



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 12/06/22

\* = Mandatory, information must be provided

or Procurement Director Award: [ ]

\*Contractor/Vendor Name/Grantor (DBA):

Shamrock Foods Company
US Foods, Inc.

\*Project Title/Description:

Food Products

\*Purpose:

Amendment of Award: Master Agreement No. MA-PO-19-128, Amendment No. 05. This Amendment increases the shared annual award amount by \$2,200,000.00 from \$2,200,000.00 to \$4,400,000.00 for a cumulative not-to-exceed contract amount of \$10,800,000.00 and appends the Forced labor of Ethnic Uyghurs provision to the contract, pursuant to A.R.S. § 35-394. Administering Department: Sheriff.

\*Procurement Method:

Pursuant to Pima County Procurement Code 11.12.010, Competitive sealed bidding, on 03/05/19, the Board of Supervisors approved an award of contract for an initial term of one (1) year and a shared annual award amount of \$2,200,000.00 with four (4) one-year renewal options.

On 11/18/19, the Procurement Director approved Amendment No. 01, which extended the termination date to 03/31/2021 and added a partial shared annual award amount of \$2,000,000.00 for a cumulative not-to-exceed contract amount of \$4,200,000.00. Three (3) renewal options remained.

On 12/17/20, the Procurement Director approved Amendment No. 02, which extended the termination date to 03/31/2022 and added the shared annual award amount of \$2,200,000.00 for a cumulative not-to-exceed contract amount of \$6,400,000.00. Two (2) renewal options remained.

On 12/17/21, the Procurement Director approved Amendment No. 03, which extended the termination date to 03/31/2023 and added the shared annual award amount of \$2,200,000.00 for a cumulative not-to-exceed contract amount of \$8,600,000.00. One (1) renewal option remained.

On 06/14/22, the Procurement Director approved Amendment No. 04, which increased unit prices by an average of 36% and updated or discontinued obsolete product numbers.

This increase is needed to cover costs of food products, which has risen an average of ten percent over the past year, and provide funding for milk products which were added after the commencement of this Master Agreement and can no longer be covered with the current annual award. This increase will also ensure funds are available to continue to meet the anticipated need for premade and individually wrapped foods utilized due to prolonged staffing issues. Premade and individually wrapped foods will also be needed during the extensive kitchen renovation for the Adult Detention Center, which begins in January 2023.

PRCUID: 319213

Attachment: Master Agreement.

\*Program Goals/Predicted Outcomes:

Timely deliveries of food products on a regular basis at cost effective rates.

\*Public Benefit:

Inmates will be served healthy meals at a low cost to taxpayers.

\*Metrics Available to Measure Performance:

A dietician evaluates the menus twice a year to ensure all dietary and caloric requirements set by County, State and Federal regulations are met. A cost per meal evaluation is done at the end of each fiscal year to measure total expenditures.

\*Retroactive:

No.

To: COB 11/18/22
Ver: 15
5 pages

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

Contract / Award Information

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_
Expense Amount \$ \_\_\_\_\_ \* Revenue Amount: \$ \_\_\_\_\_

\*Funding Source(s) required: \_\_\_\_\_
Funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_
Contract is fully or partially funded with Federal Funds? Yes No
If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_
Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.
Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 19-128
Amendment No.: 05 AMS Version No.: 15
Commencement Date: 12/06/22 New Termination Date: \_\_\_\_\_
Prior Contract No. (Synergen/CMS): \_\_\_\_\_
Expense Revenue Increase Decrease
Amount This Amendment: \$ 2,200,000.00
Is there revenue included? Yes No If Yes \$ \_\_\_\_\_

\*Funding Source(s) required: General Fund
Funding from General Fund? Yes No If Yes \$ 2,200,000.00 % 100

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_
Match Amount: \$ \_\_\_\_\_ Revenue Amount: \$ \_\_\_\_\_

\*All Funding Source(s) required: \_\_\_\_\_
\*Match funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_
\*Match funding from other sources? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_
\*Funding Source: \_\_\_\_\_
\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Katarina Monteverde, Procurement Officer. Katarina Monteverde Digitally signed by Katarina Monteverde Date: 2022.11.08 16:32:45 -0700
Department: Procurement Director: Terri Spencer Digitally signed by Terri Spencer Date: 2022.11.09 14:07:56 -0700
Division Manager: Ana Wilber Digitally signed by Ana Wilber Date: 2022.11.09 07:18:29 -0700
Telephone: (520)724-7466

Department Director Signature: \_\_\_\_\_ Date: Nov 14, 2022
Deputy County Administrator Signature: \_\_\_\_\_ Date: 11-18-2022
County Administrator Signature: \_\_\_\_\_ Date: 11/18/2022



