



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: June 18, 2024

* = Mandatory, information must be provided

or Procurement Director Award:

***Contractor/Vendor Name/Grantor (DBA):**

Grantor - Institute of Museum and Library Services -- Library Services and Technology Act funding passed through the Arizona State Library

***Project Title/Description:**

Writers in Residence in Libraries

***Purpose:**

The Writers in Residence in Libraries (WIRLs) express grant will provide funding for three (3) Writer's residencies, each for a three-month period. Writers are asked to spend assigned time with library customers through consultations, workshops and other educational opportunities. Pima County Public Library (PCPL) will host the Writers in Residence at Libraries project for the 10th time in 2024-2025. The Grantor's award letter requested Grant Recipients fill out a budget template to include a local match. The local match \$300 will come from Library District Funds and will be used for marketing.

***Procurement Method:**

The grant award did not require the Pima County Attorney's Office review or signature.

***Program Goals/Predicted Outcomes:**

PCPL's WIRLs program will support creative writing, and will inspire connection and mentoring around the writing process.

***Public Benefit:**

Community members will benefit as writers-in-residence create spaces for them to connect as collaborators, creators and mentors. Writers-in-residence will offer writing education and access to learning through workshops, informal groups, special writing projects, and individualized consultation(s).

***Metrics Available to Measure Performance:**

Participating libraries are asked to measure outcomes and impact through participant surveys and attendance metrics. Surveys will focus on program improvement and how the program can expand through staff and writer engagement.

***Retroactive:**

Yes. Funding cycle for Library Services and Technology Act projects begins May 23, 2024. Library District will request funds according to project timelines and after Board approval. If award is not approved, writers-in-residence services won't continue in PCPL libraries through 2025.

GMI APPROV'S
(PCU) 5/28/24

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____* Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Amendment No.: _____ AMS Version No.: _____
Commencement Date: _____ New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____

Expense Revenue Increase Decrease Amount This Amendment: \$ _____

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: GTAW Department Code: LIB Grant Number (i.e., 15-123): 24 158
Commencement Date: May 23, 2024 Termination Date: August 8, 2025 Amendment Number: _____
Match Amount: \$ 300.00 Revenue Amount: \$ 7500.00

*All Funding Source(s) required: Library Services and Technology Act Express designated for Writers In Residence from the AZ State Library; Library District funds - 2051

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ 300.00 % _____

*Funding Source: Library District funds 2051

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?
This is federal government funding passed through the Arizona State Library

Contact: Beth Matthias-Loghry (beth.matthias-loghry@pima.gov)

Department: Library

Telephone: 520-594-5613

Department Director Signature: [Signature]

Date: 5/20/24

Deputy County Administrator Signature: [Signature]

Date: 28 May 2024

County Administrator Signature: [Signature]

Date: 5/21/2024

From:
Sent: Thursday, May 16, 2024 12:54 PM
To:
Subject: LSTA 2024 Express Grant Award – Official Notice for Pima County Public Library Award Notification - Pima County - Writers in Residence.pdf; LSTA 2024 Budget Form Template.xlsx; LSTA 2024 General Assurances and Certifications.pdf; LSTA 2024 Grant Recipient Information Packet.pdf; LSTA 2024 Internet Safety Certification.pdf; LSTA 2024 Non-Construction Assurances Form (SF-424B).pdf; LSTA 2024 Request for Payment Form.pdf
Attachments:
Importance: High

CAUTION: This message and sender come from outside Pima County. If you did not expect this message, proceed with caution. Verify the sender's identity before performing any action, such as clicking on a link or opening an attachment.

Dear, Beth,

This email is the official follow-up to the initial notification of award for 2024 Library Services and Technology Act (LSTA) that was sent out on May 3, 2024. This applies to your project titled “Writers in Residence,” which has been approved by the Arizona State Library for full funding in the amount of \$7500.

Your submitted application, the attached official notification and certifications, and the criteria outlined in this email will be the only contractual documents necessary for the implementation of your project. Federal funds can only be used as stipulated in the grant guidelines found on the State Library’s [LSTA webpage](#) and the attachments to this email. Projects may be monitored periodically by State Library staff.

