cinema, Inc. | The Loft Cinema | | \$ 75,000.00 | 0 |
| 10 | Perimeter Bicycling Association of America, Inc. | El Tour de Tucson | \$ 35,655.56 | \$ 125,000.00 | 36,000 |
| 11 | Portable Practical Educational Preparation, Inc. | Amado Chili Cook-Off | \$ 13,155.56 | \$ 15,000.00 | 14,000 |
| 12 | Santa Cruz Valley Heritage Alliance, Inc. | Santa Cruz Valley National Heritage Area | \$ 16,488.89 | \$ 36,000.00 | 16,500 |
| 13 | Southern Arizona Arts & Cultural Alliance | Oro Valley Holiday Festival of the Arts and Tree Lighting | | \$ 20,000.00 | 10,000 |
| 14 | Southwest Folklife Alliance Inc. | Tucson Meet Yourself Folklife Festival | \$ 29,655.56 | \$ 50,000.00 | 30,000 |
| 15 | St. Patricks Day Parade of Tucson Inc. | 2024 Tucson St. Patrick's Day Parade and Festival | | \$ 25,000.00 | 10,000 |
| 16 | Tucson Audubon Society | Southeast Arizona Birding Festival 2023 | | \$ 25,000.00 | 10,000 |
| 17 | Tucson Botanical Gardens | FY23-24 Programs and Exhibits at the Tucson Botanical Gardens | \$ 50,488.89 | \$ 75,000.00 | 46,750 |
| 18 | Tucson Children's Museum | Museums For All, Discovery Nights and Art After Dark Programs | \$ 43,488.89 | \$ 55,000.00 | 42,833 |
| 19 | Tucson City of Gastronomy | Pueblos del Maiz Fiesta | \$ 14,822.22 | \$ 125,000.00 | 15,800 |
| 20 | Tucson Juneteenth Festival Committee | Tucson Juneteenth Festival Committee | \$ 10,000.00 | \$ 20,000.00 | 10,000 |
| 21 | Tucson Kitchen Musicians Association | Tucson Folk Festival | | \$ 20,000.00 | 10,000 |
| 22 | Tucson Pops Orchestra | Tucson Pops Orchestra 2023-2024 | | \$ 20,000.00 | 10,000 |
| 23 | Tucson Presidio Trust dba The Presidio Museum | Heritage and History Events | \$ 28,488.89 | \$ 60,000.00 | 29,150 |
| 24 | Tucson Rodeo Parade Committee, Inc. | Tucson Rodeo Parade | \$ 10,000.00 | \$ 32,000.00 | 10,000 |
| 25 | Tucson Symphony Society | TSO Special Concerts - Calexico, Raiders of the Lost Ark and Verdi's Requiem | \$ 10,000.00 | \$ 30,000.00 | 10,000 |
| | Second Saturdays | Agency awarded funds for FY21-22 & FY22-23; did not reapply for FY23-24 funding. | \$ 13,988.89 | | |
| | Southern Arizona Attractions Alliance | Agency awarded funds for FY21-22 & FY22-23. Not qualified for FY23-24 - agency is not a 501 (c) 3. | \$ 25,000.00 | | |
| | Cienega Watershed Partnership | Awarded by BOS on 12-22-22; did not reapply for FY23-24 funding. | \$ 10,000.00 | | |
| | Tohono Chul Park | Awarded by BOS on 12-22-22; did not reapply for FY23-24 funding. | \$ 10,000.00 | | |
| | Southern Arizona Transportation Museum | Awarded by BOS on 5-16-23; did not reapply for FY23-24 funding. | \$ 15,000.00 | | |
| | Total | Total | \$ 426,844.46 | \$ 1,151,500.00 | \$ 400,000 |
| | | DIFFERENCE | (\$26,844.46) | (\$751,500.00) | \$ 0 |
| | | TARGET/PERCENTAGE DIFF | 89% | 33% | 100% |



MEMORANDUM

Date: June 1, 2023

To: The Honorable Chair and Members
Pima County Board of Supervisors

From: Jan Leshner 
County Administrator

Re: **FY 2023-24 Recommendations for Outside Agency Program Funding Year One – Attractions and Tourism**

The Outside Agency Citizen Review Committee has provided the recommended funding to support Attractions & Tourism, Cultural and Recreational events for the FY 2023/24 Outside Agency Program Funding for Year One.

