



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 08/18/2025

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Theelios, LLC

***Project Title/Description:**

Database Management

***Purpose:**

Remote database health management and consulting.

***Procurement Method:**

Direct Select per Board of Supervisors Policy D29.6, III-A

***Program Goals/Predicted Outcomes:**

1. Daily Voter Registration and Recorded Document Database Health Checks
2. Ensuring Daily Database Backups
3. Enhanced Security Protocols: Successful mitigation of potential threats, reinforcing our defense mechanisms.
4. Database Management as needed for Voter and Historical non-indexed records
5. Database troubleshooting
6. Deployments of regular database changes

***Public Benefit:**

Ensuring uninterrupted access to the voting process.

Cost savings by hiring a contractor rather than a full time employee for short duration of specialized needs.

Ensuring a successful migration from Oracle Database to SQL Database – scheduled for 2026.

***Metrics Available to Measure Performance:**

Database that supports all voter registration and election administration remains healthy and operational

Daily backups are successful and retrievable

Historical documents that are not indexed are accessible to public

95% Database Uptime: Ensuring minimal disruption and high availability for our operations

Prompt Resolution: An average response time of under 2 hours for critical issues

***Retroactive:**

No

TO: LOB, 8-18-25(1)
VERS: 2
PGS: 2

AUG04'25AM0856 PD

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ * ☐ Revenue Amount: \$ _____

***Funding Source(s) required: Special Revenue**

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☒ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☒ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☒ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: PO Department Code: RE Contract Number (i.e., 15-123): _____
CT 23000000000000000077

Amendment No.: 3

AMS Version No.: 2

Commencement Date: 9/6/25

New Termination Date: 9/5/26

Prior Contract No. (Synergen/CMS): CT-RE-23*077

☒ Expense ☐ Revenue ☒ Increase ☐ Decrease

Amount This Amendment: \$ 0

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required: Special Revenue**

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required: _____**

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Marion Chubon

Department: Recorder

Telephone: 520-724-4321

Department Director Signature: _____

Date: 7/31/2025

Deputy County Administrator Signature: _____

Date: _____

County Administrator Signature: _____

Date: 8/1/2025

Pima County Department of Recorder

Project: Database Management

Contractor: Theelios, LLC

Contract No.: CT_23*0077

Contract Amendment No.: 03

Orig. Contract Term: 09/06/22 - 09/05/2023

Termination Date Prior Amendment: 09/05/2025

Termination Date This Amendment: 09/05/2026

Orig. Amount: \$90,000.00

Prior Amendments Amount: \$90,000.00

This Amendment Amount: \$0.00

Revised Total Amount: \$0.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1. Background. On 09/06/22, County and Contractor entered into the above referenced agreement to provide Database Management Consulting. On October 3, 2023 County and Contractor executed the first amendment.

1.2. Purpose. County requires additional Database Management Services to maintain our Voter Registration database through the spring of 2026. At that time, the contract will be completed.

2. Term. The County is exercising the third extension option to renew the contract for one additional year commencing on September 6, 2025 and terminating on September 5, 2026. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

Chair, Board of Supervisors

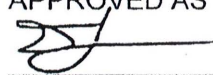
Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM



Deputy County Attorney

Daniel Jurkowitz

Print DCA Name

07/18/25

Date

CONTRACTOR



Authorized Officer Signature

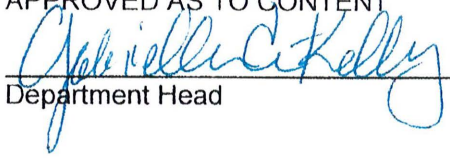
SHIVA PRASAD, President,

Printed Name and Title Thee Woods LLC

07/25/25

Date

APPROVED AS TO CONTENT



Department Head

07/22/2025

Date