Please ask your Legal Administrator, listed in the application as Jessica Thornburg, to print out, sign, and return the following attached documents:

- General Assurances and Certifications
- Internet Safety Certification (for public and school libraries only)
- Non-Construction Assurances
- Request for Payment Form
- Grant Management Requirements Checklist

Please email all signed documents to libdev@azsos.libanswers.com by no later than June 30, 2024.

Do not return the Request for Payment Form until you are ready to spend your funds. It typically takes between 30 to 45 days for funds to be disbursed after the payment process is initiated.

Special Notice for Writers in Residence in Libraries Express Grant Recipients: The application for this specific express grant was created when it was a unique pilot project and does not meet all of our LSTA requirements. Specifically, it does not ask for the library to provide local match funds. Because all subgrants need to include match, I ask that you please complete the attached budget form for just the local match (meaning, you do not need to fill in the LSTA Funds column) and send it to me along with your other required documentation.

My sincere apologies for requesting this after the fact. The application will be corrected for the LSTA 2025 award cycle.

Notice for New Recipients and Those with Organizational Updates: A W-9 and an Automated Clearing House (ACH) form are also attached to this email. Please complete and return the W-9 if there have been changes to your organization. If the W-9 on file with the State is out-of-date, the funds may be disbursed incorrectly. We encourage all vendors to sign up to receive payments via direct deposit to not wait 1-2 weeks for a check in the mail and to reduce the risk that the checks are lost in the mail. Please email the signed ACH form to vendor.payautomation@azdoa.gov. After the form is submitted, the AZ General Accounting Office will call you to confirm the ACH setup.

As mentioned in the initial notification email, all recipients of LSTA Express grants are required to watch the recording of the Grant Recipients Workshop webinar, which is about grant administration and project management. For this year, it will be held on May 23, 2024, from 9:00am - 10:00am. The recording link, which will be on the State's Niche Academy, will be sent out shortly after.

Key points covered in the webinar include:

- Allowable and unallowable costs;
- Data collection and project evaluation;
- Promoting your project; and
- Completing the final report.

You'll also find files in this [Google Drive folder](#) to support your project's management.

Let me know if you have any questions, anytime. Congratulations on your award!

Grant Recipients' Workshop Webinar

<https://us02web.zoom.us/j/86562740332?pwd=V1VSdDNKZ2ttSmYwdTVWYjJHMWdDQT09>

Time: May 23, 2024, 09:00 AM Arizona

Meeting ID:

Passcode:



Chris Guerra
Grants Consultant & State Data Coordinator
Arizona State Library, Archives & Public Records

1700 W Washington St, B-002 | Phoenix, AZ | 85007

This message and any messages in response to the sender of this message may be subject to a public records request.



Award Notification for LSTA Subgrants


Library: Pima County Public Library	State Project Number: 2024-0260-WiR-04	
Project Name: Writers in Residence	Project Manager: Beth (Elizabeth) Matthias-Loghry	
Assistance Listing (CFDA) Number: 45.310	Amount Awarded: \$7500	
UEI: JBMBVGUK5LF1	Indirect Cost Rate:	
Period of Performance: May 23, 2024, to August 8, 2025	Final Report Due: September 5, 2025	
Contact for LSTA grant questions: Chris Guerra, Grants Coordinator	Phone: 602-542-6267	Email: cguerra@azlibrary.gov

Enclosures:

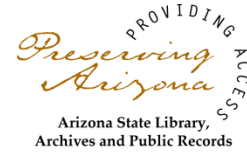
- General Assurances and Certifications
- Internet Safety Certification
- Non-Construction Assurances
- Grant Recipient Information Packet



Holly Henley, State Librarian & Director



Date



Assurances and Certifications for 2024 Arizona LSTA Subgrant Award

A. Nondiscrimination

The applicant shall comply with the following nondiscrimination statutes and their implementing regulations:

- Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000 *et seq.*), which prohibits discrimination on the basis of race, color, or national origin (note: as clarified by Executive Order 13166, the applicant must take reasonable steps to ensure persons with limited English proficient (LEP) have meaningful access to the applicant's programs (see Institute of Museum and Library Servs.; Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 68 Fed. Reg. 47099 (Aug. 7, 2003));
- Section 504 of the Rehabilitation Act of 1973, as amended, (29 U.S.C. § 701 *et seq.*), including § 794, which prohibits discrimination on the basis of disability (note: IMLS applies the regulations in 45 C.F.R part 1181 in determining compliance with Section 504 as it applies to recipients of federal assistance);
- Title IX of the Education Amendments of 1972, as amended, (20 U.S.C. §§ 1681 *et seq.*), which prohibits discrimination on the basis of sex in education programs;
- The Age Discrimination in Employment Act of 1975, as amended, (42 U.S.C. §§ 6101 *et seq.*), which prohibits discrimination on the basis of age; and
- The requirements of any other nondiscrimination statute(s) which may apply to the application.

B. Debarment and Suspension

The applicant will comply with 2 C.F.R. part 3185 and 2 C.F.R. part 180, as applicable. The authorized representative, on behalf of the applicant, certifies to the best of his or her knowledge and belief that neither the applicant nor any of its principals:

1. are presently excluded or disqualified;
2. have been convicted of, or been assessed a civil judgement for, any of the offenses listed in 2 C.F.R. §180.800(a) within preceding three years;

3. are presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses listed in 2 C.F.R. §180.800(a); or
4. have had one or more public transactions (federal, state, or local) terminated within the preceding three years for cause or default.

Where the applicant is unable to certify to any of these statements, the authorized representative, on behalf of the applicant, shall attach an explanation to this form. The applicant is required to comply with 2 C.F.R. part 180, subpart C (Responsibilities of Participants Regarding Transactions Doing Business with Other Persons) as a condition of participation in the award. The applicant is also required to communicate the requirement to comply with 2 C.F.R. part 180 (Subpart C) (Responsibilities of Participants Regarding Transactions Doing Business with Other Persons) to persons at the next lower tier with whom the applicant enters into covered transactions.

C. Federal Debt Status

The authorized representative, on behalf of the applicant, certifies to the best of his or her knowledge and belief that the applicant is not delinquent in the repayment of any federal debt, including but not limited to unpaid federal tax liability.

D. Drug-Free Workplace

The authorized representative, on behalf of the applicant, certifies, as a condition of the award, that the applicant will or will continue to provide a drug-free workplace by complying with the requirements in 2 C.F.R. part 3186 (Requirements for Drug-Free Workplace (Financial Assistance)). In particular, the applicant must comply with drug-free workplace requirements in Subpart B of 2 C.F.R. part 3186, which adopts the Governmentwide implementation (2 C.F.R. part 182) of Sections 5152-5158 of the Drug-Free Workplace Act of 1988, 41 U.S.C. §§ 8101-8106. This includes, but is not limited to: making a good faith effort, on a continuing basis, to maintain a drug-free workplace; publishing a drug-free workplace statement; establishing a drug-free awareness program for employees; taking actions concerning employees who are convicted of violating drug statutes in the workplace; and identifying (either at the time of application or upon award, or in documents kept on file in the recipient's offices) all known workplaces under federal awards.

E. Trafficking in Persons

The authorized representative, on behalf of the applicant, certifies, as a condition of the award, that the applicant will comply with the trafficking in persons requirements that are set out in **Appendix A**.

F. Prohibitions Against Lobbying, Publicity, and Propaganda

In accordance with Federal appropriations law, no IMLS funds may be used for publicity or propaganda purposes for the preparation, distribution, or use of any kit, pamphlet,

booklet, publication, electronic communication, radio, television, or video presentation designed to support or defeat the enactment of legislation before the Congress or any state or local legislature or legislative body, or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any state or local government. No IMLS funds may be used to pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or executive order proposed or pending before the Congress or any state government, state legislature, or local legislature or legislative body.

G. Certification Regarding Lobbying Activities

(Applies to applicants requesting funds in excess of \$100,000, see 31 U.S.C. §1352.)

