



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

Award  Contract  Grant

Requested Board Meeting Date: 9/5/2017

\* = *Mandatory, information must be provided*

or Procurement Director Award

**\*Contractor/Vendor Name/Grantor (DBA):**

Grantor - Arizona State Library, archives & Public Records, funding appropriated by the Arizona State Legislature

**\*Project Title/Description:**

SGIA 2018 (18-A-23, for the City of Tucson)

**\*Purpose:**

Pima County Public Library will support two projects with funding designated for the City of Tucson. First, we will continue important community building activities by maintaining our presence at the Tucson Festival of Books. Second, we will provide ongoing employee development with Manager Training.

**\*Procurement Method:**

Not applicable

**\*Program Goals/Predicted Outcomes:**

Funds will support community engagement and learning opportunities, and the exchange of ideas, so the Library District can reach goals, align work for success, and encourage team building and collaboration.

**\*Public Benefit:**

Residents will have the educational and economic benefits of having a fully-engaged library that works to be accountable, responsive, exceeds in strategic direction and listens to community needs.

**\*Metrics Available to Measure Performance:**

Metrics will be collected through customer and staff surveys on level of engagement and learning objectives, also related to completion of action plans related to skills learned.

**\*Retroactive:**

Yes. Award Notification 8/8/17, application is due after award notification.

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e.,15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

Expense Amount: \$\* \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

**\*Is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified?  Yes  No

*If Yes, attach Risk's approval*

Vendor is using a Social Security Number?  Yes  No

*If Yes, attach the required form per Administrative Procedure 22-73.*

**Amendment / Revised Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e.,15-123): \_\_\_\_\_

Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_

Effective Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense or  Revenue  Increase  Decrease Amount This Amendment: \$ \_\_\_\_\_

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)  Award  Amendment

Document Type: GTAW Department Code: LIB Grant Number (i.e.,15-123): 18-014

Effective Date: 7/1/2017 Termination Date: 6/30/2018 Amendment Number: \_\_\_\_\_

Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ 25,574.00

**\*All Funding Source(s) required:** AZ State Library, Archives & Public Records, Funding appropriated by the AZ State Legislature

**\*Match funding from General Fund?**  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?**  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** \_\_\_\_\_

Contact: Beth Matthias-Loghry

Department: Library Telephone: 520-594-5613

Department Director Signature/Date: *[Signature]* 8/21/17

Deputy County Administrator Signature/Date: *[Signature]* 8/21/2017

County Administrator Signature/Date: *[Signature]* 8/22/17  
*(Required for Board Agenda/Addendum Items)*



**MICHELE REAGAN**  
Secretary of State  
State of Arizona

**ARIZONA STATE  
LIBRARY, ARCHIVES AND PUBLIC RECORDS**  
A DIVISION OF THE ARIZONA SECRETARY OF STATE

**Holly Henley**  
State Librarian & Director of Library Services



**Award Notification for State Grants-in-Aid**

<b>Library Name &amp; Address:</b> Pima County Public Library 101 N. Stone Ave Tucson, AZ 85701		<b>State Project Number:</b> SGIA 18-A-23	
<b>Project Name:</b> SGIA 2018		<b>Project Manager:</b> Amber Mathewson	
<b>Program Information:</b> <a href="http://www.azlibrary.gov/libdev/funding/sgia">http://www.azlibrary.gov/libdev/funding/sgia</a>		<b>Amount Awarded:</b> \$25,574	
<b>Period of Performance:</b> July 1, 2017 to June 30, 2018		<b>Final Report Due:</b> July 31, 2018	
<b>Contact for SGIA grant questions:</b> Janet "Jaime" Ball, Library Development Administrator	<b>Phone:</b> 602-542-6266	<b>Email:</b> jball@azlibrary.gov	

When possible, please acknowledge SGIA as follows:

*This project is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with funds appropriated by the Arizona State Legislature.*

*Holly Henley*

*8/7/17*

Holly Henley, State Librarian & Director of Library Services

Date

## Drew Marvin

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**From:** Michelle Simon  
**Sent:** Wednesday, August 9, 2017 8:31 AM  
**To:** Robin Samitz  
**Subject:** FW: SGIA 2018 award notification Tucson  
**Attachments:** Pima County Public Library.pdf

FYI

Michelle Simon | Deputy Director | Support Services  
Pima County Public Library | 101 N Stone Ave Tucson AZ 85701  
520-594-5654 | [michelle.simon@pima.gov](mailto:michelle.simon@pima.gov) | [www.library.pima.gov](http://www.library.pima.gov)

**From:** Amber Mathewson  
**Sent:** Tuesday, August 8, 2017 5:24 PM  
**To:** Michelle Simon <[Michelle.Simon@pima.gov](mailto:Michelle.Simon@pima.gov)>; Karyn Prechtel <[Karyn.Prechtel@pima.gov](mailto:Karyn.Prechtel@pima.gov)>  
**Cc:** Beth Matthias-Loghry <[Beth.Matthias-Loghry@pima.gov](mailto:Beth.Matthias-Loghry@pima.gov)>  
**Subject:** FW: SGIA 2018 award notification Tucson

FYI

**From:** Ball, Jaime [<mailto:jball@azlibrary.gov>]  
**Sent:** Tuesday, August 8, 2017 4:46 PM  
**To:** Amber Mathewson <[Amber.Mathewson@pima.gov](mailto:Amber.Mathewson@pima.gov)>  
**Subject:** SGIA 2018 award notification Tucson

Dear Amber,

The Pima County Public Library located in Tucson has been designated to receive \$25,574 to assist libraries in the 2018 fiscal year (7-1-17 through 6-30-18). The State Legislature appropriated this funding in general State Grants-in-Aid for this fiscal year. Attached is the official award notification. You'll find more information about the program at <http://www.azlibrary.gov/libdev/funding/sgia>.

To receive these funds, submit an [online SGIA 2018 application](#) through our grants management system. Once logged in, please fill out all sections of the form, then mail the original signed Certification of Application to me at the address below by December 31, 2017.

Please let me know if you have any questions.

Cordially,

Janet "Jaime" Ball, Library Development Administrator  
Arizona State Library, Archives and Public Records  
A Division of the Secretary of State  
1700 W. Washington St., Suite 220  
Phoenix, AZ 85007  
602-542-6266 phone  
602-542-3260 fax  
[www.azlibrary.gov](http://www.azlibrary.gov)