



BOARD OF SUPERVISORS AGENDA ITEM REPORT **CONTRACTS / AWARDS / GRANTS**

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: June 22, 2021

*** = Mandatory, information must be provided**

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Tucson Youth Development, Inc.

***Project Title/Description:**

Workforce Development Services in the ARIZONA@WORK - Workshops. The contract and amendments can be found in OnBase by searching Contracts CR-20*413 in Doc_ID_AMS.

***Purpose:**

This amendment provides Tucson Youth Development, Inc., a subrecipient, with additional funding for the period July 1, 2021 to December 31, 2021 and allows them to continue to provide Employability Skills, Financial and Leadership workshops to youth job seekers.

Attachment: Contract Number CT-CR-20-413 (Amendment 5)

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, RFP No. RFP-CSET-WS-2015-09 was conducted with delegated authority.

***Program Goals/Predicted Outcomes:**

90% of the participants will complete the module taken and be able to navigate to find job leads, prepare on-line applications and résumés.

***Public Benefit:**

Workshops, labs and other group activities are a cost-effective method of providing workforce services that support Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

***Metrics Available to Measure Performance:**

Participants will provide evaluations indicating satisfaction with the workshop and recommendations for improvement.

***Retroactive:**

No.

TO: COB 6-2-21 (1)
vers.: 5
pgs.: 3

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____
Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No
If Yes, is the Contract to a vendor or subrecipient? _____
Were insurance or indemnity clauses modified? ☐ Yes ☐ No
If Yes, attach Risk's approval.
Vendor is using a Social Security Number? ☐ Yes ☐ No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 20-413
Amendment No.: 5 AMS Version No.: 5
Commencement Date: 7/1/21 New Termination Date: 12/31/21
Prior Contract No. (Synergen/CMS): CT-CS-16-314
☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 8,689.92
Is there revenue included? ☐ Yes ☒ No If Yes \$ _____
***Funding Source(s) required:** U.S. Department of Labor Workforce Innovation and Opportunity Act (WIOA), AZ Dept. of Economic Security; Health Profession Opportunity Grant (HPOG); Pima County General Funds
Funding from General Fund? ☒ Yes ☐ No If Yes \$ 219.20 % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____
***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____
***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Rise Hart
Department: Community & Workforce Development Telephone: 724-5723
Department Director Signature/Date: [Signature] 6/26/21
Deputy County Administrator Signature/Date: [Signature] 5/28/21
County Administrator Signature/Date: [Signature] 5/28/21
(Required for Board Agenda/Addendum Items)

Pima County Department of Community & Workforce Development**Project:** Workforce Development Services in the ARIZONA@WORK – Workshops**Subrecipient:** Tucson Youth Development, Inc.
1901 N. Stone Ave.
Tucson, AZ 85705**Contract No.:** CT-CR-20-413**Contract Amendment No.:** 05

Original Contract Term:	07/01/16 – 06/30/17	Orig. Contract Amount:	\$22,691.00
Termination Date Prior Amendment:	06/30/21	Prior Amendments Amount:	\$57,599.87
Termination Date This Amendment	12/31/21	This Amendment Amount:	\$8,689.92
		Revised Total Amount:	\$88,980.79

DUNS No.: 123720120		SAM Registration Date: 5/11/21	
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Federal Contract No.:	DI21-002286 PC2020-2021	Award Date:	2020 2020
Required Match:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Match Amount:	
Indirect Cost Rate:	<input type="checkbox"/>	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None
Status of Contractor:	<input checked="" type="checkbox"/> Subrecipient		<input type="checkbox"/> Contractor

CFDA	Grant Program	National Funding	Pima County Award
17.259	WIOA-Youth	\$913,130,000.00	\$3,167,684.00
93.093	Health Profession Opportunity Grant (HPOG)	\$85,000,000.00	\$601,926.00

AMENDMENT FIVE**1. BACKGROUND, PURPOSE, AND AUTHORITY.**

- 1.1 **Background.** Pima County (“County”), as Grantee, receives federal WIOA grant funds and provides them to various subrecipients, including Tucson Youth Development, Inc. (“Subrecipient”), to provide eligible workforce development services. The WIOA grant ends June 30, 2025. County is also a Subrecipient of Health Profession Opportunity Grant (“HPOG”) funds from Pima Community College and is authorized to pass those funds along to other entities, including Subrecipient. County’s HPOG funds are available until September 30, 2021. Subrecipient was selected following a competitive Request for Proposals (RFP) process in 2016. On April 19, 2016, County and Subrecipient, entered into the above-referenced contract to provide workshops for youth. The Contract expires June 30, 2021, with no additional renewals remaining. County is preparing to issue a new competitive RFP for the period 2021-2026, but due to the COVID-19 public-health emergency, departmental restructuring, and changes to the RFP process, additional time is needed to complete that process.
- 1.2 **Purpose.** County operates a workforce development program at Pima County ARIZONA@WORK (an American Job Center, formerly the Pima County One Stop). County finds that it is in the best interests of Pima County to continue to provide workforce development

services to the residents of Pima County. County has reviewed Subrecipient's performance of the services and finds it satisfactory. This amendment is necessary to ensure the continued delivery of important public services while allowing the time necessary to complete the RFP process.

- 1.3 **Authority.** County may extend this subaward under 2 C.F.R. § 200.332(b) because Subrecipient was originally chosen through a competitive process and because County finds Subrecipient's performance to date has been satisfactory. In addition, County can extend this contract while awaiting a new RFP under Pima County Code § 11.12.060 and Board of Supervisors Resolution No. 2020-18.

2. **TERMS and EXTENTIONS.** The commencement date for this Amendment No. 5 is July 1, 2021. This Agreement will terminate on December 31, 2021.

3. **COMPENSATION AND PAYMENT.** Paragraph 3.1 is amended to increase "the Maximum Allocated Amount" from \$80,290.87 to \$88,980.79. In addition, the table in Paragraph 3.2 is deleted in its entirety and replaced with the following:

Maximum Amount Allocated July 1, 2021 - December 31, 2021	
Funding Source	Anticipated Expenditure
WIOA grant	\$8,251.52
HPOG	\$219.20
Pima County General Funds	\$219.20
Anticipated Allocations TOTAL	\$8,689.92

4. **EXHIBIT A – BUDGET.** The table is revised for July 1, 2021 through December 31, 2021 as follows:

Work Statement	Program	Maximum Number of Workshops	Maximum Number of Workshop Hours	Cost per Workshop	Maximum Payment
3	Employability Skills for Youth	3	6	\$1,052.40	\$3,157.20
4	Youth Financial	2	8	\$1,383.18	\$2,766.36
5	Youth Leadership	2	8	\$1,383.18	\$2,766.36
TOTAL		7	N/A	N/A	\$8,689.92

SIGNATURE PAGE TO FOLLOW

All other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

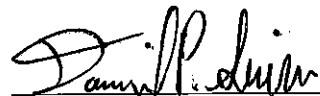
Sharon Bronson
Chair, Pima County Board of Supervisors

Date: _____

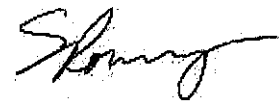
ATTEST:

Clerk of the Board Date

APPROVED AS TO CONTENT:


Daniel Sullivan, Director
Community & Workforce Development

APPROVED AS TO FORM:


Stacey Roseberry, Deputy County Attorney

SUBRECIPIENT:

Authorized Signature

Dr. Michael Olguin, Executive Director

Printed Name & Title

Date: **May 25, 2021**