I have included the attached letter from the Outside Agency Citizen Review Committee Chair and Vice Chair for review.

The [transparency webpage](#) is available to assist the public in understanding how the program works, which agencies receive funding, and to see snapshots of how these funds directly benefit constituents.

JKL/mp

Attachment

c: Carmine DeBonis, Jr., Deputy County Administrator
Francisco García, MD, MPH, Deputy County Administrator and Chief Medical Officer
Steve Holmes, Deputy County Administrator
Diane Frisch, Director, Attractions and Tourism
Ellen Moulton, Director, Finance and Risk Management

Date: May 31, 2023

To: Jan Leshar
County Administrator

From: Ms. Trish Hastings-Sargent, Chair
Outside Agency Citizen Review Committee-
Attractions & Tourism Funding

Ms. Rosalva Bullock, Vice Chair
Outside Agency Citizen Review Committee-
Attractions & Tourism Funding

Via: Carmine DeBonis Jr.
Deputy County Administrator

Re: FY 2023-24 Recommendations for Outside Agency Program Funding, Year One
– Attractions & Tourism

Background

The Outside Agency Community Citizen Review Committee (the Committee) is a panel of six members appointed by the Board of Supervisors and the County Administrator to serve as their representatives. The County Community & Workforce Development along with Attractions & Tourism (A&T) staff this Committee. Duties and responsibilities of the Committee are to review and make funding recommendations to the Board of Supervisors for non-profit 501(c)3 eligible A&T focused Outside Agencies (OA) which provide economic development through tourism and quality of life celebrations for both area residents and visitors. These may include attractions, sporting events, music, film, cultural and heritage programming.

Discussion

Outside Agency funds are made available on a two-year funding cycle. For FY 23-24, A&T issued the bi-annual Request for Proposals, via the ZoomGrants online application system, with 26 agencies applying and 25 agencies completing applications for funding. Per the two-year OA process, FY 23-24 will be considered the first year and FY 24-25 will be the “off-cycle year” where previous year agencies do not re-apply for funding. Still, the Committee reviews the progress of all funded programs and invites specific agencies to make additional presentations during the year if there are any programmatic, fiscal or contractual issues that may require further assessment, discussion or recommendations to staff to provide technical assistance.

For FY 23-24 OA funds, the Committee held two open public meetings over Zoom on May 22 & 23, 2023 at The Historic Pima County Courthouse.

Ms. Leshner

Re: FY 2023-24 Recommendations for Outside Agency Program Funding,
Year One – Attractions & Tourism

May 31, 2023

Page 2

Twenty-three qualifying agencies made presentations to the Committee to request funding for the progress of their new or existing programs, in addition to, a review of their respective budgets and contractual obligations. Agencies are invited (not required) to present their programs for three minutes followed by Committee questions and comments garnered from their Zoom applications.

FY 2023-24 OA Committee Recommendations

At this time, the Committee is recommending year one, FY 2023-24 OA funding to 22 agencies totaling \$400,000.

Conclusion

The Outside Agency Committee employs a public process that is community based and transparent; it is an extraordinary practice. Each Committee member recognizes their individual responsibility to evaluate the community needs of Pima County to make informed, appropriate and reasonable recommendations to the Board of Supervisors for valued Outside Agency resources. The Committee has embraced the use of the ZoomGrants online application, which has significantly improved and added efficiency to OA review and monitoring process. Through improved out-reach the Committee reviewed eight first-time requests for funding. Finally, the Committee would like to thank the CDNC and A&T staff for their community knowledge and expertise in supporting the OA Committee's mission and purpose.

A list of all funding requests and recommendations by the Committee for FY 2023-2024 is included as an attachment.

Outside Agency Community Advisory Committee Members

| Committee Member | Representing | District |
|-------------------------------|---------------------|----------------------|
| Onita Davis | Rex Scott | 1 |
| Victor Soltero | Matt Heinz | 2 |
| Trish Hastings-Sargent, Chair | Sharon Bronson | 3 |
| Jeannine Mortimer | Steve Christy | 4 |
| Rosalva Bullock, Vice Chair | Adelita Grijalva | 5 |
| Jess Losoya | Jan Leshner | County Administrator |

Attachment

c: Members, Outside Agency Advisory Committee
Diane Frisch, Attractions & Tourism Director
Michelle Flanagan, Attractions & Tourism