

COB - BOSAIR FORM

12/11/2025 12:40 PM (MST)

Submitted by Andrew.Flagg@pima.gov



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Award Type: Agenda Item

Is a Board Meeting Date Requested? Yes

Requested Board Meeting Date: 12/16/2025

Project Title / Description: Short-Term Crisis and Emergency Resources Grants

Agenda Item Report

Introduction / Background: At its November 18, 2025 meeting, the Board of Supervisors approved a funding allocation of \$838,390 and application process for Short-Term Crisis and Emergency Resources (STCER) grants, in response to developments at the federal level that impacted agencies providing critical services to community members.

Discussion: Based on the program parameters and application form approved by the Board, staff with the Pima County Community & Workforce Development Outside Agency program conducted a competitive application process to develop recommendations for STCER awards across five categories: Food Assistance, Housing & Utility Support, Transportation, Medical Expenses and Related Needs, and Legal Services. The application was open from November 19 through December 3. The department received 57 applications, and after an initial screening, forwarded 38 eligible applications totaling over \$3.3 million to the Outside Agency Citizen Review Committee (OACRC) to score the applications and develop recommendations to the Board of Supervisors for award. The OACRC met on December 11 to discuss and vote on recommendations. The attached memorandum from OACRC Chair Jess Losoya provides further detail on the process and a list of recommended awards by category and amount.

Conclusion: Recommended STCER awards will implement the Board of Supervisors' directive to provide short-term funding to agencies providing critical services and impacted by developments at the federal level.

Recommendation: The OACRC and staff recommend approval of STCER awards in the total amount of \$838,390 as detailed in the attached memorandum from the OACRC Chair, and authorize the Board of Supervisors Chair to sign funding agreements with the listed agencies.

Fiscal Impact: This program is funded through the Pima County General Fund and the recommended awards are within the budget allocated for STCER.

Support of Prosperity Initiative:

2. Improve Quality of Life and Opportunity in High Poverty Areas

Provide information that explains how this activity supports the selected Prosperity Initiative

STCER funding will be used to meet emergency needs and improve quality of life by promoting housing stability and transportation opportunities.

Board of Supervisor District:

- 5
- 4
- 3
- 2
- 1

Department:

Community & Workforce Development

Name:

Melanie Bustamante

Telephone:

(520) 724-3789

Department Director Signature:



Date:

12.11.25

Deputy County Administrator Signature:



Date:

12/11/2025

County Administrator Signature:



Date:

12/11/2025



A handwritten signature in black ink, consisting of a stylized 'J' and 'L' followed by a horizontal line.

Date: December 11, 2025

To: Jan Leshner
County Administrator

From: Jess Losoya, Chair
Outside Agency Citizen Review
Committee

RE: Short-Term Crisis and Emergency Resources Grant Program (STCER) Recommendations for Funding

Background

On November 12, 2025, in response to Board of Supervisors direction, the County Administrator recommended that \$838,390 of the Pima County General Fund carry-forward balance be set aside to create the Short-Term Crisis and Emergency Resources Grant Program (STCER). The STCER program is designed to focus on providing temporary Pima County support to agencies that serve needy families and individuals and whose services were impacted by developments at the federal level. At its November 18 meeting, the Board of Supervisors approved a process and timeline for award of STCER funding.

At its December 16 meeting, the Board of Supervisors will consider STCER funding recommendations of the Outside Agency Citizen Review Committee (OACRC). The OACRC, composed of community representatives appointed by the Board of Supervisors and the County Administrator, is tasked with reviewing and recommending funding allocations for nonprofit organizations that provide essential human services to Pima County residents. The Committee's work ensures transparency, equity, and alignment with County priorities in addressing community needs.