# MASTER AGREEMENT

## PIMA COUNTY, ARIZONA

**THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES  
CONTRACT EXECUTION**

Master Agreement No: 1900000000000000128

MA Version: 15

Page: 1 of 5

Description: Food Products

|  |   |
|--|---|
| <b>I<br/>S<br/>S<br/>U<br/>E<br/>R</b> | <p>Pima County Procurement Department<br/>150 W. Congress St. 5th Fl<br/>Tucson AZ 85701</p> <p><b>Issued By:</b> KATARINA MONTEVERDE<br/><b>Phone:</b> 5207247126<br/><b>Email:</b> Katarina.Monteverde@pima.gov</p> |
|--|---|

|                                  |   |
|----------------------------------|---|
| <b>T<br/>E<br/>R<br/>M<br/>S</b> | <p><b>Initiation Date:</b> 12-06-2022<br/><b>Expiration Date:</b> 03-31-2023</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>NTE Amount:</b><br/><b>Used Amount:</b> \$2,968,327.22</p> </div> |
|----------------------------------|---|

|  |  |  |
|--|--|--|
| <b>V<br/>E<br/>N<br/>D<br/>O<br/>R</b> | <p><b>US Foods Inc</b><br/><b>C/O Bank of America</b><br/><b>PO Box 52531</b><br/><b>Phoenix AZ 85072-2531</b></p> | <p><b>Contact:</b> Mike Gilliland<br/><b>Phone:</b> 520-349-2913<br/><b>Email:</b> Mike.Gilliland@usfoods.com<br/><b>Terms:</b> 0.00 %<br/><b>Days:</b> 30</p> |
|--|--|--|

|  |                           |
|--|---------------------------|
| <b>Shipping Method:</b>  | Vendor Method             |
| <b>Delivery Type:</b>  |                           |
| <b>FOB:</b>  | FOB Dest, Freight Prepaid |
| <b>Modification Reason</b>   |                           |
| <p>Amendment No. 05 increases the annual award amount by \$2,200,000.00 from \$2,200,000.00 to \$4,400,000.00 for a cumulative not-to-exceed contract amount of \$10,800,000.00 and adds the following Forced Labor of Ethnic Uyghurs language: "Pursuant to A.R.S. § 35-394, if Contractor engages in for-profit activity and has 10 or more employees, Contractor certifies it is not currently using, and agrees for the duration of this Contract to not use (1) the forced labor of ethnic Uyghurs in the People's Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; and (3) any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China. If Contractor becomes aware during the term of the Contract that the Company is not in compliance with A.R.S. § 35-394, Contractor must notify the County within five business days and provide a written certification to County regarding compliance within one hundred eighty days."</p> |                           |

**This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.**



# MASTER AGREEMENT DETAILS

Master Agreement No: 1900000000000000128

MA Version: 15

Page: 2 of 5

| Line | Description  |     |                      |            |     |     |
|------|--|-----|----------------------|------------|-----|-----|
| 1    | Meats- Free Form Line<br>Discount<br>0.0000 %        | UOM | Unit Price<br>\$0.00 | Stock Code | VPN | MPN |
| 2    | Frozen - Free Form Line<br>Discount<br>0.0000 %      | UOM | Unit Price<br>\$0.00 | Stock Code | VPN | MPN |
| 3    | Dairy - Free Form Line<br>Discount<br>0.0000 %       | UOM | Unit Price<br>\$0.00 | Stock Code | VPN | MPN |
| 4    | Dry - Free Form Line<br>Discount<br>0.0000 %         | UOM | Unit Price<br>\$0.00 | Stock Code | VPN | MPN |
| 5    | Test Strips - Free Form Line<br>Discount<br>0.0000 % | UOM | Unit Price<br>\$0.00 | Stock Code | VPN | MPN |
| 6    | Diet Soda-Free Form Line<br>Discount<br>0.5000 %     | UOM | Unit Price<br>\$0.00 | Stock Code | VPN | MPN |
| 7    | Fuel-Free Form Line<br>Discount<br>0.0000 %          | UOM | Unit Price<br>\$0.00 | Stock Code | VPN | MPN |
| 8    | Fuel - Free Form Line<br>Discount<br>0.0000 %        | UOM | Unit Price<br>\$0.00 | Stock Code | VPN | MPN |



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|--|---|

|                                  |   |
|----------------------------------|---|
| <b>T<br/>E<br/>R<br/>M<br/>S</b> | <p><b>Initiation Date:</b> 11-15-2022<br/><b>Expiration Date:</b> 03-31-2023</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>NTE Amount:</b><br/><b>Used Amount:</b> \$5,157,531.55</p> </div> |
|----------------------------------|---|

|  |   |  |
|--|---|--|
| <b>V<br/>E<br/>N<br/>D<br/>O<br/>R</b> | <p><b>Shamrock Foods Company</b><br/><b>PO BOX 52438</b><br/><b>PHOENIX AZ 85072-2438</b></p> | <p><b>Contact:</b> Duane Frakes<br/><b>Phone:</b> 520-609-3499<br/><b>Email:</b> duane_frakes@shamrockfoods.com<br/><b>Terms:</b> 0.00 %<br/><b>Days:</b> 30</p> |
|--|---|--|