The authorized representative certifies, to the best of his or her knowledge and belief, that:

1. no federally appropriated funds have been paid or will be paid, by or on behalf of the authorized representative, to any person for influencing or attempting to influence an officer or employee of an agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement;
2. if any funds other than federal appropriated funds have been paid or will be paid to any person (other than a regularly employed officer or employee of the applicant, as provided in 31 U.S.C. § 1352) for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the authorized representative shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions; and
3. the authorized representative shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when the transaction is made or entered into. Submission of this certification is a prerequisite for making or entering into the transaction imposed by 31 U.S.C. § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

H. Criminal Disclosures and Reporting of Matters Related to Recipient Integrity and Performance

As a non-Federal entity, the applicant must disclose, in a timely manner, in writing to the Arizona State Library, all violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. (See also 2 C.F.R. § 200.113 and 2 C.F.R. part 3185)

I. Acknowledgement of IMLS Support

All materials publicizing or resulting from grant activities must contain an acknowledgement of IMLS support, unless IMLS advises otherwise. This includes invitations, brochures, and signage; audio/video programming for radio, television, or web broadcast; and websites, social media, PowerPoint presentations, and e-mail announcements. (See Grantee Communications Kit, available at www.imls.gov, for specific guidance).

The type of recognition varies according to the type of activity. Please use the following guidelines for acknowledgement:

- Written materials must include a credit line indicating IMLS as a source of support.
- Graphic items such as posters or brochures should include the IMLS logo (see Grantee Communications Kit, available at www.imls.gov) displayed in accordance with the Logo Standards Guide.
- Online products, digital publications, and websites should include links to the IMLS website, www.imls.gov.
- Audio/video broadcasts must include a tagline indicating IMLS as a source of support. Video broadcasts should display the IMLS logo.

In materials that contain or present substantive project content, such as an exhibition, article, catalogue, or other publication, video documentary, or online exhibition or website, the acknowledgement must also include the following statement:

"The views, findings, conclusions or recommendations expressed in this [publication/program/exhibition/website/article] do not necessarily represent those of the Institute of Museum and Library Services."

If you have any question about whether your product requires this statement, contact the IMLS Office of Communications.

J. Acknowledgement of Federal Support

When issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with federal money, all awardees receiving IMLS-appropriated funding, including but not limited to state and local governments and recipients of federal research grants, shall clearly state:

1. the percentage of the total costs of the program or project which will be financed with federal money;
2. the dollar amount of federal funds for the project or program; and
3. the percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources.

K. General Certification

The authorized representative, on behalf of the applicant, certifies that the applicant will comply with all applicable requirements of all other federal laws, executive orders, regulations, and policies governing this program.

These assurances and certifications are provided in connection with any and all financial assistance from the Institute of Museum and Library Services after the date this form is signed. This includes payments after such date for financial assistance approved before such date. The applicant recognizes and agrees that any such assistance will be extended in reliance on the representations and agreements made in this assurance, and that the U.S. shall have the right to seek judicial enforcement of this Statement of Program Assurances and Certifications. These assurances and certifications are binding on the applicant, its successors, transferees, and assignees, and on the Authorized Certifying Official whose signature appears below.

The undersigned further provides assurances that it will include, as applicable, the language of the assurances and certifications in all subawards and that all subrecipients shall certify and disclose accordingly.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above assurances and certifications.

Signature of Authorized Certifying Official Library Name

Print Name and Title of Authorized Certifying Official

Date

Appendix A Trafficking in Persons

The applicant must comply with federal law pertaining to trafficking in persons. Under 22 U.S.C. §7104(g), any grant, contract, or cooperative agreement entered into by a federal agency under which funds are to be provided to a private entity shall include a condition that authorizes the agency (IMLS) to terminate the grant, contract, or cooperative agreement, or take other authorized actions, if the grantee or any subgrantee, or the contractor or any subcontractor, engages in, or uses labor recruiters, brokers, or other agents who engage in trafficking in persons, the procurement of a commercial sex act, the use of forced labor, or acts that directly support or advance trafficking in persons. 2 C.F.R. part 175 requires IMLS to include the following award term, which is made a part of this Statement of Assurances and Certifications:

a. Provisions applicable to a recipient that is a private entity.