Application Process

STCER, is designed to rapidly deploy resources to agencies providing critical services to Pima County residents facing temporary hardship. The program emphasizes accessibility, speed, and accountability, with the following key features:

- Simplified one-page application
- Five eligible service categories:
 - Food Assistance
 - Housing and Utility Support
 - Transportation
 - Medical Expenses and Related Needs
 - Legal Services
- Award range: \$25,000–\$75,000
- Eligibility: Limited to prior or current recipients of CWD-administered funding
- Immediate implementation required
- Up-front funding available for agencies unable to operate on a reimbursement basis

Applications were evaluated and scored by the OACRC using four criteria:

- Urgency and Readiness
- Alignment with County Priorities
- Capacity and Track Record
- Budget Clarity and Justification

The proposed timeline for the competitive process was:

- November 18 – Board approval of the STCER program
- November 19 – Application opens
- December 3 – Application deadline
- December 11 – OACRC completes review and recommendations
- December 16 – Final Board consideration and funding decisions

Staff received 57 applications for STCER funding totaling over \$3.3 million. Outside Agency staff initially screened applications for eligibility and compliance with the application process. As a result of this screening, 19 were deemed ineligible or noncompliant with the application process (most of these were because the agency was not a current or prior recipient of funding under a CWD-administered program).

There were several applications submitted for multiple eligible service categories. This led staff to create a separate group that encompasses one or more of those categories, under Multiple Service Categories. The remaining 38 applications were forwarded to OACRC members for scoring. The scoring rubric prioritizes programs that demonstrate readiness to deliver immediate assistance and align with the County's strategic priorities. OACRC members scored proposals and held a meeting to finalize funding recommendations December 11.

County staff are prepared to implement the program immediately upon Board approval. Program implementation will include expedited finalization of contracts and preparation of invoice templates to allow agencies to start receiving funding as soon as possible.

OACRC Funding Recommendations

Once the OACRC submitted their scores, staff calculated the average score for each application. Applications with an average score of 80 or higher were recommended for funding. OACRC discussion was used to support final funding decisions, resolve close scores, and address community need.

Staff prepared preliminary funding amounts based on average scores, requested funding, and available funds. The OACRC discussed and adjusted funding amounts. Adjustments were based on:

- Program need and impact
- Budget justification
- Equity considerations

The OACRC and staff recommends the following awards:

CATEGORY	PROGRAMS	AMOUNT
Food Assistance	12	\$332,000
Housing and Utility Support	7	\$221,000
Transportation	1	\$25,000
Legal Services	1	\$29,000
Multiple Service Categories	8	\$231,390
Total	29	\$838,390

The Committee would like to thank Pima County for its efforts in funding the STCER Grant Program. The process is community based and transparent. The Committee recognizes its responsibility for each member to evaluate the needs of Pima County and make recommendations to the Board of Supervisors.

A full list of all funding recommendations by the Committee for the STCER Grant Program is included as an attachment.

Outside Agency Citizen Review Committee Members

<u>Committee Member</u>	<u>Representing</u>	<u>District</u>
Hank Peck	Rex Scott, Chair	1
Victor Soltero	Matt Heinz	2
Trish Hastings-Sargent, Vice Chair	Jennifer Allen, Vice Chair	3
Jeannine Mortimer	Steve Christy	4
E. Liane Hernandez	Andrés Cano	5
Jess Losoya, Chair	Jan Leshar	County Administrator

cc: Members, Outside Agency Citizen Review Committee
Carmine DeBonis, Deputy County Administrator
Daniel Sullivan, Director CWD
Andrew Flagg, Deputy Director CWD
Manira Cervantes, Division Manager CWD
Melanie Bustamante, Community & Workforce Coordinator

CWD Outside Agency Program
Short-Term Crisis Emergency Resources Grant Program
Recommendations for Award