|  |                           |
|--|---------------------------|
| <b>Shipping Method:</b>  | Vendor Method             |
| <b>Delivery Type:</b>  |                           |
| <b>FOB:</b>  | FOB Dest, Freight Prepaid |
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|------|--|-----|------------|------------|-----|-----|
| 1    | Meats - Free Form Line                                     |     |            |            |     |     |
|      | Discount   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %   |     | \$0.00     |            |     |     |
| 2    | Frozen - Free Form Line                                    |     |            |            |     |     |
|      | Discount   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %   |     | \$0.00     |            |     |     |
| 3    | Dairy - Free Form Line                                     |     |            |            |     |     |
|      | Discount   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %   |     | \$0.00     |            |     |     |
| 4    | Dry - Free Form Line                                       |     |            |            |     |     |
|      | Discount   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %   |     | \$0.00     |            |     |     |
| 5    | Chlorine Sanitizer Test Papers 10-200 ppm 100/tube 1879901 |     |            |            |     |     |
|      | Discount   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %   | EA  | \$7.25     |            |     |     |
| 6    | Test Strip, Quat QT-40 200/pk 4131811                      |     |            |            |     |     |
|      | Discount   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %   | EA  | \$17.22    |            |     |     |
| 7    | Milk 1% 70/8/OZ 0098521                                    |     |            |            |     |     |
|      | Discount   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %   | CS  | \$15.22    |            |     |     |
| 8    | Milk Whole 1/5/GL 4872391                                  |     |            |            |     |     |
|      | Discount   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %   | CS  | \$26.06    |            |     |     |
| 9    | Ice Cream Cup, Vanilla 24/3/OZ 1613611                     |     |            |            |     |     |
|      | Discount   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %   | CS  | \$11.20    |            |     |     |
| 10   | Ice Cream Cup, Strawberry 24/3/OZ 1613591                  |     |            |            |     |     |
|      | Discount   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %   | CS  | \$11.20    |            |     |     |
| 11   | Ice Cream Cup, Chocolate 24/3/OZ 1613601                   |     |            |            |     |     |
|      | Discount   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %   | CS  | \$11.20    |            |     |     |
| 12   | Milk, 2% RF 70/8/OZ 1956161                                |     |            |            |     |     |
|      | Discount   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %   | CS  | \$15.22    |            |     |     |
| 13   | Milk, Chocolate 1% LF 70/8/OZ 0068171                      |     |            |            |     |     |
|      | Discount   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %   | CS  | \$16.60    |            |     |     |
| 14   | Milk, Whole 70/8/OZ 1956181                                |     |            |            |     |     |
|      | Discount   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %   | CS  | \$16.00    |            |     |     |
| 15   | Yogart, Mixed Berry 12/6/oz 2280111                        |     |            |            |     |     |
|      | Discount   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %   | CS  | \$13.18    |            |     |     |
| 16   | Yogart, Strawberry Banana 12/6/oz 2280091                  |     |            |            |     |     |
|      | Discount   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %   | CS  | \$13.18    |            |     |     |
| 17   | Yogart, Cherry FF LT 12/6/oz 2907451                       |     |            |            |     |     |
|      | Discount   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %   | CS  | \$8.90     |            |     |     |
| 18   | Cottage Cheese LF 2% PLS TUB 6/5/LB 4879591                |     |            |            |     |     |
|      | Discount   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %   | CS  | \$45.58    |            |     |     |
| 19   | Cottage Cheese LF 2% PLS TUB 2/5/LB 1951401                |     |            |            |     |     |
|      | Discount   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %   | CS  | \$18.09    |            |     |     |



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Master Agreement No: 1900000000000000128

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| Line | Description                                |     |            |            |     |     |
|------|--|-----|------------|------------|-----|-----|
| 20   | Milk 1% LF 1951221 6/1/GL                  |     |            |            |     |     |
|      | Discount                                   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %                                   | CS  | \$20.17    |            |     |     |
| 21   | Sour Cream Clasc 2/5/LB 4515101            |     |            |            |     |     |
|      | Discount                                   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %                                   | CS  | \$19.89    |            |     |     |
| 22   | Creamer FF half & half ESL 6/32/oz 3234731 |     |            |            |     |     |
|      | Discount                                   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %                                   | CS  | \$16.50    |            |     |     |
| 23   | Creamer half & half ESL 6/32/oz 3234681    |     |            |            |     |     |
|      | Discount                                   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %                                   | CS  | \$18.40    |            |     |     |
| 24   | Milk Skim FF .5 PINT CRTN 70/8/OZ 1937851  |     |            |            |     |     |
|      | Discount                                   | UOM | Unit Price | Stock Code | VPN | MPN |
|      | 0.0000 %                                   | CS  | \$14.55    |            |     |     |