1. The applicant, as the recipient, its employees, subrecipients under this award, and subrecipients' employees may not—
 - i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 - ii. Procure a commercial sex act during the period of time that the award is in effect; or
 - iii. Use forced labor in the performance of the award or subawards under the award.
2. IMLS as the federal awarding agency may unilaterally terminate this award, without penalty, if the applicant or a subrecipient that is a private entity —
 - i. Is determined to have violated a prohibition in paragraph a.1 of this award term; or
 - ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either—
 - A. Associated with performance under this award; or
 - B. Imputed to the applicant or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 C.F.R. part 180 (OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)) as implemented by our agency at 2 C.F.R. Part 3185.

b. *Provision applicable to a recipient other than a private entity.*

IMLS as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity—

1. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
2. Has an employee who is determined to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
 - i. Associated with performance under this award; or
 - ii. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 C.F.R. part 180 (OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)) as implemented by IMLS at 2 C.F.R. Part 3185.

c. *Provisions applicable to any recipient.*

1. The applicant must inform IMLS immediately of any information the applicant receives from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
2. IMLS's right to unilaterally terminate that is described in paragraph a.2 or b of this section:
 - i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. §7104(g)), and
 - ii. Is in addition to all other remedies for noncompliance that are available under this award.
3. The applicant must include the requirements of paragraph a.1 of this award term in any subaward the applicant makes to a private entity.

d. *Definitions.* For purposes of this award term:

1. "Employee" means either:
 - i. An individual employed by the applicant or a subrecipient who is engaged in the performance of the project or program under this award; or

- ii. Another person engaged in the performance of the project or program under this award and not compensated by the applicant including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
2. “Forced labor” means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
3. “Private entity”:
- i. Means any entity other than a state, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 C.F.R. § 175.25.
 - ii. Includes:
 - A. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 C.F.R. § 175.25(b).
 - B. A for-profit organization.
 - iii. “Severe forms of trafficking in persons,” “commercial sex act,” and “coercion” have the meanings given at section 103 of the TVPA, as amended, 22 U.S.C. § 7102.

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE	
APPLICANT ORGANIZATION		DATE SUBMITTED June 18, 2024



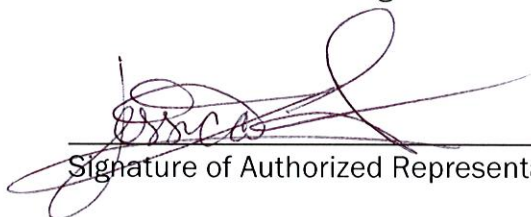
INTERNET SAFETY CERTIFICATION FOR APPLICANT PUBLIC LIBRARIES,
PUBLIC ELEMENTARY AND SECONDARY SCHOOL LIBRARIES, and CONSORTIA WITH
PUBLIC AND/OR PUBLIC SCHOOL LIBRARIES

As the duly authorized representative of the applicant library, I hereby certify that the library is (check only **one** of the following boxes)

A. CIPA Compliant (The applicant library has complied with the requirements of 20 U.S.C. § 9134(f).)

OR

B. The CIPA requirements do not apply because no funds made available under the LSTA Grants to States program are being used to purchase computers to access the Internet or to pay for direct costs associated with accessing the Internet.



Signature of Authorized Representative

Jessica Thornburg

Printed Name of Authorized Representative

Deputy Director Finance & Facilities

Title of Authorized Representative

5/20/2024

Date

Pima County Public Library

Name of Applicant Library/Program

Budget Category	Description	LSTA Funds	Local Match	Total
Salaries & Benefits	PCPL will leverage staff work for program coordination, p	\$0.00	\$0.00	\$0.00
Consultant Fees		\$0.00	\$0.00	\$0.00
Travel		\$0.00	\$0.00	\$0.00
Supplies & Materials	copies of WIRLs published materials	\$0.00	\$100.00	\$100.00
Equipment		\$0.00	\$0.00	\$0.00
Services	Monthly stipends for WIRLs, extra promotional workshop(s)	\$7,500.00	\$200.00	\$7,700.00
Indirect costs	Pima County approved waiver of 10 percent diminimus	\$0.00	\$0.00	\$0.00
TOTAL		\$7,500.00	\$300.00	\$7,800.00