Food Assistance Service Category			
Agency	Program	Requested	Recommendation
Catholic Community Services of Southern Arizona, Inc	Food Pantry and Clothing Closet	\$75,000	\$25,000
Community Food Bank of Southern Arizona	Emergency Food Assistance	\$75,000	\$57,000
Compass Affordable Housing	Your Healthy Home Market (YHHM)	\$25,000	\$25,000
Friends of Robles Ranch	Robles Ranch Food Bank	\$30,000	\$25,000
Greater Vail Community ReSources	Emergency Food Program	\$25,000	\$25,000
IMPACT of Southern Arizona	Outside Agency Food and Clothing Banks	\$40,000	\$25,000
International Rescue Committee Inc	Food - Outside Agency Program Job Readiness Training and Medical Case Management	\$75,000	\$25,000
Mobile Meals of Southern Arizona	Critical Nutrition Access for Vulnerable Adults	\$44,000	\$25,000
Portable Practical Educational Preparation Inc	Amado Youth Center Food Project	\$27,500	\$25,000
Sahuarita Food Bank dba Marana Food Bank & Community Resource Center	Emergency Food	\$30,000	\$25,000
Sahuarita Food Bank dba Sahuarita Food Bank & Community Resource Center	Emergency Food	\$45,000	\$25,000
Southern Arizona AIDS Foundation	Enhanced Support Services of Southern Arizona	\$75,000	\$25,000
Amistades, Inc	Pima County Community Development Block Grant- The Leaders in Action, Youth Prevention Program (2013-2021)	\$34,000	\$0
St. Luke's Home	St. Luke's Home Nutrition Services	\$75,000	\$0
CATEGORY SUBTOTAL		\$675,500	\$332,000
Housing and Utility Support Service Category			
Agency	Program	Requested	Recommendation
Catholic Community Services of Southern Arizona, Inc	Emergency Assistance-Housing & Utilities	\$75,000	\$29,000
Community Home Repair Projects of Arizona	Emergency Home Repair	\$75,000	\$29,000
Green Valley Assistance Services Inc dba Valley Assistance Services	MAP- A-Plan Program For Basic needs (Shelter/housing, utilities, emergency food boxes,	\$40,000	\$25,000
Interfaith Community Services	Emergency Financial Assistance (EFA)	\$75,000	\$57,000
Jewish Family and Children's Services of Southern Arizona	Financial Wellness and Emergency Financial Assistance	\$34,691	\$25,000
Our Family Services	Common Unity Program (CUP)	\$75,000	\$25,000
Our Family Services	Family Shelter	\$75,000	\$31,000
International Rescue Committee Inc	Housing/Utilities - Outside Agency Program Job Readiness Training and Medical Case Management	\$75,000	\$0
Pima County Community Land Trust	Emergency Mortgage and Rental Assistance	\$75,000	\$0
CATEGORY SUBTOTAL		\$599,691	\$221,000
Transportation Service Category			
Agency	Program	Requested	Recommendation
Green Valley Assistance Services Inc dba Valley Assistance Services	Transforming Health through Transportation	\$35,000	\$25,000
CATEGORY SUBTOTAL		\$35,000	\$25,000

CWD Outside Agency Program
Short-Term Crisis Emergency Resources Grant Program
Recommendations for Award

Legal Services Service Category			
Agency	Program	Requested	Recommendation
Step Up To Justice	Emergency Legal Services: Housing and Consumer Protection	\$47,000	\$29,000
International Rescue Committee Inc	Legal Services - Outside Agency Program Job Readiness Training and Medical Case Management	\$75,000	\$0
CATEGORY SUBTOTAL		\$47,000	\$29,000
Medical Expenses and Related Needs Service Category			
Agency	Program	Requested	Recommendation
International Rescue Committee Inc	Medical Expenses - Outside Agency Program Job Readiness Training and Medical Case Management	\$75,000	\$0
CATEGORY SUBTOTAL		\$75,000	\$0
Multiple Service Categories			
Agency	Program	Requested	Recommendation
Arivaca Coordinating Council/Human Resource Group	Food & Clothing and Senior Support	\$35,000	\$28,390
Catholic Community Services of Southern Arizona	Refugee Emergency Assistance for Families	\$75,000	\$34,000
Catholic Community Services of Southern Arizona, Inc	Casa De Respiro	\$65,000	\$29,000
Pima Council on Aging	PCOA Rights and Benefits	\$50,000	\$29,000
Salvation Army	Short-Term Crisis & Emergency Program	\$75,000	\$25,000
The Primavera Foundation	Homelessness Intervention and Prevention (HIP)	\$75,000	\$30,000
Tucson Center for Women and Children DBA Emerge Center Against Domestic Abuse	Flexible Financial Assistance for Domestic Violence Survivors	\$75,000	\$31,000
Youth on Their Own (YOTO)	YOTO Program (Stipends)	\$40,000	\$25,000
Catholic Community Services of Southern Arizona, Inc	Pio Decimo Childcare Program	\$50,000	\$0
Child & Family Resources Inc	Home Visitation Programs in Pima County	\$75,000	\$0
Chicanos Por La Causa	Healthy Aging: Supporting with Food, Housing, Utilities, Transportation, Referrals	\$75,000	\$0
CATEGORY SUBTOTAL		\$690,000	\$231,390
STCER GRANT PROGRAM SERVICE CATEGORIES TOTAL		\$2,122,191	\$838,390